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**CHILDREN'S SERVICES COUNCIL  
OF BROWARD COUNTY  
MEMBERS:**

*Dr. David H. Kenton, Chair  
Governor Appointee*

*Jeffrey S. Wood, Vice Chair  
Governor Appointee*

*Beam Furr, Secretary  
Broward County Commission*

*Dawn Liberta, Immediate Past Chair  
Community Development  
Administrator, Circuit 17  
Department of Children & Families*

*Honorable Michael Davis  
Judicial Member*

*Cathy Donnelly  
Governor Appointee*

*Tom Powers  
Governor Appointee*

*Dr. Earlean C. Smiley  
Interim Superintendent  
Broward County Public Schools*

*Dr. Paula Thaqi  
Director  
Broward County Health Dept.*

*Dr. Allen Zeman  
Board Member  
Broward County Public Schools*

*Vacant  
Governor Appointee*

**STAFF**

*Cindy J. Arenberg Seltzer  
President/CEO*

**LEGAL COUNSEL**

*John Milledge*

*Garry Johnson*

**DATE:** June 9, 2023  
**TO:** Council Members  
**FROM:** Cindy Arenberg Seltzer, President/CEO  
**SUBJECT:** Information for June 15<sup>th</sup> Council Meeting

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Enclosed is the information packet for the CSC monthly meeting on Thursday, June 15<sup>th</sup>, at 9:30am, at the CSC Office. As a cost-saving measure, please note that packet tabs begin with Tab 21 and end with Tab Z. If you normally receive a hard packet via courier to your office or residence, it should arrive this afternoon.

As the quorum is currently tenuous, please know that **if you have previously committed to Amy or me that you are attending in person, your presence at the meeting is absolutely crucial for CSC business to move forward.**

There is a lot of information for your consideration at this meeting, including items related to the Draft Tentative FY 23/24 Budget and millage rate. The Council Member Roundtable will feature a presentation on the Early Learning Coalition's quality initiatives.

If you have any questions or need further explanation on any items in this packet, please feel free to email ([cseltzer@cscbroward.org](mailto:cseltzer@cscbroward.org)) or call me (954-649-8420).

**Children's Services Council of Broward County Monthly Meeting**  
6600 W. Commercial Blvd., Lauderhill, FL 33319 & Zoom Webinar

June 15, 2023  
9:30 a.m.

**MEETING AGENDA**

- |                                                                                                                                              |                 |                                              |
|----------------------------------------------------------------------------------------------------------------------------------------------|-----------------|----------------------------------------------|
| <b>I. Call to Order</b>                                                                                                                      |                 | David H. Kenton, <i>Chair</i>                |
| <b>II. Roll Call</b>                                                                                                                         |                 | Amy Jacques, <i>Special Assistant</i>        |
| <b>III. Chair's Report</b>                                                                                                                   |                 | David H. Kenton, <i>Chair</i>                |
| a. Moment to Arrive                                                                                                                          |                 |                                              |
| b. Approve May 2023 Council/Budget<br>Retreat Minutes                                                                                        | <b>(Tab 21)</b> |                                              |
| c. Approve Cancellation of July Meeting                                                                                                      |                 |                                              |
| <b>IV. President's Report</b>                                                                                                                |                 | Cindy Arenberg Seltzer, <i>President/CEO</i> |
| a. Good of the Order                                                                                                                         |                 |                                              |
| b. Legislative Update                                                                                                                        | <b>(Tab 22)</b> |                                              |
| c. Financial Disclosure Process/Deadline                                                                                                     | <b>(Tab 23)</b> |                                              |
| <b>V. Joint Finance/PPC Report</b>                                                                                                           | <b>(Tab 24)</b> | Dr. Paula Thaqi, <i>Finance Chair</i>        |
| a. Approve Museum of Discovery<br>Leverage Request for Aviation Academy                                                                      | <b>(Tab 25)</b> |                                              |
| b. Approve Budget Follow-Up Appropriations                                                                                                   | <b>(Tab 26)</b> |                                              |
| c. FYI -- Budget Retreat Follow-Up Info                                                                                                      | <b>(Tab 27)</b> |                                              |
| d. FYI – Millage Rate Scenarios                                                                                                              | <b>(Tab 28)</b> |                                              |
| e. Establish Tentative Budget & Millage Rate                                                                                                 | <b>(Tab 29)</b> |                                              |
| i. Approve Draft Tentative FY 23/24 Budget                                                                                                   |                 |                                              |
| ii. Approve Tentative Millage Rate and<br>Authorize Staff to Adjust Budget Based<br>Upon Property Appraiser's Final Report &<br>Submit Forms |                 |                                              |
| <b>VI. Chief Program Officer Report</b>                                                                                                      |                 | Maria Juarez, <i>CPO</i>                     |
| a. Approve FY 22/23 ELC Vulnerable<br>Population Child Care Contract Adjustment                                                              | <b>(Tab 30)</b> |                                              |
| b. Approve Fiscal Sponsor Fees                                                                                                               | <b>(Tab 31)</b> |                                              |
| <b>VII. Chief Innovations Officer</b>                                                                                                        |                 |                                              |
| a. Approve A Little Help Never Hurt ABCD<br>FY 22/23 Contract Amendment and<br>FY 23/24 Contract Renewal &<br>Increased Budget Allocation    | <b>(Tab P)</b>  |                                              |
| b. Approve Accepting Revenue, Related<br>Expenditures, and UPENN Subaward                                                                    | <b>(Tab Q)</b>  |                                              |



Agreement

- c. Approve TIL Data Sharing Agreement (Tab R)
- d. FYI – Data Funders Collaborative Grant Application (Tab S)

**VIII. Chief Equity & Community Engagement Officer**

Sharetta Remikie, *CECEO*

- Approve Purchase of Read for the Record Books (Tab T)

**IX. Chief Operating Officer Report**

Monti Larsen, *COO*

- a. Approve May Budget Amendments & Interim Financial Statements (Tab U)
- b. Accept May Statements for the Managed Fund (Tab V)
- c. Approve Monthly/Annual Purchases (Tab W)

**X. Broward Reads Coalition Report**

Beam Furr, *Coalition Co-Chair*

**XI. Agency Capacity Building Report**

(Tab X) Jeffrey Wood, *Coalition Co-Chair*

**XII. Funders Forum Report**

(Tab Y) Maria Juarez, *CPO*

**XIII. Public Comment**

David H. Kenton, *Chair*

**XIV. Council Members' Roundtable**

Early Learning Coalition's Quality Initiatives

Cindy Arenberg Seltzer, *President/CEO*  
ELC Representatives

**XV. For Your Information**

(Tab Z)

- a. CSB Minutes
- b. CSC in the News
- c. CSC Correspondence
- d. Attendance Report

**Please complete this form <https://bit.ly/3nbSwe9> for ASL interpreter requests. For all other requests for special accommodations, please reach out to Shae Williams at (954) 377-1667 or [shwilliams@cscbroward.org](mailto:shwilliams@cscbroward.org) at least one week in advance so that proper arrangements can be made.**



**CHILDREN'S SERVICES COUNCIL OF BROWARD COUNTY**

Held @ 6600 W. Commercial Blvd., Lauderdale, FL 33319  
and by Zoom Webinar with public access by computer or phone

May 18, 2023

9:30 A.M.

**Minutes**

**Members in Physical Attendance:**

Judge Michael Davis; Governor Appointee Cathy Donnelly; Broward County Commissioner Beam Furr; Governor Appointee David H. Kenton (*Chair*) (*arrived at 9:39am*); DCF Community Development Administrator Dawn Liberta; Interim School Superintendent Earlean C. Smiley (*departed around 1:20 P.M.*); Health Department Director Paula Thaqi; Governor Appointee Jeffrey S. Wood; School Board Member Allen Zeman

**Council Members Virtual:**

Interim School Superintendent Earlean C. Smiley (*rejoined virtually at 3: 48 P.M.*)

**Council Members Absent:**

Governor Appointee Tom Powers

**Counsel Present:**

Garry Johnson, Esq.

**Staff in Attendance:**

Cindy Arenberg Seltzer; Monti Larsen; Maria Juarez; Sharetta Remikie; Sue Gallagher; Kathleen Campbell; Michelle Hamilton; Laura Ganci; Dion Smith; Lisa Bayne; Amy Jacques; Marissa Aquino; Kyle Jones; Angie Buchter; Keyonia Lawson; Tracy Graham; Jennifer Fletcher; Trisha Dowell, Lynn Kalmes; Madeline Jones; Clarice Horton; Michelle Hagues; Cynthia Reynoso; Melissa Soza; Silke Angulo; Andria Dewson; Kandyss Torrence; Shira Fowlkes; Ivy Pierre; Betty Dominguez; Shaquoia Wilson; S. Lorenzo Benaine; Colleen Carpenter; Alexandra Lemoine; Jimmy Jean; Marlando Christie; Johnsingh Jeyasingh; Diego Alvarez; Nicolette Picardi; Cristina Castellanos; Ileana Blanco; Fern Phillip; Jessica Rincon; Katrina Welch; Pooja Yajnik; Liza Khan; Karen Franceschini; Ashley Cole; Tabitha Bush; Jill Denis-Lay; Roxanne Smith; Florence Ukpai; Camila Romero; Valencia McConnico-Bell; Brooke Sherman; Diane Choi; Jocelin Eubanks; Jeff Glover; Shawanda Spencer; Piper Weber; Ashley Brooks; Alexia Bridges; Mina Razavi; Shantigra Williams; Jennifer Wennberg; Erin Byrne; Kimberlee Reid; Zoe Lewis; Alicia Williams; Natalie Gomes; Latora Steel

**Guests in Attendance:**

See Attachment 1

**Agenda:**

I. Call to Order

Vice Chair Jeffrey Wood called the meeting to order at 9:33 A.M. and welcomed Dr. Smiley. Mr. Wood chaired the meeting until Dr. Kenton arrived at 9:39am.

II. Roll Call

The roll was called and a quorum was established with the physical presence of Judge Davis, Ms. Donnelly, Commissioner Furr, Ms. Liberta, Ms. Smiley, Dr. Thaqi, Mr. Wood, and Dr. Zeman.

III. Chair's Report

a) Moment to Arrive

Council Members took a moment to allow the body and mind to settle and focus before considering the meeting agenda items.

b) Community Events

Dr. Kenton highlighted recent community events (ADAM Challenge, Real Men Read, and Countdown to Kindergarten) he attended with his family.

IV. President's Report

a) Jewish American Heritage Month

Ms. Arenberg Seltzer drew attention to Jewish American Heritage Month, which is May. She noted that it was established by Presidential proclamation in 2006 in recognition of the indelible contributions Jewish Americans have made, and continue to make, to our nation's history, culture, and society. She also noted that it's a good time each year to remember the ties between the Jewish and Black communities and the contributions that both have made to this country.

b) Good of the Order

Ms. Arenberg Seltzer highlighted the work of the NSU Bachelor of Public Health Students' Senior Capstone projects. The students had reached out to CSC for project ideas and decided on exploring ways to improve CSC's social media presence, as well as how to assist nonprofits in doing the same. The project resulted in the creation of a standard operating procedure packet that we will distribute to nonprofits. She added that CSC has committed to continue this relationship next year and may have the

students present to the Council at some point. She commended and acknowledged the efforts of Maria Juarez (Chief Program Officer) and Tracy Graham (Multimedia Communications Manager) in working with the students on this project.

Ms. Arenberg Seltzer highlighted United Way's Behavioral Health Conference that took place last week. She noted that CSC was a sponsor and that Dr. Gallagher (Chief Innovation Officer) presented on the Baker Act Community Participatory Action Research (CPAR) project.

Dr. Kenton arrived at 9:39am.

Ms. Arenberg Seltzer announced that CSC Broward and the Early Learning Coalition of Broward (ELC) were both designated as a Sun-Sentinel Top Workplace.

Ms. Arenberg Seltzer displayed the partnership award she was surprised with at the recent CareerSource Broward planning session.

Ms. Katie Meagher, Neighbors 4 Neighbors, acknowledged their 30<sup>th</sup> Anniversary event recognizing 30 of their most wonderful neighbors, including Ms. Arenberg Seltzer. She presented Ms. Seltzer with a special portrait plaque created by a local artist.

Dr. Sharetta Remikie was honored at the recent Healthy Mothers-Healthy Babies' Mother's Day Luncheon as one of their 2023 Outstanding Mothers of the Year.

- c) Ms. Arenberg Seltzer highlighted the most recent and very impactful episode of Future First: Focus on Broward's Children, which focused on foster parent recruitment. The show airs on BECON, with links also on CSC's You Tube Channel. This special episode was broken into two parts – the first part featured three system professionals speaking about the need and the process and the second featured two youth who were in the system and spoke of how important it was to them to have good foster and adoptive parents.

- d) Legislative Report

Ms. Arenberg Seltzer highlighted the status of legislation in the Florida legislature that would be of interest to Members.

## V. Consent Agenda

- a) April 2023 Council Minutes

- b) Revised Leverage Policy
- c) Firewall Youth FORCE Leverage Request
- d) Junior Achievement Leverage Request for Mental health Storefronts in Biz Town and Finance Park
- e) Healthy Families Broward Provider and Allocation for FY 22/23 and FY 23/24
- f) Renewal of the Modified BCPS Data Sharing & Transportation Agreement
- g) Community Foundation Partnership Contract for Broward Cares Flood Response
- h) Additional BTSE Expenses for Clear Back Packs, Etc.
- i) Raters for Banking Services RFP
- j) Budget Amendments & Interim Financial Statements for April 2023
- k) April 2023 Statements for the Managed Fund
- l) Monthly/Annual Purchases

Dr. Kenton inquired as to any items that needed pulled from the Consent Agenda for discussion or abstentions. He noted he was aware that Item e/Tab L (Healthy Families provider) needed to be pulled due to a conflict. There were no other items requested to be pulled.

**ACTION:** Dr. Thaqi made a motion to approve the Consent Agenda, as presented, minus the Healthy Families Broward provider. The motion contained approval of the April 20, 2023, Council meeting minutes; approval of the revised Leverage Funds Request Policy; approval of the Firewall Youth FORCE Leverage request contingent upon approval as a BCPS vendor if applicable; approval of leverage funding for Junior Achievement to customize mental health storefronts in Biz Town and the Finance Park; approval of the renewal of the modified BCPS & CSC Data Sharing & Transportation Agreement pending final legal approval; approval of the Community Foundation Partnership Contract for Broward Cares; approval of additional funds to Kids First for clear backpacks to respond to BCPS' new policy and contingency funds; approval of the Banking Services RFP Rating Committee; approval of Budget Amendments and Interim Financial Statements for April 2023; acceptance of monthly statements for the Managed Fund; and approval of CSC

monthly/annual purchases, all as presented. The motion was seconded by Ms. Liberta and passed with no opposing votes and one abstention from Dr. Smiley, who submitted the attached voting conflict form.

**ACTION:** Commissioner Furr made a motion to approve the Healthy Families Broward Contract Award to the Broward Healthy Start Coalition, as presented. The motion was seconded by Dr. Zeman and passed with no opposing votes and one abstention from Ms. Liberta, who submitted the attached voting conflict form.

VI. Chief Program Officer Report

- a) School Health Provider and Allocation for FY 22/23 and FY 23/24

Ms. Juarez briefly highlighted the item.

**ACTION:** Commissioner Furr made a motion to approve the Florida Department of Health (DOH) in Broward as the School Health provider for CSC's funding, as presented. The motion was seconded by Ms. Donnelly and passed with no opposing votes and one abstention from Dr. Thaqi, who submitted the attached voting conflict form.

- b) Overview of Family Supports Request for Proposals (RFP) Recommendations

- i. Family Strengthening Program Awards

Ms. Juarez briefly highlighted the recommendations, noting that there were 5 Rating Committees that reviewed 26 proposals for funding. She pointed out that there is approximately \$12 million currently in the Family Strengthening program area and that the proposed recommendations would increase funding to approximately \$15.5 million. She explained that the increased funding will serve more families and allow for more competitive salaries for providers to address the significant retention and recruitment issues that exist across nonprofits. She added that the funding increase will also support the addition of more parenting education programs, more therapy programs, alumni services, and the expansion of services to family court cases.

Discussion ensued. Judge Davis invited CSC staff to join one of his meetings with the Family Court judges to share information on these new services. Dr. Zeman stated it would also be useful for the school system to be aware of CSC services for referrals.



Ms. Tonita Gregory Williams, Ann Storck Center, thanked CSC for its support and funding for their MOST and Family Strengthening programs.

ii. Kinship Program Awards

Ms. Juarez briefly highlighted the recommendations, noting that there was one Committee that reviewed four submitted proposals, with two recommended for funding. She pointed out a slight decrease in capacity next year, but stated she doesn't feel that will be a challenge. She added that staff will continue to monitor it and if a waitlist appears at any point, staff will bring a request to the Council to increase funding.

iii. Supporting MOMS Program Awards

Ms. Juarez briefly highlighted the recommendation, noting that one Rating Committee reviewed three proposals, with one recommended for funding. She also noted that with one current provider not submitting an application, the Rating Committee recommended County-wide expansion of the recommended proposal to meet county-wide need. The provider (Memorial Healthcare Systems) stated they were well positioned to provide services county-wide.

Denissa Facey, Pembroke Pines Police Department, asked in Zoom Chat when the CPIS transition from BSO to DCF would be effective. Ms. Liberta responded that it is currently planned for July 14<sup>th</sup>, although there is a possibility it could be moved up.

iv. Supervised Visitation Program Award

Ms. Juarez briefly highlighted the recommendation, noting that there was one applicant, Children's Home Society. The program will start October 1<sup>st</sup> and will serve 300 families.

v. Kinship Legal Program Award

Ms. Juarez briefly highlighted the recommendation of Legal Aid Service of Broward County, who was the sole respondent.

Discussion ensued. Dr. Thaqi requested that staff explore salary increases and/or incentives to recruit and retain attorneys for children to get this program fully staffed within the current budget and allow for growth until all children have their own legal representation.

Mr. Walter Honaman, Legal Aid Service of Broward County, thanked the Council for its support and briefly addressed the recruitment issue, noting that they are working on it but are facing challenges.

VII. Public Non-Budget Comments

There were none.

VIII. Council Members' Non-Budget Comments

There were none.

IX. For Your Information

- a) CSC Program Planning Committee (PPC) Minutes
- b) CSC Finance Committee Minutes
- c) SNAC Minutes
- d) Funders Forum Minutes
- e) CSB Minutes
- f) CSC Correspondence
- g) Attendance Report

X. FY 23/24 Program Budget Discussion

- a) Setting the Stage

Ms. Arenberg Seltzer highlighted the planning process and framework for the proposed FY 23/24 Budget. The process starts with staff visioning and analysis meetings, followed by Council consideration at the Program Budget Retreat where staff recommendations are considered, contracts are renewed, and the Council wish list is developed. After today's Budget Retreat, Members of the Finance Committee and Program Planning Committee will meet on June 7<sup>th</sup> to review the Administrative Budget, millage rate, and any wish list/follow-up items before full Council consideration on June 15<sup>th</sup>.

For today, she explained the Council will look at community needs and the capacity of the community to meet those needs to then set the budget and millage rate around that. She further explained that staff's

recommendations are based upon alignment with the Council's core mission, previous Council discussions, integration with other funders, emerging community issues, Results Based Accountability, community and CSC capacity, impact of federal funding, and program performance. She reviewed the Program Budget three-year trend and proposed budget, drawing attention to the maps behind Tab 19 that show poverty and the number of participants served in CSC programs.

b) Overview/Public Comment/Council Discussion

**Tab 19 Collective Impact**

Ms. Arenberg Seltzer briefly highlighted the Collective Impact program area, which includes the Children's Strategic Plan, data systems, and the action research that tells us what the community wants to see in their neighborhoods. She also highlighted innovations with the SAMIS system, which is used to gather data and pay providers, as well as with the Contract Administration and Procurement System (CAPS) that is connected to SAMIS.

**Tab 1 Maternal & Child Health**

Ms. Arenberg Seltzer briefly highlighted the Maternal & Child Health program area, which was previously discussed during the earlier Family Supports RFP funding overview. She stated that while there is not a direct correlation between maternal depression/anxiety and abuse, these conditions can impact maternal / child bonding which can lead to abuse. She pointed to a decreased number of verified abuse reports for children under the age of one. She noted that 1,335 families were served in FY 21/22 and that the program budget will grow for this area for FY 23/24. The additional funding in the Safe Sleep program will increase the number of cribs distributed as well as the related trainings regarding safe sleep practices.

**Tab 2 Family Supports**

Ms. Arenberg Seltzer briefly highlighted the Family Supports program area, which was thoroughly discussed during the earlier Family Supports RFP funding overview, and reviewed the community data story. She noted that the efforts to reduce child abuse seem to be working, as the rates of verified child abuse are significantly lower than has been seen previously. She also shared recent data reflecting the number of child removals from the home decreasing from 220 a month to 64 a month.

Commissioner Furr deemed this a real success story that deserved to be told.

Dr. Zeman requested additional discussions around mindfulness and opportunities to do more. Staff was asked to look at additional mindfulness training to increase mindfulness services and opportunities to youth in schools as a tool to address increased trauma that is being seen in students. Related to mindfulness, Ms. Liberta indicated she is willing to make youth referrals and would be interested in performance data as to its effectiveness.

Ms. Arenberg Seltzer noted that CSC-funded Healthy Youth Transitions (HYT) and New DAY providers had begun a pilot to incorporate mindfulness into their services and that performance measures would be added.

Ms. Shawn Preston, Arc Broward, thanked the Council for its support and for prioritizing Family Strengthening to keep the kids in our community safe and free from abuse.

### **Tab 3 Child Welfare Supports**

Ms. Arenberg Seltzer briefly highlighted the Child Welfare Supports program area and reviewed the community data story. She pointed out that this area includes CSC's adoption support programs and legal supports. She shared that the community is making progress on the median days to adoption.

Ms. Liberta asked Mr. Walter Honaman (Legal Aid Service of Broward County) to send her their new CEO's contact info.

Dr. Thaqi requested that staff explore salary increases and/or incentives to recruit and retain attorneys for children to get this program fully staffed within the current budget and allow for growth until all children have their own legal representation. She also requested comparative data on the number of days in the system for those children with representation and those without.

Dr. Smiley departed the meeting.

Dr. Mary Kinirons (Heart Gallery of Broward County), thanked the Council for its support and also thanked the Council for its funding of the Forever Family program.

**Tab 4 Economic Self-Sufficiency**

Ms. Arenberg Seltzer briefly highlighted the Economic Self-Sufficiency program area, noting a reduction in the number of ALICE families, but an increase in the number of families living in poverty.

Commissioner Furr asked staff to look into how much it would cost CSC to address the increase in food costs for all of the hunger programs.

**Tab 5 Water Safety**

Ms. Arenberg Seltzer briefly highlighted the Water Safety program area, where CSC works in collaboration with the County and School District to provide water safety instruction to school-aged children. She noted that Swim Central served roughly 24,000 before COVID, but during COVID it went down to almost nothing. We still provide the vouchers for the younger children and extended the age to 8 to capture those who may have missed Swim Central in Kindergarten-2<sup>nd</sup> Grade. She pointed out that the number served in Swim Central is starting to come back, with 13,575 served last year. She stated that there is hope of getting back closer to that 20,000 number.

During discussion of how a lifeguard shortage might impact CSC's water safety programs, Dr. Thaqi mentioned that youth in the SPUD Clubs (Students Preventing Unintentional Drowning) might be good Lifeguard candidates, but that the cost of the certification class/training could be a barrier. She suggested possible scholarships to meet the financial cost of the certification class.

**Tab 6 Literacy & Early Education**

Ms. Arenberg Seltzer briefly highlighted the Literacy & Early Education program area, noting that there is quite the achievement gap depending upon neighborhood conditions. She also pointed out the impact of the Federal funding, showing a dramatic increase in the number of children receiving financially assisted school-readiness care.

During the discussion, Dr. Zeman inquired about setting standards for all early learning centers in Broward or even creating standards for the workforce. He asked that more help for ELC vulnerable population be added to the "study" category. Related to that, Dr. Thaqi inquired as to whether ELC is helping centers toward accreditation. Those items were added to the staff's follow-up list, along with assistance in increasing the number of students registering for a library card, per Commissioner Furr.

**Tab 7 School Health**

The Council previously discussed School Health earlier during the regular business meeting.

**Tab 8 Elementary School Initiatives Out-of-School Time (General Population)**

Ms. Arenberg Seltzer briefly highlighted the Elementary School General Population initiatives, noting that it was a larger funding area for the Council. She pointed out that chronic absenteeism had increased for BCPS elementary schools, adding that there is probably a correlation between the absenteeism and the disparity seen with not reading on grade level. She shared that improvements are being made and that the Out-of-School Time programs are making a difference if students can be attracted to the programs and engaged.

**Tab 9 Out-of-School Time (Special Needs) & Respite Initiatives**

Ms. Arenberg Seltzer briefly highlighted the Out-of-School Time (Special Needs) & Respite initiatives, noting that these services are not economically driven and are provided on a sliding fee scale. She pointed out that the children receiving these services are improving skills and social interactions, are kept safe, and are meeting their standards for Project Based Learning.

**Tab 10 Middle School Initiatives**

Ms. Arenberg Seltzer briefly highlighted the Middle School initiatives, noting an increase in chronic school absenteeism. The programs serve 3,234 middle school students. She explained that while the programs have not been as successful as we would like as far as engagement, staff are currently exploring how to engage youth differently and make the programs more effective for the next RFP cycle.

Ms. Liberta indicated she would like to make referrals to the program and Dr. Zeman had questions about the programs and the facility fees. They were added to staff's follow-up list.

**Tab 11 High School Initiatives**

Ms. Arenberg Seltzer briefly highlighted the High School initiatives, noting that 2,576 were served in these programs. She stated that engagement has been a challenge, but of the youth who do attend, they are doing well. She added that staff will be exploring different ways to better engage youth and incorporate those ideas in the new Positive Youth Development (PYD) RFP.

**Tab 12 Special Needs (STEP)**

Ms. Arenberg Seltzer briefly highlighted the Special Needs Supportive Training and Employment Program (STEP) area, noting that 321 students with special needs participate in STEP and that great work is being done throughout the year with after school programming and preparing students for a summer work experience. She added that youth and employers both enjoy the program and that performance outcomes have been good.

**Tab 13 Independent Living**

Ms. Arenberg Seltzer briefly highlighted the Independent Living program area, noting that the percentage of young adults completing their high school diploma or GED has decreased over the past three school years. She added that staff are looking into this and working with the providers to better understand what is happening. She explained that in the programs, youth work with life coaches and are making great strides.

During discussion, Ms. Liberta asked staff to explore lowering the age of those youth eligible for a life coach from 15 years to 13 years. It was added to the follow-up list.

**Tab 14 Delinquency Diversion**

Ms. Arenberg Seltzer briefly highlighted the Delinquency Diversion program area, pointing out that there is a racial disproportionality in Black youth arrested compared to Whites, Hispanics, and others. She noted that the vast majority of youth in the New DAY program are not re-offending within one year of completing the program.

Ms. Liberta inquired as to the number of youth in the civil citation/diversion program from each city. Staff added it to the follow-up list.

**Tab 15 Children's Health Insurance**

Ms. Arenberg Seltzer briefly highlighted the Children's Health Insurance program area, noting that the end of the Public Health Emergency (PHE) which will automatically disenroll thousands of children from Medicaid means we will need more outreach. She stated that the CSC-funded KidCare support team at the Department of Health (DOH) does an outstanding job with outreach.

**Tab 16 Simplified Point of Entry**

Ms. Arenberg Seltzer briefly highlighted the Simplified Point of Entry program area, noting that suicide-related calls have declined and that the



number of calls made for mental health needs and financial assistance needs fluctuated between 11/21 and 10/22. She shared that the special 9-8-8 system is now up and running 24/7 and that there is a desire to build a more robust public relations campaign around that mental health number. She added that case management is included in the funding, not just the answering of calls.

**Tab 17 Public & Community Awareness & Advocacy**

Ms. Arenberg Seltzer briefly highlighted the Public & Community Awareness & Advocacy program area, pointing out that more money for public education has been included in the FY 23/24 Budget, including the expansion of the CSC Ambassador Program. She stressed the importance of Broward residents being aware of CSC services and resources.

Dr. Kenton raised the possibility of increasing CSC exposure in the community through a CSC-wrapped van to transport large items and large quantities of collaterals to community events. It was added to the follow-up list.

Dr. Zeman offered to connect the Broward County Public Schools (BCPS) marketing & communication team with the CSC marketing and communication team to ensure parents are made aware of CSC services/referrals. Staff added it to the follow-up list.

**Tab 18 Capacity Building**

Ms. Arenberg Seltzer briefly highlighted the Capacity Building program area, noting that everything is going well. She stated that providers are finding great benefit in the program and there are lots of trainings available.

c) Council Consensus on Program Budget & Wish List

There was consensus for the proposed Draft FY 23/24 Budget and wish list/follow-up items, with the addition of a contingency fund for disaster events, per Dr. Zeman.

d) Tentative FY 23/24 Program Budget

**ACTION: Ms. Donnelly made a motion to approve the Tentative FY 23/24 Budget, as presented on the FY 23/24 Budget Summary Worksheet. The motion was seconded by Dr. Zeman and passed with no opposing votes.**

e) Family Supports RFP Awards

**ACTION:** Commissioner Furr made a motion to approve the Family Supports RFP Awards, which included the Family Strengthening 2023 recommendations, the Kinship 2023 recommendations, the Supporting MOMS 2023 recommendations, the Supervised Visitation Contract award to Children’s Home Society as the sole responder, and the Kinship Legal Contract award to Legal Aid Service of Broward as a sole responder, all as presented. The motion was seconded by Dr. Thaqi and passed with no opposing votes and one abstention from Judge Davis, who submitted the attached voting conflict form.

f) FY 23/24 Program Renewals

Dr. Smiley rejoined virtually.

**ACTION:** Commissioner Furr made a motion to approve the FY 23/24 program renewals for Family Supports (Tab 2), Child Welfare Supports (Tab 3), School Health (Tab 7), Out-of-School Time (Special Needs) & Respite Initiatives (Tab 9), Special Needs (STEP) (Tab 12), Independent Living (Tab 13), Delinquency Diversion (Tab 14), Simplified Point of Entry (Tab 16), and Capacity Building (Tab 18), all as presented. The motion was seconded by Judge Davis and passed with no opposing votes.

**ACTION:** Commissioner Furr made a motion to approve the FY 23/24 program renewals for Maternal & Child Health as presented in Tab 1. The motion was seconded by Dr. Thaqi and passed with no opposing votes and one abstention from Ms. Liberta, who submitted the attached voting conflict form.

**ACTION:** Commissioner Furr made a motion to approve the FY 23/24 program renewals for Economic Self-Sufficiency as presented in Tab 4, minus the Broward Education Foundation HEART renewal. The motion was seconded by Dr. Zeman and passed with no opposing votes.

**ACTION:** Commissioner Furr made a motion to approve the FY 23/24 Broward Education Foundation HEART renewal as presented in Tab 4 – Economic Self-Sufficiency. The motion was seconded by Ms. Liberta and passed with no opposing votes and one abstention from Dr. Smiley, who submitted the attached voting conflict form.

**ACTION:** Dr. Thaqi made a motion to approve the FY 23/24 Broward County SWIM Central program renewal as presented in Tab 5 – Water Safety. The motion was seconded by Judge Davis and passed with no opposing votes.

**ACTION:** Commissioner Furr made a motion to approve the FY 23/24 Florida Department of Health Drowning Prevention Task Force program renewal as presented in Tab 5 – Water Safety. The motion was seconded by Dr. Zeman and passed with no opposing votes and an abstention from Dr. Thaqi, who submitted the attached voting conflict form.

**ACTION:** Ms. Donnelly made a motion to approve the FY 23/24 program renewals for Literacy & Early Education as presented in Tab 6, minus the Early Learning Coalition of Broward County (ELC) renewals of Subsidized Child Care Slots and Vulnerable Populations Child Care Slots. The motion was seconded by Dr. Thaqi and passed with no opposing votes.

**ACTION:** Judge Davis made a motion to approve the FY 23/24 ELC Subsidized Child Care Slots and Vulnerable Populations Child Care Slots program renewals as presented in Tab 6 – Literacy & Early Education. The motion was seconded by Dr. Zeman and passed with no opposing votes and an abstention from Ms. Liberta, who submitted the attached voting conflict form.

**ACTION:** Judge Davis made a motion to approve the FY 23/24 program renewals for Elementary School Initiatives Out-of-School Time (General Population) as presented in Tab 8, minus the Florida International University (FIU) Reading Explorers renewal. The motion was seconded by Dr. Zeman and passed with no opposing votes.

**ACTION:** Ms. Donnelly made a motion to approve the FY 23/24 FIU Reading Explorers renewal as presented in Tab 8 – Elementary School Initiatives Out-of-School Time (General Population). The motion was seconded by Dr. Zeman and passed with no opposing votes and an abstention from Dr. Kenton, who submitted the attached voting conflict form.

**ACTION:** Dr. Zeman made a motion to approve the FY 23/24 program renewals for Middle School Initiatives as presented in Tab 10, minus the United Way of Broward County Choose Peace/Stop Violence renewal. The motion was seconded by Dr. Zeman and passed with no opposing votes.

**ACTION:** Commissioner Furr made a motion to approve the FY 23/24 United Way of Broward County Choose Peace/Stop Violence renewal as presented in Tab 10 – Middle School Initiatives. The motion was seconded by Ms. Liberta and passed with no opposing votes and an abstention from Ms. Donnelly, who submitted the attached voting conflict form.

**ACTION:** Dr. Zeman made a motion to approve the FY 23/24 program renewals for High School Initiatives, as presented in Tab 11, minus the CareerSource Broward Summer Youth Employment Program (SYEP) renewal and the Broward Education Foundation Bridge 2 Life renewal. The motion was seconded by Commissioner Furr and passed with no opposing votes.

**ACTION:** Judge Davis made a motion to approve the FY 23/24 CareerSource Broward SYEP renewal as presented in Tab 11 – High School Initiatives. The motion was seconded by Dr. Zeman and passed with no opposing votes and an abstention from Ms. Liberta, who submitted the attached voting conflict form.

**ACTION:** Commissioner Furr made a motion to approve the FY 23/24 Broward Education Foundation Bridge 2 Life renewal as presented in Tab 11 – High School Initiatives. The motion was seconded by Dr. Zeman and passed with no opposing votes and an abstention from Dr. Smiley, who submitted the attached voting conflict form.

**ACTION:** Ms. Donnelly made a motion to approve the FY 23/244 Florida Department of Health in Broward County KidCare Outreach program renewal as presented in Tab 15 – Children’s Health Insurance. The motion was seconded by Dr. Zeman and passed with no opposing votes and an abstention from Dr. Thaqi, who submitted the attached Voting Conflict Form.

**ACTION:** Commissioner Furr made a motion to approve the FY 23/24 program renewals for Public & Community Awareness & Advocacy as presented in Tab 17, minus the BECON renewal. The motion was seconded by Dr. Zeman and passed with no opposing votes.

**ACTION:** Commissioner Furr made a motion to approve the FY 23/24 BECON program renewals as presented in Tab 17 – Public & Community Awareness & Advocacy. The motion was seconded by

**Ms. Donnelly and passed with no opposing votes and two abstentions from Dr. Zeman and Dr. Smiley.**

**ACTION: Dr. Thaqi made a motion to approve the FY 23/24 program renewals for Collective Impact as presented in Tab 19, minus the Coordinating Council of Broward (CCB) renewal. The motion was seconded by Judge Davis and passed with no opposing votes.**

**ACTION: Ms. Donnelly made a motion to approve the FY 23/24 CCB program renewal as presented in Tab 19 – Collective Impact. The motion was seconded by Commissioner Furr and passed with no opposing votes and two abstentions from Dr. Thaqi and Ms. Liberta, who submitted the attached Voting Conflict Forms.**

XI. Adjourn

The meeting adjourned at 4:01 P.M.

---

Beam Furr, Secretary

## ATTACHMENT 1

### MEETING ATTENDEES (\*denotes speaker)

Name	Organization
Shani Wilson	Hispanic Unity of Florida
Michele Clarke	Boys & Girls Clubs of Broward County
Elizabeth Dorante	Hispanic Unity of Florida
Donna Lavalle	Smith Community Mental Health
Norma Sambra	Hispanic Unity of Florida
Walter Honaman*	Legal Aid Service of Broward County, Inc.
Denissa Facey	Victim Advocate Unit, Pembroke Pines Police Department
Regine Kanzki	Broward Healthy Start Coalition
Lisa Clements	YMCA of South Florida
Juliana Gerena	Gerena & Associates
Michelle Rosegreen	Family Central
Alice-Lydia Bird	YMCA of South Florida
Catherine Lievano	Pembroke Pines Police Department
Marilyn Camerota	Memorial Healthcare System
Fanny Crandall	Florida Department of Health Broward – Florida KidCare Outreach Program
Mark Reyes	Urban League of Broward County, Inc.
Latina Newsome	Cleft of the Rock Foundation
Pat Murphy	Ann Storck Center
Eduardo Marrero	Smith Community Mental Health
Angel Profit	Boys & Girls Club of Broward County

Name	Organization
Haley Dacks	Smith Community Mental Health
Megan Turetsky	Broward Schools
Tierra Smith	Prevention Central (Mount Bethel HSC)
Joanne Correia-Kent	Smith Community Mental Health
Felicia Pittman	Children's Harbor
Alison Rodriguez	YMCA of South Florida
Shari Thomas	Henderson Behavioral Health
Kasey Lafrance	Early Learning Coalition of Broward County, Inc.
Paul Jaquith	Mental Health America of Southeast Florida
Mariela Betancourt	Family Central
Tonita Gregory Williams*	Ann Storck Center
Gabriela Raurell	Harmony Development Center
Cynthia Moreno	Harmony Development Center
Andy Fernandez	Firewall Centers
Kathy Wint	HandsOn Broward
Renee Jaffe	Early Learning Coalition
Lauren Fuentes	Children's Home Society of Florida
Tracy Perez	Center for Hearing and Communication
Mikelange Olbel	Community Based Connections Inc
C Johnson	Community Based Connections Inc
Julnyca Cadet	Broward Children's Center
Milena Brunet	Pace Center for Girls



Name	Organization
Mary Kinirons*	Heart Gallery of Broward
Monica King	Broward Healthy Start Coalition
Rita Scott	Pace Center for Girls, Broward
Renee Podolsky	Department of Health – Broward
Latonya DeLaughter	Florida Department of Health
Morgan Flynn	Florida Department of Health
James Sahnger	Florida Department of Health in Broward County
Susan Lazar	Resident
Monica Pena	Family Central
Christine Frederick	FLITE Center
RaShani Boynton	HOMES Inc
Katy Meagher*	Neighbors 4 Neighbors
Grace Ramos	The M Network
Christine Ruiz	Boys Town
Raul Herrera	Boys Town
Tonya Ricker	Arc Broward
Shawn Preston*	Arc Broward
Hudelaine Deus	City of West Park
Monica King	Broward Healthy Start Coalition
Christine Klima	Early Learning Coalition



## APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

## DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Earlean C. Smiley, hereby disclose that on May 18, 20 23 :

(a) A measure came or will come before my agency which (check one or more)

inured to my special private gain or loss;

inured to the special gain or loss of my business associate, \_\_\_\_\_ ;

inured to the special gain or loss of my relative, \_\_\_\_\_ ;

inured to the special gain or loss of Broward County Public Schools, by whom I am retained; or

inured to the special gain or loss of \_\_\_\_\_, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Out of an abundance of caution, I abstained from voting on the Consent Agenda (V.) due to a possible public perception of conflict on the Consent Agenda items related to school health and clear back packs, as I am the Interim Superintendent for Broward County Public Schools.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

May 18, 2023

Date Filed

\_\_\_\_\_  
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.



# FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME <b>Liberta-Dawn</b>	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE <b>Children's Services Council of Broward County</b>
MAILING ADDRESS <b>1400 W. Commercial Blvd.</b>	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="" type="checkbox"/> OTHER LOCAL AGENCY
CITY <b>Fort Lauderdale</b>	COUNTY <b>Broward</b>
DATE ON WHICH VOTE OCCURRED <b>May 18, 2023</b>	NAME OF POLITICAL SUBDIVISION:  MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE

## WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

## INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

\* \* \* \* \*

### ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

\* \* \* \* \*

### APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

## APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

## DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Dawn Liberta, hereby disclose that on May 18, 20 23 :

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, \_\_\_\_\_ ;
- inured to the special gain or loss of my relative, \_\_\_\_\_ ;
- inured to the special gain or loss of Broward Healthy Start Coalition, by whom I am retained; or
- inured to the special gain or loss of \_\_\_\_\_, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

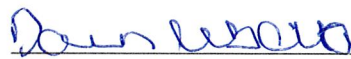
(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

**I abstained from voting on Agenda Item V.3., "Approve Healthy Families Broward Provider and Allocation for FY 22/23 and FY 23/24." The provider will be the Broward Healthy Start Coalition and I serve on the Board of the Broward Healthy Start Coalition.**

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

May 18, 2023

Date Filed

  
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.





**APPOINTED OFFICERS (continued)**

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

**DISCLOSURE OF LOCAL OFFICER'S INTEREST**

I, Paula Thaqi, hereby disclose that on May 18, 20 23 :

(a) A measure came or will come before my agency which (check one or more)


- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, \_\_\_\_\_ ;
- inured to the special gain or loss of my relative, \_\_\_\_\_ ;
- inured to the special gain or loss of Florida Department of Health in Broward County, by whom I am retained; or
- inured to the special gain or loss of \_\_\_\_\_, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

**I abstained from voting on Agenda Item VI.a., "Approve School Health Provider and Allocation for FY 22/23 and FY 23/24." The Florida Department of Health in Broward County will be the provider of school health services and I am the Director of the Florida Department of Health in Broward County.**

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

May 18, 2023  
Date Filed

  
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.



# FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Davis -- Michael	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Children's Services Council of Broward County
MAILING ADDRESS 201 SE 6th St.	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
CITY Fort Lauderdale	COUNTY Broward
DATE ON WHICH VOTE OCCURRED May 18, 2023	NAME OF POLITICAL SUBDIVISION:  MY POSITION IS: <input type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE

## WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

## INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

\* \* \* \* \*

### ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

\* \* \* \* \*

### APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

## APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

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## DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Michael Davis, hereby disclose that on May 18, 20 23 :

(a) A measure came or will come before my agency which (check one or more)

inured to my special private gain or loss;

inured to the special gain or loss of my business associate, \_\_\_\_\_ ;

inured to the special gain or loss of my relative, \_\_\_\_\_ ;

inured to the special gain or loss of Broward Courts, by whom I am retained; or

inured to the special gain or loss of \_\_\_\_\_, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

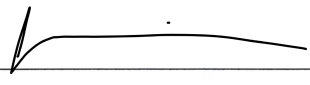
(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Out of an abundance of caution, I abstained from voting on the Family Supports RFP Awards (X.e.) due to a possible public perception of conflict, as I am a Family Court Judge who will make referrals to these services.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

6/7/23

Date Filed

Signature 

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.





## APPOINTED OFFICERS (continued)

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## DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Dawn Liberta, hereby disclose that on May 18, 20 23 :

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, \_\_\_\_\_ ;
- inured to the special gain or loss of my relative, \_\_\_\_\_ ;
- inured to the special gain or loss of Broward Healthy Start Coalition, by whom I am retained; or
- inured to the special gain or loss of \_\_\_\_\_, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

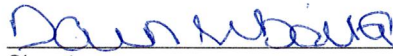
(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

**I abstained from voting on the FY 23/24 Program Contract Renewal for Broward Healthy Start's Safe Sleep initiative (Tab 1 - Maternal & Child Health), as I serve on the Board of the Broward Healthy Start Coalition.**

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

May 18, 2023

Date Filed

  
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.





## APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
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## DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Earlean C. Smiley, hereby disclose that on May 18, 20 23 :

(a) A measure came or will come before my agency which (check one or more)

inured to my special private gain or loss;

inured to the special gain or loss of my business associate, \_\_\_\_\_ ;

inured to the special gain or loss of my relative, \_\_\_\_\_ ;

inured to the special gain or loss of Broward Education Foundation, by whom I am retained; or

inured to the special gain or loss of \_\_\_\_\_, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

I abstained from voting on the FY 23/24 Program Contract Renewals for the Broward Education Foundation, which included the HEART Program (Tab 4 -- Economic Self-Sufficiency) and Bridge 2 Life (Tab 11 -- High School Initiatives), as I serve on the Board of the Broward Education Foundation.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

May 18, 2023

Date Filed

\_\_\_\_\_  
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.





**APPOINTED OFFICERS (continued)**

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

**DISCLOSURE OF LOCAL OFFICER'S INTEREST**

I, Paula Thaqi, hereby disclose that on May 18, 20 23 :

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, \_\_\_\_\_ ;
- inured to the special gain or loss of my relative, \_\_\_\_\_ ;
- inured to the special gain or loss of Florida Department of Health in Broward County, by whom I am retained; or
- inured to the special gain or loss of \_\_\_\_\_, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

**I abstained from voting on the FY 23/24 Program Contract Renewals for Department of Health Drowning Prevention (Tab 5 - Water Safety) and Department of Health KidCare (Tab 15 - Children's Health Insurance). I am the Director of the Florida Department of Health in Broward County.**

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

May 18, 2023  
Date Filed

  
Signature

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## APPOINTED OFFICERS (continued)

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## DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Dawn Liberta, hereby disclose that on May 18, 20 23 :

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, \_\_\_\_\_ ;
- inured to the special gain or loss of my relative, \_\_\_\_\_ ;
- inured to the special gain or loss of Early Learning Coalition, by whom I am retained; or
- inured to the special gain or loss of \_\_\_\_\_, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

**I abstained from voting on the FY 23/24 Program Contract Renewal for Early Learning Coalition's subsidized and vulnerable population child care slots (Tab 6 - Literacy & Early Education), as I serve on the Board of the Early Learning Coalition.**

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

May 18, 2023

Date Filed



Signature

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## APPOINTED OFFICERS (continued)

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IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

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## DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, David H. Kenton, hereby disclose that on May 18, 20 23 :

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, \_\_\_\_\_ ;
- inured to the special gain or loss of my relative, \_\_\_\_\_ ;
- inured to the special gain or loss of Florida International University, by whom I am retained; or
- inured to the special gain or loss of \_\_\_\_\_, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

**I abstained from voting on the FY 23/24 Program Contract Renewals for Florida International University's Reading Explorers program (Tab 8 - Elem MOST), as I am an Adjunct Professor at Florida International University.**

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

May 18, 2023

Date Filed

Signature



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# FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME <b>Donnelly -- Cathy</b>		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE <b>Children's Services Council of Broward County</b>	
MAILING ADDRESS <b>12270 SW 3rd St., Suite 200</b>		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY <b>Plantation</b>	COUNTY <b>Broward</b>	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="" type="checkbox"/> OTHER LOCAL AGENCY	
DATE ON WHICH VOTE OCCURRED <b>May 18, 2023</b>		NAME OF POLITICAL SUBDIVISION:	
		MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE	

## WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

## INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

\* \* \* \* \*

### ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

\* \* \* \* \*

### APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

**APPOINTED OFFICERS (continued)**

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

**DISCLOSURE OF LOCAL OFFICER'S INTEREST**

I, Cathy Donnelly, hereby disclose that on May 18, 20 23 :

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, \_\_\_\_\_ ;
- inured to the special gain or loss of my relative, \_\_\_\_\_ ;
- inured to the special gain or loss of United Way, \_\_\_\_\_ , by whom I am retained; or
- inured to the special gain or loss of \_\_\_\_\_ , which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

**I abstained from voting on the FY 23/24 Program Contract Renewals for United Way's Choose Peace/Stop Violence (Tab 10 - Middle School), as I serve on the Board of the United Way.**

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

May 18, 2023  
Date Filed

Cathy Donnelly  
Signature

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## APPOINTED OFFICERS (continued)

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## DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Dawn Liberta, hereby disclose that on May 18, 20 23 :

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, \_\_\_\_\_ ;
- inured to the special gain or loss of my relative, \_\_\_\_\_ ;
- inured to the special gain or loss of CareerSource Broward, by whom I am retained; or
- inured to the special gain or loss of \_\_\_\_\_, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

**I abstained from voting on the FY 23/24 Program Contract Renewal for CareerSource Broward's Summer Youth Employment Program, as I serve on CareerSource Broward's Workforce Development Board.**

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

May 18, 2023

Date Filed



Signature

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**DISCLOSURE OF LOCAL OFFICER'S INTEREST**

I, Allen Zeman, hereby disclose that on May 18, 20 23 :

(a) A measure came or will come before my agency which (check one or more)

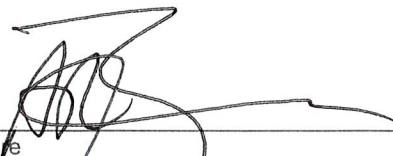
- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, \_\_\_\_\_ ;
- inured to the special gain or loss of my relative, \_\_\_\_\_ ;
- inured to the special gain or loss of BECON/Broward County Public Schools, by whom I am retained; or
- inured to the special gain or loss of \_\_\_\_\_, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

**I abstained from voting on the FY 23/24 Program Contract Renewals for BECON's Future First: Focus on Broward's Children (Tab 17 -- Public & Community Awareness), as BECON is owned by the Broward County Public Schools and I am an elected Member of the Board of the Broward County Public Schools.**

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

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Date Filed

  
Signature

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## APPOINTED OFFICERS (continued)

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## DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Earlean C. Smiley, hereby disclose that on May 18, 20 23 :

(a) A measure came or will come before my agency which (check one or more)

inured to my special private gain or loss;

inured to the special gain or loss of my business associate, \_\_\_\_\_ ;

inured to the special gain or loss of my relative, \_\_\_\_\_ ;

inured to the special gain or loss of BECON/Broward County Public Schools, by whom I am retained; or

inured to the special gain or loss of \_\_\_\_\_, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

I abstained from voting on the FY 23/24 Program Contract Renewals for BECON's Future First: Focus on Broward's Children (Tab 17 - Public & Community Awareness), as BECON is owned by the Broward County Public Schools and I am the Interim Superintendent for Broward County Public Schools.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

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\_\_\_\_\_  
Signature

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**APPOINTED OFFICERS (continued)**

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**DISCLOSURE OF LOCAL OFFICER'S INTEREST**

I, Paula Thaqi, hereby disclose that on May 18, 20 23 :

(a) A measure came or will come before my agency which (check one or more)

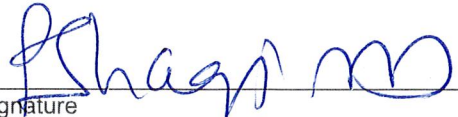
- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, \_\_\_\_\_ ;
- inured to the special gain or loss of my relative, \_\_\_\_\_ ;
- inured to the special gain or loss of Coordinating Council of Broward, by whom I am retained; or
- inured to the special gain or loss of \_\_\_\_\_, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

**I abstained from voting on the FY 23/24 Program Contract Renewal for the Coordinating Council of Broward (Tab 19 - Collective Impact), as I serve on the Board of the Coordinating Council of Broward.**

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

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**APPOINTED OFFICERS (continued)**

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**DISCLOSURE OF LOCAL OFFICER'S INTEREST**

I, Dawn Liberta, hereby disclose that on May 18, 20 23 :

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, \_\_\_\_\_ ;
- inured to the special gain or loss of my relative, \_\_\_\_\_ ;
- inured to the special gain or loss of Coordinating Council of Broward, by whom I am retained; or
- inured to the special gain or loss of \_\_\_\_\_, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

**I abstained from voting on the FY 23/24 Program Contract Renewal for the Coordinating Council of Broward (Tab 19 - Collective Impact), as I serve on the Board of the Coordinating Council of Broward.**

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

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**TAB 22**

## For Council Meeting June 15, 2023

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<b>System Goal</b>	SYS 2 Educate the public about the availability of community resources and advocacy efforts on behalf of children and families.
<b>Issue:</b>	2023 Legislative Wrap Up
<b>Action:</b>	For your information
<b>Budget Impact:</b>	None

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**Background:** Historically, the Government Affairs Manager monitors federal, state, and local legislation that may affect the Children's Services Council of Broward County, its providers, and the children and families we serve. In preparation for the Florida Legislative Session, staff meets with Children's Strategic Plan committees, Funding Partners and Providers to develop a local legislative agenda. In addition, we partner with our colleagues through our state association: Florida Alliance of Children's Councils and Trusts (FACCT) to develop a joint legislative agenda. Both of those are brought to the Council for approval.

**Current Status:** [2023 Legislative Wrap Up](#)

The 2023 Florida Legislative Session concluded Sine Die on Friday, May 5. This marked the end of a legislative session that saw 1,800 bills introduced this year, 356 of which passed out of both Chambers. For yet another year, the Legislature passed its largest spending plan yet at \$117 billion dollars for the 2023-2024 fiscal year. The budget includes \$46.5 billion in General Revenue, \$29.5 billion in State Trust Funds, and \$41 billion in Federal Trust Funds and represents a 5.5% increase over the current year's budget. The Governor has until June 30<sup>th</sup> to sign the budget which is estimated to include \$1.5 to \$2 billion in line-item vetoes.

As of June 7, 2023, the Governor has signed 197 bills and 156 bills are awaiting his approval. Below is a summary of child-related legislation and appropriations that have been signed into law.

## Healthy Development

### **SB 914 – Suicide Prevention by Senator Garcia**

This bill has not yet been signed by the Governor.

This bill directs the Commission on Mental Health & Substance Abuse to absorb the State's assessment of suicide prevention infrastructure. It also allows for certain diagnoses including post-traumatic stress disorder to be made over telehealth.

### **HB 121 - Florida Kidcare Program Eligibility by Representative Robin Bartleman**

This bill has not yet been signed by the Governor.

The bill increases the eligibility from 200% to 300% which equates to a family of 4 who makes 55,000 to a family of 4 who makes \$90,000 a year. This will go into effect as of January 1 and is expected to bring in an additional 42,000 children. The budget includes \$20 million to market and administer the program between July 1 and the start of the new year. Another \$47 million was allocated to accommodate the caseload shift from Medicaid to KidCare during the Medicaid renewal period.

## Early Learning

### **SB 538 - Provisional Child Care Licensing by Senator Trumbull**

This bill has not yet been signed by the Governor.

- DCF or the local licensing agency must issue a provisional license or registration for a family day care home upon receipt of sufficient evidence that the applicant is applying for an initial license or registration for a family day care home, has made adequate provisions for the health and safety of the child, and has completed within the previous 6 months:
  - The required training pursuant to the United States Department of Defense (DoD) Instruction 6060.02 (Child Development Programs); and
  - A background check pursuant to the designated requirements of the DoD for an FCC home license with a favorable suitability and fitness determination by the DoD.
- The provisional license allows an FCC home operator to provide childcare services while simultaneously completing the DCF licensure requirements for a Family Day Care home, including a Level 2 background screening through the Clearinghouse. As with other Family Day Care Home providers who are licensed or registered, the bill ensures that these DoD FCC home operators will be included in the Clearinghouse upon completion of the state application process and therefore subject to the Rap Back Service.

- Expands the types of facilities that may apply for a provisional childcare license or registration from a family day care home to a childcare facility. This allows larger facilities that employ childcare professionals in non-residential settings to obtain a provisional license to operate.

## K-12 Education

### **HB 7039 - Student Outcomes by Education Quality Subcommittee**

This bill was signed by the Governor May 17, 2023.

The bill proposes several measures to improve early childhood education, reading and math literacy including:

- School district reading plans must prioritize the assignment of highly effective teachers to K-2 classrooms and the assignment of reading coaches to individual schools.
- Parental notification requirements are expanded to include immediate notification of dyslexia characteristics for K-3 students and substantial deficiency in math or characteristics of dyscalculia for K-4 students.
- Performance standards for Voluntary Pre-Kindergarten (VPK) students and courses in emergent literacy for prekindergarten instructors must include foundational background knowledge correlated with K-12 content.
- Expands the New Worlds Reading Initiative to pre-K students in public and private provider programs, and provides for K-5 math scholarship accounts.

## Out-of-School Time Programs

### **SB 676 – Background Screenings by Representative Trabulsy**

This bill has not yet been signed by the Governor.

This bill revises background screenings to include

- Level 2 screening of current or prospective employees working with children including an employment history check and a search of the sexual predator, sexual offender, and the child abuse and neglect registry of any state the individual resided in.
- Those with direct student contact and noninstructional contractors in public, private, and charter schools will have to pass Level 2 screenings above and beyond just disqualifying offenses.
- Currently, coaches working 20 hours a week undergo a Level 1 background check. This bill requires coaches to undergo a Level 2 background check regardless of hours worked.
- Consolidates the FDLE clearinghouse, housing all background checks in the same location, so that employees can transfer from one job to another without requiring multiple costly checks.

## Immigration

### **SB 1718- Immigration by Senator Ingoglia**

This bill was signed by the Governor May 5, 2023.

While we oppose this legislation, Section 10 which charged a Floridian who transports or shelters an undocumented person within the state was amended to include only transporting a person into the state. This will allow people to transport or provide shelter to an undocumented person within the state without facing felony charges.

Section 7 also includes language requiring private employers with 25 or greater employees to use E-Verify. All public agencies that enter into a contract must require the contractor and/or subcontractor to register with and use the E-Verify system to verify the work authorization status of all new employees of the contractor or subcontractor. All subcontractors must provide an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an "unauthorized alien." The contractor must maintain a copy of such affidavit for the duration of the contract. The statute allows termination of contracts without being considered a breach of contract.

## Florida Retirement System

### **SB 7024 – Retirement by Government Oversight and Accountability Subcommittee**

This bill was signed by the Governor June 5, 2023.

This bill revises the Florida Retirement System to include

- Increases the monthly retiree health insurance subsidy from \$5 to \$7.50 for each year of service. The maximum benefit is adjusted from \$150 to \$225 per month and the minimum benefit is adjusted from \$30 to \$45 per month. Provides that state employers shall contribute 2% gross compensation for the purpose of funding health insurance subsidy.
- Restores the pre-2011 normal retirement age and years of service for Special Risk Class members (age 55 or age 52 after completing 25 years of creditable service).
- Revises the Deferred Retirement Option Program (DROP) by:
  1. Allowing entry into DROP at any age for eligible members as long as normal retirement requirements (i.e., years of service or age and vesting requirements) have been met.
  2. increasing the amount of time all eligible members can participate in DROP from 60 to 96 months and from 96 to 120 calendar months for certain instructional personnel.
  3. Increasing the amount of interest applied to a member's accrued DROP benefit from 1.3% to 4%.
- Revises the employer FRS contribution rates. We are waiting on these rates to be released so that we can determine the fiscal impact on the CSC.



## 2023 Florida Budget

- The VPK annual budget increased to 427 million dollars. The base student allocation for the full school year will be \$2,941 a 12% increase from last year. Broward received \$39 million.
- ChildNet Broward received a little over \$60 million. These are reoccurring dollars that have not increased beyond previous fiscal years.
- Broward Behavioral Health's Stepping UP Jail Diversion Initiative received \$510,000.
- Eagle's Haven was fully funded as well as the Flite Center's HOPE Court.
- For counties that are assuming child protective investigative services from the Sheriff's office to DCF an additional 674 positions are being provided.
- The back of the bill includes \$315 million in ARPA dollars which have been set aside in a discretionary grant program. Early Learning Coalitions and School Readiness providers are eligible to apply through the DOE. The infusion of federal dollars can be used for workforce readiness, mental health, supplies, and community outreach among other things.
- The DJJ also set aside \$5.5 million for counties to reassess their Juvenile Detention Center's capitol outlay plans.

## Federal Debt Ceiling Deal

On Saturday, June 3rd, President Biden signed legislation to increase the debt ceiling which made cuts to federal spending — including new work requirements for the Supplemental Nutrition Assistance Program (SNAP). These changes include:

- Previous SNAP eligibility provisions required able-bodied adults who were 18-49 years old without dependents to show they were enrolled in a job training program or worked for at least 80 hours a month in order to receive SNAP assistance. This provision incrementally increases work requirements to 54 years old by October 1, 2024.
- New exemptions are established for veterans, people experiencing homelessness, and young adults aged 18 to 24 who were previously in foster care from the new requirements.
- Previously, states could waive work requirements on a case-by-case basis for individuals such as survivors of domestic abuse or those facing temporary work barriers. Each state received a certain number of hardship exemptions per year, equivalent to 15% of the number of individuals in the state that were subject to SNAP's work requirements. The new deal reduces the number of discretionary exemptions to 8%.

While these changes were intended to save money, the new exemptions outweigh the work-eligibility criteria and are estimated to cost an additional \$2.1 million.

**Recommended Action:** For your information

**TAB 23**

## For Council Meeting June 15, 2023

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**Issue:** New Financial Disclosure Process for Form 6 Filers.

**Action:** For Your Information.

**Budget Impact:** None.

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**Background:** All elected state and local public officers, as well as many appointed board members, are required to file financial disclosure forms. This enables the public to evaluate potential conflicts of interest, deters corruption, and increases public confidence in government. Every January, each board's Financial Disclosure Coordinator is required to submit a list of all board members as of the end of the previous year, along with their contact information. Those board members are then mailed the appropriate financial disclosure form to complete and submit by July 1st, with a grace period until September 1<sup>st</sup>. If the disclosure form is not filed or postmarked by September 1<sup>st</sup>, an automatic fine of \$25 per day begins to accrue until the disclosure is filed or the fine reaches \$1,500.

**Current Status:** On January 1, 2023, the Florida Commission on Ethics launched its new e-filing system for Form 6 filers (elected officials), who are required to file electronically by July 1, 2023. Paper Form 6 disclosures were not mailed and will not be accepted. Instructions, frequently asked questions, and tutorials are available from the dashboard within the Electronic Financial Disclosure Management System (EFDMS). Form 6 filers are urged to allow ample time to become acquainted with the e-filing system prior to the July 1<sup>st</sup> deadline. Form 6 Filers are also required to maintain a current email address in EFDMS, as all communication about filing requirements and due dates will be provided via email. Also note that any usernames and passwords that you used last year will not work in 2023.

Form 1 filers (non-elected officials) should already have received a paper form from the Supervisor of Elections for this year's filing. If you didn't receive it, you can access the form and instructions from the Commission on Ethics web site ([ethics.state.fl.us](http://ethics.state.fl.us)). Your transition to the EFDMS will be in 2024.

A Council Member who is required to file due to their Elected Office or their normal job duties do not have to file a separate disclosure statement for CSC but you are included





in our list as well so we will be notified if there is any failure to file. CSC staff will keep an eye on the site and will send reminders if any Members' form has not been recorded.

Commission staff is also very accessible to assist filers. The Commission's Financial Disclosure Coordinator, Kimberly Holmes, can be reached at [disclosure@leg.state.fl.us](mailto:disclosure@leg.state.fl.us) or (850) 488-7864.

**Recommended Action:** None

**TAB 24**

**CHILDREN'S SERVICES COUNCIL OF BROWARD COUNTY**

**Joint Finance and Program Planning Committee Meeting**

**Virtual Zoom Meeting**  
**June 7, 2023 @ 10:00 a.m.**  
**Minutes**

**Finance Committee & Program Planning Committee Members in Attendance:**

Health Department Director Paula Thaqi (*Finance Committee Chair*), Governor Appointee Cathy Donnelly (*PPC Chair*), Governor Appointee David Kenton, DCF Community Development Administrator Dawn Liberta, School Board Member Allen Zeman

**Committee Members Absent:**

Governor Appointee Tom Powers, Jeffrey Wood, Judge Michael Davis

**Staff in Attendance:**

Cindy Arenberg Seltzer (President/CEO), Monti Larsen, Maria Juarez, Sue Gallagher, Kathleen Campbell, Lisa Bayne, Dion Smith, Amy Jacques

**Guests in Attendance:**

None

**Agenda:**

**I. Call to Order**

Ms. Donnelly (*PPC Chair*) called the meeting to order at 10:05 A.M.

**II. Finance Committee Minutes**

Members reviewed the Finance Committee meeting minutes from May 8, 2023, and the PPC meeting minutes from April 21, 2023. No changes were requested.

**III. Museum of Discovery & Science (MODS) Leverage Request**

Members reviewed and discussed the MODS Leverage Request for the Aviation Academy. Information was contained in the meeting information packet. Ms. Juarez (*Chief Program Officer*) gave a quick overview, noting that CSC is joining funding partners to establish a new workforce development program, MODS Aviation Academy, for 25 high school students (grades 10-12) from Miramar High School, Blanche Ely High School, Boyd Anderson High School, Northeast High School, and Piper High School.



Ms. Donnelly expressed interest in growing this program in the future to include more students.

**IV. Budget Retreat Follow-Up of Items with Potential Budget Impact**

Ms. Arenberg Seltzer led Committee Members through Budget Retreat follow-up items that have potential budget impact. Detailed information was included in the meeting information packet.

In response to Dr. Thaqi's previous request to explore salary increases and/or incentives to recruit and retain attorneys for children, Ms. Arenberg Seltzer summarized extensive conversations with Legal Aid, who detailed the hardship created by the proposal to increase salaries for only the CSC-funded attorneys. They are looking to resolve those barriers by looking at possible alternative revenue and grant opportunities to afford the same salary increases to their other attorneys. In the meantime, non-salary incentives such as additional equipment upgrades as outlined in the meeting information packet would be helpful in improving work quality and efficiency. Ms. Arenberg Seltzer indicated there is sufficient funding in this year's contract to provide the equipment incentives if the Council approves. Dr. Kenton inquired as to any other similar outstanding needs that could be supported. Ms. Arenberg Seltzer responded that no additional needs were raised, but staff would follow up. If there were any, staff would further explore and use under-utilized funds in the contract.

Members reviewed the proposed 7.7% increase in food costs for all CSC hunger contracts and felt that would be helpful. It was noted that these additional costs could easily be absorbed in Unallocated in the proposed FY 23/24 budget.

Members agreed that mindfulness tools were important to incorporate into CSC programming. Ms. Arenberg Seltzer pointed out that a bigger conversation was needed with the school system to see what direction they were headed. She outlined that one CSC-funded Maximizing Out of School Time (MOST) special needs provider will implement mindfulness groups this summer for the 50 children served in the program. In addition, an RFQ to procure a cadre of mind-body resiliency facilitators will be released later this year which will promote mindfulness cadre and assess program effectiveness. The option to include Mindfulness services will be built into the upcoming Positive Youth Development (PYD) and Healthy Youth Transitions (HYT) Requests For Proposals (RFP). She added that providers could also use flex funds to incorporate mindfulness services.

Dr. Zeman restated the importance and effectiveness of mindfulness programming in addressing trauma in youth and noted that the school system will be cooperative and is working in this direction. He thought it would be good to get

## **DRAFT**

a year's worth of data from the CSC programs. Ms. Arenberg Seltzer also suggested the creation of quiet rooms in schools that could be a soothing space for students to escape from chaos to collect themselves.

Ms. Liberta raised the possibility that mindfulness tools could be effective in working with higher-end children, adding that typical therapy was not working with this population. She noted that she plans to have a conversation with the local review team to put together referrals and a tracking mechanism to gauge effectiveness. Any data would be shared with CSC.

Ms. Arenberg Seltzer pointed out that there are lots of trainings utilizing a myriad of trauma techniques, providing multiple tools in the toolbox for breaking through the trauma. She shared that there are collaborative efforts underway to implement a higher level of trauma care in Broward County and indicated a proposal will be forthcoming.

Committee members discussed possible avenues to address the lifeguard shortage that could impact community water safety programming through SWIM Central. Ms. Arenberg Seltzer suggested it was more complex of an issue than just providing scholarships for the certification, noting that the bigger challenge seems to be competition with other employers offering higher pay for jobs with less responsibility or more of a career path. But she did think that scholarships might be a helpful piece in the overall puzzle. Dr. Thaqi shared that they are reaching out to athletic directors and coaches to recruit high school swim and water polo students, adding that scholarships for the cost of the training would be a helpful incentive. Ms. Arenberg Seltzer felt that the \$50,000 could easily be accommodated in Unallocated in the proposed FY 23/24 budget.

Ms. Donnelly suggested promoting lifeguard employment opportunities next year through the Summer Youth Employment Program (SYEP). Ms. Liberta agreed that was a good idea and offered, as a CareerSource Broward Board Member, to have that conversation with Carol Hylton (President/CEO, CareerSource Broward). Ms. Liberta also asked Dr. Thaqi to send her the contact information for the SPUD Program Coordinator.

Ms. Arenberg Seltzer noted that staff are exploring the possibility of a CSC-wrapped vehicle for community events and that the expense will be minimal. Ms. Donnelly shared that the Boys and Girls Club had done a lot of research when they purchased a vehicle and suggested that whatever vehicle was to be purchased, it should be something that everyone can drive. She added that it is inexpensive to wrap a van.

Members discussed the pros and cons of establishing a designated Disaster Recovery Fund. It was agreed that flexibility was key in being able to address

any disaster that arose and that it would be best to just ensure funds were available in Unallocated for any unforeseen disaster and to address each unique event at that time.

**V. Budget Retreat Follow-Up Items for Additional Information and Research**

Ms. Arenberg Seltzer led Committee Members through the Budget Retreat follow-up items that required additional information and exploration, but not necessarily money.

Dr. Zeman reiterated his desire and continued commitment for local early education standards that applied to the whole system, including home schooling, after school programs, and private centers, with the goal of as many kids as possible being ready to start Kindergarten. He also outlined efforts to expand individual participation in after school programs through a means-tested formula rather than a school's percentage of free and reduced lunch population. He is currently working to find a way to establish individual scholarships.

**VI. Millage Rate Scenarios**

Ms. Arenberg Seltzer announced that preliminary property values increased by 9.67%. She outlined various revenue projections depending upon the millage rate set by the Council, adding that whatever rate the Council decides next week will go into the TRIM notices. After that point, she reminded Members, it is easy to lower the millage rate, but not to raise it.

Dr. Zeman stated that with so much need in the community, and with CSC programs being so life-changing, he would want to see the millage rate somewhere between a flat rate and the cap. He will continue to advocate for an increase in the millage rate in order to do more, not less.

Other Members cited CSC's successful history in finding the right balance of serving community needs within the parameters of community capacity to provide the services. A majority agreed that keeping the millage rate flat, along with the increase in property values, would give the Council the ability to fund the proposed May budget, as well as the follow-up items discussed today, and still allow for additional funds to meet any arising community needs throughout the year.

**VII. FY 23/24 Draft Tentative Budget**

Ms. Arenberg Seltzer highlighted the FY 23/24 Draft Tentative Budget, focusing on the administrative budget.



**VIII. Public & Members' General Comments**

Ms. Donnelly suggested that at the next PPC meeting, Members focus on the pilot and have staff look into what the possibilities are with Unallocated funds.

**IX. Adjourn**

The meeting adjourned at 11:56 A.M.

**TAB 25**

**For Council Meeting  
As Discussed at the  
Joint Finance and Program Planning Committees  
June 7, 2023**

**June 15, 2023**

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<b>Service Goal</b>	3.1 Reduce risk factors associated with delinquency, teen pregnancy, substance abuse, school dropout, and other risky behaviors.
<b>Objective:</b>	033 Provide innovative youth development programs that engage high school students attending high-need schools or students disengaged from school, and/or living in high poverty conditions to promote educational/career success and community attachment.
<b>Issue:</b>	Museum of Discovery and Science (MODS), Aviation Academy Leverage Request.
<b>Action:</b>	Approve Museum of Discovery and Science (MODS), Aviation Academy Leverage Request.
<b>Budget Impact:</b>	Amount not to Exceed \$125,564 to be Appropriated for FY 23/24.

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**Background:** The Museum of Discovery and Science (MODS) has a 26-year history of hiring disadvantaged youth as part-time interns and launched a program in 2007 tailored for young adults in Transitional Independent Living (TIL). In 2017, the Council approved a leverage agreement to enhance this program's internship length from a six-month internship to a one-year internship and increase the number of internships available. In 2021, the Council approved a leverage agreement for the MODS Everglades EcoExplorers Program that provides youth with environmental education and workforce development training combined with project-based field studies in the Everglades and policy discussions with environmentalists. In 2022, this program was increased to offer more internships. Both programs have traditionally met or exceeded all outcomes.

**Current Status:** MODS has submitted a leverage funding request to establish a new workforce development program to be known as the MODS Aviation Academy, for 25 high school youth. This program is a new initiative in collaboration with the Emil

Buehler Aviation Institute at Broward College, Broward Public Schools, JetBlue Foundation and the Emil Buehler Perpetual Trust. The proposed internship program will provide youth with summer, after school and weekend aviation education and workforce development training guided by a STEM Center & Aviation Academy Manager, while employed as part-time aviation educators at the museum. Youth will participate in the *Summer Immersion* followed by *School Year Workforce Development*. MODS will provide youth with meals, uniform shirts and jackets, public bus passes and all materials, supplies and fees required. The curriculum encompasses delivery of educational programs in the Museum's Makerspace and To Fly exhibit gallery, tours of aviation facilities, flight simulator training, drone instruction and licensing, and excursions to aviation events including the Fort Lauderdale Air Show. 25 youth in grades 10-12 will be recruited from five nearby high schools: Miramar, Blanche Ely, Boyd Anderson, Northeast, and Piper. These schools serve predominately minority students from low-income families and students score far below the state average on test scores and college readiness. MODS was awarded \$150,000 from the Emil Buehler Perpetual Trust and is requesting up to \$125,564 in leverage from CSC. This request meets the CSC leverage requirements.

**Recommended Action:** Approve Museum of Discovery and Science (MODS), Aviation Academy Leverage Request.



**TAB 26**

## For Council Meeting

**As Discussed at the  
Joint Finance &  
Program Planning Committees  
June 7, 2023**

**June 15, 2023**

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**Issue:** Budget Retreat Follow-Up – Items that could have a Budget Impact.

**Action:** Approve Budget Appropriations as described for FY 23/24.

**Budget Impact:** See Details Below.

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**Background:** During discussion of the tentative FY 23/24 programmatic budget at the May 18<sup>th</sup> Budget Retreat, Council Members raised several community issues that may or may not require additional CSC funding. Staff were asked to further explore these issues and bring their findings to the June 15<sup>th</sup> Council meeting.

**Current Status:** Staff is in the midst of working with various community partners to address the issues raised by Members at the Budget Retreat. The items below have the possibility of impacting the FY 23/24 budget, though most of them are quite small and can easily be absorbed within the current proposed budget. Where allocations MAY be needed as more information is known, an estimated highest anticipated amount is listed to provide some context for discussion.

**Family Supports (Service Goal 2.1)**

**None at this time**

*Dr. Thaqi requested that staff explore salary increases and/or incentives to recruit and retain attorneys for children to get this program fully staffed within the current budget and allow for growth until all children have their own legal representation.*

Staff met with Legal Aid Services of Broward County, and while leadership has a goal of bringing all salaries up to a more competitive level, they are not willing to provide salary increases or incentives such as sign-up bonuses to the subset of attorneys funded by CSC without having the funding to compensate equally qualified attorneys funded via other means. They are developing some strategies to address the salary increases for other funded attorneys. If / when they can do this increase, they may need additional funds from CSC, but currently they could raise salaries within their existing budget due to the staff vacancies.

During the conversation about salaries, Legal Aid expressed a need for better computers, peripherals, monitors, stands, docking stations, subscription services, and other software which would increase the efficiency and working conditions for their existing CSC-funded staff. They also expressed a significant need for a teleconferencing system; such a system would allow hybrid meetings and a better environment for attorneys to conference and attend hearings. All of this can be accommodated within under-utilized funds in FY 22/23.

**Economic Self-Sufficiency (Service Goal 2.2)**

**+\$51,191**

*Commissioner Furr asked staff to look into how much it would cost CSC to address the increase in food costs for all of the hunger programs.*

The chart below provides a 7.7% increase for food on all hunger contracts. This percent increase is based on the Food CPI from April 2022 to April 2023. This will help offset the rising cost of food and transportation. This can easily be absorbed through the current overall budget but will require the indicated contract adjustments.

<b>Provider</b>	<b>FY 22/23 Contract Amount</b>	<b>Adjustment Approved in May 2023</b>	<b>Additional Food Allocation +7.7%</b>	<b>New FY 23/24 Total Budget</b>
<b>CEC</b>	\$168,577	N/A	\$7,941	<b>\$176,518</b>
<b>Harvest Drive</b>	\$78,678	N/A	\$5,418	<b>\$84,096</b>
<b>LifeNet4 Families</b>	\$300,000	N/A	\$13,099	<b>\$313,099</b>
<b>SFHC Summer BreakSpot</b>	\$150,000	N/A	\$6,715	<b>\$156,715</b>
<b>SFHC Mobile School Pantry</b>	\$240,000	N/A	\$16,632	<b>\$256,632</b>
<b>FLIPANY</b>	\$145,000	\$20,000	\$1,386	<b>\$166,386</b>
<b>TOTAL</b>	<b>\$1,082,255</b>	<b>\$20,000</b>	<b>\$51,191</b>	<b>\$1,153,446</b>

**Mindfulness Tools for Students**

**<\$50,000**

*Dr. Zeman requested additional discussions around mindfulness and opportunities to do more. Staff was asked to look at additional mindfulness training to increase mindfulness services and opportunities to youth in schools as a tool to address increased trauma that is being seen in students. Related to mindfulness, Ms. Liberta indicated she would begin*

*to make youth referrals and would be interested in performance data as to its effectiveness.*

Feedback on the Center for Mind Body Medicine (CMBM) and Mindfulness-Based Stress Reduction (MBSR) workshops has been very positive. But as we worked to develop a robust roster of facilitators, the workshops have been provided on an ad hoc basis as requested in the community rather than systematically deployed within a CSC goal provider network. One Maximizing Out of School Time (MOST) provider will be running a pilot program this summer and throughout the upcoming fiscal year; it is intended to promote the use of the cadre of facilitators within CSC programs and to track effectiveness in reducing the effects of trauma. \$77,000 was included in the proposed program budget presented in May to pay for approximately 20+ groups. We have also allowed providers to use existing flex funds to add a CMBM or MBSR group to their program and several of them are doing so. The additional potential funding included above would be to add additional workshops if necessary.

We are anticipating that next fiscal year, the Positive Youth Development (middle and high school afterschool and summer services) and Healthy Youth Transitions (life coaching, case management and trauma-focused therapy) procurements will incorporate Mind-Body Resiliency services. New DAY (diversion services) providers will incorporate mindfulness activities into their groups. Staff is also creating a Mind-Body Resiliency Facilitator Request For Qualifications (RFQ) in order to grow the cadre of facilitators.

### **Water Safety (Service Goal 8)**

#### **Lifeguard Shortage and Impact on CSC's Water Safety Programs      +\$48,000 for DOH**

*During discussion of how a lifeguard shortage might impact CSC's water safety programs, Dr. Thaqi mentioned that youth in the SPUD Clubs (Students Preventing Unintentional Drowning) might be good Lifeguard candidates, but that the cost of the certification class/training could be a barrier. She suggested possible scholarships to meet the financial cost of the certification class.*

CSC followed up with DOH and Swim Central regarding the lifeguard shortage. The lack of lifeguards may significantly impact the ability of SWIM Central to offer water safety lessons as the pools have to limit the number of children to the number it can safely supervise. In response, DOH requested funds for FY 23/24 for 160 lifeguard certification training scholarships for youth ages 15-18 years old who attend one of the 32 Broward County public high schools. Under this plan, each high school will have 5 scholarships. DOH will partner with SPUD and BCPS swim teams through the athletics department to recruit youth for the scholarship program. Each scholarship will be in the amount of approximately \$300 to cover a lifeguard certification.

In addition to the scholarships, DOH staff will continue to explore other solutions with partners who staff the pools throughout the County. CSC will continue to work with DOH



and partners on solutions for this summer and can utilize funds in this year's budget to accommodate those needs.

## **Public & Community Awareness & Advocacy (System Goal 2)**

### **Marketing CSC and its Resources**

**<\$60,000**

*Dr. Kenton raised the possibility of increasing CSC exposure in the Community through a CSC-wrapped van to transport large items and large quantities of collaterals to community events.*

Staff are working on exploring various transportation options to increase CSC exposure in the community and increase staff efficiency. They are exploring feasible fiscal options that include buying, leasing or scheduled rentals of a possible CSC vehicle to be used for community events. Additionally, they are working on procedures and protocols for drivers who will need to utilize this vehicle for community events involving CSC. There are very different costs associated with these different options, but all of them should be able to be accommodated within the current overall budget.

### **General Budget**

#### **Flooding Recovery Fund**

**To Be Determined**

*Dr. Zeman asked to create a Flooding recovery fund.*

Historically, CSC has responded to various disasters (hurricanes, floods, COVID-19, sudden influx of children due to disasters outside of Broward County) by designating a portion of unallocated that is deemed appropriate for that emergency. If the Council wishes, a dedicated line for Emergency Response Funds can be budgeted. Given the \$8 million currently in the General Unallocated, that could be sufficient to meet such a desire.

**Recommended Action:** Discuss Findings in preparation for June Council Meeting.

**TAB 27**

## For Council Meeting

As Discussed at the  
Joint Finance and Program Planning  
Committees  
June 7, 2023

June 15, 2023

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**Issue:** Follow-Up from May 2023 Budget Retreat – Requests for Additional Information or Future Activity.

**Action:** For Your Information.

**Budget Impact:** None.

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**Background:** During discussion of the tentative FY 23/24 programmatic budget at the May 18<sup>th</sup> Budget Retreat, Council Members raised several community issues that may or may not require additional CSC funding. Staff were asked to further explore these issues and bring their findings to the June 15<sup>th</sup> Council meeting.

**Current Status:** Below please find the additional data requested and/ or the status of action items. The following items do not require additional budget.

### **Family Supports (Service Goal 2.1)**

#### **Share New CSC Resources with Family Court Judges**

*While discussing the Family Supports services and recommendations, Judge Davis invited CSC staff to join one of his meetings with Family Judges in order to share new CSC-funded services available to Judges in making referrals to clients.*

Ms. Juarez Stouffer talked with Judge Davis to confirm that CSC staff will join a meeting with the judges later this fiscal year.

#### **Family Supports Success Stories**

*During the discussion on the significant decrease in child abuse cases and home removals, Commissioner Furr mentioned that this was a real success story that needed to be told.*



Staff are working with our partners at ChildNet to develop the appropriate frame for this. The CPIS transition might create a news hook.

## **Literacy & Early Education (Service Goal 5)**

### **Early Learning Centers**

*Dr. Zeman inquired about setting standards for all early learning centers in Broward or even creating standards for the workforce. He asked that more help for ELC vulnerable population be added to the "study" category. Related to that, Dr. Thaqi inquired as to whether ELC is helping centers toward accreditation.*

The standards for early learning centers is set by the Legislature and the Department of Early Learning (DEL). They have established a schema based upon CLASS (Classroom Assessment Scoring System), which looks at positive interactions within the classroom. The CLASS is used as a guide to assess quality services in Voluntary Pre-K (VPK) and School Readiness (SR) providers.

According to the DCF CARES website, there are currently 772 total childcare centers in Broward; 185 Broward centers are accredited. While ELC provides technical assistance to providers seeking accreditation, more attention has been focused on improving CLASS scores as it has a greater impact on a child's school readiness, is more meaningful for the Centers and their staff, and it aligns with the directives from DEL and the Legislature.

One of the good things to come out of the COVID pandemic was an increased awareness of the vital role that quality childcare plays in the economy. That resulted in hundreds of millions of dollars of federal funds being injected into the system to help child care centers stay afloat; recruit, retain and upskill workers; improve quality; and expand access. The ELC of Broward was one of the leaders in the State in making effective use of these dollars, implementing several different initiatives to achieve these goals and tracking their effectiveness in order to determine what would be most effective to maintain over the long term. Their Above and Beyond program, which was started over a year ago, has yielded excellent results in increasing CLASS scores, improved teacher credentials, and preliminary results indicate gains in child readiness.

To improve recruitment and retention, they used short term American Rescue Plan Act (ARPA) funding to develop *Building A World Class Workforce* training. They have also continued their management training through the Business Leadership Institute to improve the strength of the centers to provide quality services. They are now exploring providing Bootcamps and developing an apprenticeship program along with CareerSource.



This was the first year measuring learning gains during students' VPK year. They were assessed three times using the Florida Assessment of Student Thinking (FAST) assessment which is now also used in the public schools. Broward students started in PM 1 at 67% at or above benchmark; in PM 2 they moved to 78% and in PM3 82%. These appear to be good results but the state has not yet released the statewide results so that we can see how Broward compares to the rest of the state. ELC has been invited to present on their quality initiatives at the June Roundtable.

## **Literacy & Early Education (Service Goal 5)**

### **Behavioral and Inclusion Support**

*Dr. Thaqi requested follow-up on the inclusion specialist in the Miami programs that was mentioned by the speaker at the April Council meeting.*

The Inclusion program mentioned at the April Council meeting serves parents who have children with special needs who want their child to be served in an inclusive afterschool program instead of an afterschool program that specializes in serving children with special needs. The provider will work with the children, parents, and the afterschool program to facilitate the service to the child with special needs. CSC has a contract with this provider and if there is a family who wants their child with special needs serviced in an inclusion program, this provider can work with the family and the provider to accommodate the child, if appropriate.

In a childcare setting, ELC has implemented strategies and services to assist childcare providers to improve their classroom management skills to serve children with challenging behaviors. ELC hosts weekly Zoom meetings, called Behavior Bites, in which childcare educators are invited to share information and ask questions regarding the children's challenging classroom behaviors. These Zoom meetings give educators easy access to staff that is knowledgeable about classroom management strategies. ELC has also created and posted a series of Behavior Bites tidbits for families to minimize challenging behaviors in the home. If families have questions regarding their children's development, they can call ELC's Warm Line. If more assistance is needed, an Inclusion Specialist can be deployed to visit the child's classroom.

ELC's inclusion support staff follow up on all School Readiness children that present with concerns on their Ages and Stages Questionnaire and facilitate referrals for further evaluation for children who present with developmental or social concerns. They assist families to understand the process and complete the necessary forms.

ELC is implementing a Peer Navigator model funded by the A.D. Henderson Foundation to support families who have children eligible for services through FDLERS / Child Find and Early Steps Services and children in the process of evaluation. The Peer



Navigators will coordinate and reduce barriers so children can attend their recommended evaluation and intervention appointments.

ELC does not capture the number of children expelled from childcare centers. There is a termination reason entered into the module, but it is not currently tracked.

ELC is exploring whether there is a correlation between the ASQ scores and the termination code.

### **Increase Library Card Registration**

*Commissioner Furr sought assistance with increasing the number of students registering for a library card.*

Staff will look at different strategies to provide information to the community on the value of the Broward County Library System. Staff are looking at creating a PR toolkit that Community groups, Schools, and MOST providers can utilize to promote the idea of registering for library cards and the resources available through the Broward Public Library System. The initiative would be initiated as one of the campaigns already budgeted for FY 23/24.

### **Independent Living (Service Goal 4)**

*Ms. Liberta asked staff to explore lowering the age of those youth with a life coach from 15 years to 13 years.*

The Transitional Independent Living (TIL) System of Care Committee is looking at this issue. ChildNet is exploring the supports that they offer adolescents. The Broward Behavioral Health Coalition already offers life coaches starting at age 14. The CSC Healthy Youth Transitions RFP is planned to be released in FY 23/24 and can expand the eligible age of children in the foster care system to allow serving children aged 13 years and older if that is needed.

### **Delinquency Diversion (Service Goal 3.2)**

*Ms. Liberta inquired as to the number of youth in the civil citation/diversion program.*

Law enforcement officers in Broward County have the discretion to issue a civil citation in lieu of arrest if the youth is 17 years old or younger on the offense date; admits to having committed an eligible misdemeanor; has no pending or prior felony charges; and has not exceeded the allowable three civil citation opportunities. \*The list of eligible misdemeanors can be provided upon request.



Broward County's Justice Services Department serves as the coordinating entity for the countywide civil citation process. Once a young person receives a Civil Citation, they meet with the Juvenile Civil Citation Case Coordinator who screens the young person and refers them to a CSC New Diversion Alternatives for Youth (DAY) Program or other program based on their needs. In FY 21/22, 438 Civil Citations were issued by various Broward County law enforcement agencies.

Law Enforcement Agency	Sep-22	Since October 2021	% of Total
Broward Sheriff's Office	21	118	27%
Coconut Creek	1	9	2%
Coral Springs	4	40	9%
Davie	0	14	3%
Florida Division of Alcoholic Beverages & Tobacco	0	0	0%
Florida Fish and Wildlife Conservation Commission	0	0	0%
Fort Lauderdale	4	19	4%
Hallandale Beach	0	2	0%
Hillsboro Beach	0	0	0%
Hollywood	3	54	12%
Lauderhill	0	12	3%
Lighthouse Point	0	0	0%
Margate	0	4	1%
Miramar	6	28	6%
Pembroke Pines	1	27	6%
Plantation	4	51	12%
Seminole	0	0	0%
State Attorney's Office	1	26	6%
Sunrise	1	34	8%
Wilton Manors	0	0	0%
<b>Total</b>	<b>46</b>	<b>438</b>	<b>100%</b>

CSC's New DAY programs served 902 youth in FY 21/22. Of these, approximately 29% received a civil citation, with the remainder receiving an arrest and participating in diversion.

## **Elementary & Middle School Initiatives (various)**

### **Out-of-School Time Facility Fees**

*Dr. Zeman inquired as to the net cost of the new fees to be paid to the school district through CSC funded providers.*

BCPS's Department of Before and After School Child Care (BASCC) released the new Before and Aftercare School Child Care RFP on May 16, 2023. The RFP is scheduled to close on June 14<sup>th</sup> at 2 pm. The new RFP requires afterschool providers operating at elementary, middle, and high schools to apply in order to serve students at school board sites beginning in August 2023.

Leading up to the release, CSC and BCPS agreed upon a new fee schedule for CSC-funded afterschool providers to operate on a school board site. Specifically, BASCC increased the Building Fee from \$750 to \$1500 for the school year and the BASCC Department Fee from \$15 to \$75 per student per year. If our Transportation / Data Sharing Agreement for High Schools is executed, it caps fees for those programs at the levels indicated below rather than those in the RFP.

Consequently, for the 23/24 school year, the CSC increased the OST allocation by \$530K to cover the increased BASCC fees. A portion of the BASCC fees will be used to fund scholarships at schools that do not have CSC-funded after-school programs. BASCC Director Erik Anderson anticipates that of the \$75 per student BASCC Department Fee, \$30 will support department operations and \$45 will support the BASCC Trust Fund which provides scholarships for students, lower staff ratios for high-need youth at school board-operated sites, and nurse support for medically fragile youth.

While CSC has no formal mechanism for tracking how the BASCC applies the fees below; our best estimate of the breakdown is that \$299,295 of the fees below will go toward scholarships and \$311,880 will go toward BASCC operations. The rest is the per site fee which I assume goes to the school.





OST fees budgeted for SY and summer for FY21/22, FY22/23 and projected for FY23/24:

RFP	FY21/22	FY22/23	Projected for FY23/24
MOST INCLUSION	\$334,056	\$373,395	\$728,465
MOST SN	\$9,323	\$53,145	\$78,705
YOUTH FORCE	\$53,085	\$54,215	\$181,575
PEACE	\$4,945	\$3,120	\$23,120
STEP	\$4,000	\$4,000	\$4,000
LEAP	\$6,500	\$6,500	\$6,500
<b>Grand Totals</b>	<b>\$478,909</b>	<b>\$494,375</b>	<b>\$1,024,365</b>

**Public & Community Awareness & Advocacy (System Goal 2)**

**Educate Public and Educators as to CSC Services and Resources**

*Dr. Zeman offered to connect the BCPS marketing & communication team with the CSC marketing and communication team to ensure parents are made aware of CSC services/referrals.*

A meeting between the two teams (CSC and BCPS) has already been initiated. The CSC staff will be working with the BCPS PIO office to set up a preliminary meeting about collaboration for marketing community resources and services available to the community. Staff will continue to update the council on the progress of the joint marketing/communication collaboration.

**Recommended Action:** For Your Information.

**TAB 28**

Children's Services Council of Broward  
Revenue Projection FY 23/24

	FY 22/23 Current Year Presented at May Budget Retreat Property Values Tax Yr. 22	FY 23/24 Roll Back Rate Property Values Tax Yr. 23 9.67% Increase	FY 23/24 MR Flat Property Values Tax Yr. 23 9.67% Increase	FY 23/24 Full Half Mil Property Values Tax Yr. 23 9.67% Increase
<b>Gross Taxable Value</b>	\$ 246,758,603,360	\$ 272,717,282,612	\$ 272,717,282,612	\$ 272,717,282,612
<b>Millage Rate (MR)</b>	0.4500	0.4132	0.4500	0.5000
<b>Tax Revenue Generated by Taxes @ 95%</b>				
<b>Uncollectible Value</b>	105,489,303	107,052,441	116,586,637	129,540,708
<b>Fund Balance</b>	19,091,351	19,000,000	19,000,000	19,000,000
<b>Other Revenue</b>	3,249,616	2,706,150	2,706,150	2,706,150
<b>Total Estimated Revenue</b>	\$ 127,830,270	\$ 128,758,591	\$ 138,292,787	\$ 151,246,858

Program Budget	110,193,269	110,193,269	110,193,269
Unallocated	(434,022)	8,830,147	21,417,337
<b>Total Program Budget</b>	<b>109,759,247</b>	<b>119,023,416</b>	<b>131,610,606</b>
Program Admin	9,781,365	9,781,365	9,781,365
Gen Admin and Capital Expenditures	5,412,829	5,412,829	5,412,829
Non-Operating Expenditures	3,805,150	4,075,177	4,442,058

**TAB 29**





**For Council Meeting**  
**As Discussed at the**  
**Joint Finance and Program Planning Committees**  
**June 7, 2023**

**June 15, 2023**

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**Issue:** Establish Draft Tentative Budget and Millage Rate for FY 23/24

**Action:** 1) Approve the Draft Tentative FY 23/24 Budget.  
2) Approve the Tentative Millage Rate and Authorize staff to Adjust the Budget based on the Property Appraiser's Final Report and submit the necessary forms to the appropriate officials.

**Budget Impact:** Establishes FY 2023/24 Tentative Budget.

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**Background:** At the May 18<sup>th</sup> Budget Retreat, staff presented the Council with the FY 23/24 Proposed Programmatic Budget which was developed based on multiple factors including alignment with the Council's core mission, previous Council discussions, program performance, community input, economic conditions, federal funding, integration with other funders and other emerging issues, etc. It also included the program renewals incorporating budget adjustments, and RFP awards.

**Current Status:** The Property Appraiser's Office released the preliminary property value information on May 26, 2023, highlighting a County-wide net increase of 9.67%. Since the property values were slightly higher than anticipated, staff added the additional revenue that would be generated if the Millage rate remains level at .4500, to Unallocated to be appropriated as needed for the Council Wish List and other community needs during the upcoming fiscal year.

The administrative budget is always driven by the Council's programmatic goals and the level of support that it will take to achieve these goals; all the while considering the effect on taxpayers. Management met and discussed the departmental staffing needs to successfully accomplish the goals and objectives and three new positions are being requested along with several position reclassifications. These positions and promotions span several departments and include a Director of Research and Planning, Budget Director, and a MIS Cybersecurity Manager. This administrative budget also proposes a 5% COLA for staff which is consistent with the CPI as of Spring 2023; a 10% increase

for health insurance based on our broker's estimate; and a 3% increase for FRS. The FRS rates were released June 6<sup>th</sup> with approximately a 3% increase; thus, it was close to the amount that staff estimated.

Within the Non-Operating Expenditures section, CRA fees are estimated to increase anywhere from 8 -14%. The Property Appraiser's Office submitted their annual fees, which were significantly less than the staff estimate, increasing only 1% from the prior year.

Staff is working on these few updates, as well as the other Budget Follow-up revisions and will present an overall FY 23/24 Total Budget at the August meeting. Excluding the Non-Operating costs, overall, this proposed budget apportions 95.94% directly for program and program support services and 4.06% for general administration and capital outlay and is not expected to shift much with the new adjustments.

### Millage Rate

Given the increase in property values, the current 0.4500 millage rate will generate an additional \$11 million in revenue. That additional revenue plus the continued use of \$19 million in Fund Balance will allow for the previously approved growth in the programs and a \$3 million increase in the Unallocated budget (total \$8 million). This large Unallocated gives the Council the budgetary flexibility to respond as additional community needs are identified and / or clarified during the fiscal year.

Please note that these are **preliminary** numbers, as the final property values will not be available until July 1<sup>st</sup>. Since the Millage Rate must be filed with the Property Appraiser's Office before the Council meets again in August, any variances from the June estimate will result in money being added to or subtracted from Fund Balance and/or Unallocated as designated by the Council.

The millage rate filed in July is the amount printed on the TRIM notices. The final millage rate will be set at your two TRIM meetings in September. Remember that you may always lower the millage rate at these TRIM meetings, but it is very difficult and quite expensive to raise the rate.

**Recommended Action:**

1. Approve the Draft Tentative FY 23/24 Budget
2. Approve the Tentative Millage Rate and Authorize staff to Adjust the Budget based on the Property Appraiser's Final Report and submit the necessary forms to the appropriate officials.



Children's Services Council of Broward County  
Proposed Budget Detail  
As Presented to the Finance Committee  
June 7, 2023

Description	Annual FY 22/23		FY 22/23		FY 23/24		% Incr (Decr) from Prior Yr	Comments
	Budget as of May, Includes Carry Forward (CF)	% Of Operating Budget	Projected Actual Expenditures	Proposed Budget	% Of Operating Budget	Proposed Budget		
<b>REVENUES:</b>								
Tax Revenue	\$ 105,489,302		\$ 105,489,302	\$ 116,586,637			10.52%	Est. based on preliminary property values of .4500 millage rate For Discussion Purposes
Interest Earnings	250,000		2,800,000	250,000				
Title IV E - Federal through State	530,000		500,000	530,000				Estimates for Title IVE Reimbursements
Promise Revenue	775,580		596,818	500,000				Promise Grant continues at \$500k per year over 4 more years. Decrease is from carryforward.
Local Foundations	1,684,037		1,684,037	1,416,150				FY23/24 commitment from Jim Moran Foundation (TIL & Kinship). Reduction stems from DeLuca Foundation Youth Force commitment which ends July 2024.
Miscellaneous Sources	10,000		8,500	10,000				Estimate for Training revenue.
Fund Balance	19,091,351		19,000,000	19,000,000				Fund Balance to be used for Program and Support Services
<b>Total Revenues</b>	<b>\$ 127,830,270</b>		<b>\$ 130,078,657</b>	<b>\$ 138,292,787</b>				
<b>EXPENDITURES:</b>								
<b>Program Services &amp; Support:</b>								
Contracted Program Services	109,276,564		\$ 94,500,000	\$ 118,953,067			8.86%	As approved at the May Budget Retreat and includes Unallocated for Wish List items.
Monitoring	140,000		120,000	140,000				
Outcome Tools	55,500		48,000	57,650				
Salaries/Fringe. Also includes compensated absences and overtime.	8,649,471		8,389,987	9,289,035				The FY24 budget includes 1 new position, a 5% COLA and a 10% for health insur. Budget also incl contingency for Compensated Absences and OT if necessary. Increased travel is anticipated for Professional Development and necessary conferences. Additionally, mileage costs have increased and staff are traveling to Provider sites more often.
Staff Travel	50,000		40,000	70,000				
Cell Phones Communications	26,000		23,500	26,700				
Software Maintenance & SaaS	123,370		115,000	160,520				For hosting and fees for various Software as a Service (SaaS) applications related directly to Program Services. Includes licensing renewals for various software agreements, cloud migration, as well as taking advantage of multi-year savings when applicable. However, this causes uneven "annual" renewals with periodic spikes or decreases in budget.
Postage/Courier	3,000		1,000	2,000				
Advertising/Printing	11,000		10,000	14,500				Est incr for printing materials
Other Purchased Services	19,953		17,000	19,263				
Materials, Supplies & Subscriptions	7,200		5,500	7,200				
Memberships & Training	48,410		30,000	43,025				Includes registration fees for conferences. See Travel.
Consultants	15,000		5,000	15,000				To be used if needed.
<b>Total Program Services &amp; Support</b>	<b>118,425,468</b>	<b>95.39%</b>	<b>103,304,987</b>	<b>128,797,960</b>	<b>95.95%</b>		8.76%	



Children's Services Council of Broward County  
Proposed Budget Detail

As Presented to the Finance Committee

June 7, 2023

Description	Annual FY 22/23		FY 23/24		% Incr (Decr) from Prior Yr	Comments
	Budget as of May, Includes Carry Forward (CF)	% Of Operating Budget	FY 22/23 Projected Actual Expenditures	FY 23/24 Proposed Budget		
<b>General Administration:</b>						
Salaries/Fringe. Also includes compensated absences and overtime.	3,603,010		3,494,920	4,121,157		The FY24 budget includes 2 new positions, a 5% COLA and a 10% incr for health insur. Budget also incl contingency for Compensated Absences and OT if necessary.
Legal	40,000		35,000	40,000		
Auditor	40,000		35,000	40,000		
Other Consultants	174,594		50,000	73,500		Removes Budget Carry Forward from the Financial Mgt System (OG) project and other minor reductions.
Risk Management Insurance	91,117		88,000	98,252		Estimated 10% annual increase
Staff Travel	35,000		12,000	35,000		
Equipment Rental	33,500		18,000	23,800		
Software Maintenance & SaaS	315,820		190,000	288,760		Includes hosting and fees for various Software as a Service (SaaS) applications related to the Financial Management System, Project Management System, Grammarly, Cloud Migration, and other applications. Includes licensing renewals for various software agreements, as well as taking advantage of multi-year savings when applicable. However, this causes uneven "annual" renewals with periodic spikes in budget.
Equipment Maintenance	47,942		35,000	39,942		
Facility Operations/Reserves	536,798		228,000	292,289		Annual facility costs include: facility mgt, landscape, utilities, storms, etc. (\$9.28 psf) Current Budget includes reserves. Unused budget will carry forward each year in Nov.; thus distorting current year budget.
Telecommunications	53,670		41,000	49,866		
Postage/Courier	8,000		3,000	5,000		
Advertising Notices	10,000		3,500	5,000		
Printing/Promotions	11,200		7,000	11,500		
Other Purchased Services	167,695		108,000	113,580		Includes payroll processing , banking fees and other and other misc services.
Materials, Supplies & Subscriptions	57,248		40,000	49,090		
Memberships & Training	39,890		28,000	30,000		Includes registration fees for conferences. See Travel.
<b>Total Administrative Operating Exp</b>	<b>5,265,484</b>	<b>4.24%</b>	<b>4,416,420</b>	<b>5,316,736</b>	<b>3.96%</b>	



Children's Services Council of Broward County  
Proposed Budget Detail  
As Presented to the Finance Committee  
June 7, 2023

Description	Annual FY 22/23 Budget as of May, Includes Carry Forward (CF)	% Of Operating Budget	FY 22/23 Projected Actual Expenditures	FY 23/24 Proposed Budget	% Of Operating Budget	% Incr (Decr) from Prior Yr	Comments
<b>Capital Expenditures:</b>							
Furniture & Equipment	31,315		5,000	10,000			Removes budget Carry Forward for last year's remodeling project. Est. budget for nominal purchases or repairs as necessary.
Computer Hardware & Software	368,831		155,000	116,000			Unused Capital Budget is always carried from one year to the next to allow for various upgrades, replacement of computers, etc.
Remodeling & Renovations	55,000		53,872	-			
<b>Total Capital Expenditures</b>	<b>455,146</b>	<b>0.37%</b>	<b>213,872</b>	<b>126,000</b>	<b>0.09%</b>	<b>-72.32%</b>	
<b>Total GA and Capital Expenditures</b>	<b>5,720,630</b>	<b>4.61%</b>	<b>4,630,292</b>	<b>5,442,736</b>	<b>4.05%</b>	<b>-4.86%</b>	
<b>Total Operating Budget</b>	<b>124,146,098</b>	<b>100%</b>	<b>107,935,279</b>	<b>134,240,696</b>	<b>100%</b>		
<b>Non-Operating Expenditures:</b>							
Community Redevelopment Agency TIF	3,011,756		2,904,369	3,373,278		12.00%	Based on preliminary property values released May 26, 2023
Property Appraiser Fee	672,416		630,523	678,813		0.95%	
<b>Total Non-Operating Expenditures</b>	<b>3,684,172</b>		<b>3,534,892</b>	<b>4,052,091</b>		<b>9.99%</b>	
<b>Total Expenditures</b>	<b>\$ 127,830,270</b>		<b>\$ 111,470,171</b>	<b>\$ 138,292,787</b>		<b>8.18%</b>	
<b>Millage Rate</b>	<b>0.4500</b>			<b>** 0.4500</b>		-	

\*\* Based on Preliminary Taxable Value For Budget Planning Purposes Only





## For Council Meeting

June 15, 2023

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<b>Service Goal</b>	5 Improve the educational success for young children.
<b>Objective:</b>	051 Increase the availability and quality of financially assisted childcare for families of working poor to improve school readiness and promote educational success for children.
<b>Issue:</b>	ELC Vulnerable Population Childcare Contract Budget Increase
<b>Action:</b>	Increase funding for ELC Vulnerable Population Childcare Contract.
<b>Budget Impact:</b>	\$520,000 of \$ 671,959 Available in Unallocated for FY 22/23.

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**Background:** The Early Learning Coalition Vulnerable Population (VP) Childcare contract provides immediate placement in quality childcare for exceptionally vulnerable children ages birth to 5. The referred children and families may be children of Transitional Independent Living (TIL) Youth, children of caregivers receiving substance abuse treatment, mental health therapy, family support services, and those referred from Women In Distress. To maximize the funds, VP children are transferred to School Readiness slots once they are eligible.

**Current Status:** The Vulnerable Population contract is being utilized faster than expected due to increased childcare needs post-COVID. Currently, the contract is supporting an additional 54 childcare slots. ELC is requesting \$520,000 to support the increased utilization of the Vulnerable Population contract for FY 22/23. The contract was increased in FY 23/24 by an additional \$1,000,000 to address the increased cost per slot and to support the growth in childcare slots. If additional funds are needed in FY 23/24, staff will present an issue paper to the Council at that time.

**Recommended Action:** Increase funding for ELC Vulnerable Population Childcare Contract.



## For Council Meeting June 15, 2023

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<b>Service Goal</b>	1 Support provider agency efforts to enhance their infrastructure and service delivery effectiveness.
<b>Objective:</b>	013 Promote collaboration between funders & stakeholders to improve the delivery of children's services across local systems.
<b>Issue:</b>	Allocate Fiscal Sponsor Fees for FY 23/24.
<b>Action:</b>	Approve Fiscal Sponsor Fees to Various Agencies
<b>Budget Impact:</b>	\$ 50,000 of \$100,000 Available in Goal 013 for FY 23/24.

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**Background:** In Fiscal Year 14/15 the Council approved a policy revision to allow CSC to offset administrative fees for those agencies that must use a Fiscal Sponsor. When an agency must have a Fiscal Sponsor, it required most of their administrative allowance to pay for the service. Supporting a separate Fiscal Sponsor Administrative Fee allows those agencies that need this service to fully utilize their own 12% administrative allowance to build capacity and the necessary financial stability to one day operate on their own. Additionally, the agreements require the Fiscal Sponsor Agency to truly mentor the requesting agency to be eligible for the fees. The fees are up to 7% of the base contract allocation with a maximum of \$25,000 annually per service provider as payment for these services. The required Fiscal Sponsor services will be included in a tri-party contract.

**Current Status:** The financial viability test is conducted annually on audited financial statements, and agencies have 4-6 months in which to perform their audit; resulting in an extended time delay to align contract renewals with CSC's fiscal year. Additional budget is allocated if the need for a Fiscal Sponsor arises. Any remaining budget may be moved for other programs after analysis of the various audited statements is completed. The chart below provides the necessary details for those Service Providers and their Fiscal Sponsor Agencies that are eligible for these fees in FY23/24.

<b>Service Provider</b>	<b>Fiscal Sponsor Agency</b>	<b>Program</b>	<b>Fiscal Sponsor Fee FY 23/24</b>
FLITE (FTL Independence Training & Edu. Ctr.)	KIDS In Distress Inc.	Healthy Youth Transitions	\$22,046
FLITE (FTL Independence Training & Edu. Ctr.)	KIDS In Distress Inc.	CWSYOP	\$2,954
Healing Arts Institute of South Florida	KIDS In Distress Inc.	Trauma	\$25,000
<b>Total Fiscal Sponsor Fees</b>			<b>\$50,000</b>

**Recommended Action:** Approve Fiscal Sponsor Fees to Various Agencies



**TAB P**

## For Council Meeting

June 15, 2023

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<b>System Goal</b>	SYS 1.2 Research and Evaluate Systems of Care.
<b>Objective:</b>	SYS 923 Collaborate with community partnerships to promote child and family research initiatives.
<b>Issue:</b>	A Little Help Never Hurt (ALHNNH) Asset Based Community Development (ABCD) Contract Adjustment
<b>Action(s):</b>	1) Approve ALHNNH Contract Amendment for FY 22/23  2) Approve ALHNNH Contract Renewal & Increased Budget Allocation for FY 23/24
<b>Budget Impact:</b>	\$ 77,220 of \$91,100 Available in Goal 923 for FY 22/23.  \$58,900 of \$58,900 Contract Renewal for FY 23/24 <u>\$88,520</u> of \$92,532 Available in Goal 923 for FY 23/24. \$147,420 Total for FY 23/24

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**Background:** The Council initiated an Assets Based Community Development (ABCD) pilot project in May 2021. Based on the initial success of the ABCD hubs, the Council approved additional funding for FY22/23 to procure services to sustain and expand the number ABCD hubs. An initial ABCD Services RFP was released in July 2022, seeking applicants to provide Facilitation and Coaching, and Administrative Support Services. This RFP was non-responsive, and based on staff research, the procurement was split into two separate RFPs and released in November 2022: one for Facilitating and Coaching the Community Connectors; and one for Administrative Support Organization services (ASO). In January 2023, A Little Help Never Hurt, LLC (ALHNNH) was awarded the Facilitation and Coaching services RFP.

However, the ASO RFP was non-response, offering staff the opportunity to explore effective and efficient ways to provide the ASO services (i.e., stipends for the Community Connectors and mini grants). Thus, the Council approved extending the ASO contract with Center for Social Change (the initial provider for the pilot) for three months until other arrangements for these services could be determined.

Since the ASO procurement was nonresponsive and ALHNNH was agreeable to provide the administrative services, the Council added funding to ALHNNH's Agreement to support the ASO services through April. Since this happened late Spring, there was not enough time to assess if they could successfully provide the administrative support through the end of the fiscal year and beyond, and staff needed time to review their fiscal viability to ascertain an increase in the budget. Thus, the contract renewal for ALHNNH was deferred during the May Budget Retreat.

**Current Status:** ALHNNH successfully provided Facilitation and Coaching services along with processing the administrative payments to the Community Connectors. Additionally, ALHNNH's passed the Fiscal Viability Test which allows for an increased allocation so they can provide the Community Connectors' stipends (\$25,200), mini grants (\$45,000) and administrative costs (\$7,020) through the end of FY 22/23. Furthermore, staff is recommending renewing the contract along with an increase allocation for FY 23/24 so they can provide both aspects of the ABCD project including Facilitation and Coaching and Administrative Support services.

**Recommended Action:** 1) Approve ALHNNH Contract Amendment for FY 22/23.  
2) Approve ALHNNH Contract Renewal & Increased Budget Allocation for FY 23/24.

**TAB Q**

## For Council Meeting June 15, 2023

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<b>Service Goal</b>	SYS 1.2 Research and Evaluate Systems of Care.
<b>Objective:</b>	SYS 923 Collaborate with community partnerships to promote child and family research initiatives.
<b>Issue:</b>	Actionable Intelligence for Social Policy (AISP) Equity in Practice Learning Community (EiPLC) Grant funding for a Community Participatory Action Research (CPAR) project.
<b>Action(s):</b>	(1) Approve UPENN Subaward Agreement, pending final legal approval. (2) Approve Accepting Revenue and Related Expenditures
<b>Budget Impact:</b>	\$35,000 Additional Revenue and Related Expenditures from AISP for the EiPLC Grant for FY 22/23. Project spans Fiscal Years and any unspent funding will carryforward into FY 23/24.

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**Background:** In February 2022, the Council approved an MOU with UPENN Actionable Intelligence for Social Policy (AISP) to participate in the national Equity in Practice Learning Community (EiPLC). The EiPLC brings together state and local government entities from across the United States to learn, innovate and implement policies and practices that support racial equity in integrated data systems. In November 2022, the Council approved accepting \$35,000 from UPENN AISP and utilizing \$11,600 from CSC to fund a Community Participatory Action Research project focusing on improving outcomes for youth who have been Baker Acted. In January 2023, the Council approved the CPAR co-researchers, the CPAR facilitator, and related expenses.

**Current Status:** The CPAR project launched in January 2023 with a three-day CPAR design workshop that formed two co-researching teams who completed data collection. The Psychological Education Group (PEG) met with key organizations to learn about the community mental and behavioral health care supports available to families in Broward County and conducted focus groups with parents and youth who have been Baker Acted. PEG is focused on helping families identify support resources in the Mental Health System and educating families about their rights during a Baker Act. The Baker Act System Transformation and Evaluation (BASTE) team reviewed federal and state policies, researched best practices to improve Florida's Baker Act system and conducted semi-structured interviews with local system leaders.



In May 2023, the teams began data analysis and research product design. The PEG team will create an educational video for parents and their children to (1) identify the signs of a mental health emergency that requires immediate professional support, (2) guide them how to access mental health resources, (3) understand their rights during a Baker Act, and (4) connect to peer supports, crisis intervention services, and care coordination services as needed. BASTE is creating a learning community for people with lived experience being Baker Acted and system professionals to improve the Baker Act experience and outcomes for youth.

In November 2022, the Council approved \$35,000 and recently provided additional funding of \$35,000 for this project for a total budget of \$70,000. The revised budget is presented below, and the TBD Vendor(s) will be brought to the Council upon identification of the vendor.

<b>Vendor</b>	<b>Expenses</b>	<b>22/23</b>
City University of New York (Public Science Project)	CPAR Facilitation Consultant (5 days in person & monthly virtual update)	\$20,000
Consultants Agreements Approved January 2023	Co-Researcher Consulting Agreements	\$18,963
Advarra	Institutional Review Board (IRB) Initial & Continuing Review	\$5,965
Amazon	Research Incentives & Meeting Supplies	\$805
rev.com	Transcription services	\$38
Animation Project	CPAR Public Services Notification for those experiencing a Baker Act	\$7,168
Red Chair Catering	Meals for CPAR Training	\$1,962
Lingua Translations	CPAR Meeting Translation Service	\$3,600
TBD	Learning Community supports including engagement with people with lived experience and ongoing evaluation of Baker Act outcomes	\$11,499
<b>TOTAL</b>		<b>\$70,000</b>

Attached is the UPENN Subaward Agreement reflecting the additional funding and revised start date (January 2023).

**Recommended Action):** (1) Approve UPENN Subaward Agreement, pending final legal approval.

(2) Approve Accepting Revenue and Related Expenditures

**Subaward Agreement  
Non-Federal Sponsor**

**Prime Recipient**

**Name:** Trustees of the University of Pennsylvania  
**Address:** Office of Research Services  
3451 Walnut Street  
5th Floor Franklin Building  
Philadelphia, PA 19104-6205

**Prime Recipient Principal Investigator:**  
AMY HAWN NELSON

**Prime Award No.** 79037

**Awarding Agency:** ROBERT WOOD JOHNSON FOUNDATION

**Subaward Period of Performance Start:** Jan 1, 2023

**Subaward Period of Performance End:** Sep 30, 2024

**Project Title:** Centering Racial Equity Throughout Interagency Data Integration Efforts

**Subrecipient**

**Name:** CHILDREN'S SERVICES COUNCIL OF BROWAR  
**Address:** 6600 W. Commercial Blvd  
Lauderhill, FL 33319-2105

**Subrecipient Principal Investigator:**  
Sue Gallagher

**Subaward No.** 583508

**Amount Funded This Action:** \$ 70,000.00

**Terms and Conditions**

1. Prime Recipient hereby awards a cost reimbursable subaward, as described above to Subrecipient. The statement of work and budget for this subaward are appended as Attachment 3. In its performance of subaward work, Subrecipient shall be an independent entity and shall not be considered in any way an employee or agent of Prime Recipient.
2. Prime Recipient shall reimburse Subrecipient not more often than monthly for allowable costs. All invoices shall be submitted using Subrecipient's standard invoice, but at a minimum shall include current and cumulative costs, subaward number, and certification as to truth and accuracy of invoice. **(See Sample Invoice, attached).** *Invoices that do not reference Prime Recipient's subaward number shall be returned to Subrecipient.* Invoices and questions concerning invoice receipt or payments should be directed to the appropriate party's Financial Contact, as shown in Attachment 2.
3. A final statement of costs incurred, marked "FINAL" must be submitted to Prime Recipient's Financial Contact NOT LATER THAN forty-five (45) days after subaward end date. The final statement of costs shall constitute Subrecipient's final financial report. All payments shall be considered provisional and subject to adjustment within the total estimated cost in the event such adjustment is necessary as a result of an adverse auditing finding against Subrecipient.
4. Matters concerning the technical performance of this subaward should be directed to the appropriate party's Principal Investigator, as shown in Attachment 2A (Prime Recipient) and 2B (Subrecipient). Technical performance reports are required as identified in Attachment 1, paragraph (3).
5. Matters concerning the request or negotiation of any changes in the terms, conditions, or amounts cited in this Subaward Agreement must be directed to the appropriate party's Administrative Contact, as shown in Attachment 2A (Prime Recipient) and 2B (Subrecipient). Any such changes made to this Subaward Agreement require the written approval of each party's Authorized Official, as shown in Attachment 2A (Prime Recipient) and 2B (Subrecipient).
6. The Prime Recipient may issue non-substantive changes to the Subaward Period of Performance and budget Unilaterally. Unilateral modifications shall be considered valid 14 days after receipt unless otherwise indicated by Subrecipient.
7. Either party may terminate this agreement within thirty days (30) written notice to the appropriate party's Administrative Contact, as shown in Attachment 2A (Prime Recipient) and 2B (Subrecipient). Prime Recipient shall pay Subrecipient for all allowable, non-cancellable obligations in the event of termination by Prime Recipient.
8. No-cost extensions require the approval of Prime Recipient. Any requests for a no-cost extension should be addressed to and received by the Financial Contact, as shown in Attachment 2A (Prime Recipient) and 2B (Subrecipient), not less than thirty (30) days prior to the desired effective date of the requested change.
9. The Subaward is subject to all terms and conditions of the Prime Award, as identified in Attachment 4 and any Special Terms and Conditions as identified in Attachment 1.

10. **INSPECTION.** Designated representatives of the Prime Recipient shall have the right to inspect and review progress of work performed pursuant to this subcontract. Access shall be granted to facilities used or otherwise associated with the work performed and to all relevant data, test results, computations or analyses used or generated under this subcontract when such inspections are conducted. All such inspections shall be conducted in such a manner as to not unduly delay the progress or work and the Prime Recipient shall give the Subrecipient reasonable notice prior to conducting any such inspections. Inspection by the Prime Recipient shall not relieve the Subrecipient of his responsibility to fully and formally report the details of the work set forth herein.
11. **SUBCONTRACTOR.** The Subrecipient agrees that no second tier subcontract for research will be executed without prior written approval of the Prime Recipient.
12. **GENERAL.** In the conduct and completion of the research project pursuant to this subaward, the Subrecipient agrees to establish, maintain and follow policies and procedures which are consistent with and subject to the undertaking of the Prime Recipient under Prime Contract which is hereby incorporated by reference and made a part hereof, and which policies and procedures are necessary to enable the Prime Recipient to fulfill its obligations and responsibilities under the said Prime Contract.
13. The Subrecipient agrees it will not perform any act in the performance of this subaward which may prejudice the Prime Recipient, or which may interfere with the Prime Recipient's undertaking and obligations under the Prime Contract.
14. **LAW.** This contract shall be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania.
15. **HUMAN SUBJECTS.** If it is anticipated that the studies to be carried out under this subaward will involve the use of human beings as subjects of the research, prior to initiating any research involving human subjects, the Subrecipient shall:
  - a. If Subrecipient has an institutional Review Board (IRB) established in accordance with the regulations of Public Health Service (PHS) and has an approved General Assurance on file with that agency, provide evidence to the Prime Recipient that its IRB has reviewed and approved the research involving human subjects to be performed hereunder.
  - b. If Subrecipient does not have an approved IRB, Prime Recipient, upon request, will provide the services of its IRB to perform the required review. If Subrecipient desires Prime Recipient to perform the human subjects review, it should direct its request in writing to the Assistant Director for Regulatory Affairs, 3624 Market Street, Suite 301 S., Philadelphia, PA 19104-6006. This request should include a statement that Subrecipient will accept the review and approval of the Prime Recipient's IRB, and will comply with Prime Recipient's human subject regulations set forth in its Guidelines for the Preparation of Protocols for Review. Subrecipient will also be required to execute a Single Project Assurance in accordance with PHS regulations. Copies of the Prime Recipient's Guidelines and the Single Project Assurance are available upon request.
16. **CARE OF LABORATORY ANIMALS.** If it is anticipated that the studies to be carried out under this Subaward will involve the use of animals as subjects of the research, prior to initiating any research involving animals, the Subrecipient shall:
  - a. The Subrecipient assures the Prime Recipient that it has established an Institutional Animal Care and Use Committee (IACUC) or similar Ethics Committee to oversee animal research and that it will obtain approval from this body prior to the use of any live animals in activities supported by this Agreement. Certification of approval by the animal research regulatory body must be provided to Prime Recipient annually or triennially, dependent upon its protocol review policies.Furthermore, the Subrecipient:
  - a. Agrees to comply with all applicable provisions of the Animal Welfare Act and other Federal statutes and regulations relating to animals;
  - b. Shall be guided by the U.S. Government principles for the Utilization and Care of Vertebrate Animals used in Testing, Research and Training;
  - c. Acknowledges and accepts responsibility for the care and use of animals involved in activities supported by this Agreement; and
  - d. Has established and will maintain a program for activities involving animals in accordance with the Guide for the Care and Use of Laboratory Animals.
17. **LIABILITY.** Each party shall be responsible for its negligent acts or omissions and the negligent acts or omissions of its employees, officers, or director's, to the extent allowed by law. To the extent any indemnification is required under this Subaward, the terms and conditions shall be outlined in the Special Terms and Conditions (Attachment 1) and/or in the terms and conditions of the Prime Award (Attachment 4).

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- 18. **USE OF NAME.** Neither party shall use the name of the other party in any publicity or without advance written approval of the other party.
- 19. **CARRY FORWARD.** Carry forward of an unobligated balance into the next budget period requires prior approval by the Prime Recipient's Principal Investigator.  Yes  No

**By an Authorized Official of THE TRUSTEES OF THE UNIVERSITY OF PENNSYLVANIA:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print or Type Name

\_\_\_\_\_  
Title

**By an Authorized Official of SUBRECIPIENT:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print or Type Name

\_\_\_\_\_  
Title

## ATTACHMENT 1

### 1. SPECIAL TERMS AND CONDITIONS:

- A. **Intellectual Property** – The Subrecipient grants to Prime Recipient an irrevocable, royalty-free, non-transferrable, non-exclusive right and license to use any inventions or discoveries developed under this Subaward and the right to use, reproduce, make derivative works, display, publish, and perform any copyrights or copyrighted material (including any computer software and its documentation and/or databases) developed under this Subaward for education and research purposes and/or to the extent required to meet the Prime Recipient's obligations under the Prime Award.
- B. **Data Rights** – Subrecipient grants to Prime Recipient license to use data and results created in the performance of this Subaward for the purpose of education and research or to the extent required to meet Prime Recipient's obligations under its Prime Award.
- C. **Sub-Recipient Monitoring** - Subrecipient understands and agrees that Prime Recipient is obligated to ensure that funds administered by Prime Recipient to Subrecipient are utilized in compliance with all pertinent terms of the Prime Award and any applicable laws and regulations, including generally accepted auditing standards. Accordingly, from time to time, Prime Recipient may audit Subrecipient's use of funds under this Agreement, either directly or through designated external auditors. At the request of Prime Recipient, the Subrecipient shall promptly and fully produce all data, financial records and information relating to the funded research project to the Prime Recipient and its representatives upon reasonable advance notice during normal business hours and shall assist them in promptly resolving any questions and in performing audits or monitoring performance of the funded research project. The Subrecipient agrees to cooperate with the representatives of Prime Recipient who visit the Subrecipient. Prime Recipient's auditing activities under this section may involve requests for data, financial records and information relating to the funded research project by mail, phone or facsimile.
- D. **Confidentiality** - The Prime Recipient shall not disclose confidential information to the Subrecipient unless it is necessary to the Study. Any confidential information will be in writing and clearly marked by the Prime Recipient as "Confidential" or if disclosed orally, written notice will be provided within thirty (30) days of disclosure ("Confidential Information"). The Subrecipient shall protect the Prime Recipient's Confidential Information with the same degree of care as its own confidential information. The Subrecipient's obligation of confidentiality shall exist during the term of this Subaward and for three (3) years thereafter. All data and results resulting from this Subaward is considered Confidential Information until released according to the terms specified in the Publication section below. Such restrictions on release shall not apply to any portion of the Confidential Information that:
- (a) Is known to Subrecipient before receipt thereof under this Subaward; or
  - (b) Is independently developed by or for Subrecipient without use or reference to the data and data analyses resulting from any aspect of this Subaward; or
  - (c) Is disclosed to Subrecipient, without restriction by a third party having a legal right to make such disclosure; or
  - (d) Is or becomes part of the public domain through no fault of Subrecipient.

Nothing in this Subaward shall be construed to restrict Subrecipient from disclosing any Confidential Information if required by law, regulation, court order or other governmental order or request, provided that Subrecipient shall promptly notify Prime Recipient of such requirement and reasonably cooperate with Prime Recipient should Prime Recipient attempt to limit such disclosure by appropriate legal means.

- E. **Publication** – if the funded research project is a clinical trial, Subrecipient agrees that the first publication or presentation of any data and results from the study shall be made in conjunction with the presentation of a joint, multicenter publication of the study data and results, with the principal investigators from all appropriate sites contributing data, analyses and comments. In accordance with the provisions of this Subaward and the terms and conditions of the Prime Award, the Subrecipient may publish individual site data: (1) twelve (12) months after the close of the study at all sites and (ii) after the Prime Recipient has concluded a thirty (30) day review and comment period of Subrecipient's proposed draft publication. Prior to the initiation of study enrollment, the Prime Recipient shall be responsible for posting the study on a clinical trial registry which meets the criteria and contains the information required by the International Committee of Medical Journal Editors ("ICMJE") for publication and meets the requirements of the FDA and any other applicable laws or regulations pertaining to registration of the study. The Prime Recipient shall be responsible for updating such registration as required to comply with updates to any such ICMJE, FDA, and/or legal requirements.

### 2. AUDIT

All invoices and financial reports are subject to audit by either the Awarding Agency and/or the Prime Recipient. The Subrecipient shall reimburse the Prime Recipient for any amounts received but subsequently disallowed as the result of any such audit.



**3. REPORTING REQUIREMENTS**

- A. Performance Reports as mutually agreed between Prime Recipient and Subrecipient's Principal Investigators. A Final Performance Report shall be submitted within forty-five (45) days of the end date stated in the Period of Performance or as determined by Awarding Agency.
- B. Final Property Report shall be submitted within forty-five (45) days of the end date stated in the Period of Performance or as determined by Awarding Agency.
- C. Intellectual Property/Patent Report in accordance with any Awarding Agency Intellectual Property/Patent requirements as applicable.

**Additional Terms and Conditions:**

**Attachment 2A**  
Research Subaward Agreement  
Pass-Through Entity (PTE) Contacts

Subaward Number:  
583508

**Pass-Through Entity (PTE)**

PTE Name: Trustees of the University of Pennsylvania

Address: 3451 Walnut Street, 5th Floor Franklin Building

City: Philadelphia State: PA Zip Code+4: 19104-6205 Zip Code [Look-up](#)

**PTE Administrative Contact**

Name: CYNTHIA E LEE

Address: 3451 Walnut Street, 5th Floor Franklin Building

City: Philadelphia State: PA Zip Code: 19104-6025

Telephone: 215-573-5214 Email: subaward@upenn.edu

COI Contact email (if different to above): PHS@upenn.edu

**PTE Principal Investigator**

Name: AMY HAWN NELSON

Address: SSW - CASTER BUILDING 3701 LOCUST WALK

City: PHILADELPHIA State: PA Zip Code: 19104-6214

Telephone: Email: ahnelson@upenn.edu

**PTE Financial Contact**

Name: LEE TAGGART

Address:

City: State: Zip Code:

Telephone: 215-898-3632 Email: taggart@upenn.edu

Email invoices?  Yes  No Invoice email (if different):

Invoice Address (if different): Trustees of the University of Pennsylvania  
Accounts Payable  
4th Floor, Franklin Building - Room 440  
3451 Walnut Street  
Philadelphia, PA 19104-6205

**PTE Authorized Official**

Name: Elizabeth D Peloso

Address: 3451 Walnut Street, 5th Floor Franklin Building

City: Philadelphia State: PA Zip Code: 19104-6205

Telephone: Email: subaward@upenn.edu

Central email:

**Subrecipient Place of Performance for [FFATA](#) reporting**

Name: CHILDREN'S SERVICES COUNCIL OF BROWARD COUNTY

Address:

City: State: Zip Code+4: Zip Code [Look-up](#)

EIN No.: 651104179 DUNS: 10-950-9138 Parent DUNS:

Institution Type: Special District Gov't Congressional District: FL-020

Is Subrecipient currently registered in [SAM.gov](#)?  Yes  No

Is Subrecipient exempt from reporting executive compensation?  Yes  No If no, complete 3B, page 2

**Subrecipient Administrative Contact**

Name: Carl Dasse

Address: 6600 W. Commercial Blvd

City: Lauderhill State: FL Zip Code: 33319-2105

Telephone: 954-377-1669 Email: cdasse@cscbroward.org

**Subrecipient Principal Investigator**

Name: Sue Gallagher

Address: 6600 W. Commercial Blvd

City: Lauderhill State: FL Zip Code: 33319-2105

Telephone: 954-377-1671 Email: sgallagher@cscbroward.org

**Subrecipient Financial Contact**

Name: Kathleen Campbell

Address: 6600 W. Commercial Blvd

City: Lauderhill State: FL Zip Code: 33319-2105

Telephone: 954-377-1656 Email: kcampbell@cscbroward.org

Central email: Is this the remittance address?  Yes  No

Remittance Address (if different):

**Subrecipient Authorized Official**

Name: Cindy Arenberg Seltzer

Address: 6600 W. Commercial Blvd

City: Lauderhill State: FL Zip Code: 33319-2105

Telephone: 954-377-1656 Email: carenberg@cscbroward.org

Central email:

## ATTACHMENT 3

### Children's Services Council of Broward County (CSC) EiPLC Statement of Work

Project Period: 01/01/2023 – 09/30/2024

The members of the Broward County Mentor Site include a Behavioral Health care expert from the Florida Department of Children and Families who oversees Broward County's secure Baker Act Receiving Facilities, the CEO of Change Me Foundation and former youth leader in One Community Partnership (sustained SAMHASA System of Care Grants), and CSC staff that have expertise in integrated data systems, equity initiatives, and authentic community engagement.

The Broward Team's plan for the EiPLC funding involves maximizing the influence of people with lived experience in the systems served by the Broward Data Collaborative. This will be done by allocating funds to support people who have experienced Florida's Baker Act process to be co-researchers by hosting a Community Participatory Action Research (CPAR) project where they can help design systemic improvements to reduce the trauma of being Baker Acted, while simultaneously helping design an integrated data system solution (i.e., We Are Supported) to improve post-discharge care coordination.

The CPAR project will bring together parents and older youth who have experienced at least one Baker Act admission in Broward County, system professionals from Florida Department of Children and Families, Broward Behavioral Health Coalition, ChildNet, insurance company, non-profit service agencies, and CSC Staff to serve as co-researchers. The proposed CPAR project directly supports Broward's EiPLC work by implementing a method for community participation in the development of the We Are Supported integrated data system. We Are Supported is the data integration effort of the Broward Data Collaborative and Amazon Web Services/Velatura to reduce the trauma of being Baker Acted while also improving post-discharge care coordination and outcomes for youth and their families that have experienced a Baker Act.

The CPAR facilitation consultant is a faculty member from the City University of New York's Public Science Project who has been researching, evaluating, and implementing CPAR initiatives for over two decades including Broward CPAR projects in 2018 and 2019. The CPAR project will advance the involvement of people with lived Baker Act experience in the development and refinement of We Are Supported, center their involvement in the governance of the future integrated data system, and ensure the improvement to care coordination resulting from We Are Supported does not create additional burdens and trauma on children and their families who have been Baker Acted.

Specifically, the 2023 CPAR project will invite parents and older youth who have experienced Baker Act admission and discharge process in Broward to be co-researchers with system professionals for purposes of: (1) better understanding the parent/family/youth experience *to inform policy/system/practice changes* and (2) co-creating educational and support materials and processes for parents/youth/families being admitted to facilities *to improve care coordination and positive behavioral health outcomes*. The CPAR effort will run from January 2023 to September 2023.

The 2023 CPAR project will require attending a three-day workshop to develop the research questions, data collection methods, and create the research collaborative. Additionally, each co-researcher will be asked to participate in the data collection from

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February 2023 thru May 2023 for up to 10 hours per month. In May 2023, co-researchers will meet for 2 days to conduct data analysis and generate the findings, recommendations, and products. Up to 10 hours per month may be requested from June thru September to complete the recommendations and research products. EiPLC funds will also be allocated for system implementation and evaluation based on the CPAR research.



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**Deliverable 1:**                      **Deliverable 2:**  
**1/1/23 - 9/30/23**                      **10/1/23 - 9/30/24**                      **Total**

<b>Activities</b>			
Participant incentives	\$ 550.00	\$ -	\$ 550.00
Meeting materials	\$ 325.00	\$ -	\$ 325.00
Catering costs for co-researcher trainings	\$ 1,875.00	\$ -	\$ 1,875.00
IRB initial & continuing review	\$ 2,821.00	\$ -	\$ 2,821.00
Transcription for participant interviews & focus groups	\$ 679.00	\$ -	\$ 679.00
<b>Total Activities</b>	<b>\$ 6,250.00</b>	<b>\$ -</b>	<b>\$ 6,250.00</b>
<b>Subcontracts</b>			
City University of New York	\$ 20,000.00	\$ -	\$ 20,000.00
Animation Project	\$ -	\$ 4,000.00	\$ 4,000.00
DePaul University Chicago	\$ 7,200.00	\$ 14,400.00	\$ 21,600.00
TBD CPAR training	\$ 5,625.00	\$ -	\$ 5,625.00
TBD implicit bias training	\$ 525.00	\$ -	\$ 525.00
TBD CPAR research, data collection, & product creation training	\$ 12,000.00	\$ -	\$ 12,000.00
<b>Total Subcontracts</b>	<b>\$ 45,350.00</b>	<b>\$ 18,400.00</b>	<b>\$ 63,750.00</b>
<b>Total Costs</b>	<b>\$ 51,600.00</b>	<b>\$ 18,400.00</b>	<b>\$ 70,000.00</b>



**GRANT AGREEMENT**

The terms and conditions of this Grant Agreement (this "Agreement") apply to the grant identified below from the Robert Wood Johnson Foundation ("we" or "us"). Links in this Agreement to the Internal Revenue Code (as amended, the "Code"), Internal Revenue Service descriptions of the Code, and Department of the Treasury regulations are provided for your convenience; we are not responsible for the content to which they link.

Grantee: Trustees of the University of Pennsylvania ("you")  
I.D.: 79037  
Amount: ██████████  
Project Title: Promoting and applying a toolkit to center racial equity in data integration practices to improve actionable data and advance health equity  
Grant Period: November 1, 2021 through October 31, 2024 (the "Term")  
Project Director: Della Jenkins, MSSP, 215-573-5827 (adeliaj@upenn.edu)  
Amy Hawn Nelson, PhD, 215-573-5827 (ahnelson@upenn.edu)

**ARTICLE 1 - USE OF FUNDS: REPRESENTATIONS**

1.1 We will make grant payments to you over the Term as set forth in Section 4.6 not to exceed the award amount listed above. We have no obligation to provide any additional funds or support to you under this Agreement. You will use the grant funds to accomplish the following purpose:

This project will provide support for centering racial equity in administrative data-sharing and -integration practices by building a model of data governance that is more inclusive and has an explicit racial equity focus. The project aligns with a recommendation of RWJF's National Commission to Transform Public Health Data (i.e., recommendation 2c) by promoting defined governance and stewardship models and structures. Actionable Intelligence for Social Policy (AISP) will lead this work by utilizing its previously developed toolkit for centering racial equity in administrative data practices. The proposed project will provide customized training and technical assistance (TTA) to four jurisdictions to adopt and utilize the toolkit. In addition, AISP will assist the jurisdictions by providing research support and forming community advisory groups that will drive a research agenda at each site. The deliverables will include an updated toolkit; two convenings; case studies on each jurisdiction, including recommendations for policy and program changes; a research agenda for each site; and an independent evaluation report. Amy Hawn Nelson, PhD, research faculty and the director of TTA at AISP, will lead this project.

1.2 You will directly administer the work supported by this grant and may use the grant funds as allowed by this Agreement and as set forth in the final versions of your proposal narrative and budget and any related materials approved by us for this grant (collectively, the "Proposal Materials"). If the content of the Proposal Materials conflicts with this Agreement, the terms of this Agreement control.

1.3 You represent and agree that:



1.3.1 You are described in the Code as exempt from federal income tax as: (a) a [public charity](#) that is not a [nonfunctionally integrated Type III supporting organization](#); (b) an [exempt operating foundation](#); or (c) a [governmental entity](#) described in Sections [170\(c\)\(1\)](#) or [511\(a\)\(2\)\(B\)](#) of the Code;

1.3.2 All activities conducted by you (and any authorized contractors) in connection with the project funded under this grant will be in full compliance with the requirements of all applicable federal, state, and local laws and regulations; and

1.3.3 You are not directly or indirectly controlled by us or by one or more of our ["disqualified persons"](#) as defined under [Section 4946](#) of the Code.

1.4 To the extent not inconsistent with any confidentiality obligations to which you may be subject: (a) if we ask, you will provide us with a list of all individuals and organizations who provide financial or in-kind support to you as co-funders of the project supported by this grant (collectively, "Co-Funders") and (b) you will notify us, in the form and manner agreed to, if, to the best of your knowledge, you receive financial or in-kind support from Co-Funders who, as a material part of their activities, manufacture, distribute, or sell firearms, alcohol, cannabis, or tobacco products of any kind or [foods of minimal nutritional value](#).

## **ARTICLE 2 - PROHIBITED USES; REPAYMENT**

2.1 You will not use any of the grant funds to: (a) [carry on propaganda or otherwise attempt to influence legislation](#) within the meaning of [Section 4945\(d\)\(1\)](#) of the Code; or (b) attempt to [influence the outcome of any specific public election or to carry on, directly or indirectly, any voter registration drive](#) within the meaning of [Section 4945\(d\)\(2\)](#) of the Code. You acknowledge and are aware that activities that are not lobbying within the meaning of Section 4945(d)(1) may still trigger state lobbying registration requirements and that your activities should comply with those requirements, as applicable.

2.2 If you use any grant funds in ways this Agreement does not permit and that we have not otherwise agreed to, you will notify us immediately. In such an instance, we may choose to terminate the grant pursuant to Section 9.1 and: (a) if you used the grant funds for purposes that are not considered charitable under the Code, you will immediately repay those funds plus, if applicable, any additional amounts necessary for us to correct [taxable expenditures](#) arising under [Section 4945](#) of the Code; or (b) if Section 2.2(a) does not apply, you will repay those funds promptly upon our request.

2.3 In addition to any repayments under Section 2.2, within sixty (60) days following the expiration or termination of this grant, you will repay all unspent grant funds, other than funds required to pay reasonable, noncancelable charges incurred in good faith and in accordance with the approved budget.

## **ARTICLE 3 - BUDGET AND AUDIT**

3.1 Any deviations from your approved budget must comply with our [Budget Revision Guidelines](#) and any additional instructions you may receive from us.

3.2 You will list the grant separately on your books of account and will keep a systematic accounting record of the receipt and expenditure of the grant funds.



3.3 You will retain substantiating documents (e.g., bills, invoices, cancelled checks, and receipts) of expenditures under the grant for at least four (4) years after the expiration or termination of the grant. If we ask, you will provide us with copies of such documents and will make your books and records available for inspection by us at reasonable times and at our expense.

3.4 In addition to our rights to information under Section 3.3, our representatives may audit your grant-related books and records at reasonable times, with reasonable advance notice, and at our expense. You will cooperate fully with that audit.

3.5 Unless we have agreed otherwise, you will ensure that your travel-related expenditures under this grant follow our [Travel Policy for RWJF Grantees and Service Providers](#) or otherwise follow your travel policy, which, in your reasonable determination, generally is at least as stringent as our policy.

## **ARTICLE 4 - ADMINISTRATIVE REPORTS AND EVALUATION**

4.1 You will provide financial reports to us for each budget period of the grant and upon the expiration or termination of the grant or in connection with any repayment to us under Sections 2.2 and 2.3. Your financial reports should show your actual expenditures as of the date of the report against the approved budget.

4.2 You also will provide narrative reports to us in accordance with our [Grantee Reporting Instructions](#) for each budget period during the Term and upon the expiration or termination of the grant. Your narrative reports should report on the progress you made toward achieving the grant purposes and any problems or obstacles encountered in the effort to achieve those purposes.

4.3 All reports required under Sections 4.1 and 4.2 will be provided to us within sixty (60) days after the close of the period for which the report is made. You will retain these reports in your files for at least four (4) years after expiration or termination of the grant.

4.4 In addition to our audit rights under Section 3.4, we may monitor and conduct an evaluation of programmatic operations under the grant at reasonable times and at our expense, which may include visits by our representatives to observe your program procedures and operations and to discuss the program with your personnel. You will cooperate fully with us.

4.5 In the event we require the submission of any documentation or reports that are specific to this grant as part of our grant monitoring, those requirements will be set forth in Article 13.

4.6 In most instances, we make payments for each grant period and reserve the right to withhold payments pending receipt of the final financial and narrative reports described in Sections 4.1 and 4.2 and the Deliverables (as defined in Section 5.1). In addition, we may withhold payments otherwise due to you if you do not provide us with other reports or information when due under this Agreement or if you do not cooperate in any audits or evaluations we ask for under Sections 3.4 and 4.4.

## **ARTICLE 5 - INTELLECTUAL PROPERTY**

5.1 You own all intellectual property ("IP") rights in any and all data, papers, software, videos, or other content and products created or generated by you under this grant (collectively, the



"Deliverables"), and you grant to us a nonexclusive, irrevocable, perpetual, worldwide, royalty-free license to reproduce, publish, republish, summarize, excerpt, or otherwise use and license others to use, in print or electronic form, including in electronic databases or in any future form not yet discovered or implemented, for charitable purposes, any and all Deliverables. You will notify us in writing if the Deliverables contain any Pre-Existing IP (as defined in Section 5.4).

5.2 You represent and agree that:

5.2.1 You will send copies of all Deliverables promptly after they are finalized (and by no later than the submission of the final narrative report described in Section 4.2 for Deliverables that are finalized during the Term) to us as instructed following the execution of this Agreement;

5.2.2 With the exception of any Pre-Existing IP, the Deliverables will be original at the time of creation and will not have been previously published or used in any medium for any purpose;

5.2.3 To the best of your knowledge, the Deliverables will in no way infringe upon or otherwise violate the IP rights of others and will not contain anything unlawful or defamatory;

5.2.4 Any peer-reviewed publications resulting from the grant will be made publicly available immediately upon their publication, without any embargo period, and published under the Creative Commons [Attribution 4.0 International License \(CC BY 4.0\)](#) or an equivalent license agreed to by us that permits all users of the publication to copy and redistribute the material in any medium or format and transform and build upon the material for any purpose (including commercial) without further permission or fees being required; and

5.2.5 All public use data sets resulting from the grant, if applicable, will: (a) be constructed (with appropriate adjustments to ensure individual privacy) in accordance with the specifications of the [Inter-University Consortium for Political and Social Research, University of Michigan](#) (the "Consortium"), including the full documentation outlined in the Consortium's then-current data preparation manual; and (b) be transmitted to the Consortium within twelve (12) months of the expiration or termination of the grant for inclusion in our [Health and Medical Care Archive](#).

5.3 You also are encouraged to submit any public use datasets resulting from this grant that involve public opinion research to [The Roper Center at Cornell University](#) for archiving.

5.4 "Pre-Existing IP" means your IP rights in any works of authorship, information, or other materials created prior to or independently of this Agreement.

5.5 Nothing in this Agreement grants to us any rights to your intellectual property by implication, estoppel, or otherwise beyond those set forth explicitly herein.

## **ARTICLE 6 - COMMUNICATIONS**

6.1 We will report this grant in our tax filings, on our website, and in other public grant listings. We also may publish reports on the project supported by this grant.

6.2 If you wish to issue any communications directed outside of your organization concerning this grant through print, broadcast, digital media, social platforms, or other means, send them before



release to the Program Officer and Communications Officer identified in your award letter for review and approval.

## ARTICLE 7 - NOTICES

7.1 Unless legally prohibited from doing so, you will use best efforts to promptly notify us in writing if:

7.1.1 You learn or believe that you may have breached any provision of this Agreement, including, but not limited to, the conduct standards in Section 8.1;

7.1.2 Your representations in Sections 1.3.1 or 1.3.3 change in any material respect during the Term;

7.1.3 There is any change in circumstances that could have a significant impact on your ability to carry out the purposes of the grant, including, but not limited to: (a) your organization has a change in the executive director, chief executive officer, or president; (b) you undergo a merger, division, or other corporate reorganization; (c) you become subject to a proceeding under the Bankruptcy Code or other law relating to insolvency or make an assignment for the benefit of creditors; (d) you receive notice that a Co-Funder is ceasing its support; or (e) you have reason to believe that fraud has occurred that relates to the work supported by this grant;

7.1.4 You receive notice of an investigation or proceeding by the Attorney General or any other regulatory agency that: (a) relates to this grant or (b) could have a significant impact on your organization as a whole or, if you are a university, the school, unit, or department in which this grant is administered;

7.1.5 You receive notice of the filing of a claim in any court or with any governmental agency involving activities or staff covered by this grant, alleging: (a) sexual or other harassment, discrimination, hostile work environment, or similar claim; (b) financial impropriety; (c) breach of Academic Integrity (as defined in Section 8.1.5); or (d) breach of fiduciary obligations;

7.1.6 You receive notice of the filing of a claim in any court or with any governmental agency involving a member of your senior leadership or board of directors (or similar governing body), alleging: (a) sexual or other harassment, discrimination, hostile work environment, or similar claim; (b) financial impropriety; (c) breach of Academic Integrity; or (d) breach of fiduciary obligations, in each instance where such claim could have a significant impact on your organization as a whole or, if you are a university, the school, unit, or department in which this grant is administered;

7.1.7 You receive notice of any records request, litigation, or other legal action directly relating to the grant or are served with a subpoena or other legal process seeking to compel production of or obtain access to any information directly related to the grant; or

7.1.8 You file a claim or commence other legal process in a matter directly related to this grant.

## ARTICLE 8 - CONDUCT STANDARDS

8.1 We seek to work with organizations and individuals who perform at the highest levels and who share our commitment to ethical conduct and practices. You represent and agree that:

8.1.1 You aspire to provide a tolerant and civil workplace that encourages equal employment opportunities for underrepresented groups to the fullest extent allowable under applicable law and is free of discrimination, harassment, and misconduct;

8.1.2 You have in place, and enforce in accordance with their terms, policies, procedures, and practices that help ensure a tolerant and civil workplace, including, but not limited to: staff training regarding workplace misconduct; mechanisms for complaints to be made to an impartial person; fair processes for investigation and adjudication; and prohibitions of retaliation against persons making good faith complaints. If we ask, you will provide us with copies of such policies and procedures as then in effect;

8.1.3 You will provide responsible stewardship of the grant funds, ensuring that they are used for the purposes, and in the ways set forth, in this Agreement;

8.1.4 You have in place and maintain a system of internal accounting controls and systems sufficient to: (a) provide reasonable assurance regarding the reliability of financial reporting and the preparation and fair presentation of financial statements in accordance with generally accepted accounting principles and (b) satisfy your financial responsibilities under this Agreement;

8.1.5 If any of the grant funds are to be used for research or other academic activities, you shall conduct that research and activities in full compliance with the fundamental ethics of scholarship and knowledge creation and transmission, including the principles of honesty, respect for truth and knowledge, fairness, and responsibility (collectively, "Academic Integrity"); and

8.1.6 You have in place and enforce in accordance with their terms, policies, procedures, and practices that help ensure Academic Integrity. If we ask, you will provide us with copies of such policies and procedures as then in effect.

8.2 If we learn of allegations of workplace misconduct, financial mismanagement or impropriety, or alleged violations of Academic Integrity, or otherwise believe you have done anything that is inconsistent with Sections 8.1.2 through 8.1.6, you will cooperate with our reasonable inquiries aimed at understanding the relevant policies, procedures, and practices you have in place and how they were operationalized in response to the situation at hand. In making such inquiries, our goal is not to be the fact-finder. If we conclude you lack the necessary policies, procedures, and practices, or have failed to investigate the situation in a fair and expeditious manner, we may take such action as we deem appropriate under the circumstances, including, but not limited to, suspending future grant payments until you have addressed the situation to our satisfaction or, in extreme cases, terminating the grant. Absent urgent circumstances, prior to taking any action, we will discuss the proposed course of action with you and provide you with an opportunity to respond and suggest corrective action.

## **ARTICLE 9 - TERMINATION; SURVIVAL**

9.1 At our sole option, we may terminate the grant at any time if:

9.1.1 You use any of the grant proceeds for any purposes other than those specified in [Section 170\(c\)\(2\)\(B\)](#) of the Code;



9.1.2 You cease to be exempt from federal income taxation as an organization listed under Section 1.3.1 of this Agreement;

9.1.3 You fail to comply with any of the terms or conditions of this Agreement, including, but not limited to, the Conduct Standards set forth in Article 8 (other than Section 8.1.1); or

9.1.4 In our sole judgment, you cease to be an appropriate means of accomplishing the purposes of the grant.

9.2 If we terminate the grant prior to the end of the Term, upon our request, you will provide us a full accounting of the receipt and disbursement of funds and expenditures under the grant as of the effective date of termination.

9.3 The following provisions shall survive the expiration or termination of this Agreement: Sections 2.2, 2.3, 3.3, 3.4, 4.3, and 4.6; Articles 5-6; Sections 7.1.1, 7.1.4(a), 7.1.7, 7.1.8, 8.2, 9.2, and 9.3; and Articles 10-13.

## **ARTICLE 10 - CHANGES; SEVERABILITY**

10.1 Any changes to the terms of this Agreement or to the Proposal Materials must be made in writing and must be jointly approved by us and you.

10.2 The invalidity, in whole or in part, of any term or condition of this grant will not affect the validity of the other terms and conditions.

## **ARTICLE 11 - NONTRANSFERABILITY; NO JOINT VENTURE**

11.1 This grant is not transferable.

11.2 Nothing contained in this Agreement should be construed in any manner to imply or create a relationship between us and you as partners, joint venturers, or agents. You will not act in any manner as our agent or representative.

## **ARTICLE 12 - ADDITIONAL PROVISIONS - STANDARD**

12.1 Polls and Surveys. If any grant funds are to be used for polls or surveys, you will comply with the [RWJF Guidelines for Funding and Releasing Polls and Surveys](#).

12.2 Research. You represent and agree that:

12.2.1 If any of the grant funds are to be used for research involving human subjects, you will conduct the research in compliance with the ethical standards and the criteria for approval and conduct of research set forth in United States Department of Health and Human Services policy for the protection of human research subjects ([45 C.F.R. Part 46](#) and related guidance) and all other federal and state laws applicable to the research project. Such requirements may include, but are not limited to, obtaining and maintaining institutional review board approval and obtaining informed consent of participating research subjects; and

12.2.2 If any of the grant funds are to be used for research involving laboratory animals, you will conduct the research in compliance with the Animal Welfare Act, 7 U.S.C. Section 2131 et seq., and its implementing regulations.

12.3 Personally Identifiable Health Information. You represent and agree that:

12.3.1 Any individually identifiable health information used or disclosed in connection with this grant will be used and disclosed in compliance with applicable federal and state statutes and regulations regarding the privacy and security of such information including, but not limited to, the Health Insurance Portability and Accountability Act of 1996, 42 U.S.C. Section 201 et seq., and its applicable implementing regulations, 45 C.F.R. Part 164 ("HIPAA"); and

12.3.2 Any health information you report to us will be de-identified within the meaning of the HIPAA privacy rule or will be consistent with the research subject's signed HIPAA authorization or will otherwise be permissible under applicable law.

12.4 Website Specifications. If you are using grant funds to create a website or other similar public online resource, you shall submit to us (through the Foundation program officer overseeing this project) for advance review the website specifications which will include, but not be limited to, information about privacy protections, website accessibility, anticipated third-party licensed materials, and plans for website support after the Term, if applicable.

12.5 Anti-Terrorism. You represent and agree that the grant funds will be used in compliance with all applicable anti-terrorist financing and asset control laws, regulations, rules, and executive orders, including, but not limited to, the USA Patriot Act of 2001 and Executive Order No. 13224.

**ARTICLE 13 - ADDITIONAL PROVISIONS**

None.

All of the terms and conditions set forth above are hereby accepted and agreed to.

Date: 10/5/21

Trustees of the University of Pennsylvania  
By: Beth Alioto  
Beth Alioto

Title: Associate Director, Pre-Award Administration





**TAB R**

## For Council Meeting June 15, 2023

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<b>Service Goal</b>	4 Improve life outcomes for dependent, delinquent, crossover and LGBTQ and disconnected youth transitioning to adulthood, with a special focus on youth in foster care and/or other non-traditional living arrangements.
<b>Objective:</b>	041 Provide life skills training and independent living supports for dependent, delinquent, crossover and LGBTQ and disconnected youth in collaboration with local partners to improve life outcomes and to successfully transition to adulthood.
<b>Issue:</b>	Transitional Independent Living System of Care Data Sharing Agreement Renewal.
<b>Action:</b>	Approve Transitional Independent Living System of Care Data Sharing Agreement Renewal with two new partners.
<b>Budget Impact:</b>	None

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**Background:** In June 2015, the Council approved the initial Transitional Independent Living (TIL) Data Sharing Agreement to collect service system data to evaluate the effectiveness of the TIL System of Care. The original TIL System of Care data partners included the FLITE Center, ChildNet, CSC, SOS Village of South Florida, 4KIDS of South Florida, Inc., JAFCO, United Way of Broward County, Broward Behavioral Health Coalition, and CSC's funded Healthy Youth Transition Providers. Children's Harbor was added to the agreement in 2020.

FLITE Center is responsible for administering the system, training providers, and reporting on the system at the regularly scheduled TIL Life Coach meetings. FLITE Staff provide technical assistance, monitor the business rules governing the data system, and ensure data integrity. The annual hosting fee is included in the FLITE Center allocation.

**Current Status:** Based upon the FLITE staff recommendation, CSC and FLITE extended an invitation to two FLITE funders (The Frederick A. DeLuca Foundation and Jim Moran Foundation) to join the agreement. These funders expand the availability of direct support services for TIL youth through the FLITE Center and the TIL system of care. Both funders have accepted the opportunity to be included in the Agreement to receive aggregate summary reports from the data system. They are not requesting access to individual, personally identifiable data. The updated draft is attached for Council review.

**Recommended Action:** Approve Transitional Independent Living System of Care Data Sharing Agreement Renewal with two new partners.

**AGREEMENT**

**THIS AGREEMENT** is made and entered into as of the **30th day of June 2023**, by and between

**FLITE Center**

(hereinafter referred to as “FLITE”),  
a service and referral agency for youth aging out of foster care  
whose principal place of business is  
5201 NW 33<sup>rd</sup> Avenue, Fort Lauderdale, FL 33309  
and

**THE CHILDREN’S SERVICES COUNCIL OF BROWARD COUNTY**

(hereinafter referred to as “CSC”),  
a special district created by Chap. 2000-461, Laws of Florida, whose principal place of business is  
6600 West Commercial Boulevard, Lauderhill, Florida 33319  
and

**CHILDNET**

(hereinafter referred to as “CN”),  
An agency serving children in the foster care system, whose principal place of business is  
1100 West McNab Road Fort Lauderdale, FL 33309  
and

**United Way of Broward County**

(hereinafter referred to as “UW”),  
a funder of social services in Broward County  
1300 S Andrews Ave, Fort Lauderdale, FL 33316  
and

**SOS Children’s Village**

(hereinafter referred to as “SOS”),  
An agency serving children in the foster care system  
whose principal place of business is  
3681 NW 59th Pl, Coconut Creek, FL 330373  
and

**4 KIDS of South Florida Inc.**

(hereinafter referred to as “4KIDS”),  
An agency serving children in the foster care system,  
whose principal place of business is  
2717 West Cypress Creek Road, Fort Lauderdale, Florida 33309  
and

**JAFCO**

(hereinafter referred to as “JAFCO”),  
An agency serving children in the foster care system,  
whose principal place of business is  
4200 N University Drive, Sunrise, FL 33351  
and

**Broward Behavioral Health Coalition**

(hereinafter referred to as “BBHC”),

An agency serving youth with behavioral health and substance abuse needs,

whose principal place of business is

3521 West Broward Blvd., Suite 206, Lauderhill, FL 33312

and

**Children’s Harbor**

(hereinafter referred to as “CH”),

An agency serving children in the foster care system,

whose principal place of business is

19425 SW 58<sup>th</sup> Manor, Pembroke Pines, FL 33332

and

**The Frederick A. DeLuca Foundation**

(hereinafter referred to as “FADF”),

whose principal place of business is

19 N. Federal Highway #312, Pompano Beach, FL 33062

and

**The Jim Moran Foundation**

(hereinafter referred to as “JMF”),

whose principal place of business is

100 Jim Moran Boulevard, Deerfield Beach, FL 33442

**WHEREAS**, the CSC, CN, UW, FLITE, SOS, 4KIDS, JAFCO, CH, BBHC, FADF, and JMF wish to improve academic, post-secondary, employment and life outcomes for youth aging out of foster care.

**WHEREAS**, this data is not ascertained from any other source and is not available on a statewide basis.

**WHEREAS**, this data collection shall provide statistics for the Turn The Curve Report of the Transitional Independent Living (TIL) Committee of the Broward Children’s Strategic Plan, as well as for other systems and community reports.

**WHEREAS**, the FLITE Center, as a hub for the TIL system of care, shall collect data across all TIL programs to put together a picture of the status of the system and TIL youth in Broward.

**WHEREAS**, the FLITE/CSC/CN is willing to provide third party evaluation of individual data to assist the TIL Steering Committee in its achievement of such goals.

**WHEREAS**, Florida Statue Section 163.63 provides that each party shall sign this agreement, before sharing confidential information, which specifies: what information each agency will share with the collaborative client information system, how the information will be shared, how clients will be notified that an agency participates in the collaborative, who in each agency will have access to the information, the purpose to be served by sharing the information, assurances from each agency that it will maintain the confidentiality and exempt status of the information as

required by law, including Florida Statutes, Section 125.901(11), and other information decided upon by members of the information cooperative.

**WHEREAS**, the achievement of those goals will greatly benefit the community of Broward County, Florida.

**WHEREAS**, the FADF and JMF wish to periodically request aggregate reports from FLITE about the youth they are supporting that provide a holistic understanding of the services received by their youth and an overview of the success of their youth transitioning to independence.

**NOW, THEREFORE**, in consideration of the premises and of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree as follows:

### **ARTICLE 1 – SPECIAL CONDITIONS**

1.01 **Term of Agreement**. Unless terminated earlier pursuant to Section 3.05 of this Agreement, the term of this Agreement shall commence upon execution by all parties and conclude on **June 30, 2025**. For those parties other than CSC, this agreement will be renewed for successive two year terms unless 30 days written notice not to renew is received from any party for any reason including the lack of appropriate funding. This agreement may be renewed by CSC for successive two year terms upon 30 days written notice to the other parties.

1.02 **Purpose and Scope of Data Sharing**. The CSC, CN, UW, FLITE, SOS, 4KIDS, JAFCO, CH, BBHC, FADF, and JMF agree that the TIL Integrated Data System, will include individual level data to:

- a) Ensure that TIL programs are supporting educational, employment and independent living gains;
- b) Customize TIL programs to target TIL youth priorities such as increasing graduation rates and post-secondary enrollment and completion, increasing employment, ensuring stable housing, promoting financial literacy, preventing arrests and promoting positive health outcomes;
- c) Support and validate success of initiatives spearheaded by the TIL Steering Committee;
- d) Enhance the quality and effectiveness of TIL programs; and
- e) Provide data assessing the impact of TIL program interventions.

1.03 **Delivery of TIL Youth Data**. The parties enter into this Agreement for the purpose of community system and program evaluation and to identify any necessary mid-course program corrections that will enhance and increase gains for youth in the TIL system of care. As such, TIL providers will utilize a web based portal to provide FLITE/CSC/CN with individual level data on TIL program clients. This shared information will include first and last names, dates of birth and the following:

- a) The youth's demographic characteristics including race, ethnicity, gender, disability, home language, cultural influence, country of origin, eligibility for free and reduced lunch;
- b) Youth's city, zip code, school;



- c) Number of children and number of children in licensed child care, pregnancy status, children adjudicated dependent;
- d) Last four digits of the SSN, student ID, current grade;
- e) Promoted, graduation, GED completion;
- f) Enrolled in post-secondary, degree/area of completed post-secondary;
- g) Continuous employment for last six (6) months;
- h) Law violations, probation, jail;
- i) Referrals to and from;
- j) Life coach agency; and
- k) Housing stability.

1.04 **Produced Studies.** The FLITE/CSC/CN will utilize the TIL youth data to produce studies and a report to be delivered to the TIL Steering Committee, FADF, FMF and other community entities for measuring improvements in TIL youth outcomes as a result of TIL programs.

1.05 **Frequency of Data Exchange.** The input of TIL youth data will occur a maximum of four (4) times annually using the procedures described in this Agreement.

1.06 **Confidentiality of Shared Records.** Florida Statute, Section 163.64 allows agencies participation in the creation or administration of a collaborative client information system to share client information, notwithstanding any law to the contrary, including confidential client information, with other parties of the collaborative system so long as the restrictions governing the confidential information are observed by any other agency granted access to the confidential information. For purposes of this agreement, the terms 'record or records' shall be understood to include the HIPAA definition of the "designated record set (DRS)" as defined in the HIPAA Privacy Rule at 45 CFR § 164.501. Pursuant to Florida Statutes, Section 125.901(11) (a), all personal identifying information of any child or child's parent or guardian which becomes a part of the collaborative client information system shall be exempt from the provisions of Florida Statutes, Section 119.07(1), and s.24(a), Article I, State Constitution. CSC, CN, UW, FLITE, SOS, 4KIDS, JAFCO and BBHC shall comply with applicable state and federal law and administrative rules regarding the confidentiality of youth records. This language contains two required references: a) to the "minimum necessary" that FERPA and HIPAA both include, and b) that no unauthorized re-disclosure shall occur by any party to this agreement.

Pursuant to Sections 1002.22 and 1002.221, Fla. Stat., and FERPA and its implementing regulations, 34 CFR Part 99, the information provided by CSC, CN, UW, FLITE, SOS, 4KIDS, JAFCO, CH and BBHC shall be limited to that which is necessary to effectively serve the youth. FLITE/CSC/CN hereby certifies, by signing this Agreement that the information provided by TIL providers will not be re-disclosed to any other party except with the written consent of the youth or youth guardian, as defined in FERPA and HIPAA, and as provided by law. The FADF and JMF will not receive or share individually identifiable data. Each party agrees to safeguard the records through administrative, physical and technological safety standards to ensure adequate controls are in place to protect these records in accordance with FERPA's privacy requirements and to continually monitor its operations and take all actions necessary to assure that the student information and records are safeguarded in accordance with

the terms of this Agreement. A breach of the confidentiality requirements shall constitute grounds for immediate termination of this Agreement with no further responsibilities or duties to perform under this Agreement. The confidentiality requirements of this Agreement shall survive the termination of all performance obligations under this Agreement and shall be fully binding until such time as the youth data are destroyed or are returned to TIL providers, whichever is earlier.

1.07 **Nondisclosure and Ownership.** Parties, respectively, will have sole ownership and access of the client data entered or client data that is entered on their behalf. FLITE/CSC/CN shall be prohibited from the sharing or disclosure of individual client data with any other person or entity. Likewise, the individual parties shall not have access to other parties' client data. FLITE/CSC/CN shall not use individual data in any analysis or report without first obtaining written permission from individual parties. Enrollment documents (or at some other appropriate stage documents) should contain language to this effect to obtain individual authorization for this use as early as possible to simplify analysis and reporting processes, and to ensure compliance with Privacy requirements of HIPAA, FERPA and Florida statues. FLITE/CSC/CN shall grant each party access at all times to the individual parties' own database in its entirety who may connect to, export, replicate and or duplicate its own client data entered in the web system. FLITE/CSC/CN will have access to the data for the purpose of evaluation.

Unless otherwise permitted by applicable law, the FLITE/CSC/CN shall not release identifiable youth data to any third party without prior approval of the guardian of an affected minor or the consent of an affected adult. Additionally, the FLITE/CSC/CN shall not release to any party any aggregate data compiled for groups containing fewer than ten (10) youth. Each party retains ownership of its own-created data used under this Agreement. The FLITE/CSC/CN will only provide de-identified, aggregate data to community partners.

1.08 **Description of Security Measures.** FLITE/CSC/CN agrees that it will only permit its personnel having legitimate interests in any personally identifiable youth data to have access to such data. FLITE/CSC/CN will implement security precautions and protections to ensure that persons not authorized to review personally identifiable youth data do not gain access to such information. All studies by the FLITE/CSC/CN shall be performed in a manner that does not permit the personal identification of youth and their guardians by persons other than representatives of FLITE/CSC/CN. FLITE/CSC/CN shall implement security procedures and protections to assure that the identities of individuals associated with specific records in the data are not revealed without authority or prior consent. When conducting studies involving small areas or numbers, the FLITE/CSC/CN will limit the release of analyses to those involving aggregate data of five (5) to ten (10) youth or more.

1.09 **Access Limitations to TIL Data.** FLITE/CSC/CN will restrict access to personally identifiable youth data to only those FLITE/CSC/CN project staff members or such third party contractors FLITE/CSC/CN that may use to conduct the studies required under this Agreement. Other individuals and agencies will have access to maps and analyses that contain aggregated data, but will not have access to personally identifiable youth records unless authorized by law or with the express written consent of the subject of the records or reports.

1.10 **Studies Conducted for TIL System of Care.** Under the terms of this Agreement, the FLITE/CSC/CN will be conducting studies for, or on behalf of the TIL System of Care, to: (a)

improve service provision; (b) improve TIL system of care; or (c) improve instruction. The purposes and scope of the study/studies are as described in Section 2.02 of this Agreement. The FLITE/CSC/CN agrees that the study shall be conducted in a manner that does not permit personal identification of parents and youth by individuals other than the representatives of the FLITE/CSC/CN that have legitimate interests in the information. The study shall commence upon execution of this Agreement by all parties and conclude on June 30, 2017 subject to annual renewals. The FLITE/CSC/CN acknowledges and agrees that it may use personally identifiable information from education records only to meet the purpose or purposes of the study as stated in this Agreement.

1.11 **Return/Destruction of Data.** The FLITE/CSC/CN agrees that all personally identifiable youth data received from TIL providers under this Agreement shall be destroyed by the FLITE/CSC/CN or returned to TIL providers when it is no longer needed for the purposes of the study.

1.12 **Training Requirements.** Each party receiving or providing individual level data agrees to provide training to its officers, employees, agents, representatives, contractors or subcontractors (collectively referred to in this section as “Personnel”) assigned to perform duties required under this Agreement to ensure they perform such duties in compliance with the applicable laws and the requirements of this Agreement. Each party agrees to require said Personnel to watch the FERPA and HIPAA (as applicable) training. FERPA videos are available at the website of the United States Department of Education – Privacy Technical Assistance Center.

1.13 **Liability - Youth Records:** Each such party, except CSC which has sovereign immunity as a government entity, agrees, for itself, its officers, employees, agents, representatives, contractors or subcontractors, to fully indemnify and hold harmless the other parties and their officers and employees for any violation of the provisions of this Agreement concerning personally identifiable youth data, including, without limitation, defending its officers and employees against any complaint, administrative or judicial proceeding, payment of any penalty imposed upon a party, or payment of any and all costs, damages, judgments or losses incurred by or imposed upon a party arising out of a breach of this covenant by the party, or an officer, employee, agent, representative, contractor, or subcontractor of the party to the extent that the party or an officer, employee, agent, representative, contractor, or sub-contractor of the party shall either intentionally or negligently violate such provisions. This section shall survive the termination of all performance or obligations under this Agreement and shall be fully binding until such time as any proceeding brought on account of this Agreement is barred by any applicable statute of limitations.

1.14 **Annual Appropriation.** CSC, FLITE, and CN (each, a "Funding Party", collectively the "Funding Parties") shall provide an annual appropriation of \$2,000 per year each to maintain the TIL data system. If a Funding party does not allocate funds for the payment of services or products to be provided under this Agreement, this Agreement may be terminated by the other parties at the end of the period for which funds have been allocated. Funding parties shall notify the other parties at the earliest possible time before such termination. No penalty shall accrue against any party in the event this provision is exercised, and no party shall be obligated or liable for any future payments due or any damages as a result of termination under this section.

1.15 **Contact Persons.** When any of the parties' desire to give notice to the other, such notice must be in writing, sent by U.S. Mail, postage prepaid, addressed to the party for whom it is intended at the place last specified; the place for giving notice shall remain such until it is changed by written notice in compliance with the provisions of this paragraph. For the present, the parties designate the following as the respective places for giving notice:

FOR FLITE CENTER: Christine Frederick, CEO & Victim Services Coordinator  
The FLITE Center  
5201 NW 33<sup>rd</sup> Avenue, Fort Lauderdale, FL 33309  
[christine@flitecenter.org](mailto:christine@flitecenter.org) Telephone: (954)530-4686

FOR CSC: Sue Gallagher, Chief Innovation Officer  
Children's Services Council of Broward County  
6600 W. Commercial Boulevard Lauderhill, Florida 33319  
[sgallagher@cscbroward.or](mailto:sgallagher@cscbroward.or) Telephone: 954 377-1671

FOR CHILDNET: Julie DeMar, Chief Program Officer  
ChildNet  
1100 W McNab Rd., Fort Lauderdale, FL 33309  
[jdemar@childnet.us](mailto:jdemar@childnet.us) Telephone: (954) 414-6000, ext.3867

FOR UNITED WAY: Maria Hernandez, Community Impact CPO  
Unite Way of Broward County  
1300 S Andrews Ave, Fort Lauderdale, FL 33316  
[mhernandez@unitedwaybroward.org](mailto:mhernandez@unitedwaybroward.org) Telephone: 954 453-3763

FOR SOS: Sandra Wallace, Chief Operating Officer  
SOS Children's Village of Florida  
3681 NW 59th Pl, Coconut Creek, FL 33073  
[swallace@sosflorida.com](mailto:swallace@sosflorida.com) Telephone: 954-420-5030

FOR 4KIDS: Ken Lacy, Vice President  
4KIDS of South Florida Inc.  
2717 West Cypress Creek Road, Fort Lauderdale, FL 33309  
[KenL@4kidsofsfl.org](mailto:KenL@4kidsofsfl.org) Telephone: 954-979-7911

FOR JAFCO: Wendy Jenkins, Chief Clinical & Operations Officer  
Jewish Adoption & Foster Care Options  
4200 N University Drive, Sunrise, FL 33351  
[Wendy@jafco.org](mailto:Wendy@jafco.org) Telephone: (954) 749-7230

FOR BBHC: Silvia Quintana, CEO  
Broward Behavioral Health Coalition

3521 West Broward Blvd., Suite 206, Lauderhill, FL 33312  
[squintana@bbhcflorida.org](mailto:squintana@bbhcflorida.org) Telephone: (954) 622-8121

FOR CH: Tiffani Dhooge, President/CEO  
Children's Harbor  
19425 SW 58<sup>th</sup> Manor, Pembroke Pines, FL 33332  
[TiffaniDhooge@ChildrensHarbor.org](mailto:TiffaniDhooge@ChildrensHarbor.org) Telephone: (954) 252-3072

FOR FADF: Kevin Byrne, Chief Executive Officer  
The Frederick A. DeLuca Foundation  
19 N. Federal Highway #312, Pompano Beach, FL 33062  
[kevin@delucafdn.org](mailto:kevin@delucafdn.org) Telephone: (954) 656-2774

FOR JMF: Melanie Burgess, Vice President and Executive Director  
The Jim Moran Foundation  
100 Jim Moran Boulevard, Deerfield Beach, FL 33442  
[melanie.burgess@jimmoranfoundation.org](mailto:melanie.burgess@jimmoranfoundation.org) Telephone: (954) 494-2587

1.16 **Notice.** When any of the parties' desire to give notice to the other, such notice must be in writing, sent by U.S. Mail postage prepaid, addressed to the party for whom it is intended at the place last specified; the place for giving notice shall remain such until it is changed by written notice in compliance with the provisions of this paragraph. For the present, the parties designate the following as the respective places for giving notice:

FOR FLITE CENTER: Christine Frederick, CEO & Victim Services Coordinator  
The FLITE Center  
5201 NW 33<sup>rd</sup> Avenue, Fort Lauderdale, FL 33309  
[christine@flitecenter.org](mailto:christine@flitecenter.org) Telephone: (954)530-4686

FOR CSC: Cindy Arenberg-Seltzer, President/CEO  
Children's Services Council of Broward County  
6600 W. Commercial Boulevard Lauderhill, Florida 33319  
[sgallagher@cscbroward.or](mailto:sgallagher@cscbroward.or) Telephone: 954 377-1671

FOR CHILDNET: Larry N. Rein, Chief Executive Officer and President  
ChildNet  
1100 W McNab Rd., Fort Lauderdale, FL 33309  
[LRein@ChildNet.us](mailto:LRein@ChildNet.us) Telephone: (954) 414-6000, ext.3815

FOR UNITED WAY: Kathleen Cannon, President/CEO  
United Way of Broward County  
1300 S Andrews Ave, Fort Lauderdale, FL 33316  
[kcannon@unitedwaybroward.org](mailto:kcannon@unitedwaybroward.org) Telephone: 954 453-3724

FOR SOS: Jillian Smath, Chief Executive Officer



SOS Children’s Village of Florida  
3681 NW 59th Pl, Coconut Creek, FL 33073  
[jmath@sosflorida.com](mailto:jmath@sosflorida.com) Telephone: 954-420-5030

FOR 4KIDS: Kevin Enders, President  
4KIDS of South Florida Inc.  
2171 West Cypress Creek Road, Fort Lauderdale, FL 33309  
[kevine@4KIDSofsfl.org](mailto:kevine@4KIDSofsfl.org) Telephone: 954-979-7911

FOR JAFCO: Sarah Franco, Chief Executive Officer  
Jewish Adoption & Foster Care Options  
4200 N University Drive, Sunrise, FL 33351  
[sarah@jafco.org](mailto:sarah@jafco.org) Telephone: (954) 749-7230

FOR BBHC: Silvia Quintana, Chief Executive Officer  
Broward Behavioral Health Coalition  
3521 West Broward Blvd., Suite 206, Lauderhill, FL 33312  
[squintana@bbhcfllorida.org](mailto:squintana@bbhcfllorida.org). Telephone: (954) 622-8121

FOR CH: Tiffani Dhooge, President/CEO  
Children’s Harbor  
19425 SW 58<sup>th</sup> Manor, Pembroke Pines, FL 33332  
[TiffaniDhooge@ChildrensHarbor.org](mailto:TiffaniDhooge@ChildrensHarbor.org) Telephone: (954) 252-3072

FOR FADF: Kevin Byrne, Chief Executive Officer  
The Frederick A. DeLuca Foundation  
19 N. Federal Highway #312, Pompano Beach, FL 33062  
[kevin@delucafdn.org](mailto:kevin@delucafdn.org) Telephone: (954) 656-2774

FOR JMF: Melanie Burgess, Vice President and Executive Director  
The Jim Moran Foundation  
100 Jim Moran Boulevard, Deerfield Beach, FL 33442  
[melanie.burgess@jimmoranfoundation.org](mailto:melanie.burgess@jimmoranfoundation.org) Telephone: (954) 494-2587

1.17 **Indemnification**

Each party, except CSC which has sovereign immunity as a government entity, will fully indemnify and hold harmless other parties and their officer, employees, agents, representatives, contactors or subcontractors, for any violation of the Confidentiality of Shared Records provision, including, without limitation, defending each party and its officers and employees against any complaint, administrative or judicial proceeding, payment of any penalty, costs, attorney’s fees, damages, judgments or losses incurred by or imposed upon each party arising out of a breach of this Agreement.

**ARTICLE 2 – GENERAL CONDITIONS**

2.01 **No Waiver of Sovereign Immunity**. Nothing herein is intended to serve as a waiver of sovereign immunity by any agency or political subdivision to which sovereign immunity may be applicable or of any rights or limits to liability existing under Section 768.28, Florida Statutes. This section shall survive the termination of all performance or obligations under this Agreement and shall be fully binding until such time as any proceeding brought on account of this Agreement is barred by any applicable statute of limitations.

2.02 **No Third Party Beneficiaries**. The parties expressly acknowledge that it is not their intent to create or confer any rights or obligations in or upon any third person or entity under this Agreement. None of the parties intend to directly or substantially benefit a third party by this Agreement. The parties agree that there are no third party beneficiaries to this Agreement and that no third party shall be entitled to assert a claim against any of the parties based upon this Agreement. Nothing herein shall be construed as consent by an agency or political subdivision of the State of Florida to be sued by third parties in any matter arising out of any contract.

2.03 **Independent Contractor**. The parties to this Agreement shall at all times be acting in the capacity of independent contractors and not as an officer, employee or agent of one another. Neither party or its respective agents, employees, subcontractors or assignees shall represent to others that it has the authority to bind the other party unless specifically authorized in writing to do so.

2.04 **Equal Opportunity Provision**. The parties agree that no person shall be subjected to discrimination because of age, race, color, disability, gender identity, gender expression marital status, national origin, religion, sex or sexual orientation, as provided by applicable federal, state, and local law, in the performance of the parties' respective duties, responsibilities and obligations under this Agreement.

2.05 **Termination**. This Agreement may be canceled with or without cause by a Funding party during the term hereof upon thirty (30) days written notice to the other party of its desire to terminate this agreement. A party to this agreement, which is not a Funding Party, may terminate its rights and obligations under this agreement upon 30 days written notice to the Funding Parties, and this termination does not affect the rights and obligation of the other parties to this agreement.

2.06 **Default**. The parties agree that, in the event that any party is in default of its obligations under this Agreement, the non-defaulting parties shall provide to the defaulting party (30) days written notice to cure the default. However, in the event said default cannot be cured within said thirty (30) day period and the defaulting party is diligently attempting in good faith to cure same, the time period shall be reasonably extended to allow the defaulting party additional cure time. Upon the occurrence of a default that is not cured during the applicable cure period, this Agreement may be terminated by the non-defaulting party upon thirty (30) days written notice. The termination does not affect the rights and obligation of the other parties to this agreement. This remedy is not intended to be exclusive of any other remedy, and each and every such remedy shall be cumulative and shall be in addition to every other remedy now or hereafter existing at law or in equity or by statute or otherwise. No single or partial exercise by any party of any right, power, or remedy hereunder shall preclude any other or future exercise thereof. Nothing in this section shall be construed to preclude termination for convenience pursuant to Section 3.05.

2.07 **Public Records.** Pursuant to Section 119.0701, Florida Statutes, any party contracting with FLITE/CSC/CN/ is required to (a) keep and maintain available for public inspection any records that pertain to services rendered under this Agreement; (b) provide the public with access to public records on the same terms and conditions that FLITE/CSC/CN would provide such records and at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law; (c) ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law; and (d) meet all requirements for retaining public records and transfer, at no cost, to FLITE/CSC/CN all public records in that party's possession upon termination of its contract with FLITE and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All of such party's records stored electronically must be provided to FLITE/CSC/CN in a format that is compatible with FLITE/CSC/CN's information technology systems. Each party shall maintain its own respective records and documents associated with this Agreement in accordance with the records retention requirements applicable to public records. Each party shall be responsible for compliance with any public documents request served upon it pursuant to Section 119.07, Florida Statutes, and any resultant award of attorney's fees for non-compliance with that law. Each party acknowledges that this Agreement and all attachments thereto are public records and do not constitute trade secrets.

2.08 **Compliance with Laws.** Each party shall comply with all applicable federal and state laws, codes, rules and regulations in performing its duties, responsibilities and obligations pursuant to this Agreement.

2.09 **Place of Performance.** All obligations of party under the terms of this Agreement are reasonably susceptible of being performed in Broward County, Florida and shall be payable and performable in Broward County, Florida.

2.10 **Governing Law and Venue.** This Agreement shall be interpreted and construed in accordance with and governed by the laws of the State of Florida. Any controversies or legal problems arising out of this Agreement and any action involving the enforcement or interpretation of any rights hereunder shall be submitted to the jurisdiction of the State courts of the Seventeenth Judicial Circuit of Broward County, Florida.

2.11 **Entirety of Agreement.** This document incorporates and includes all prior negotiations, correspondence, conversations, agreements and understandings applicable to the matters contained herein and the parties agree that there are no commitments, agreements or understandings concerning the subject matter of this Agreement that are not contained in this document. Accordingly, the parties agree that no deviation from the terms hereof shall be predicated upon any prior representations or agreements, whether oral or written.

2.12 **Binding Effect.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

2.13 **Assignment.** Neither this Agreement nor any interest herein may be assigned, transferred or encumbered by any party without the prior written consent of the other party. There shall be no partial assignments of this Agreement including, without limitation.

2.14 **Incorporation by Reference.** Any exhibits attached hereto and referenced herein shall

be deemed to be incorporated into this Agreement by reference.

2.15 **Captions**. The captions, section designations, section numbers, article numbers, titles and headings appearing in this Agreement are inserted only as a matter of convenience, have no substantive meaning, and in no way define, limit, construe or describe the scope or intent of such articles or sections of this Agreement, nor in any way effect this Agreement and shall not be construed to create a conflict with the provisions of this Agreement.

2.16 **Severability**. In the event that any one or more of the sections, paragraphs, sentences, clauses or provisions contained in this Agreement is held by a court of competent jurisdiction to be invalid, illegal, unlawful, unenforceable or void in any respect, such shall not affect the remaining portions of this Agreement and the same shall remain in full force and effect as if such invalid, illegal, unlawful, unenforceable or void sections, paragraphs, sentences, clauses or provisions had never been included herein.

2.17 **Preparation of Agreement**. The parties acknowledge that they have sought and obtained whatever competent advice and counsel as was necessary for them to form a full and complete understanding of all rights and obligations herein and that the preparation of this Agreement has been their joint effort. The language agreed to herein expresses their mutual intent and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the parties than the other.

2.18 **Amendments**. No modification, amendment, or alteration in the terms or conditions contained herein shall be effective unless contained in a written document prepared with the same or similar formality as this Agreement and executed by each party hereto.

2.19 **Waiver**. The parties agree that each requirement, duty and obligation set forth herein is substantial and important to the formation of this Agreement and, therefore, is a material term hereof. Any party's failure to enforce any provision of this Agreement shall not be deemed a waiver of such provision or modification of this Agreement unless the waiver is in writing and signed by the party waiving such provision. A written waiver shall only be effective as to the specific instance for which it is obtained and shall not be deemed a continuing or future waiver.

2.20 **Force Majeure**. Neither party should be obligated to perform any duty, requirement or obligation under this Agreement if such performance is prevented by fire, hurricane, earthquake, explosion, wars, sabotage, accident, flood, acts of God, strikes, or other labor disputes, riot or civil commotions, or by reason of any other matter or condition beyond the control of either party, and which cannot be overcome by reasonable diligence and without unusual expense ("Force Majeure"). In no event shall a lack of funds on the part of either party be deemed Force Majeure.

2.21 **Survival**. All representations and warranties, indemnification obligations, obligations to reimburse CSC, obligations to maintain and allow inspection and audit of records and property, obligations to maintain the confidentiality of records, reporting requirements, and obligations to return public funds provided herein shall survive the termination of this Agreement.

2.22 **Authority**. Each person signing this Agreement on behalf of either party individually warrants that he or she has full legal power to execute this Agreement on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Agreement.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement on the date first above written.

**FOR CSC**

(Corporate Seal)

CHILDREN SERVICES COUNCIL OF  
BROWARD COUNTY

ATTEST

By \_\_\_\_\_  
Cindy Arenberg- Seltzer, President/CEO

**FOR CHILDNET**

(Corporate Seal)

CHILDNET

ATTEST

By \_\_\_\_\_  
Larry Rein, President/CEO

**FOR FLITE CENTER**

(Corporate Seal)

THE FLITE CENTER

ATTEST

By \_\_\_\_\_  
Christine Frederick, CEO Victim Services  
Coordinator

**FOR UNITED WAY**

(Corporate Seal)

UNITED WAY OF BROWARD COUNTY

ATTEST

By \_\_\_\_\_  
Kathleen Cannon, President/CEO

**FOR SOS**



(Corporate Seal)

SOS CHILDREN’S VILLAGE OF FLORIDA

ATTEST

By \_\_\_\_\_  
Jillian Smath, CEO

**FOR 4KIDS**

(Corporate Seal)

4KIDS OF SOUTH FLORIDA, INC.

ATTEST

By \_\_\_\_\_  
Kevin Enders, President

**FOR JAFCO**

(Corporate Seal)

JEWISH ADOPTION & FOSTER CARE OPTIONS

ATTEST

By \_\_\_\_\_  
Sarah Franco, Chief Executive Officer

**FOR BBHC**

(Corporate Seal)

BROWARD BEHAVIORAL HEALTH  
COALITION

ATTEST

By \_\_\_\_\_  
Silvia Quintana, Chief Executive Officer

**FOR CH**

(Corporate Seal)

CHILDREN’S HARBOR

ATTEST

By \_\_\_\_\_  
Tiffani Dhooge, President/CEO

**FOR FADF**

(Corporate Seal)

The Frederick A. DeLuca Foundation

ATTEST

By \_\_\_\_\_  
Kevin Byrne, Chief Executive Officer

**FOR JMF**

(Corporate Seal)

The Jim Moran Foundation

ATTEST

By \_\_\_\_\_  
Melanie Burgess, Vice President & Executive Director

**TAB S**

## For Council Meeting

June 15, 2023

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<b>System Goal</b>	SYS 1.2 Research and Evaluate Systems of Care.
<b>Objective:</b>	SYS 923 Collaborate with community partnerships to promote child and family research initiatives.
<b>Issue:</b>	Data Funders Collaborative Grant Application.
<b>Action:</b>	For Your Information Only.
<b>Budget Impact:</b>	Not Applicable.

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**Background:** CSC and the Broward Data Collaborative have been participating in the national UPENN Actionable Intelligence for Social Policy (AISP) Equity in Practice Learning Community (EiPLC) since 2022. The Broward project funded through EiPLC is the Youth Baker Act Community Participatory Action Research (CPAR) Project. This CPAR project was launched in January 2023 and is currently in the research product production phase.

Four funders of EiPLC are members of the Data Funders Collaborative (DFC), a partnership of eleven funders who share a mission to support the ethical collection, protection, and use of data across the education, health, and social sectors (<https://www.npesf.org/networks/data-funders-collaborative/>). DFC issued a Request for Information (RFI) inviting proposals from applicants who can advance data sharing, interpretation, and utilization that includes government staff partnering with people receiving services. DFC is offering up to \$350,000 in FY 2023, with the possibility of future years funding and is hoping to fund one or two organizations that can deepen their commitment to advance community participation in initiatives that can advance “trust, efficacy, credibility and the legitimacy of government institutions”.

**Current Status:** Staff submitted responses to the Request for Information to expand CSC’s community/youth/parent engagement with community indicator data, program evaluation data, and qualitative data. If awarded, CSC would be the funding recipient and serve as a pass thru to fund co-researchers (people with lived experiences in human service systems) and Asset-Based Community Development Community



Connectors (residents living in high opportunity neighborhoods). Specifically, CSC would implement two CPAR projects with program participants and community members in (1) the largest funded areas (i.e., family strengthening or positive youth development systems); (2) critical funding areas (i.e., mental health or delinquency diversion); and (3) our asset-based community development hubs.

These expansions would inform the development of CSC program/system design and data collection, analysis and technology solutions that begins with people's lived experience, understanding of their neighborhood assets, and community priorities. The expansions would also develop authentic feedback loops and relationships between community members and policymakers/funders/service providers to create meaning and solutions together. DFC has confirmed receipt of CSC's responses and will notify staff of potential next steps.

**Recommended Action:** For Your Information Only.



**TAB T**

## For Council Meeting June 15, 2023

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<b>Service Goal</b>	5 Improve the educational success for young children.
<b>Objective:</b>	053 Provide leadership and support for the Community-wide Grade Level Reading Campaign including literacy and early education support (PreK through 3rd grade) and other resources for children, parents and teachers.
<b>Issue:</b>	Broward: Read for the Record 2023.
<b>Action:</b>	Approve Purchasing Books from JumpStart for Broward: Read for the Record 2023.
<b>Budget Impact:</b>	\$157,500 of \$169,700 Available in Goal 5 for FY 22/23.

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**Background:** Jumpstart's *Read for the Record* event is the world's largest shared reading experience and celebrates and supports children's early language and social-emotional development. The event inspires adults to read with children, spurs policymakers and organizations to act towards transformative change in early education and puts books into the hands of millions of children. In 2022, over 900 Broward volunteers read "*Nigel and the Moon*" by Antwan Eady (JumpStart's first African American male author) and illustrated by Gracey Zhang – a story about a young boy who dreams big but is scared to share his dream with the world.

Locally, this event is the annual kick-off for the Broward Reads: Campaign for Grade Level Reading. Volunteers who are recruited for this one-day event are frequently successfully converted to be year-round literacy volunteers through the many other options supported by the Campaign.

**Current Status:** On October 26, 2023, thousands of schools, libraries, organizations, and communities nationwide will again celebrate early literacy by reading ***With Lots of Love*** by Jenny Torres Sanchez. This book is a beautiful story about a family finding ways to stay connected and share love across distances. It is about a girl who moves from her home in Central America to the United States, and everything she leaves behind and longs for; especially her abuela (grandmother), as she makes a new life in a new place.

The goal, as in previous years, is for all four and five-year-olds in the County to receive a copy of the book; this will require that the CSC purchase approximately 35,000 copies, with the BCPS ESOL department ordering 1,500 copies of Spanish language books, plus 3,300 for their Head Start and VPK classes. The ELC will also order 3,500 copies. JumpStart has offered the lowest volume discount price of \$4.50 per copy and will print the Broward Reads logo on each copy bringing the total cost of books to approximately \$157,500. The shipment of books should be available for delivery by the end of July 2023.

**Recommended Action:** Approve Purchasing Books from JumpStart for Broward: Read for the Record 2023.



## For Council Meeting June 15, 2023

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- Issue:** Budget Amendments and Interim Financial Statements for the Period Ending May 31, 2023.
- Action:** Approve Budget Amendments and Interim Financial Statements for Period Ending May 31, 2023.
- Budget Impact:** None.
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**Background:** The Budget Amendments and Interim Financial Statements are attached for review and approval. Programmatic billing runs a month behind; the administrative costs are presented through May 31, 2023.

**Current Status:** The major financial highlights of the period include:

- **97% of Revenue Collected:** As of May 31, 2023, CSC has collected \$102.4M in tax revenue, which is approximately 97% of the of the \$105.4M annual tax revenue budget. This rate is on par with the rate this time last fiscal year. Most of the tax revenues are received in the month of December as many property owners take advantage of the 4% discount for paying their taxes promptly.
- **Investment Earnings Increased:** Earning on the investments have significantly increased over the prior fiscal year due to favorable market conditions. As of May 31, 2023, investment earnings totaled \$2.6 million compared to the \$128 thousand reported this time last year. Gain or loss on the managed funds held with US Bank are not included in the previously mentioned number. See Note #3 on page 18 of the financial statements.
- **Program Services Expenditures on Track:** The Program Goals report, (starting on page 7) highlights utilization using a “stoplight” legend to easily identify the ideal target percentages. For those programs that have a red indicator due to a variance of over 20% between Percent of Budget and Ideal, comments are noted outlining the individual circumstances for that program.

**Recommended Action:** Approve Budget Amendments and Interim Financial Statements for Period Ending May 31, 2023.





**BUDGET AMENDMENTS and  
INTERIM FINANCIAL STATEMENTS  
For The Eight Month Period Ended  
May 31, 2023**

Submitted to Council Meeting June 15, 2023



**Children's Services  
Council of Broward County  
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May 31, 2023**

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Children's Services Council of Broward County  
 Budget Amendments  
 for Period Ended May 31, 2023.

Description	Beginning Budget Annualized	Total Amendments	Ending Budget Annualized	Comments
<b>Budget Amendments reflected in the financial statements.</b>				
<b><u>Service Goals:</u></b>				
Trauma, Goal 023	\$ 4,346,648	\$ 100,000	\$ 4,446,648	Junior Achievement Leverage Funding Request CA 5.18.23.
Youth FORCE, Goal 031	9,815,393	185,000	10,000,393	Firewall Youth FORCE Leverage Request to Serve Plantation Middle School CA 5.18.23.
Maximizing Out-of-School Time (MOST), Goal 072	19,501,662	100,000	19,601,662	Funding for Clear Backpacks Back to School Extravaganza CA 5.18.23.
Screening Assessment/Support, Goal 091	2,303,074	332,150	2,635,224	Broward Health Start Coalition - Healthy Families Broward CA 5.18.23.
<b><u>System Goals:</u></b>				
Educate Taxpayers, Goal 932	777,300	24,900	802,200	Educate Broward's Taxpayers - Additional Funding Collaterals CA 5.18.23.
Unallocated General	866,918	(742,050)	124,868	Reallocation to various goals as noted above.
 <b>Budget Amendments reflected in the financial statements subject to Council approval.</b>				
<b><u>Service Goals:</u></b>				
Fiscal Support, Goal 013	\$ 100,000	\$ (50,000)	\$ 50,000	Moved to Unallocated-General.
Trauma, Goal 023	4,446,648	(305,711)	4,140,937	Moved to Unallocated-General.
Youth FORCE, Goal 031	10,000,393	(10,917)	9,989,476	Moved to Unallocated-General.
Maximizing Out-of-School Time (MOST), Goal 072	19,601,662	(13,837)	19,587,825	Moved to Unallocated-General.
MOST Special Needs, Goal 101	12,422,331	(88,387)	12,333,944	Moved to Unallocated-General.
STEP, Goal 102	3,050,857	(10,542)	3,040,315	Moved to Unallocated-General.
<b><u>System Goals:</u></b>				
Improve Provider Reporting, Goal 922	314,309	(66,265)	248,044	Moved to Unallocated-General.
Promote Research Initiatives, Goal 923	310,000	(1,432)	308,568	Moved to Unallocated-General.
Unallocated General	124,868	547,091	671,959	Reallocation from various goals as noted above.



**Children's Services Council of Broward County**  
**Balance Sheet**  
**at May 31, 2023**

	<b>General Fund</b>	<b>Prior Year General Fund</b>
<b>ASSETS</b>		
Current Assets:		
Cash	\$ 7,829,443.57	\$ 3,725,405.12
Investments (Note #3)	90,997,959.01	110,349,687.67
Investments -Managed Funds (Note #3)	25,182,635.02	-
Accounts and Interest Receivable	11,774.02	40,010.00
Due From Other Governments	118,491.84	169,143.95
Prepaid Items	253,216.31	255,733.27
Total Assets	\$ 124,393,519.77	\$ 114,539,980.01
 <b>LIABILITIES and FUND BALANCE</b>		
Liabilities:		
Accounts Payable and Accrued Liabilities	2,384,436.84	363,444.61
Salaries and Fringe Benefits Payable	329,436.28	300,441.96
Unearned Revenue	386,337.60	416,080.88
Total Liabilities	3,100,210.72	1,079,967.45
 Fund Balance: (Note #4)		
Nonspendable	253,216.31	255,733.27
Committed for Building Fund	6,000,000.00	3,000,000.00
Assigned for Contracts & Encumbrances	68,040,008.89	71,867,073.76
Assigned for Administration	3,199,066.79	3,206,946.87
Unassigned - Minimum Fund Balance	21,457,084.00	11,678,821.00
Unassigned Fund Balance	22,343,933.06	23,451,437.66
Total Fund Balance	121,293,309.05	113,460,012.56
Total Liabilities and Fund Balance	\$ 124,393,519.77	\$ 114,539,980.01

Notes to the Financial Statements are an integral part of this statement.

Children's Services Council of Broward County  
Budget to Actual (Budgetary Basis)  
Annualized - Fiscal Year Ended September 30, 2023

	BUDGET	ACTUAL	VARIANCE	% of Actual to Budget
<b>Revenues:</b>				
Ad Valorem Taxes	\$ 105,489,302.00	\$ 102,498,513.00	\$ 2,990,789.00	97.16%
Federal & State Grant Funding:				
Title IVE Legal Supports	425,000.00	93,007.62	331,992.38	21.88%
Title IVE Adoption	105,000.00	25,484.22	79,515.78	24.27%
Promise Neighborhood	775,580.00	82,092.29	693,487.71	10.58%
Investment Earnings (Note #3)	250,000.00	2,009,939.00	(1,759,939.00)	803.98%
Investment-Gain(Loss)Managed Funds (Note #3)	-	630,242.33	(630,242.33)	
Local Foundation Grants	1,609,337.00	1,262,701.32	346,635.68	78.46%
Local Collaborative Events & Resources	74,700.00	44,070.66	30,629.34	59.00%
Training	10,000.00	6,430.00	3,570.00	64.30%
Budgeted Fund Balance & Carry Forward	19,091,351.00	-	19,091,351.00	0.00%
<b>Total Revenues</b>	<b>\$ 127,830,270.00</b>	<b>\$ 106,652,480.45</b>	<b>\$ 21,177,789.55</b>	<b>83.43%</b>
<b>Expenditures:</b>				
<b><i>Program Services and Support:</i></b>				
Program Services	109,276,564.00	45,036,724.80	64,239,839.20	41.21%
Monitoring	140,000.00	51,577.50	88,422.50	36.84%
Outcome Materials	55,500.00	26,633.32	28,866.68	47.99%
<b>Total Program Services</b>	<b>109,472,064.00</b>	<b>45,114,935.62</b>	<b>64,357,128.38</b>	
Employee Salaries	5,944,845.00	3,722,820.99	2,222,024.01	62.62%
Employee Benefits	2,704,626.00	1,428,505.87	1,276,120.13	52.82%
Consulting	15,000.00	945.00	14,055.00	6.30%
Material and Supplies	10,200.00	4,188.04	6,011.96	41.06%
Printing and Advertising	11,000.00	8,184.00	2,816.00	74.40%
Software Maintenance	123,370.00	61,764.85	61,605.15	50.06%
Telecommunications	26,000.00	10,907.82	15,092.18	41.95%
Travel / Dues & Fees	88,500.00	25,751.72	62,748.28	29.10%
Other Expenditures	29,863.00	7,455.20	22,407.80	24.96%
<b>Total Program Support</b>	<b>8,953,404.00</b>	<b>5,270,523.49</b>	<b>3,682,880.51</b>	
<b>Total Program Services and Support</b>	<b>118,425,468.00</b>	<b>50,385,459.11</b>	<b>68,040,008.89</b>	<b>42.55%</b>



**Children's Services Council of Broward County**  
**Budget to Actual (Budgetary Basis)- continued**

	BUDGET	ACTUAL	VARIANCE	% of Actual to Budget
<b>General Administration:</b>				
Employee Salaries	2,467,978.00	1,524,820.84	943,157.16	61.78%
Employee Benefits	1,135,032.00	643,761.69	491,270.31	56.72%
Legal Fees	40,000.00	15,651.00	24,349.00	39.13%
Auditors	40,000.00	35,000.00	5,000.00	87.50%
Other Consultants	174,594.00	3,444.50	171,149.50	1.97%
Insurance	91,117.00	58,046.87	33,070.13	63.71%
Materials and Supplies	65,248.00	11,291.87	53,956.13	17.31%
Printing and Advertising	21,200.00	2,831.50	18,368.50	13.36%
Facilities Management & Bldg Operations	536,798.00	113,781.57	423,016.43	21.20%
Software Maintenance	315,820.00	129,147.27	186,672.73	40.89%
Telecommunications	53,670.00	28,936.55	24,733.45	53.92%
Travel / Dues & Fees	75,375.00	6,711.89	68,663.11	8.90%
Other Expenditures	225,152.00	84,312.76	140,839.24	37.45%
Total General Administration	<u>5,241,984.00</u>	<u>2,657,738.31</u>	<u>2,584,245.69</u>	
<b>Non-Operating:</b>				
Tax Collection Fees	672,416.00	486,713.82	185,702.18	72.38%
Community Redevelopment Area Fees	3,011,756.00	2,993,931.43	17,824.57	99.41%
Total Non-Operating	<u>3,684,172.00</u>	<u>3,480,645.25</u>	<u>203,526.75</u>	
Total General Administration & Non-Operating	<u>8,926,156.00</u>	<u>6,138,383.56</u>	<u>2,787,772.44</u>	68.77%
<b>Capital Outlay:</b>				
Computer Hardware/Software	368,831.00	43,851.65	324,979.35	11.89%
Furniture/ Equipment	86,315.00	-	86,315.00	0.00%
Total Capital Outlay	<u>455,146.00</u>	<u>43,851.65</u>	<u>411,294.35</u>	9.63%
<b>Lease Expenditures: (Note #5)</b>				
Lease Principal	23,100.00	7,191.25	15,908.75	31.13%
Lease Interest	400.00	158.87	241.13	39.72%
Total Lease Expenditures	<u>23,500.00</u>	<u>7,350.12</u>	<u>16,149.88</u>	31.28%
<b>Total Expenditures</b>	<u>\$ 127,830,270.00</u>	<u>\$ 56,575,044.44</u>	<u>\$ 71,255,225.56</u>	44.26%
<b>Excess (Deficiency) of Revenues Over Expenditures</b>		\$ 50,077,436.01		
<b>Beginning Fund Balance</b>		<u>\$ 71,215,873.04</u>		
<b>Ending Fund Balance</b>		<u>\$ 121,293,309.05</u>		

Notes to the Financial Statements are an integral part of this statement.

**Children's Services Council of Broward County**  
**Program Expenditures By Goals**  
**Budget to Actual (Budgetary Basis)**  
**For the 8 Months Ended May 31, 2023**

Goal & Objective	Agency/ Program Name	Fiscal Year 2022 - 2023				Ideal @ April	Comments
		Revised Budget	YTD Actual Expenditures	Remaining Budget	% of Budget		
<b>Service Goals:</b>							
<b>Capacity Building &amp; Training</b>							
Training/Technical Assistance							
	Training	\$ 91,623.00	\$ 43,795.30	\$ 47,827.70	47.80%		
	Unallocated - Training	8,377.00	-	8,377.00	0.00%		
	<b>Total Training/Technical Assistance</b>	<b>100,000.00</b>	<b>43,795.30</b>	<b>56,204.70</b>	<b>43.80%</b>		
Organization & Program Quality							
	HEAL Trauma Coaching	56,000.00	17,187.50	38,812.50	30.69%		
	Equity Initiatives	35,209.00	9,850.00	25,359.00	27.98%		
	Leadership Initiatives	44,000.00	29,100.00	14,900.00	66.14%		
	Mini Grants	114,500.00	68,700.00	45,800.00	60.00%		
	Training & Coaching	99,179.00	55,246.88	43,932.12	55.70%		
	Unallocated - HEAL Trauma Coaching/Consulting	79,150.00	-	79,150.00	0.00%		
	Unallocated - Capacity Building	167,283.00	-	167,283.00	0.00%		
	<b>Total Organization &amp; Program Quality</b>	<b>595,321.00</b>	<b>180,443.38</b>	<b>414,877.62</b>	<b>30.31%</b>		
Fiscal Support							
	FLITE-FS KIDS CWSYOP	5,513.00	3,215.87	2,297.13	58.33%	58.34%	✔
	FLITE-FS KIDS - HOPE COURT	3,551.00	1,775.50	1,775.50	50.00%	58.34%	✔
	FLITE-FS KIDS Community Collaboration	15,936.00	3,984.00	11,952.00	25.00%	58.34%	✘ Pending invoices..
	Healing Art Inst/FS KIDS	25,000.00	14,583.31	10,416.69	58.33%	58.34%	✔
	<b>Total Fiscal Support</b>	<b>50,000.00</b>	<b>23,558.68</b>	<b>26,441.32</b>	<b>47.12%</b>		
Volunteers							
	Volunteer Broward	326,159.00	159,458.37	166,700.63	48.89%	58.34%	✔
	<b>Total Volunteers</b>	<b>326,159.00</b>	<b>159,458.37</b>	<b>166,700.63</b>	<b>48.89%</b>		
<b>Total Capacity Building &amp; Training</b>		<b>1,071,480.00</b>	<b>407,255.73</b>	<b>664,224.27</b>	<b>38.01%</b>		

**Children's Services Council of Broward County**  
**Program Expenditures By Goals**  
**Budget to Actual (Budgetary Basis)**  
**For the 8 Months Ended May 31, 2023**

Goal & Objective	Agency/ Program Name	Revised Budget	YTD Actual Expenditures	Remaining Budget	% of Budget	Ideal @ April	Comments
<b>Family Supports</b>							
Family Strengthening							
	Advocacy Network on Disabilities	243,064.00	150,766.59	92,297.41	62.03%	58.34%	✔
	ARC, INC - PAT	725,716.00	315,818.54	409,897.46	43.52%	58.34%	⚠
	Boys & Girls Club	468,381.00	308,406.14	159,974.86	65.85%	58.34%	✔
	Boys Town South Florida	364,455.00	141,181.56	223,273.44	38.74%	58.34%	⚠
	Broward Children's Center	149,811.00	26,061.52	123,749.48	17.40%	58.34%	✘ Ongoing vacant position.
	Children's Harbor	581,891.00	164,130.28	417,760.72	28.21%	58.34%	✘ Low referrals.
	Community Based Connections	318,635.00	176,272.81	142,362.19	55.32%	58.34%	✔
	Ctr for Hearing & Comm	187,107.00	45,075.77	142,031.23	24.09%	58.34%	✘ Low referrals.
	Family Central w/KID-Nurturing	496,615.00	314,756.22	181,858.78	63.38%	58.34%	✔
	Gulf Coast CC	1,015,563.00	609,385.63	406,177.37	60.00%	58.34%	✔
	Henderson Beh Hlth-HOMEBUILDER	523,419.00	216,475.18	306,943.82	41.36%	58.34%	⚠
	Henderson Beh Hlth-MST	816,585.00	393,214.78	423,370.22	48.15%	58.34%	✔
	Hispanic Unity	526,233.00	227,035.69	299,197.31	43.14%	58.34%	⚠
	Jack and Jill Children's Center	181,412.00	146,085.00	35,327.00	80.53%	58.34%	✘ Overutilized; will continue svcs through year end.
	JAFCO-MST	640,185.00	265,967.75	374,217.25	41.55%	58.34%	⚠
	Juliana Gerena & Assoc. Program	356,513.00	142,040.35	214,472.65	39.84%	58.34%	⚠
	KIDS in Distress-HOMEBUILDERS	543,165.00	185,765.59	357,399.41	34.20%	58.34%	✘ Low referrals.
	KIDS in Distress-KID First	1,440,450.00	574,305.34	866,144.66	39.87%	58.34%	⚠
	Memorial Healthcare Sys-Teens	445,828.00	265,883.51	179,944.49	59.64%	58.34%	✔
	Memorial Healthcare Sys- Family Ties	957,820.00	549,281.58	408,538.42	57.35%	58.34%	✔
	PACE	284,393.00	145,711.31	138,681.69	51.24%	58.34%	✔
	Smith Mental Health Assoc-CBT	652,063.00	367,485.60	284,577.40	56.36%	58.34%	✔
	<b>Total Family Strengthening</b>	<b>11,919,304.00</b>	<b>5,731,106.74</b>	<b>6,188,197.26</b>	<b>48.08%</b>		
Kinship							
	Harmony Development Center	184,262.00	126,594.12	57,667.88	68.70%	58.34%	⚠
	KIDS in Distress-KISS	648,297.00	267,989.89	380,307.11	41.34%	58.34%	⚠
	Legal Aid Service-KISS	338,625.00	208,249.86	130,375.14	61.50%	58.34%	✔
	Mental Health America of So FL-contract extension	65,622.00	41,247.23	24,374.77	62.86%	100.00%	✘ Contract extension ended.
	Mental Health America of So FL	163,987.00	18,242.01	145,744.99	11.12%	37.50%	✘ Invoice pending. Contract sunsets Sep 2023.
	Training	80,000.00	50,000.00	30,000.00	62.50%		
	<b>Total Kinship</b>	<b>1,480,793.00</b>	<b>712,323.11</b>	<b>768,469.89</b>	<b>48.10%</b>		

**Children's Services Council of Broward County**  
**Program Expenditures By Goals**  
**Budget to Actual (Budgetary Basis)**  
**For the 8 Months Ended May 31, 2023**

Goal & Objective	Agency/ Program Name	Revised Budget	YTD Actual Expenditures	Remaining Budget	% of Budget	Ideal @ April	Comments
<b>Trauma</b>							
	Broward Behavioral Health Coalition	500,000.00	144,233.36	355,766.64	28.85%	58.34%	✗ Payor of last resort.
	Center For Mind Body Medicine	122,000.00	6,700.00	115,300.00	5.49%		Summer training & yr.-round supervision.
	Community Based Connections /HEAL	570,600.00	196,544.76	374,055.24	34.45%	58.34%	✗ Staff vacancies resolved.
	Healing Arts Inst of South FL FS KIDS-HEAL	488,250.00	247,327.10	240,922.90	50.66%	58.34%	✔
	JAFCO-Community Wellness Center	479,798.00	178,278.00	301,520.00	37.16%	58.34%	✗ Higher utilization expected toward end of contract.
	Memorial Healthcare System / HEAL	638,400.00	272,884.95	365,515.05	42.75%	58.34%	!
	Mental Health America of SE FL / HEAL	488,250.00	118,643.18	369,606.82	24.30%	58.34%	✗ Staff vacancies
	Smith Mental Health Associates / HEAL	514,500.00	199,996.62	314,503.38	38.87%	58.34%	!
	HEAL Trauma Performance Consultants	39,139.00	-	39,139.00	0.00%		
	Community Foundation of Broward - FLOOD Victim:	100,000.00	-	100,000.00	0.00%		
	Junior Achievement of South FI- Trauma	100,000.00	-	100,000.00	0.00%		Pending execution.
	Unallocated - FLOOD Victims	100,000.00	-	100,000.00	0.00%		
	<b>Total Trauma</b>	<b>4,140,937.00</b>	<b>1,364,607.97</b>	<b>2,776,329.03</b>	<b>32.95%</b>		
<b>Hunger</b>							
	Community Enhancement Collaboration	168,577.00	83,184.65	85,392.35	49.35%	58.34%	✔
	FLIPANY, Inc.	145,000.00	72,013.12	72,986.88	49.66%	58.34%	✔
	Harvest Drive	78,678.00	41,941.27	36,736.73	53.31%	58.34%	✔
	LifeNet4Families	300,000.00	190,153.87	109,846.13	63.38%	58.34%	✔ CSC's funding utilized first.
	SFL Hunger Coal-Break Spot	150,000.00	29,440.76	120,559.24	19.63%	13.00%	✔
	SFL Hunger Coal-Markets Pantry	240,000.00	131,981.09	108,018.91	54.99%	58.34%	✔
	<b>Total Hunger</b>	<b>1,082,255.00</b>	<b>548,714.76</b>	<b>533,540.24</b>	<b>50.70%</b>		
<b>Financial Stability</b>							
	Hispanic Unity-EITC	357,764.00	256,312.97	101,451.03	71.64%		
	HOPE S FL - Leverage	92,500.00	35,832.30	56,667.70	38.74%	58.34%	!
	HOPE S FL - Broward County Leverage	320,000.00	18,581.20	301,418.80	5.81%	58.34%	✗ Staff vacancies. Pending invoices.
	4EveryKid	25,000.00	25,000.00	-	100.00%		One time event March.
	BEF Senior Send Off	17,250.00	-	17,250.00	0.00%		One time event June.
	<b>Total Financial Stability</b>	<b>812,514.00</b>	<b>335,726.47</b>	<b>476,787.53</b>	<b>41.32%</b>		
<b>Total Family Supports</b>		<b>19,435,803.00</b>	<b>8,692,479.05</b>	<b>10,743,323.95</b>	<b>44.72%</b>		

**Children's Services Council of Broward County**  
**Program Expenditures By Goals**  
**Budget to Actual (Budgetary Basis)**  
**For the 8 Months Ended May 31, 2023**

Goal & Objective	Agency/ Program Name	Revised Budget	YTD Actual Expenditures	Remaining Budget	% of Budget	Ideal @ April	Comments
<b>Youth Development</b>							
Youth FORCE							
	Community Access Ctr, Inc	212,389.00	96,614.37	115,774.63	45.49%	57.00%	!
	Community Reconstruct Inc	522,013.00	231,970.06	290,042.94	44.44%	57.00%	!
	Crockett Foundation, Inc	630,378.00	324,945.57	305,432.43	51.55%	57.00%	✓
	Crockett Foundation, Inc - DeLuca Foundation	313,877.00	141,361.44	172,515.56	45.04%	57.00%	!
	Ctr for Hearing	188,454.00	85,147.52	103,306.48	45.18%	57.00%	!
	Firewall Center	246,456.00	139,321.98	107,134.02	56.53%	57.00%	✓
	Firewall Center- BROWARD UP	209,606.00	68,961.94	140,644.06	32.90%	57.00%	✗ Staff vacancy
	Firewall Ctr-DeLuca Foundation	329,755.00	222,047.10	107,707.90	67.34%	57.00%	!
	Firewall Ctr	185,000.00	-	185,000.00	0.00%	57.00%	✗ Leverage request
	HANDY	520,900.00	280,004.24	240,895.76	53.75%	57.00%	✓
	Hanley Ctr Foundation	30,545.00	17,817.94	12,727.06	58.33%	57.00%	✓
	Harmony Development Ctr, Inc	585,580.00	218,594.85	366,985.15	37.33%	57.00%	!
	Hispanic Unity	1,929,835.00	1,257,998.86	671,836.14	65.19%	57.00%	✓
	Memorial Healthcare Sys	624,309.00	215,720.85	408,588.15	34.55%	57.00%	✗ Invoice pending
	Memorial Healthcare System - DeLuca Foundation	259,004.00	109,292.78	149,711.22	42.20%	57.00%	!
	Opportunities Ind Ctrs/OIC	695,363.00	414,476.08	280,886.92	59.61%	57.00%	✓
	Our Children Our Future	214,389.00	152,243.52	62,145.48	71.01%	57.00%	!
	Urban League of BC	485,820.00	177,373.29	308,446.71	36.51%	57.00%	✗ Low average daily attendance
	Urban League of BC -BROWARD UP	176,870.00	43,560.62	133,309.38	24.63%	57.00%	✗ Staff vacancy
	West Park, City of	273,867.00	64,069.80	209,797.20	23.39%	57.00%	✗ Low enrollment
	Wyman TOP Training	26,800.00	17,300.00	9,500.00	64.55%		
	YMCA of South FL	914,162.00	222,647.13	691,514.87	24.36%	57.00%	✗ Invoice pending, low enrollment
	YMCA of South FL -BROWARD UP	389,104.00	64,382.02	324,721.98	16.55%	57.00%	✗ Invoice pending, Staff vacancy.
	Training	25,000.00	4,300.00	20,700.00	17.20%		
	<b>Total Youth FORCE</b>	<b>9,989,476.00</b>	<b>4,570,151.96</b>	<b>5,419,324.04</b>	<b>45.75%</b>		
LEAP High School							
	Community Based Connections	169,943.00	87,886.21	82,056.79	51.72%	52.00%	✓
	Firewall Ctr	502,754.00	268,747.97	234,006.03	53.46%	52.00%	✓
	Hispanic Unity	1,022,695.00	460,874.14	561,820.86	45.06%	52.00%	✓
	Motivational Edge	50,909.00	15,376.04	35,532.96	30.20%	52.00%	✗ Enrollment challenges. Contract sunsets 9.30.2023.
	Museum of Discovery/Science	126,632.00	121,736.56	4,895.44	96.13%	52.00%	✗ CSC's leverage utilized first.
	YMCA of S FL	2,785,288.00	1,332,526.53	1,452,761.47	47.84%	52.00%	✓
	<b>Total LEAP High School</b>	<b>4,658,221.00</b>	<b>2,287,147.45</b>	<b>2,371,073.55</b>	<b>49.10%</b>		



**Children's Services Council of Broward County**  
**Program Expenditures By Goals**  
**Budget to Actual (Budgetary Basis)**  
**For the 8 Months Ended May 31, 2023**

Goal & Objective	Agency/ Program Name	Revised	YTD Actual	Remaining	% of	Ideal @	Comments
		Budget	Expenditures	Budget	Budget	April	
<b>Youth Employment</b>							
	CareerSource Broward	4,215,656.00	112,181.27	4,103,474.73	2.66%	13.00%	!
	Total Youth Employment	4,215,656.00	112,181.27	4,103,474.73	2.66%		
<b>PEACE</b>							
	Community Based Connections	525,756.00	271,037.59	254,718.41	51.55%	56.00%	✓
	Crockett Foundation, Inc	261,566.00	100,527.99	161,038.01	38.43%	56.00%	!
	Harmony Development Ctr, Inc	215,161.00	86,477.85	128,683.15	40.19%	56.00%	✓
	Smith Community MH	609,441.00	313,639.86	295,801.14	51.46%	56.00%	✓
	Total PEACE	1,611,924.00	771,683.29	840,240.71	47.87%		
<b>Youth Leadership Development</b>							
	Brwd Ed Found-B2L	30,000.00	17,500.00	12,500.00	58.33%	58.34%	✓
	FL Children's 1st	7,164.00	2,625.00	4,539.00	36.64%	58.34%	✗ Pending April invoice.
	FLITE-FS KIDS CWSYOP	78,750.00	32,712.52	46,037.48	41.54%	58.34%	!
	Community Foundation (CASI Grant Match)	10,000.00	10,000.00	-	100.00%	100.00%	✓
	Total Youth Leadership Development	125,914.00	62,837.52	63,076.48	49.91%		
	Subtotal Youth Development	20,601,191.00	7,804,001.49	12,797,189.51	37.88%		
<b>Juvenile Diversion</b>							
<b>New DAY</b>							
	Broward Sheriff's Office	704,131.00	245,653.00	458,478.00	34.89%	58.34%	✗ Staff vacancies.
	Camelot CC	332,994.00	126,761.63	206,232.37	38.07%	58.34%	✗ Low referrals
	Community Reconstruction	267,536.00	121,792.81	145,743.19	45.52%	58.34%	!
	Harmony Development Ctr, Inc	341,677.00	218,857.87	122,819.13	64.05%	58.34%	✓
	Henderson Behavioral Health	219,350.00	177,209.50	42,140.50	80.79%	58.34%	✗ Overutilization; ongoing TA for program operations
	Juliana Gerena & Assoc. Program	390,275.00	207,562.48	182,712.52	53.18%	58.34%	✓
	Memorial Healthcare Sys	736,549.00	316,769.30	419,779.70	43.01%	58.34%	!
	PACE Center for Girls	172,045.00	63,350.27	108,694.73	36.82%	58.34%	✗ Staff vacancy.
	Smith Mental Health Assoc	395,586.00	242,024.11	153,561.89	61.18%	58.34%	✓
	Urban League of BC	275,222.00	80,746.25	194,475.75	29.34%	58.34%	✗ Staff vacancy recently filled.
	Training	25,000.00	8,966.66	16,033.34	35.87%		
	Total New DAY	3,860,365.00	1,809,693.88	2,050,671.12	46.88%		
<b>Total Youth Development &amp; Juvenile Diversion</b>		<b>24,461,556.00</b>	<b>9,613,695.37</b>	<b>14,847,860.63</b>	<b>39.30%</b>		

**Children's Services Council of Broward County**  
**Program Expenditures By Goals**  
**Budget to Actual (Budgetary Basis)**  
**For the 8 Months Ended May 31, 2023**

Goal & Objective	Agency/ Program Name	Revised Budget	YTD Actual Expenditures	Remaining Budget	% of Budget	Ideal @ April	Comments
<b>Independent Living</b>							
Healthy Youth Transitions (HYT)							
	Camelot CC	468,702.00	233,983.06	234,718.94	49.92%	58.34%	✔
	FLITE-FS KIDS	587,818.00	94,389.57	493,428.43	16.06%	58.34%	✘ Pending Jan-present invoices
	FLITE-FS KIDS - HOPE COURT-Oct22-Feb23	94,710.00	37,842.75	56,867.25	39.96%	80.00%	✘ Pending March-present invoices
	Gulf Coast CC	555,946.00	154,223.97	401,722.03	27.74%	58.34%	✘ Staff vacancy recently filled, 1 staff on FMLA
	HANDY	864,455.00	430,061.41	434,393.59	49.75%	58.34%	✔
	Harmony Development Ctr, Inc	454,741.00	256,324.47	198,416.53	56.37%	58.34%	✔
	Henderson Beh Hlth -Wilson Grd	230,246.00	92,851.67	137,394.33	40.33%	58.34%	⚠
	HOMES	112,636.00	45,124.52	67,511.48	40.06%	58.34%	⚠
	Memorial Healthcare Sys	750,157.00	432,285.47	317,871.53	57.63%	58.34%	✔
	PACE Center for Girls	290,677.00	118,507.31	172,169.69	40.77%	58.34%	⚠
	SunServe	469,924.00	240,762.37	229,161.63	51.23%	58.34%	✔
	<b>Total Healthy Youth Transitions</b>	<b>4,880,012.00</b>	<b>2,136,356.57</b>	<b>2,743,655.43</b>	<b>43.78%</b>		
<b>Total Independent Living</b>		<b>4,880,012.00</b>	<b>2,136,356.57</b>	<b>2,743,655.43</b>	<b>43.78%</b>		
<b>Literacy and Early Education</b>							
Subsidized Childcare							
	Early Learning Coalition (ELC)	3,592,850.00	2,131,512.71	1,461,337.29	59.33%	58.34%	✔
	ELC - Vulnerable Population	2,434,171.00	1,692,786.04	741,384.96	69.54%	58.34%	⚠
	<b>Total Subsidized Childcare</b>	<b>6,027,021.00</b>	<b>3,824,298.75</b>	<b>2,202,722.25</b>	<b>63.45%</b>		
Training/PBIS							
	Family Central w KID	964,093.00	463,018.68	501,074.32	48.03%	58.34%	⚠ Contract sunsets 9.30.2023.
	<b>Total Training/PBIS</b>	<b>964,093.00</b>	<b>463,018.68</b>	<b>501,074.32</b>	<b>48.03%</b>		
Grade Level Reading							
	Broward Reads for Record	309,700.00	140,000.00	169,700.00	45.21%		
	Campaign for Grade Level Reading	81,556.00	21,267.95	60,288.05	26.08%		Event held in the summer.
	Children's Literacy Initiative	23,970.00	-	23,970.00	0.00%		Contract pending.
	Volunteer Broward	119,097.00	59,213.81	59,883.19	49.72%	58.34%	✔
	Kidvision	150,000.00	112,500.00	37,500.00	75.00%		
	Reading & Math	300,000.00	211,730.68	88,269.32	70.58%	58.34%	✔
	Unallocated	78,380.00	-	78,380.00	0.00%	58.34%	
	<b>Total Grade Level Reading</b>	<b>1,062,703.00</b>	<b>544,712.44</b>	<b>517,990.56</b>	<b>51.26%</b>		
<b>Total Literacy &amp; Early Education</b>		<b>8,053,817.00</b>	<b>4,832,029.87</b>	<b>3,221,787.13</b>	<b>60.00%</b>		

**Children's Services Council of Broward County**  
**Program Expenditures By Goals**  
**Budget to Actual (Budgetary Basis)**  
**For the 8 Months Ended May 31, 2023**

Goal & Objective	Agency/ Program Name	Revised Budget	YTD Actual Expenditures	Remaining Budget	% of Budget	Ideal @ April	Comments
<b>Child Welfare Supports</b>							
Adoptive/Foster Parent Recruit							
	Forever Families/Gialogic	189,263.00	110,403.37	78,859.63	58.33%	58.34%	✔
	Heart Gallery of Broward	47,094.00	27,471.50	19,622.50	58.33%	58.34%	✔
	<b>Total Adoptive/Foster Parent Recruit</b>	<b>236,357.00</b>	<b>137,874.87</b>	<b>98,482.13</b>	<b>58.33%</b>		
Legal Supports							
	Legal Aid of Broward County	2,616,676.00	974,401.05	1,642,274.95	37.24%	58.34%	✘ Ongoing staff vacancies
	<b>Total Legal Supports</b>	<b>2,616,676.00</b>	<b>974,401.05</b>	<b>1,642,274.95</b>	<b>37.24%</b>		
<b>Total Child Welfare Support</b>							
		<b>2,853,033.00</b>	<b>1,112,275.92</b>	<b>1,740,757.08</b>	<b>38.99%</b>		
<b>Out of School Time</b>							
Leadership/Quality							
	FLCSC / MOTT	10,000.00	10,000.00	-	100.00%		One time payment
	<b>Total Leadership/Quality</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>-</b>	<b>100.00%</b>		
Maximizing Out-of-School Time (MOST)							
	Advocacy Network on Disabilities	117,582.00	41,405.50	76,176.50	35.21%	52.00%	⚠
	After School Program	2,684,763.00	1,242,235.33	1,442,527.67	46.27%	52.00%	✔
	Broward County Parks - LOA	13,200.00	13,191.53	8.47	99.94%	100.00%	✔
	City of Hallandale	265,600.00	97,697.23	167,902.77	36.78%	52.00%	⚠
	City of Hollywood	951,040.00	273,536.10	677,503.90	28.76%	52.00%	✘ Robust summer programs
	City of Miramar	200,480.00	61,795.60	138,684.40	30.82%	52.00%	✘ Robust summer programs
	City of Oakland Park	510,584.00	223,562.31	287,021.69	43.79%	52.00%	✔
	Comm After School w/Margate CRA	548,959.00	198,061.14	350,897.86	36.08%	52.00%	⚠
	Community After School	888,148.00	351,376.25	536,771.75	39.56%	52.00%	⚠
	Community Based Connections	372,696.00	70,495.16	302,200.84	18.91%	52.00%	✘ Service suspended 3.17.23 - BCPS procurement issues.
	Firewall	2,192,562.00	877,273.54	1,315,288.46	40.01%	52.00%	⚠ Service suspended 3.17.23 - BCPS procurement issues.
	FL International University	907,247.00	151,889.03	755,357.97	16.74%	13.00%	✔
	FLIPANY	50,000.00	24,119.57	25,880.43	48.24%	52.00%	✔
	Hallandale CRA	680,739.00	680,739.13	0.87	100.00%	100.00%	✔ CRA one time payment
	Hollywood Beach CRA	228,665.00	228,665.00	-	100.00%	100.00%	✔ CRA one time payment
	Jack and Jill	334,369.00	58,579.83	275,789.17	17.52%	52.00%	✘ Low enrollment -will be right-sized in FY23-24.
	Kids In Distress	225,144.00	65,092.96	160,051.04	28.91%	52.00%	✘ Low enrollment
	Soref JCC	704,734.00	301,996.35	402,737.65	42.85%	52.00%	✔
	Sunshine Aftercare Program	2,099,819.00	678,163.53	1,421,655.47	32.30%	52.00%	⚠
	United Community Options	177,632.00	54,454.20	123,177.80	30.66%	52.00%	✘ Low enrollment
	YMCA	4,756,139.00	1,845,375.65	2,910,763.35	38.80%	52.00%	⚠
	YMCA w/Deerfield CRA	234,022.00	71,219.59	162,802.41	30.43%	52.00%	✘ Low enrollment
	Back to School Supplies	362,500.00	39,556.23	322,943.77	10.91%		
	Consultant	81,200.00	32,975.00	48,225.00	40.61%		
	<b>Total Maximizing Out-of-School Time (MOST)</b>	<b>19,587,825.00</b>	<b>7,683,455.76</b>	<b>11,904,369.24</b>	<b>39.23%</b>		
							PATHS and PBL training spring/summer.

**Children's Services Council of Broward County**  
**Program Expenditures By Goals**  
**Budget to Actual (Budgetary Basis)**  
**For the 8 Months Ended May 31, 2023**

Goal & Objective	Agency/ Program Name	Revised Budget	YTD Actual Expenditures	Remaining Budget	% of Budget	Ideal @ April	Comments
<b>Summer Programs</b>							
	Boys & Girls Club	760,000.00	-	760,000.00	0.00%		Summer only program
	Lauderdale Lakes, City of	144,610.00	-	144,610.00	0.00%		Summer only program
	Urban League of BC	95,000.00	-	95,000.00	0.00%		Summer only program
	West Park, City of	95,000.00	-	95,000.00	0.00%		Summer only program
	Total Summer Programs	1,094,610.00	-	1,094,610.00	0.00%		
<b>Total Out-of-School Time</b>		<b>20,692,435.00</b>	<b>7,693,455.76</b>	<b>12,998,979.24</b>	<b>37.18%</b>		
<b>Physical Health</b>							
<b>School Health</b>							
	Florida Department of Health	359,726.00	-	359,726.00	0.00%		New contract beginning July 1st.
	Sierra/w Coral Springs CRA	231,247.00	86,910.74	144,336.26	37.58%	58.34%	✘ Contract sunsets 6.30.2023
	Sierra Lifecare	1,156,237.00	609,873.59	546,363.41	52.75%	58.34%	✔ Contract sunsets 6.30.2023
	Miami Lighthouse for the Blind	37,142.00	37,141.72	0.28	100.00%	100.00%	✔
	Total School Health	1,784,352.00	733,926.05	1,050,425.95	41.13%		
<b>Water Safety/Drowning Prevention</b>							
	Florida Department Of Health	286,239.00	139,437.02	146,801.98	48.71%	58.34%	✔
	Broward County-Swim Central	687,782.00	72,701.60	615,080.40	10.57%	13.00%	✔
	Total Water Safety/Drowning Prevention	974,021.00	212,138.62	761,882.38	21.78%		
<b>Kid Care Insurance Outreach</b>							
	Florida Department Of Health	524,530.00	117,423.53	407,106.47	22.39%	58.34%	✘ Pending invoices.
	Total Kid Care Insurance Outreach	524,530.00	117,423.53	407,106.47	22.39%		
<b>Total Physical Health</b>		<b>3,282,903.00</b>	<b>1,063,488.20</b>	<b>2,219,414.80</b>	<b>32.39%</b>		
<b>Maternal &amp; Child Health</b>							
<b>Screening/Assessment/Support</b>							
	Broward Hlthy Start	332,150.00	-	332,150.00	0.00%		Contract Starts 7/1/23
	BRHPC-Healthy Families Broward	2,303,074.00	773,296.82	1,529,777.18	33.58%	58.34%	✘ Contract sunsets 9/30; program transitioning clients
	Total Screening/Assessment/Support	2,635,224.00	773,296.82	1,861,927.18	29.34%		
<b>Mothers Overcoming Maternal Stress (MOMS)</b>							
	Healthy Mothers/ Babies	667,819.00	309,073.96	358,745.04	46.28%	58.34%	!
	Memorial Healthcare System.	594,804.00	328,945.12	265,858.88	55.30%	58.34%	✔
	Total Mothers w/Maternal Dep	1,262,623.00	638,019.08	624,603.92	50.53%		
<b>Fetal Infant Mortality</b>							
	Broward Hlthy Start-SAFE SLEEP	212,768.00	120,430.43	92,337.57	56.60%	58.34%	✔
	Total Fetal Infant Mortality	212,768.00	120,430.43	92,337.57	56.60%		
<b>Total Maternal &amp; Child Health</b>		<b>4,110,615.00</b>	<b>1,531,746.33</b>	<b>2,578,868.67</b>	<b>37.26%</b>		

**Children's Services Council of Broward County**  
**Program Expenditures By Goals**  
**Budget to Actual (Budgetary Basis)**  
**For the 8 Months Ended May 31, 2023**

Goal & Objective	Agency/ Program Name	Revised Budget	YTD Actual Expenditures	Remaining Budget	% of Budget	Ideal @ April	Comments
<b>Physical, Developmental, &amp; Behavioral Needs</b>							
MOST/Special Needs							
	After School Programs	434,517.00	120,356.38	314,160.62	27.70%	50.00%	✘ Low enrollment - right-sizing in FY 23/24
	Ann Storck Center	398,580.00	233,493.40	165,086.60	58.58%	50.00%	✔
	ARC Broward	2,022,313.00	677,602.67	1,344,710.33	33.51%	50.00%	⚠
	Broward Children's Center	808,260.00	315,074.54	493,185.46	38.98%	50.00%	⚠
	Center for Hearing and Communication	334,709.00	49,310.96	285,398.04	14.73%	50.00%	✘ Low enrollment.
	Smith Community MH	1,060,752.00	420,135.32	640,616.68	39.61%	50.00%	⚠
	United Cerebral Palsy	1,029,036.00	347,309.57	681,726.43	33.75%	50.00%	⚠
	YMCA of S FL	5,588,731.00	2,438,298.42	3,150,432.58	43.63%	50.00%	✔
	<b>Total MOST/Special Needs</b>	<b>11,676,898.00</b>	<b>4,601,581.26</b>	<b>7,075,316.74</b>	<b>39.41%</b>		
MOST Summer Program/Special Needs							
	Memorial Healthcare System	133,546.00	-	133,546.00	0.00%		Summer only program.
	JAFCO Children's Ability Center	361,913.00	1,516.42	360,396.58	0.42%		Summer only program.
	Pembroke Pines, City of	161,587.00	-	161,587.00	0.00%		Summer only program.
	<b>Total MOST Summer Program/Special Needs</b>	<b>657,046.00</b>	<b>1,516.42</b>	<b>655,529.58</b>	<b>0.23%</b>		
	<b>Subtotal MOST Special Needs</b>	<b>12,333,944.00</b>	<b>4,603,097.68</b>	<b>7,730,846.32</b>	<b>37.32%</b>		
STEP							
	ARC, INC	543,314.00	262,140.88	281,173.12	48.25%	45.00%	✔
	Ctr for Hearing	299,664.00	109,782.13	189,881.87	36.64%	45.00%	✔
	Smith Community MH	381,972.00	155,285.41	226,686.59	40.65%	45.00%	✔
	United Community Options	971,853.00	376,161.46	595,691.54	38.71%	45.00%	✔
	YMCA of S FL	843,512.00	467,801.20	375,710.80	55.46%	45.00%	✔
	<b>Total STEP</b>	<b>3,040,315.00</b>	<b>1,371,171.08</b>	<b>1,669,143.92</b>	<b>45.10%</b>		
Information/Referral Network							
	First Call for Help BH	710,687.00	372,969.22	337,717.78	52.48%	58.34%	✔
	First Call for Help SN	1,010,802.00	423,145.82	587,656.18	41.86%	58.34%	⚠
	<b>Total Information/Referral Network</b>	<b>1,721,489.00</b>	<b>796,115.04</b>	<b>925,373.96</b>	<b>46.25%</b>		
Respite Services-BREAK							
	JAFCO	92,326.00	41,958.46	50,367.54	45.45%	58.34%	⚠
	Memorial Healthcare Sys (BH)	123,090.00	77,127.55	45,962.45	62.66%	58.34%	✔
	Smith Community MH	102,237.00	51,739.35	50,497.65	50.61%	58.34%	✔
	<b>Total Respite Services-BREAK</b>	<b>317,653.00</b>	<b>170,825.36</b>	<b>146,827.64</b>	<b>53.78%</b>		
<b>Total Physical, Developmental, &amp; Behavioral Needs</b>		<b>17,413,401.00</b>	<b>6,941,209.16</b>	<b>10,472,191.84</b>	<b>39.86%</b>		



**Children's Services Council of Broward County**  
**Program Expenditures By Goals**  
**Budget to Actual (Budgetary Basis)**  
**For the 8 Months Ended May 31, 2023**

Goal & Objective	Agency/ Program Name	Revised Budget	YTD Actual Expenditures	Remaining Budget	% of Budget	Ideal @ April	Comments
<b>Child &amp; Youth Safety</b>							
Eliminate Bullying and Choose							
	United Way - Choose Peace	61,760.00	3,313.35	58,446.65	5.36%	58.34%	✘ staff vacancy; invoices pending
	Total Eliminate Bullying and Choose	61,760.00	3,313.35	58,446.65	5.36%	.	
<b>Total Child &amp; Youth Safety</b>		<b>61,760.00</b>	<b>3,313.35</b>	<b>58,446.65</b>	<b>5.36%</b>		
<b>Grand Total Service Goals</b>		<b>106,316,815.00</b>	<b>44,027,305.31</b>	<b>62,289,509.69</b>	<b>41.41%</b>		
<b>System Goals:</b>							
<b>Seamless System of Care</b>							
Single Point of Entry							
	First Call for Help GP	568,228.00	247,602.54	320,625.46	43.57%	58.34%	ⓘ
	Total Single Point of Entry	568,228.00	247,602.54	320,625.46	43.57%		
<b>Research &amp; Evaluate Systems of Care</b>							
Leadership/Resources-Strategic							
	CCB	10,000.00	10,000.00	-	100.00%		
	Children Strategic Plan Initiatives	21,388.00	16,914.87	4,473.13	79.09%		
	Unallocated-Strategic Plan	80,362.00	-	80,362.00	0.00%		
	Total Leadership/Resources-Strategic	111,750.00	26,914.87	84,835.13	24.08%		
Improve Provider Reporting							
	Data Systems	120,580.00	60,140.00	60,440.00	45.73%		
	SAS-SAMIS Annual Fees	135.00	135.00	-	100.00%		
	Software maintenance	29,000.00	4,970.98	24,029.02	17.14%		
	Web hosting Fee	98,329.00	77,629.00	20,700.00	78.95%		
	Total Improve Provider Reporting	248,044.00	142,874.98	105,169.02	57.60%		
Promote Research Initiatives							
	ABCD Consultant	107,930.00	16,830.00	91,100.00	15.59%		
	Various Emancipatory Consultants	86,738.00	4,300.00	82,438.00	4.96%		
	UPENN - AISP	55,000.00	13,684.91	41,315.09	24.88%		
	A Little Help Never Hurt LLC	58,900.00	5,064.87	53,835.13	8.60%		
	Total Promote Research Initiatives	308,568.00	39,879.78	268,688.22	12.92%		
<b>Total Research, Evaluate &amp; Seamless Systems of Care</b>		<b>1,236,590.00</b>	<b>457,272.17</b>	<b>779,317.83</b>	<b>36.98%</b>		

**Children's Services Council of Broward County**  
**Program Expenditures By Goals**  
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**For the 8 Months Ended May 31, 2023**

Goal & Objective	Agency/ Program Name	Revised Budget	YTD Actual Expenditures	Remaining Budget	% of Budget	Ideal @ April	Comments
<b>Public Awareness &amp; Advocacy</b>							
Sponsorships							
	Sponsorship-High Traffic	40,000.00	35,500.00	4,500.00	88.75%		
	Sponsorship	35,000.00	25,508.85	9,491.15	72.88%		
	<b>Total Sponsorships</b>	<b>75,000.00</b>	<b>61,008.85</b>	<b>13,991.15</b>	<b>81.35%</b>		
Educate Taxpayers							
	Broward Education Comm Network	31,600.00	600.00	31,000.00	1.90%		
	MNetwork	105,000.00	42,835.00	62,165.00	40.80%		
	Marketing	460,860.00	249,014.93	211,845.07	54.03%		
	Other Purchased Services	5,000.00	1,038.84	3,961.16	20.78%		
	Printing	4,000.00	495.29	3,504.71	12.38%		
	Resource Guide	140,700.00	63,315.00	77,385.00	45.00%		
	Outreach Materials	55,040.00	30,140.00	24,900.00	54.76%		
	<b>Total Educate Taxpayers</b>	<b>802,200.00</b>	<b>387,439.06</b>	<b>414,760.94</b>	<b>48.30%</b>		
Advocacy/Outreach							
	FLCSC Dues	80,000.00	80,000.00	-	100.00%		
	Registration	110.00	110.00	-	100.00%		
	Travel	19,890.00	38.41	19,851.59	0.19%		
	<b>Total Advocacy/Outreach</b>	<b>100,000.00</b>	<b>80,148.41</b>	<b>19,851.59</b>	<b>80.15%</b>		
Pub Communication w/ Special Population							
	ADA remediation	5,000.00	2,400.00	2,600.00	48.00%		
	Special Needs Interpreter	19,000.00	13,805.00	5,195.00	72.66%		
	Special Needs Communications	3,150.00	3,150.00	-	100.00%		
	Dues & Fees	4,196.00	4,196.00	-	100.00%		
	Unallocated - Public Comm w/ Special Population	12,654.00	-	12,654.00	0.00%		
	<b>Total Pub Communication w/ Special Population</b>	<b>44,000.00</b>	<b>23,551.00</b>	<b>20,449.00</b>	<b>53.53%</b>		
<b>Total Public Awareness &amp; Advocacy</b>		<b>1,021,200.00</b>	<b>552,147.32</b>	<b>469,052.68</b>	<b>54.07%</b>		
<b>Leveraging Resources</b>							
	Consultant	30,000.00	-	30,000.00	0.00%		To be used as needed.
<b>Total Leveraging Resources</b>		<b>30,000.00</b>	<b>-</b>	<b>30,000.00</b>	<b>0.00%</b>		
<b>Grand Total System Goals</b>		<b>2,287,790.00</b>	<b>1,009,419.49</b>	<b>1,278,370.51</b>	<b>44.12%</b>		
	Unallocated General	671,959.00	-	671,959.00	0.00%		
<b>Total All Goals</b>		<b>\$ 109,276,564.00</b>	<b>\$ 45,036,724.80</b>	<b>\$ 64,239,839.20</b>	<b>41.21%</b>		

Children's Services Council of Broward County  
Notes to the Financial Statements  
May 31, 2023

- (1) The Children's Services Council of Broward County ("CSC") budgets, as revenue, 95% of the property taxes levied, as allowed by state statute.
- (2) The modified accrual basis of accounting is utilized by CSC. Under the modified accrual basis, revenues are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which the liability is incurred, if measurable.
- (3) Funds invested in the SBA, and the Florida PALM accommodate pool participants with readily available cash. The pool follows GASB Statement No. 31 which outlines two options for accounting and reporting for money market investment pools as either "2a-7 like fund" or fluctuation of the net asset value ("NAV"). CSC accounts for investments funds using the first method.  
The Managed Investment Fund consists of longer-term securities for the core investments. This fund is managed by PFM in accordance with CSC's Investment Policy. US Bank provides the custodial cash services. The investments are reported at Market Value. This longer-term portfolio maintains safety while adding additional yield to the overall investments. The Finance committee receives quarterly updates on this portfolio. The gain or loss on the Managed Investment Fund is reported separately in the monthly statements for ease of reference.

In the prior fiscal year, ended September 30, 2022, we reported an investment loss of \$447,269 on the Managed Fund Investments. As of May 31, 2023 the reported gain on said funds is \$630,242.

- (4) Fund Balance is broken out into the following categories:

Nonspendable-Represents amounts that cannot be spent because they are either (a) not in a spendable form or (b) legally or contractually required to remain intact. Balance includes Prepaid expenses and FSA deposits.

Committed for Building Fund- represents Fund Balance committed for Building Fund to prepare for future growth.

Assigned for Contracts/Encumbrances-In addition to encumbrances this category includes pending contracts not yet encumbered such as new initiatives, Summer 2023 programs, and new RFP's occurring during the year.

Assigned for Administration-Includes the projected expenditure for salary, fringe, travel, supplies etc., for FY23.

Unassigned Fund Balance includes Minimum Fund Balance of 17% or two months of the annual operating budget. GASB recognizes this as a Best Practice model for governments. The Council approved the increase in Minimum Fund Balance from 10% to 17% in June 2022. The remaining unassigned fund balance represents the residual fund balance that has not been assigned to other funds, and is not restricted, committed or assigned for specific purposes within the General Fund. Unassigned fund balance changes as revenue is received and actual expenditures are incurred.

- (5) Lease Expenditures The financial statements include the adoption of GASB Statement No. 87, *Leases*. The primary objective of this statement is to enhance the relevance and consistency of information about all governments' leasing activities. The Council is prohibited by statute from having debt, therefore lease principal and interest payments are reported in the financials as lease expenditures and not debt service expenditures.

**TAB V**

## For Council Meeting June 15, 2023

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**Issue:** Monthly Statements for the Managed Fund.

**Action:** Accept Monthly Statements for the Managed Fund from PFM and US Bank for May 2023.

**Budget Impact:** N/A.

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**Background:** At the November 18, 2021, Council Meeting, the Council approved establishing a Managed Investment Fund consisting of longer-term securities for the core investments. This fund is managed by PFM in accordance with CSC's Investment Policy with US Bank providing custodial cash services. This longer-term portfolio maintains safety while adding additional yield to the overall investments. Together, PFM and US Bank manage the fund which will be measured against several highly respected industry performance indexes to ensure the portfolio remains on track.

**Current Status:** In accordance with the Investment policy, the Council approved at the June 2022 meeting, that staff would bring forth a summary of the monthly statements from both PFM and US Bank to the Council; however, if any Council Member has questions or wants additional information, the entire statement is available for review. It is important to note that these two statements reflect the activities of the overall portfolio and do not indicate the performance of the fund. A month following each quarter end, PFM will present a fund performance report to the Finance Committee of which any Council Member is welcome to attend.

**Recommended Action:** Accept Monthly Statements for the Managed Fund from PFM and US Bank for May 2023.



**Managed Account Summary Statement**

For the Month Ending **May 31, 2023**

**CSC BROWARD COUNTY CORE PORTFOLIO - 0000**

**Transaction Summary - Managed Account**

<b>Opening Market Value</b>	<b>\$24,975,527.40</b>
Maturities/Calls	(813.66)
Principal Dispositions	(1,470,770.68)
Principal Acquisitions	1,506,742.19
Unsettled Trades	8,702.30
Change in Current Value	(98,412.33)
<b>Closing Market Value</b>	<b>\$24,920,975.22</b>

**Cash Transactions Summary - Managed Account**

Maturities/Calls	0.00
Sale Proceeds	1,478,708.89
Coupon/Interest/Dividend Income	59,023.17
Principal Payments	813.66
Security Purchases	(1,509,305.71)
Net Cash Contribution	(291.67)
Reconciling Transactions	0.00

**Earnings Reconciliation (Cash Basis) - Managed Account**

Interest/Dividends/Coupons Received	66,961.38
Less Purchased Interest Related to Interest/Coupons	(2,563.52)
Plus Net Realized Gains/Losses	(12,986.12)
<b>Total Cash Basis Earnings</b>	<b>\$51,411.74</b>

**Cash Balance**

<b>Closing Cash Balance</b>	<b>\$131,882.26</b>
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**Earnings Reconciliation (Accrual Basis)**

	<b>Total</b>
Ending Amortized Value of Securities	25,412,759.45
Ending Accrued Interest	140,064.74
Plus Proceeds from Sales	1,557,797.25
Plus Proceeds of Maturities/Calls/Principal Payments	813.66
Plus Coupons/Dividends Received	59,023.17
Less Cost of New Purchases	(1,598,022.06)
Less Beginning Amortized Value of Securities	(25,384,385.93)
Less Beginning Accrued Interest	(142,075.31)
<b>Total Accrual Basis Earnings</b>	<b>\$45,974.97</b>

**Portfolio Summary and Statistics**

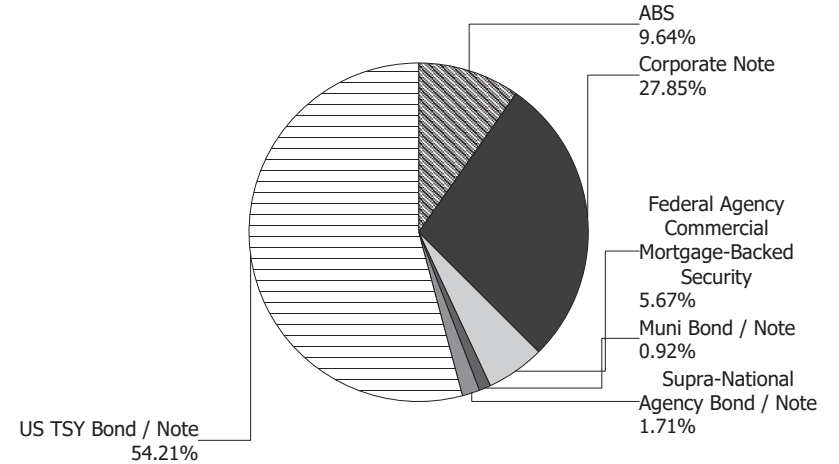
For the Month Ending **May 31, 2023**

**CSC BROWARD COUNTY CORE PORTFOLIO - 0000**

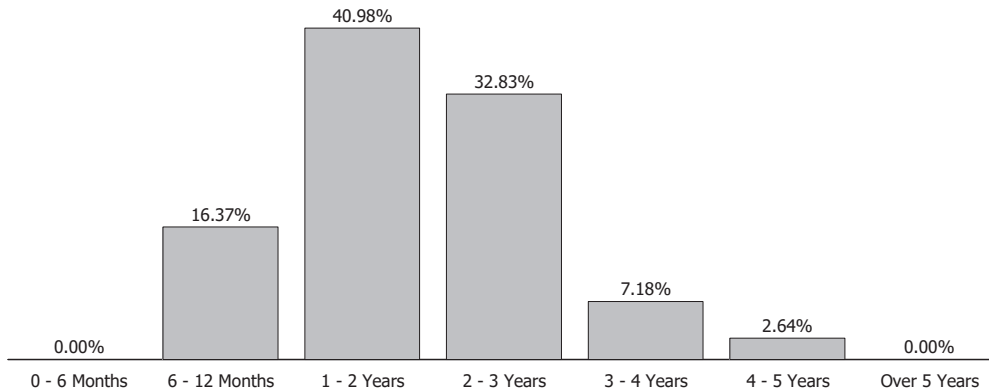
**Account Summary**

Description	Par Value	Market Value	Percent
U.S. Treasury Bond / Note	13,780,000.00	13,508,779.96	54.21
Supra-National Agency Bond / Note	440,000.00	426,703.64	1.71
Municipal Bond / Note	235,000.00	230,306.80	0.92
Federal Agency Commercial Mortgage-Backed Security	1,455,914.46	1,412,336.91	5.67
Corporate Note	7,170,000.00	6,940,961.52	27.85
Asset-Backed Security	2,465,000.00	2,401,886.39	9.64
<b>Managed Account Sub-Total</b>	<b>25,545,914.46</b>	<b>24,920,975.22</b>	<b>100.00%</b>
Accrued Interest		140,064.74	
<b>Total Portfolio</b>	<b>25,545,914.46</b>	<b>25,061,039.96</b>	
<b>Unsettled Trades</b>	<b>90,000.00</b>	<b>87,648.21</b>	

**Sector Allocation**



**Maturity Distribution**



**Characteristics**

Yield to Maturity at Cost	3.31%
Yield to Maturity at Market	4.73%
Weighted Average Days to Maturity	718

**Managed Account Issuer Summary**

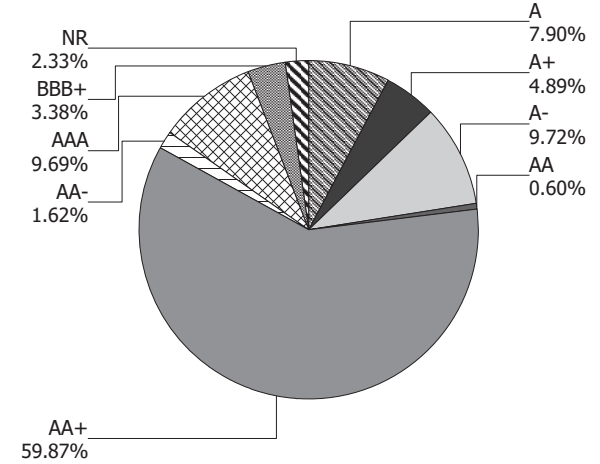
For the Month Ending **May 31, 2023**

**CSC BROWARD COUNTY CORE PORTFOLIO - 0000**

**Issuer Summary**

<b>Issuer</b>	<b>Market Value of Holdings</b>	<b>Percent</b>
ADOBE INC	95,270.50	0.38
ALLY AUTO RECEIVABLES TRUST	155,347.81	0.62
AMERICAN EXPRESS CO	329,789.64	1.32
AMERICAN HONDA FINANCE	171,750.06	0.69
ASIAN DEVELOPMENT BANK	426,703.64	1.71
BANK OF AMERICA CO	430,272.01	1.73
BANK OF MONTREAL	189,640.25	0.76
BANK OF NOVA SCOTIA	188,799.60	0.76
BMW VEHICLE OWNER TRUST	67,943.18	0.27
CANADIAN IMPERIAL BANK OF COMMERCE	142,360.95	0.57
CAPITAL ONE FINANCIAL CORP	315,485.74	1.27
CARMAX AUTO OWNER TRUST	453,783.54	1.82
CATERPILLAR INC	188,322.00	0.76
CINTAS CORPORATION NO. 2	53,532.49	0.21
CITIGROUP INC	182,236.47	0.73
CNH EQUIPMENT TRUST	43,906.23	0.18
COLGATE-PALMOLIVE COMPANY	100,364.68	0.40
Commonwealth of Massachusetts	167,137.20	0.67
DEERE & COMPANY	173,563.74	0.70
DISCOVER FINANCIAL SERVICES	325,177.52	1.30
EXXON MOBIL CORP	96,549.20	0.39
FORD CREDIT AUTO OWNER TRUST	68,526.80	0.27
FREDDIE MAC	1,412,336.91	5.67
GENERAL DYNAMICS CORP	146,980.20	0.59
GM FINANCIAL CONSUMER AUTOMOBILE TRUST	58,106.86	0.23
GOLDMAN SACHS GROUP INC	145,536.00	0.58
HARLEY-DAVIDSON MOTORCYCLE TRUST	97,079.33	0.39
HOME DEPOT INC	19,756.78	0.08
HONDA AUTO RECEIVABLES	39,094.90	0.16
HORMEL FOODS CORP	191,419.00	0.77
HYUNDAI AUTO RECEIVABLES	107,167.91	0.43
IBM CORP	97,700.00	0.39

**Credit Quality (S&P Ratings)**



**Managed Account Issuer Summary**

For the Month Ending **May 31, 2023**

**CSC BROWARD COUNTY CORE PORTFOLIO - 0000**

<b>Issuer</b>	<b>Market Value of Holdings</b>	<b>Percent</b>
INTEL CORPORATION	175,820.04	0.71
JOHN DEERE OWNER TRUST	68,267.71	0.27
JP MORGAN CHASE & CO	371,503.64	1.49
LOCKHEED MARTIN CORP	40,244.76	0.16
MERCK & CO INC	97,010.50	0.39
MORGAN STANLEY	185,547.21	0.74
NATIONAL RURAL UTILITIES CO FINANCE CORP	119,217.33	0.48
PACCAR FINANCIAL CORP	179,761.31	0.72
PEPSICO INC	144,962.85	0.58
PNC FINANCIAL SERVICES GROUP	9,838.93	0.04
PRAXAIR INC	185,051.62	0.74
RABOBANK NEDERLAND	245,320.00	0.98
ROYAL BANK OF CANADA	282,361.30	1.13
ROYAL DUTCH SHELL PLC	146,092.05	0.59
STATE OF CONNECTICUT	63,169.60	0.25
STATE STREET CORPORATION	184,796.05	0.74
SUMITOMO MITSUI FINANCIAL GROUP INC	193,510.60	0.78
TEXAS INSTRUMENTS INC	25,000.70	0.10
THE BANK OF NEW YORK MELLON CORPORATION	373,452.87	1.50
TORONTO-DOMINION BANK	288,223.80	1.16
TOYOTA MOTOR CORP	282,509.03	1.13
TRUIST FIN CORP	172,783.16	0.69
UNILEVER PLC	142,176.15	0.57
UNITED PARCEL SERVICE INC	98,578.30	0.40
UNITED STATES TREASURY	13,508,779.96	54.22
WAL-MART STORES INC	148,691.21	0.60
WELLS FARGO & COMPANY	144,394.65	0.58
WESTPAC BANKING CORP	143,827.35	0.58
WORLD OMNI AUTO REC TRUST	218,441.40	0.88
<b>Total</b>	<b>\$24,920,975.22</b>	<b>100.00%</b>

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0101 -11-03800-01



CSC BROWARD COUNTY - CORE PORTFOLIO  
ACCOUNT 0000000-000

Page 3 of 50  
Period from May 1, 2023 to May 31, 2023

## MARKET AND COST RECONCILIATION

	05/31/2023 MARKET	05/31/2023 FEDERAL TAX COST
<b>Beginning Market And Cost</b>	<b>25,226,840.12</b>	<b>25,512,560.83</b>
<b>Investment Activity</b>		
Interest	91,760.36	91,760.36
Realized Gain/Loss	- 15,654.12	- 15,654.12
Change In Unrealized Gain/Loss	- 93,530.03	.00
Net Accrued Income (Current-Prior)	- 26,489.64	- 26,489.64
<b>Total Investment Activity</b>	<b>- 43,913.43</b>	<b>49,616.60</b>
<b>Plan Expenses</b>		
Trust Fees	- 291.67	- 291.67
<b>Total Plan Expenses</b>	<b>- 291.67</b>	<b>- 291.67</b>
<b>Net Change In Market And Cost</b>	<b>- 44,205.10</b>	<b>49,324.93</b>
<b>Ending Market And Cost</b>	<b>25,182,635.02</b>	<b>25,561,885.76</b>

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CSC BROWARD COUNTY - CORE PORTFOLIO  
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Period from May 1, 2023 to May 31, 2023

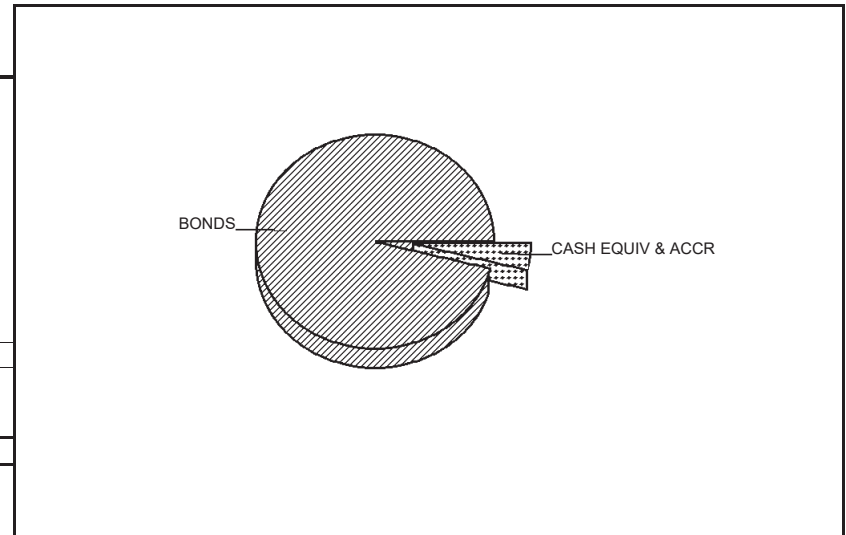
## CASH RECONCILIATION

<b>Beginning Cash</b>	<b>.00</b>
<b>Investment Activity</b>	
Interest	91,760.36
Cash Equivalent Purchases	- 185,327.83
Purchases	- 1,594,257.29
Cash Equivalent Sales	129,016.99
Sales/Maturities	1,550,397.14
<b>Total Investment Activity</b>	<b>- 8,410.63</b>
<b>Plan Expenses</b>	
Trust Fees	- 291.67
<b>Total Plan Expenses</b>	<b>- 291.67</b>
<b>Net Change In Cash</b>	<b>- 8,702.30</b>
<b>Ending Cash</b>	<b>- 8,702.30</b>



### ASSET SUMMARY

ASSETS	05/31/2023 MARKET	05/31/2023 FEDERAL TAX COST	% OF MARKET
Cash And Equivalents	123,179.96	123,179.96	0.49
U.S. Government Issues	14,920,901.92	15,072,399.21	59.25
Corporate Issues	7,596,803.65	7,768,065.25	30.17
Foreign Issues	2,173,294.30	2,224,073.50	8.63
Municipal Issues	229,287.35	235,000.00	0.91
<b>Total Assets</b>	<b>25,043,467.18</b>	<b>25,422,717.92</b>	<b>99.45</b>
Accrued Income	139,167.84	139,167.84	0.55
<b>Grand Total</b>	<b>25,182,635.02</b>	<b>25,561,885.76</b>	<b>100.00</b>



Estimated Annual Income **735,066.35**

### ASSET SUMMARY MESSAGES

Estimated Annual Income is an estimate provided for informational purposes only and should not be relied on for making investment, trading, or tax decisions. The estimates may not represent the actual value earned by your investments and they provide no guarantee of what your investments may earn in the future.

**TAB W**



## For Council Meeting June 15, 2023

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**Issue:** CSC Monthly Purchases for Administrative Operations

**Action:** Approve CSC Monthly/Annual Purchases

**Budget Impact:** See attached Report

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**Background:** The State Statute creating and governing the CSC, Chapter 2000-461, as amended, states:

Section 6: No funds of the council shall be expended except by check as aforesaid, except the expenditure of petty cash or the issuance of checks made payable for sums no greater than \$5,000, shall be expended without prior approval of the council, in addition to the budgeting thereof.

The Council's procurement policies and procedures stipulate that expenditures are approved by the Council prior to being expended. As such, the financial system requires a Council Approval (CA) date at multiple points throughout the system including all processed payments. Internal controls for tracking expenditures in accordance with the statute are validated by auditors every year and there have been no significant deviations since the inception of the Council.

Since 2004 at the Council's direction, staff was instructed to only provide back-up material for purchases when the item is over \$10,000. As always, back-up for purchases below \$10,000 are available upon request.

**Current Status:** In accordance with policy, please find attached the Invoices, Travel, Purchase Orders, Sponsorships, etc. for the month of June 2023. To facilitate reviewing the various purchases, staff has segregated the items into various categories. All purchases listed are within the budget approved by the Council at TRIM as amended from time to time.

Please note that items over \$10,000 have a specific Issue Paper or copy of the related back-up attached to further explain the expenditure. Additional information for **any** expenditure is available upon request.

**Recommended Action:** Approve CSC Monthly/Annual Purchases

**Budget Impact:** See attached Report



List of Invoices, Travel, Purchase Orders, Sponsorships, etc.  
Submitted to the Children's Services Council  
June 15, 2023

Vendor	Description	Amount	Comment (Back-up documentation is available upon request.)
Various	Remodel Office Space	\$ 71,250	See Issue Paper for details
<b>Purchase Orders (less than \$10,000):</b>			
Calltower	Cloud Based Phone System	\$ 3,750	Vendor merged with another company and changed their name
Cleverbridge	Repair and Restore Hard Drives	\$ 1,119	
Debtbook	GASB Stmt 96 Management Software	\$ 13,000	Not to Exceed amt
GovConnection	APC Maintenance	\$ 3,560	Annual Renewal
Innuvo	Power Surge WattBox	\$ 2,769	
Laura Ganci	Consulting Services for the CPAR Project	\$ 5,000	
Lenovo	Laptops & Docking Stations (5 @ \$1,621)	\$ 8,105	
TPR Partners	Laserfiche Scanner Maintenance; Pick Brake Roller Set	\$ 125	
United Data Technologies	Meraki Switch with 5 Year License and Support	\$ 8,400	
<b>Program Related Purchases:</b>			
Animation Project	CPAR Public Services Notification for Those Experiencing a Baker Act	\$ 3,118	System Goal 923; UPenn AISP
Allison Kowitz	Baker Act Data Pilot Consultant; additional amount requested	\$ 313	System Goal 923; UPenn AISP
Change Me Foundation	Baker Act Data Pilot Consultant; additional amount requested	\$ 466	System Goal 923; UPenn AISP
Dreama Pick	Baker Act Data Pilot Consultant; additional amount requested	\$ 325	System Goal 923; UPenn AISP
FACCT	Early Care Brochure Printing	\$ 309	Service Goal 053
Yorsley Suarez	Baker Act Data Pilot Consultant; additional amount requested	\$ 425	System Goal 923; UPenn AISP
<b>Facilities Operations:</b>			
Facilities Building Services Corp	Janitorial; Porter Services; Cleaning Supplies	\$ 26,951	Vendor Name Change as procured through McGuire
<b>Employee Travel and Training:</b>			
Shantigra Williams	Youth Nex - Pass the Mic; 10/24/22 - 10/26/22; Charlottesville, VA	\$ 1,739	
Nicholas Hessing	Florida Legislature; 5/5/23; Tallahassee	\$ 96	
Shantigra Williams	25th Anniversary Family Café; 6/9/23 - 6/11/23; Orlando	\$ 1,336	
<b>Sponsorship:</b>			
Helping Abused Neglected Disadvantaged Youth	HANDY Field Day; 7/8/23; Oakland Park	\$ 1,000	An annual event that brings together Broward County youth ages 10-18 and the community to go outside and participate in sporting competitions. It is a fun-filled day of games, healthy food, and amazing activities for everyone.
Men2Boys, Inc.	Black Like He, 6/16/23 - 6/17/23; Fort Lauderdale	\$ 1,000	This event is a multidisciplinary theatrical exploration of the intricacies of life through the unique lens of Black men. This journey of joy and authentic experiences explores mental health, untreated trauma's impact, and the beauty found in friendships to the lasting impact of systemic racism. The actors and musicians sit down with the audience after each performance and provide a Q & A segment to unpack the information shared.
South Florida Caribbean Conference	SOCATON: Cancer Awareness for the Males in our Lives; 6/11/23; Lauderhill	\$ 1,000	This event is to educate and empower community to start the dialog with males (starting with boys, brothers, son, father, grandfather) in our family the importance of early cancer screening and what types of questions to ask.



List of Invoices, Travel, Purchase Orders, Sponsorships, etc.  
 Submitted to the Children's Services Council  
 June 15, 2023

Vendor	Description	Amount	Comment (Back-up documentation is available upon request.)
The King's League	The Kings League School Supply and Resource Giveaway; 8/3/23 & 8/13/23; Tamarac	\$ 1,000	Two events in August will be used to distribute school supplies to youth in Broward County. In addition to distributing school supplies, collaboration will take place with the City of Tamarac's summer camp to ensure the youth have an educational experience during the event. Each youth will receive a supply list, visit different tables in the gym, and speak to volunteer to "order / request" their school supplies.

## For Council Meeting

**June 15, 2023**

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**Issue:** Office build out for additional offices.

**Action:** Approve various vendors for office construction project.

**Budget Impact:** \$71,250 of \$250,394 Available in Facility Reserves for FY 22/23.

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**Background:** As CSC staff has continued to grow to meet the mission and vision of the Council, we have needed to build out additional offices and redesign current space to accommodate new staff. Staff identified an area within the building where additional office space can be built out. Additionally, the need for another bathroom has been identified. After careful review it appears that we can create a bathroom using the shower room, which was part of the original design to gain LEED points, and a portion of the supply closet.

**Current Status:** McGuire Real Estate Services, CSC's facilities management company, obtained multiple quotes and Roy Construction won the bid to do the build out the additional office space and bathroom conversion/update. They were the organization that built out the offices last couple of times and did a great job and came in under budget.

Architectural Alliance Professional Services submitted the quote for the architectural and engineering drawings to file for the permits and for the construction.

The quote did not include the permits in the proposal, therefore staff included an estimate for the permits within this not to exceed amount.

Once the plans are drawn, staff will work with JC White for the furniture, if necessary, to be purchased pursuant to the State Bid. This amount will be brought to the Council in August. It is hoped that the construction will be completed by the beginning of the fiscal year.



The quotes are attached for reference with a summary of the estimated budget is below:

Vendor	Description	Not to Exceed Amount
Roy Construction	Build out of the office space and bathroom remodel	\$54,000
Architectural Alliance Professional Services	As Built documentation, Space Plan, CDs, MEP Engineering	\$14,750
City of Lauderhill	Permit estimate	\$5,000
Total Remodeling Project		\$71,250

**Recommended Action:** Approve various vendors for office construction project.

# ROY CONSTRUCTION, LLC

CGC 1505978

Proposal No.: 05122023

DATE: October 12, 2023

Owner: Children Services (new Offices and bathroom)

Address: 6600 Commercial Blvd. Lauderhill, Fl

#	Description	Unit	Quantity	Unit Price [\$]	Sub Total [\$]
1	Demolition of base at filing cabinets system. (Take off cabinets system is not included). Demolition of walls (partial) in order to adequate new offices, to made electrical installations, etc. Demolition of corner bid to join new walls. Demolition of two existing knee drywall and granite countertop at reception area (2nd floor). Proper disposition of debris generated by demolition.	L.S.	1.00	3,850.00	3,850.00
2	Protection of existing carpet, furniture and walls over Four (4) different areas for construction.	L.S.	1.00	995.00	995.00
3	Supply and install wall angles, tees, ceiling tiles, etc at drop ceiling attached to new walls over actual reception area (2nd Floor) for the new offices.	L.S.	1.00	695.00	695.00
4	Supply and build drywall partition with metal 3" 5/8 and drywall in order to match existing walls for: Divide Conference room located at 1st floor. Build two (2) new offices at double open reception area at 2nd Floor. Build New office at existing filing area. Build walls for new bathroom at 1st Floor (existing shower). Repatch some walls due to an electrical job and fire alarm job. Create framing structure Three (3)doors.	L.S.	1.00	8,595.00	8,595.00
5	Prepare, primer and paint over all new drywall partitions , existing with patching and four (4) new wood doors, etc.	L.S.	1.00	4,835.00	4,835.00
6	Supply and install new plastic baseboard around all new walls matching existing type and color. (Approx. 125 l ft). Supply one (2) special PVC Corners protection (H:48") on new offices similar to existing at the building.	L.S.	1.00	998.00	998.00
7	Supply and install Four (4) solid hardcore wood doors similar to existing doors and measurements at building. Including special casing, hardware, handicap commercial locks and door stops.	L.S.	1.00	3,235.00	3,235.00
8	Supply, revise and installation: Five (5) 20 amp power receptacles, Three (3) data receptacles (conduit only), Three (3) sensor switches, One (1) new lay-in lamps (2'x4') and relocation of two (2) lay-in lamps. Install empty box-conduit for stroboscopic. Some of those fixture are emergency lamps. Relocate exit sign on second floor. Revise joint boxes.	L.S.	1.00	5,235.00	5,235.00
9	Supply and install Three (3) new fire sprinkler heads similar to existing and relocation of Two (2) sprinkler heads, including connection, flush system and setup system	L.S.	1.00	3,295.00	3,295.00
10	Relocation of One (1) stroboscopic light from the fire alarm system due to location of new door at first floor. Reset new system after disconnection and reconnection.	L.S.	1.00	1,355.00	1,355.00

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11	Supply and install One (1) new A/C Supply grill similar to existing, One (1) exhaust fan with switch and Two (2) return grills with damper and ducts accordingly.	L.S.	1.00	2,895.00	2,895.00
12	Supply and install all new connections for water and sewer in new bathroom at shower area including connection to existing ventilation pipe going to roof. (this item will be revised after final plans approval)	L.S.	1.00	9,895.00	9,895.00
13	Supply and install new fixtures for new bathroom (Handicap ADA toilette, ADA commercial sink, grab bars required by code, ADA accessories for bathroom, mirror with Stainless steel frame, etc,	L.S.	1.00	1,289.00	1,289.00
14	<b>Allowance:</b> Option 1: Supply and install new aluminum angles, additional wood with formica panels similar to existing in the four bathrooms located at 1st and 2nd Floor to obtain more privacy. Option 2: new drywall division with wood/formica door, etc to obtain more privacy. (this will defined by Atrchitect in the plans in order to comply with ADA and life safety requirements for commercial bathrooms	L.S.	1.00	5,950.00	5,950.00
15	Due diligence to obtain correspondent building permits and run plans over the city and other agencies.	L.S.	1.00	600.00	600.00
<b>Total Cost</b>					<b>53,717.00</b>
<b>Note: The fees (if any) required by the City and/or the association will be paid by the Owner. There are not included on this quote</b>					
*	If city and/or association requires permits of any kind, change orders will be generated accordingly				
*	Any other job, task, material,etc is not included in this proposal and scope of work, it shall be quoted separately as a change order.				
*	"Test and balance" test for A/C system is not included. It will be charged separately if it is required by mechanical inspector				
*	This quote shall be effective only for 30 days				
*	All fees charged by Building department or any other agencies shall be paid by owner.				
***	<b>Schedule of Payments:</b>				
	30% with contract signage				
	30% with framing inspection approved				
	30% with electrical inspection approved				
	10% with Final building inspection				
***	<b>Schedule:</b> Scope fo work will be ready in approximately 45 days after building permit will be approved by the City and depending of building department inspections and availabilty hours to work at the jobsite.				
<b>Owner Signature:</b>				<b>Contractor:</b>	



# ARCHITECTURAL ALLIANCE PROFESSIONAL SERVICE AGREEMENT

**Date:** January 19, 2023  
**Client's Name:** McGuire Real Estate Services  
Attn: Elias Porras  
**Address:** 2901 W. Cypress Creek Road, Suite 104,  
Fort Lauderdale, Florida 33309  
**Project Description:** **First and Second Floor Common Men's  
Women's Restrooms Renovations  
ADA Room with Shower Addition  
6600 W. Commercial Blvd, Lauderhill 33319**

**THE CLIENT HEREBY REQUESTS THE PERFORMANCE OF THE FOLLOWING SERVICES:** Scope of work is to provide As-Built verification and documentation of the existing restroom areas referenced above including the ADA Room. The Architect will then prepare a final Architectural Space Plan based on the initial site visit on 12/19/22 for Client approval. The area renovation will include a total of 15 water closets & 14 sinks and a shower addition to the ADA Room. Following Client approval of the design drawings, the Architect will then prepare Architectural and MEP Construction Documents suitable for all appropriate building permits.

## FEE BASIS

■ As-Built Documentation/Verification:	\$ 1,250.00
■ Architectural Space Plan:	\$ 1,500.00
■ Architectural CD's:	\$ 7,250.00
■ MEP Engineering:	\$ 4,750.00

## PAYMENT BASIS

■ Monthly
■ Retainer Fee-\$\$.00*
<i>*to be applied to final invoice</i>

## 2023 HOURLY RATES

Principal	\$235.00 per hour
Architect	\$215.00 per hour
Designer/Project Manager	\$150.00 per hour
Technical/Draftsman	\$120.00 per hour

Reimbursable expenses at cost plus 15%  
Computer plots and prints at \$.25 per sq.ft.  
Travel over 30 miles at .55 per mile

## SERVICE CHARGE

All amounts not paid within 30 days from date of invoice, a service charge will be made of 1 1/2% per month.

## VENUE & COST OF LITIGATION

On all amounts not paid within 30 days from date of invoice, the Client will also be responsible for all collection costs, including all attorneys' fees. In the event of a fee dispute, venue of any litigation to resolve that dispute shall be in Broward County, Florida. Additionally, reasonable attorney's fees and costs shall be assessed for the prevailing party against the losing party in any litigation pertaining to collection fees or costs accrued, as a result of the representation.

## LIABILITY LIMITATION

To the maximum extent permitted by law, the Client agrees to limit the Design Professional's liability for the Client's damages to the sum of the Design Professional's fee. This limitation shall apply regardless of the cause of action or legal theory pled or asserted. Liability for any Construction Documents or calculations prepared by any Engineers or other Consultants shall remain solely with that Consultant. PURSUANT TO SECTION 558.0035, FLORIDA STATUTES, individual employees or agents may not be held individually liable for negligence.

**OTHER TERMS AND CONDITIONS**

Either party may terminate the contract for convenience. This may be done with seven (7) days written notice to the other party. Upon receiving written notice from the Client, Architectural Alliance shall immediately suspend all services. The Client shall only be responsible for payment of services rendered and reimbursable expenses incurred to that date.

The Client recognizes that meteorological conditions of South Florida are conducive to mold formation within, on and beneath building material employed in construction, regardless of HVAC design, and herein releases Architectural Alliance and its professional consultants for any claims relating to existing mold (in the case of a renovation), and future proliferation of mold (for new construction). The Client accepts all risks associated with mold formation and Architectural Alliance strongly advise the Client to employ a qualified professional to review existing conditions and work product anticipated herein for susceptibility of mold formation.

Architectural Alliance reserves the right to place a project sign on the construction sites for the duration of our services, and subject to prior review by the Client to release project information in the form of press releases at appropriate times.

**ADDITIONAL SERVICES NOT INCLUDED IN BASIC CONTRACT**

Due to site-specific conditions, there may be a need to provide services in addition to the basic proposed project. Architectural Alliance shall be available to provide these services, on an as-needed basis, upon receiving authorization from the Client. Additional services may include, but are not limited to, the following:

- Any revision to drawings after verbal or written approval is received by the Client.
- Any work related to environmental issues or environmental testing.
- Soils testing, percolation testing and other geo-technical services
- Preparation of variance applications or other government processing other than building and zoning permitting
- Structural Engineering, Sound Engineering, Interior Design including any FF&E specifications or installations.
- Preparation of construction change orders after the commencement of construction
- Fire Alarm or Fire Sprinkler drawings or Engineering
- All construction administration after permit is obtained is billed on an hourly basis.
- The Architect does not guarantee the cost of the project - significant changes to meet the budget are Additional.

Client will please sign, date, and return with retainer. Work will commence soon after the signed Agreement is received. Should this document not be executed and returned to us, all parties acknowledge and agree that "authorization to proceed" through any other means constitutes formal acceptance of all terms and conditions herein.

**FOR: ARCHITECTURAL ALLIANCE, INC.**

We agree to perform the work described above.

By: Pete Ebersole, Architect

E-mail: [pebersole@archall.net](mailto:pebersole@archall.net)

Cell: (954) 801-3389

Date: January 19, 2023

**FOR: McGuire Real Estate Services**

The work described is authorized and the above terms and conditions are accepted.

By: \_\_\_\_\_

Date: \_\_\_\_\_

**TAB X**



**CHILDREN'S SERVICES COUNCIL OF BROWARD COUNTY  
6600 WEST COMMERCIAL BOULEVARD, LAUDERHILL, FL 33319**

**Agency Capacity Building Committee Meeting**

**May 24, 2023**

**Participants in Attendance:**

**Community Resource:** Francisco Isaza, 211 Broward

**Guest Speakers and Panel:** Alexis Basgil, United Way, Marlando Christie, CSC Broward, Sandra Vezi Einhorn, The Coordinating Council of Broward, and The Nonprofit Executive Alliance of Broward

**CSC Staff in Attendance:** Kenneth King, Roxanne Smith

**Community Attendees:** Carlisle Anderson, Cindy Ariza, Berenique Carroll, Linda Cichon, Barbara Dean, Audrey Ljung, Jolene Mullins, Nicole Nelson, Alexandria Persad, Kyron Smith, Monica Wesolowski

**Agenda:**

**Welcome:**

Mr. Kenneth King, Children's Services Council's Director for Public Affairs & Organizational Development, called the meeting to order and welcomed everyone to the May meeting. Mr. King spoke briefly about himself and how he has been at CSC for two months, and this was his first time facilitating the panel.

**Approval of the Minutes:**

Francisco Isaza, 211 Broward made a motion to approve February's minutes. The motion was seconded by Jolene Mullins from the South Florida Hunger Coalition and passed unanimously.

**Community Resource:**

Francisco Isaza, 211 Broward, introduced himself and discussed his agency's involvement in disaster preparedness. He discussed 211 Broward as the local hub for curating all local resources pre, during, and post-disaster. He emphasized 211 Broward being open and available 24/7 for phone calls and on the Community resource portal on their website. Mr. Isaza spoke about how nonprofit organizations can include their services on

**CHILDREN'S SERVICES COUNCIL OF BROWARD COUNTY  
6600 WEST COMMERCIAL BOULEVARD, LAUDERHILL, FL 33319**

**Agency Capacity Building Committee Meeting**

**May 24, 2023**

their site and the need to keep the information updated during disasters so they can be used as a referral or stop if they were affected by a disaster. He also spoke about their Touchline program, a free service to community members 55 and older. 211 Broward services can be accessed by dialing 211, going to their website <https://211-broward.org/> or downloading the app. The presentation concluded with a Q&A with the attendees.

**Panel Discussion**

Mr. King introduced the topic of Emergency & Disaster Preparedness for Nonprofits. Then he asked each panelist to introduce themselves, including their name, organization, title, and a brief overview of their current role and prior experience relating to the topic.

Through Mr. King's facilitation, the panelist and attendees had a rich discussion on disaster and emergency preparedness and how to prepare, providing resources along the way. Notable best practices included:

- Have a disaster plan and revisit that plan at least once per year.
- Be broad in your definition of disaster and include all potential types of disasters in your plan.
- Have a continuity plan for 3-6 months instead of 3-6 days.
- Have succession procedures for the temporary absence of executives.
- Have a backup to the servers that store your data.
- Have flexible technology options to work from home.
- Develop partnerships with other nonprofits to share space or human capital and know your local police department.
- Have excellent communication with all your organization's stakeholders and include them in the planning process.
- Know the resources available before trying to create them on your own.

**Closing**

Mr. King thanked the panelists and attendees for being present. The meeting was adjourned at 3:33 pm.

**TAB Y**

## Funders Forum Meeting Summary

June 2, 2023

### Members Virtually Present:

**Angelica Rosas**, Community Foundation; **Angelika Schlanger**, The McKnight Brain Research Foundation; **Cassandra Evans**, Broward County Community Partnership Division; **Dawn Liberta**, Department of Children and Families (DCF); **Efrem Crenshaw**, Broward County Human Services Department; **Elida Segrera**, Broward Behavioral Health Coalition (BBHC); **Keyonia Lawson**, Children's Services Council (CSC); **Lisa Bayne**, CSC; **Margaret (Maggie) de Cambre Borges** (DCF); **Melanie Burgess**, The Jim Moran Foundation; **Natalie Jackson** for Carol Hylton, CareerSource Broward; **Renee Podolsky**, Florida Department of Health; **Sandra Vezhi Einhorn**, Coordinating Council of Broward; **Susan Eby**, ChildNet; **Tara Williams**, Broward County Human Services Department

### Welcome & Introductions:

Lisa Bayne welcomed members and introductions were completed.

### Approval of the May 5, 2023, Meeting Minutes:

Cassandra E. made a motion to approve the minutes as presented. The motion was seconded by Dawn L. and passed with no opposing votes.

### Broward Healthy Start Coalition Healthy Families Award

Monica King announced that Broward Healthy Start Coalition (BHSC) was awarded the Ounce of Prevention's Healthy Families Broward contract. The Ounce of Prevention, in partnership with CSC, issued the Healthy Families Broward procurement and awarded the contract to BHSC. BHSC will be the new lead agency and in partnership with Memorial Healthcare Systems, KIDs, Inc., and Healthy Mothers / Healthy Babies will provide pre-and post-natal screenings, assessments, in-home parent education, case management, and support services. The Healthy Families model is a nationally recognized best practice, multi-year evidence-based approach to support pregnant and new mothers, promote maternal/child bonding, and reduce child abuse and neglect. The program improves childhood outcomes and increases family self-sufficiency by empowering parents through education and community support. The CSC award is in the amount of \$1.3 million with the Ounce of Prevention funding approximately \$500,000.

BHSC is in the transition stages and is now hiring and training staff to begin providing services by July 1, 2023.

Lisa B. congratulated Monica K. and expressed CSC's excitement. CSC is working with the previous Healthy Families provider to ensure that there are no gaps in providing services to families that are currently enrolled in the program.

## **Emergency Shelter for Unaccompanied Minors Update**

Dawn L. shared that Broward continues to be in need of an emergency shelter for unaccompanied minors. The committee is working with the County and is considering other shelter models to care for homeless youth. The committee is focused on developing a network of kinship arrangements or community homes for homeless youth.

During their last meeting with Judge Williams, there was discussion about the Lippman Youth Shelter that provides temporary shelter care and crisis counseling services for runaways, ungovernable, troubled and/or habitually truant youth (ages 10-17) and their families. The intent is to divert children who commit status offenses from entering the child welfare or juvenile justice systems however, youth who are adjudicated dependent or delinquent have not been eligible for these services. They have now agreed to consider serving youth who have a charge on a case-by-case basis.

Dawn L. mentioned that there is a provider located on the west coast of Florida called Better Together that works with counties to get community homes to prevent children from going into the dependency system. They are interested in coming to Broward, but they prioritize assisting counties with the highest numbers of youth removed from their homes and there are a lot of counties that are worse off than Broward, as Broward numbers are currently going down.

## **Child Protective Investigation Section Transition**

Monica K. and Susan E. reported that the transition of CPIS responsibilities moving from the Broward Sheriff's Office to the Department of Children and Families is going well and has received positive feedback as they move forward. DCF has hired half of the leadership team and staff that was previously with BSO.

Dawn L. mentioned that DCF is interviewing for a lead person. Robert Shea, Director of Family & Community Services, will lead the Southeast region. They are also bringing in CPIS from around the state to help with the transition as they continue to hire. The transition from BSO CPIS to DCF CPIS is due to begin in July.

CPIS staff will remain at their current building and plan to re-evaluate the possibility of relocating in a year.

## **Security for Providers**

Lisa B. asked members if providers have expressed a need for security at their building and if they have reported an increase in incidents which may suggest that security is needed. Lisa also asked funders whether they pay for security services in the contracts. Members shared that they do not fund security services in their provider contracts but would like to include this as an ongoing agenda item for discussion.

Tara W. mentioned that one of their shelters recently received a credible bomb threat but has also been a victim of "swatting" threats which is a criminal harassment tactic of deceiving an emergency service by falsely reporting a violent emergency situation, such as a shooting or

# DRAFT

hostage situation, sending a police or emergency service response team to another person's address. Swatters often consider what they are doing to be a prank, but it can come with serious consequences.

Tara W. shared that the Human Services Department staff met with the shelter provider and a representative from the BSO's Threat Response Unit to ensure their security protocols are strong. The county also provides security guards and has purchased metal detector wands for the shelter.

## **Broward Children's System of Care Update**

Elida S. reported no updates at this time. They hope to have an update during the next meeting in August.

## **Funders Forum Member Updates:**

### **CareerSource Broward**

Natalie Jackson announced that CareerSource Broward received a million-dollar grant to help nonprofits with repairs and water damage that were the result of the flooding that took place in April. Please contact CareerSource Broward for more information at the following website: <https://careersourcebroward.com/>

## **Next Funders Forum Meeting**

NSU's Public Health Graduates plan to attend the August 5<sup>th</sup> meeting to present on their capstone project to improve nonprofit social media marketing efforts which resulted in the creation of a standard operating procedure (SOP) that organizations can utilize to help build up social marketing of social services in Broward.

The next meeting will be on Zoom on Friday, August 5, 2023, from 2:00 p.m. to 4:00 p.m. Members should contact Keyonia Lawson at [klawson@cscbroward.org](mailto:klawson@cscbroward.org) to include any additional agenda items.

The meeting was adjourned at 2:40 p.m.

## **Next Steps, Tasks & Follow-up**

### ➤ **Next Steps:**

- Security will be added to the agenda as an ongoing topic of discussion.
- Tara W. will provide an update on the security threat protocol meeting in August.

### ➤ **Ongoing Tasks:**

- Silvia Q. and Larry R. will continue to provide an update about Broward's Children's System of Care Plan.
- Dawn L. will continue to provide updates regarding the status of the emergency shelter for unaccompanied minors.



**TAB Z**



Human Services Department

**COMMUNITY PARTNERSHIPS DIVISION / Children's Services Administration**

115 S Andrews Avenue, Room A370 • Fort Lauderdale, Florida 33301 • 954-357-6202 • FAX 954-357-8204

Broward County Board of County Commissioners  
Children's Services Board  
Regular Meeting Minutes – April 21, 2023  
9:00 am – 11:00 A.M.

**1. Call to Order**

Evan Goldman called the meeting to order at 9:03 A.M.

**2. Roll Call**

Monica King called the roll.

A quorum was established with, Evan Goldman, Robert Mayersohn, Monica King, Dr. Andrea Keener, Burton Miller, Daniel Schevis, Joel Smith, Malena Mendez, Maria Juarez Stouffer, Paige Patterson-Hughes, present. Jarvis Brunson, Sandra Veszi Einhorn, and Veda Hudge arrived after roll call was completed.

Members absent: Elida Segre and Sarah Gillespie Cummings

Staff Members in attendance: Efrem Crenshaw, Director of Community Partnerships Division (CPD); Cassandra Evans Assistant Director of CPD, Sandra Meza Hernandez, Children's Services Administration (CSA), Keith Bostick, Deputy Director of Human Services Department (HSD) and Angela Rodriguez, Assistant County Attorney attended via Teams.

**3. Approval of CSB March 17, 2023 Minutes**

**Motion: To approve the meetings minutes as presented by Staff**

**First:** Daniel Schevis

**Second:** Robert Mayersohn

**Declaration of Conflict:** None

**Discussion:** None

**Result:** Passed

**4. Chair Report**

Quorum Requirements

Evan Goldman thanked Staff for sending the updated Quorum Requirements to CSB Members, which requires that either the presiding member or at least three members to be physically present at a meeting. Members may attend and participate by using communications/media technology. Chair Goldman encouraged CSB members to participate in-person, allowing members to stay actively engaged in the discussion.

Cassandra Evans will follow with the County Attorney in response to Robert Mayersohn's question about the difference between the new updated rules and the Florida Sunshine rules. He wants to ensure the CSB is in line with all the requirements.

#### June 16, 2023 CSB Meeting

As suggested in the Executive Meeting, since June's CSB meeting is an all-day meeting, and due to scheduling conflicts, Chair Goldman requested to move the meeting from June 16<sup>th</sup> to June 9<sup>th</sup>.

**Motion: To re-schedule the June meeting from the 16<sup>th</sup> to the 9<sup>th</sup>.**

**First:** Malena Mendez

**Second:** Paige Patterson-Hughes

**Declaration of Conflict:** None

**Discussion:** None.

**Result:** Passed

## 5. Section Report

Cassandra Evans informed that included in the agenda package is Broward County's internal tracking of the Attendance requirements. Ms. Evans, answering Sandra Veszi Einhorn's question about what constitutes an excused absence, referred to page 4 – Excused Absences - of our bylaws Broward County Board's Policies, which states the attendance requirements shall be submitted at least two business day prior to the scheduled meeting unless the occurrence makes notice impracticable. Ms. Veszi Einhorn requested to have her absences excused, Chair Goldman in his discretion to determine if the CSB member meets any of the criteria for an excused absence and will review all the information provided.

#### Update on appointments to the CSB

Cassandra indicated CPD is working diligently internally to fill the vacancies of the CSB, which are: the Department of Juvenile Justice, the School Board, BC Commission District 2 and the BC Commissioner appointee.

#### Broward County Strategic Plan

Cassandra Evans shared and explained that the Vision, Mission and Values of Broward County can be found on Broward County's website. the CSB strategic plan should align with the county's.

Chair Goldman recommended all CSB Members to look at them, which will provide a guide for the upcoming fiscal year, thus having an advisory board that has shared values.

Monica King asked if the Children's Services Board for the Community Partnerships Division have its own Mission, Vision goals statement that we can look at, since the role of the CSB Members is around Human Services and Children. Cassandra will share the one page that outlines the mission and areas of work.

Members of the Board discussed the presentation of providers, which is being done and started two meetings ago at the NAC meetings. These presentations are not part of the

CSB meetings due to lack of time. Everybody is invited to come to the NAC and listen to all the information providers are sharing.

Keith Bostick informed member of the Board that Intergovernmental is attempting to create a space within that strategic planning session to review the ordinance guidelines that govern the advisory boards. As COVID changed our lives, the average changing population and areas needed to be served have changed, For the upcoming strategic planning retreat, Keith suggested and encouraged the Board to have a list or desires o the things that would like to do in scope that might go beyond that ordinances may say and find out what is available or can be done.

#### CSA FY 23 YTD Utilization and Performance Report & FY23 1<sup>st</sup> Quarter Reallocations Update

Cassandra Evans presented the utilization report until February 2023. Utilization is at 30.16%. The goal is 41.67%. Cassandra informed the board that the ELC contract is nearing execution, thus having a positive impact on utilization.

Cassandra pointed out that in the Service Category and Underutilization report, Mental Health shows 9 but the numbers add up to 10, because one provider has multiple programs. Cassandra Evans referred to the CSA providers, indicating that they were invited to the NAC meeting grouped by service category. .

Mr. Joel Smith asked if Staff has data on how each service category has flex funds and to what degree they are being used. Ms. Evans will look into data to provide an answer.

Robert Mayersohn asked where we are projected to be at the end of the year, since some providers could gear up and others could shuffle during summer.

Efrem Crenshaw informed that CPD has received providers invoices through March 31<sup>st</sup>. Staff are going through analyzing both fiscal utilization and their outcome attainment. Staff has been asked to expedite the process since we need the analysis at the NAC meeting. CPD will meet next week to go through the utilization. For agencies that are underutilizing, as a courtesy, an ask will be made as to the anticipated utilization and compare it with previous utilization data. For the programs that have a 10% or greater reallocation would be taken to the Board [of County Commissioners] before their summer break. Thus allowing agencies to time to expend the additional funds in July, August, and September.

Monica King asked if staff had any updates since Covenant House has gone through a transition with their changes in population, not to serve those under the age of 18. Specifically, if it had affected utilization under mental health category. Efrem Crenshaw informed the Board that CSA has not taken any money back from the Covenant House's initial agreement since CH still utilize their funds to serve a segment of the population, Keith Bostick informed that there would be an update next week. On the other hand, Keith stated that our current utilization 30.16% YTD, at this time last year was 20% below.

Maria Juarez Stouffer asked if the contracts have the flexibility to utilize funds for emergencies. Mr. Crenshaw mentioned that agencies with urgent need are allowed to use flex funds to continue doing business. Mr. Keith Bostick commented that we need to

do a follow up, so providers are ensured that Broward is aware of the impact of an emergency on its operation.

Dan Schevis asked staff if contracts still have a clause that read future funding contracts that have been previously approved are subject to the need and availability of funds. So, each year we have the ability to make changes? Mr. Crenshaw replied that the County's position is always based on availability of funds.

Members of the Board and staff discussed possibilities of funding, flexibility, and next RFP.

## **6. Committee Chair Reports**

### **Needs Assessment**

Robert Mayersohn mentioned there was no NAC report. He also stated that we need to be better prepared for disasters, especially like the large storm resulting in unprecedented flooding in the South Florida area. Residents needed water, clothing, food, shelter. Bob mentioned that we need to address infrastructure and provide services, which oftentimes after a disaster is duplication of resources.

Chair Goldman mentioned that the Needs Assessment Committee is a good place to learn of this type of information/preparedness. Cassandra Evans commented that providers are invited to make a presentation and shared the schedule of presentations for May and June.

## **7. Liaison Reports**

### **Advocacy**

Sandra Veszi Einhorn thanked County Admin. and all staff who worked hard during the state of the emergency declared in Broward County, now the County is back on activation level 2 (partial activation). Sandra stated that the most impacted cities are Fort Lauderdale, Dania Beach, and some areas in Hollywood. The neighborhoods impacted in Fort Lauderdale are LMI communities that were facing significant financial challenges before the flood. FEMA is still assessing the situation and had not declared yet state of emergency.

The City's messaging related to the flood has caused some challenges. Residents are encouraged to voice their concerns with their local Commissioners.

Members of the Board discussed the situation that families are struggling and how the organizations are working with them to get help with counseling and other resources.

Sandra shared the Capitol Connection 2023 Legislative Session: Week 7 where it shows the tracking of bills moving through the legislative process.

## **Juvenile Justice**

No Report

## **SNAC**

No Report

## **System of Care**

No Report

## **8. New Business**

Maria Juarez Stouffer shared that the Funders Forum is still active, and she is the chairperson with additional members from the CSB. Ms. Juarez expressed that there has historically been a challenge in educating the general public on all the services available. Funders Forum will have 2-1-1 to discuss and better understand its capacity to reach the community.

Evan Goldman entertained a motion to appoint Maria Juarez Stouffer as the CSB SNAC liaison.

**Motion: To approve the nomination and appointment of Maria Juarez Stouffer as the SNAC liaison**

**First:** Robert Mayersohn

**Second:** Joel Smith

**Declaration of Conflict:** None

**Discussion:** None

**Result:** Passed

Robert Mayersohn requested Maria if she can share with Members of the Board, the Funders Forum's meeting minutes.

Ms. Juarez commented that she also has the Minutes from SNAC meetings and knows that they do have items to share with the CSB.

## **9. Old Business**

Joel Smith commented that there had been big delay with children being evaluated for special needs. Monica King mentioned that this issue has been recognized at the SNAC meeting, and they may have updates on this matter.

Robert Mayersohn referred to Shawn Preston's comment, Shawn is with ARC Broward. if members of the Board are allowed to do field trips to different agencies, or is it prohibited by Sunshine Law? Dan Schevis replied that the County Attorney's Office has ruled, no, board members cannot assemble together at a provider unless it is open to public and has meeting minutes. [The Sunshine Rules still apply.]



Cassandra Evans referred to Malena Mendez's comment on being new and learning to navigate the CSB, noting that any member can have a one-on-one meeting scheduled with staff to answer any questions .

## 10. Public Comment

None

## 11. Good of the Order

Efrem Crenshaw shared the news that CPD is in the process of scheduling interviews for CSA Administrator position and will keep you updated.

Jarvis Brunson invited members of the Board to the Annual [Walk in My Shoes] event on May 20<sup>th</sup> at Quiet Water Park, starting off with a 5K run/walk. There will be 20 local providers Last year the event had over 100 families walk. Joel Smith congratulated Jarvis for putting all the event together by himself.

Joel Smith invited members to visit Nina's Place in Deerfield Beach that opens each Saturday from 9 a.m. to 3 p.m. Since opening, more than 100 households visit weekly, and they have distributed more than one ton of food every Saturday. Next Saturday they will be providing breakfast from 8 to 11am. They are still waiting for final approval to from Feeding South Florida.

Malena Mendez shared that the Florida Prepaid Program and FP&L launched a huge initiative for the next four years identifying through the Florida Chamber, some of the most at risk zip codes and they will be releasing and awarding over 150 scholarships for kids on those zip codes. Big Brothers Big Sisters has been selected as one of their partners for the next several years to help award these scholarships.

Cassandra Evans invited members of the Board to go out and share with the community and be the change they want to be. Community Based Connection, Inc. ADAM Fatherhood event is tomorrow [April 20<sup>th</sup>] from 12 to 5pm at Mitchell Moore Park in Pompano

Evan Goldman shared that the importance of bringing communities together to understand and end antisemitism. They are working with the Principal at Boyd Anderson [High School] and the Posnack Jewish Day School to have young people visiting places and enjoy those moments.

## 12. Adjournment

**Motion:** To adjourn CSB meeting at 10:59 A.M.

**First:** Evan Goldman

**Second:** Dan Schevis

**Declaration of Conflict:** None

**Discussion:** None

**Result:** Passed

The next Children's Services Board Meeting is May 19, 2023.

These minutes were approved at the Children's Services Board Meeting dated May 19, 2023, as certified by:

A handwritten signature in blue ink that reads "Monica King". The signature is written in a cursive style with a large initial "M" and a decorative flourish at the end of the word "King".

Monica King  
Children's Services Board Secretary

# **CSC In The NEWS**



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3,350 views May 24, 2023

This New Words is sponsored by the Children's Services Council of Broward County. <https://cscbroward.org>

Source: [\(3785\) Manatee Lagoon Camp | New Words | KidVision Pre-K - YouTube](#)



June 01, 2023, 14:13 pm

Previous Next

Broward County

## Farmers' Camp | New Words | KidVision Pre-K (Video)

01-06-2023 6:13 PM



This New Words is sponsored by the Children's Services Council of Broward County.

Source: [Farmers' Camp | New Words | KidVision Pre-K \(Video\) | Southeast Florida \(spotonflorida.com\)](#)



**South Florida PBS | Video**

May 24, 2023, 05:04 pm

Previous Next

Broward County

### Manatee Lagoon Camp | New Words | KidVision Pre-K (Video)



This New Words is sponsored by the Children's Services Council of Broward County.

**Source:** [Manatee Lagoon Camp | New Words | KidVision Pre-K \(Video\) | Southeast Florida \(spotonflorida.com\)](https://www.spotonflorida.com/video/manatee-lagoon-camp-new-words-kidvision-pre-k)



THE 8TH ANNUAL BEHAVIORAL HEALTH CONFERENCE: THE POWER OF PREVENTION HOSTS MORE THAN 600 BEHAVIORAL HEALTH PROFESSIONALS DURING A TWO-DAY CONFERENCE

May 29, 2023 | [SF STAT!](#)

On May 9 and 10, 2023, United Way of Broward County's Commission on Behavioral Health & Drug Prevention, in collaboration with the Broward Behavioral Health Coalition, and the Florida Department of Children and Families, hosted the record-breaking **8th Annual Behavioral Health Conference: *The Power of Prevention*** at Signature Grand in Davie. The annual event promoted community awareness and the support of behavioral health and substance use prevention.

More than 600 of Broward's behavioral health professionals came together during the two-day conference to learn from thought leaders in behavioral health, network with industry peers, and discuss issues related to research, policy and practice.

During the event, the organizations also celebrated Broward Behavioral Health Coalition's (BBHC) 10<sup>th</sup> anniversary. For a decade, BBHC has been advocating, providing for, and ensuring an effective and efficient behavioral health system of care in Broward County. Florida Department of Children and Families (DCF) for mental health and substance abuse treatment, support, and prevention services from the Florida Department of Children and Families (DCF), has served over 2.8 million clients since it was founded.

Speakers included Maria Hernandez, Chief Program Officer of United Way of Broward County; Broward County Vice Mayor Nan Rich, Board Chair of the Broward Behavioral Health Coalition; and Silvia Quintana, CEO of the Broward Behavioral Health Coalition. Keynote presenters included Dr. Stephanie Covington, Ph.D., LCSW, M Abeo and Yolo Akili Robinson. Other speakers included renowned psychologists, professors, trauma and grief specialists, leading diversity, equity, and inclusion (DEI) experts, and prevention specialists who provided crucial continuing education. Vanessa James served as the Mistress of Ceremonies on both days.

Sponsors included: Title Sponsor: Broward Behavioral Health Coalition; Presenting Sponsor: Signature Grand; Elite Sponsors: Baptist Health, Humana, Memorial Healthcare System and Project Opioid Broward; Premier Sponsors: Children's Services Council, Florida Department of Children and Families and Synovus; Choice Sponsors: Banyan Health Systems, Broward Health, Hanley Foundation, Holy Cross Health and Palm Shores Behavioral Health Center; Display Sponsors: 211 Broward, Boys Town South Florida, Evolution Treatment Center and FHE Health, Fort Lauderdale Behavioral Health Center; Larkin Community Hospital; The SPOT and Sunshine Health.

### **About United Way of Broward County's Commission on Behavioral Health & Drug Prevention**

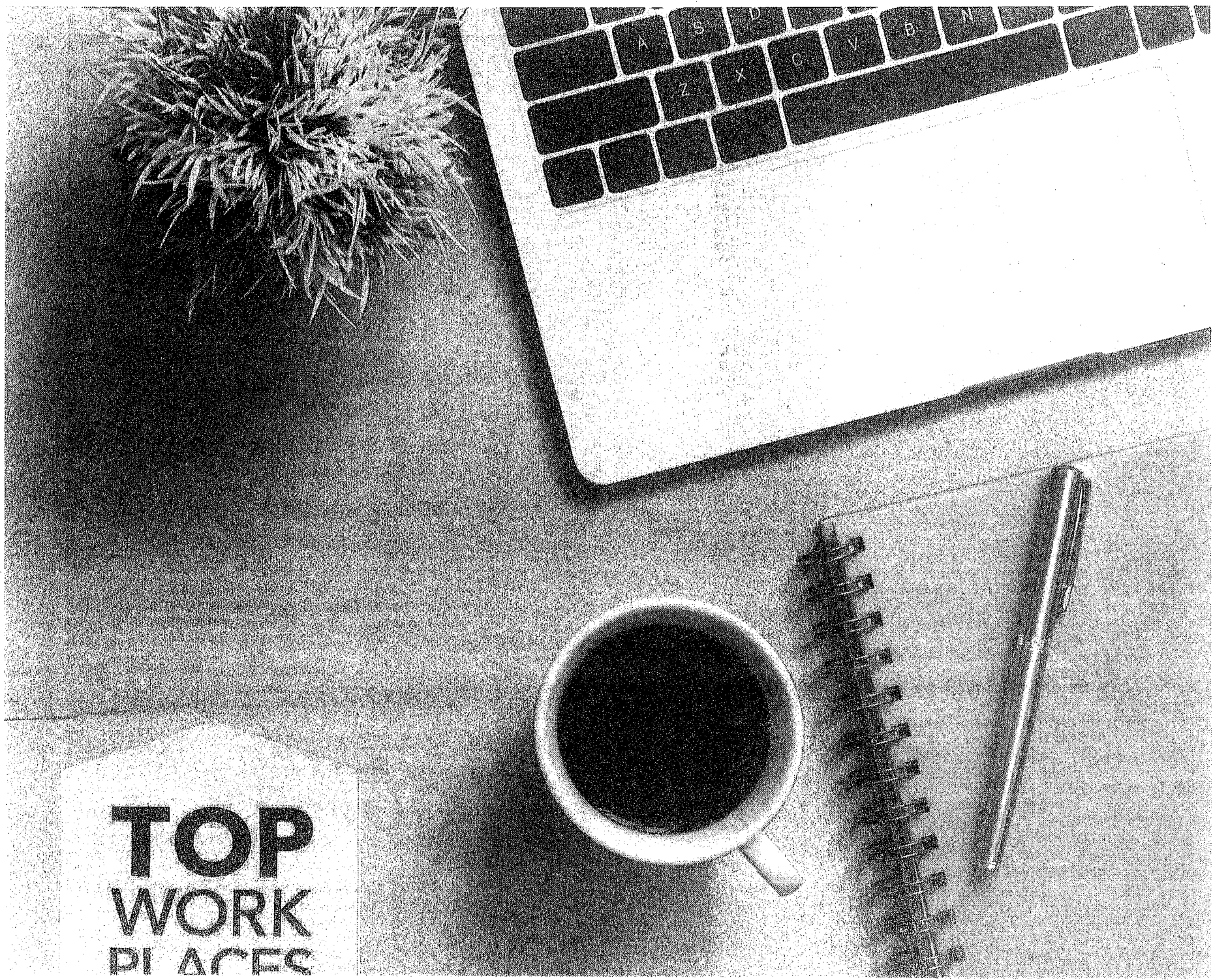
United Way of Broward County's Commission on Behavioral Health and Drug Prevention (UWBCCBH) is a broad-based substance misuse prevention and mental health promotion coalition dedicated to reducing negative consequences on individuals, families, and communities. Today, its primary role is to serve as a coalition-building organization that brokers partnerships between federal, state and local agencies to foster, develop, and enhance integrated behavioral health efforts throughout Broward County, while searching for innovative and effective ways to address the issue of substance misuse. Behavioral Health & Drug Prevention is a vital component of United Way of Broward County's three impact areas (health, education and financial prosperity) focused on the solutions to close gaps in services and create a better life for all. For more information please visit [www.drugfreebroward.org](http://www.drugfreebroward.org) or follow us on social media at [www.facebook.com/uwbcccommission](https://www.facebook.com/uwbcccommission) or on Twitter/Instagram @UWBC\_Commission.

### **About Broward Behavioral Health Coalition**

Broward Behavioral Health Coalition, Inc. (BBHC) is currently celebrating 10 years of supporting behavioral health and wellness in the community, while dedicated to destigmatizing mental healthcare, and ensuring a collaborative, comprehensive, and responsive system of care in Broward County. BBHC provides a comprehensive system of care for substance use, mental health, and co-occurring disorders for individuals in Broward County. As a nonprofit organization, BBHC serves as the state-funded managing entity and also manages local and

national grants to develop evidence-based practices for providers and persons served. To learn more about the BBHC, call (954) 622-8121 or please visit [www.bbhcflorida.org](http://www.bbhcflorida.org).

**Source:** <https://southfloridahospitalnews.com/the-8th-annual-behavioral-health-conference-the-power-of-prevention-hosts-more-than-600-behavioral-health-professionals-during-a-two-day-conference/>



**TOP  
WORK  
PLACES**

**TOP SMALL COMPANIES**

RANK	COMPANY	FOUNDED	OWNERSHIP	SECTOR	HEADQUARTERS	EMPLOYEES
1	CENTURY 21 Stein Posner	2013	Private	Agents/brokers	Boca Raton	64
2	RegisHR Group	2008	Private	Human resources	Miami	36
3	Supreme Lending Southeast Region	2011	Private	Mortgage	Alpharetta, Ga.	35
4	Playa Hotels & Resorts	2006	Public	Hotel	Sunrise	64
5	VOLORIDGE INVESTMENT MANAGEMENT	2009	Private	Quantitative and systematic investment management	Jupiter	110
6	McDermott Will and Emery	1934	Private	Legal services	Chicago	120
7	EveryMundo	2006	Public	Vertical industry software products and services	Miami	55
8	The Koolik Group	1987	Private	Agents/brokers	Boca Raton	38
9	Demesmin and Dover Law Firm	2020	Partnership	Personal injury law	Fort Lauderdale	50
10	Northrop & Johnson	1949	Public	Yacht brokerage and charter	Fort Lauderdale	71
11	Agape Behavioral Healthcare	2016	Private	Behavioral and mental health	Oakland Park	40
12	IGT Glass Hardware	2010	Private	Glass hardware	Miami Lakes	46
13	FirstLantic Healthcare	2000	Private	Home health care services	Delray Beach	42
14	PayCargo	2009	Private	Information technology — other	Coral Gables	65
15	SLB Insurance Group	2000	Private	Insurance consultants and brokers	Tamarac	45
16	Max Borges Agency	2002	Private	Public relations	Miami	59
17	Tire Group International	1992	Private	Wholesale distribution	Miami	100
18	Steven Douglas	1984	Private	Staffing — services	Sunrise	35
19	Children's Services Council of Broward Co.	2000	Government	Local government	Lauderhill	84
20	Coastal Wealth	2015	Private	Financial services and insurance — other	Fort Lauderdale	38
21	Fairway Independent Mortgage Corporation	1996	Private	Mortgage lending	Madison, Wisc.	100
22	Knight Capital LLC	2013	Parent company	Financial services and insurance — other	Fort Lauderdale	120
23	Corvee	2015	Private	Information technology — other	West Palm Beach	48
24	Plastridge Agency Inc	1919	Private	Insurance agency	Delray Beach	90
25	Keyes Coverage	1975	Private	Commercial and personal insurance	Tamarac	58
26	PropertyForce	2006	Private	Real estate investment firm	Dania Beach	93
27	Brightwild	2019	Private	Vacation platform	Key West	50
28	Rite Way Auto Transport	2009	Private	Logistics	Coral Springs	57
29	Paybotic	2013	Private	Financial services and insurance — other	West Palm Beach	54
30	Chen Moore and Associates	1986	Private	Civil and environmental engineering	Fort Lauderdale	84

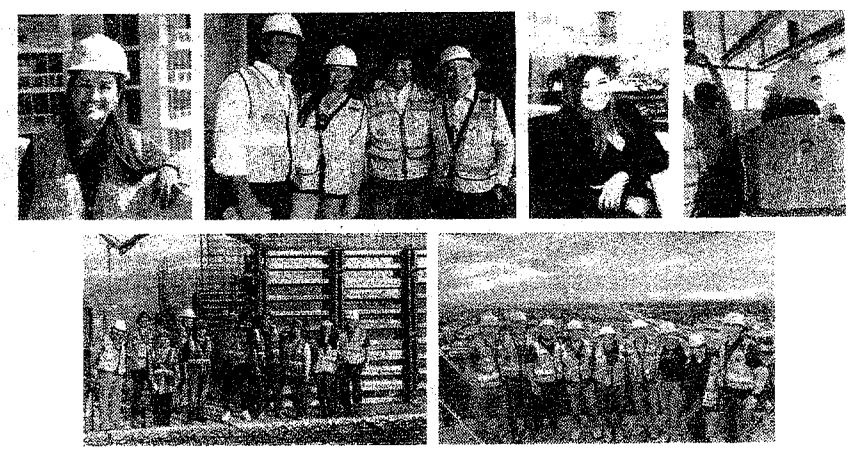
Winners continued on Page 16

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# CSC Correspondence



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ROYAL-CSC-Broward-ILIN 5 H33PM 3

**LEGAL NOTICE**

**VIA CERTIFIED MAIL #70212720000068539019**

May 31, 2023

Cindy Arenberg Seltzer  
President/CEO  
Children's Services Council of Broward County  
6600 West Commercial Boulevard  
Lauderhill, FL 33319

**Re: BSO's THIRTY DAYS' NOTICE OF TERMINATION**

To Whom it May Concern:

Please allow this letter to serve as Broward Sheriff's Office's (BSO) thirty (30) days' Notice of Termination of the Child Abuse Prevention and Treatment Act (CAPTA) Interagency Operating Agreement by and between BSO and the above-named entity relative to supportive services or community partnership with BSO's Child Protective Investigations Section (CPIS). This Notice of Termination shall be effective July 6, 2023.

We would like to thank you for our strong partnership in protecting Broward's children over these many years.

Should you have any questions or concerns, please do not hesitate to contact Captain Ed McCardle with the Child Protective Investigations Section at [Ed\\_McCardle@sheriff.org](mailto:Ed_McCardle@sheriff.org).

Sincerely,  
Signed by:

Handwritten signature of John S. Hale in black ink.

CB726A467B8B414...  
Colonel John Hale, Executive Director  
Department of Professional Standards & Investigations

JH/rd

cc: Major Joe Achillarre, Strategic Investigations & Child Protective Investigations Section  
Captain Edward McCardle, Director, Child Protective Investigations Section  
Mia Pinkney, CPIS Manager, Child Protective Investigations Section

# MONTHLY COUNCIL MEETING ATTENDANCE

**October 2022–September 2023 (FY 22/23)**

Council Member	Oct'22	Nov'22	Dec'22	Jan'23	Feb'23	Mar'23	Apr'23	May'23	Jun'23	Jul'23	Aug'23	TRIM I	Sep'23	TRIM II
Shari Africk-Olefson*	P	P	N/A	N/A	N/A	N/A	N/A	N/A						
Vickie L. Cartwright***	A	P	N/A	P	N/A	N/A	N/A	N/A						
Michael Davis*	N/A	N/A	N/A	P	A	P	P	P						
Cathy Donnelly	P	P	N/A	P	A	P	P	P						
Beam Furr	P	P	N/A	P	P	P	A	P						
David H. Kenton	P	P	N/A	P	P	P	P	P						
Dawn Liberta	P	P	N/A	P	P	P	P	P						
Tom Powers	P	A	N/A	A	A	P	P	A						
Ryan Reiter**	P	P	N/A	N/A	N/A	N/A	N/A	N/A						
Earlean Smiley****	N/A	N/A	N/A	N/A	N/A	Virtual	Virtual	P						
Paula Thaqi	A	P	N/A	A	P	Virtual	P	P						
Jeffrey S. Wood	A	P	N/A	P	P	P	P	P						
Allen Zeman**	N/A	N/A	N/A	P	P	P	Virtual	P						

\* Michael Davis was appointed as the new judicial representative on 1/17/23, replacing Shari Africk-Olefson

\*\* Allen Zeman was appointed as the new school board representative on 11/22/23, replacing Ryan Reiter

\*\*\* Dr. Cartwright separated from BCPS as Superintendent on 2/7/23

\*\*\*\* Dr. Smiley became Interim Superintendent on 2/15/23, with too short notice for the 2/16/23 CSC meeting