



**CHILDREN'S SERVICES COUNCIL
OF BROWARD COUNTY
MEMBERS:**

*Dr. David H. Kenton, Chair
Governor Appointee*

*Jeffrey S. Wood, Vice Chair
Governor Appointee*

*Beam Furr, Secretary
Broward County Commission*

*Dawn Liberta, Immediate Past Chair
Community Development
Administrator, Circuit 17
Department of Children & Families*

*Honorable Michael Davis
Judicial Member*

*Cathy Donnelly
Governor Appointee*

*Dr. Peter B. Licata
Superintendent
Broward County Public Schools*

*Tom Powers
Governor Appointee*

*Dr. Paula Thaqi
Director
Broward County Health Dept.*

*Dr. Allen Zeman
Board Member
Broward County Public Schools*

*Vacant
Governor Appointee*

STAFF

*Cindy J. Arenberg Seltzer
President/CEO*

LEGAL COUNSEL

John Milledge

Garry Johnson

DATE: August 17, 2023
TO: Council Members
FROM: Cindy Arenberg Seltzer, President/CEO
SUBJECT: Information for August 23rd Council Meeting

Enclosed is the information packet for the CSC monthly meeting on **Wednesday, August 23rd, at 9:30am**, at the CSC Office. As a cost-saving measure, please note that packet tabs begin with Tab 19 and end with Tab Z. If you normally receive a hard packet via courier to your office or residence, it should arrive this afternoon.

There is a lot of information for your consideration at this meeting, including items related to the Draft Tentative FY 23/24 Budget and millage rate, leverage requests, program renewals, data-sharing agreements, and the bank services award. The Council Member Roundtable will feature a presentation/visioning on the Positive Youth Development Request for Proposals (RFP). This will be Members' opportunity to learn more about the community needs and CSC's funding history in this area and shape its direction moving forward.

If you have any questions or need further explanation on any items in this packet, please feel free to email (cseltzer@cscbroward.org) or call me (954-649-8420)



Children's Services Council of Broward County Monthly Meeting
6600 W. Commercial Blvd., Lauderdale, FL 33319 & Zoom Webinar

Wednesday, August 23, 2023
9:30 a.m.

MEETING AGENDA

- I. **Call to Order** David H. Kenton, *Chair*
- II. **Roll Call** Amy Jacques, *Special Assistant*
- III. **Chair's Report** David H. Kenton, *Chair*
 - a. Moment to Arrive
 - b. Welcome Dr. Licata
 - c. Approve June 2023 Council Minutes (Tab 19)
 - d. Confirm Attendance at TRIM Hearings/ (Tab 20)
September Meeting
- IV. **President's Report** Cindy Arenberg Seltzer, *President/CEO*
Good of the Order
- V. **Finance Committee Report** (Tab 21) Paula Thaqi, *Committee Chair*
 - a. Accept Quarterly Investment Report (Tab 22)
 - b. Approve Revenue Update & Related (Tab 23)
Appropriations for FY 23/24
- VI. **Program Planning Committee Report** (Tab 24) Dawn Liberta, *Committee Member*
 - a. Approve Volta Music Foundation (Tab 25)
Leverage Request, Contingent Upon
Leverage Confirmation
 - b. Approve City of Miramar Leverage (Tab 26)
Request, Contingent Upon Leverage
Confirmation
 - c. FYI – Update on CSC Programs Use of Cindy Arenberg Seltzer
BCPS Facilities
- VII. **Chief Program Officer Report** Maria Juarez, *CPO*
 - a. Approve FY 23/24 Renewal (Tab 27)
Recommendations
 - b. Approve Contract Adjustment Related to (Tab 28)
ASP MOST Special Needs
 - c. Approve Moving JAFCO's Respite (Tab 29)
FY 23/24 Allocation to Unallocated

- d. Approve Contract Adjustment Related to Numbers Served in Family Central/KIDs PAT Contract **(Tab 30)**

- VIII. Chief Innovation Officer Report** Sue Gallagher, *CIO*
 - a. Approve Renewal of Data Sharing Agreement with Broward Behavioral Health Coalition (BBHC) & Carisk, Pending Final Legal Approval **(Tab 31)**
 - b. Ratify the Renewal of the Modified SBBC & CSC Data-Sharing Agreement **(Tab O)**

- IX. Chief Equity & Community Engagement Officer** Sharetta Remikie, *CECEO*
 - a. Approve Read for the Record Author Expenditures for Broward Activities **(Tab P)**
 - b. Approve VITA RFQ Raters **(Tab Q)**

- X. Chief Operating Officer Report** Monti Larsen, *COO*
 - a. Approve Bank Services RFP Award to Wells Fargo Bank **(Tab R)**
 - b. CSC Vehicle **(Tab S)**
 - i. Approve Policy for the Use of a CSC Vehicle
 - ii. Approve Bancorp as the Leasing Agent of CSC Vehicle
 - c. Approve Budget Amendments & Interim Financial Statements for July **(Tab T)**
 - d. Accept Investment Statements for July **(Tab U)**
 - e. Approve Monthly/Annual Purchases **(Tab V)**

- XI. Special Needs Advisory Coalition Report** **(Tab W)** Sue Gallagher, *CIO*

- XII. Broward Reads Coalition Report** **(Tab X)** Beam Furr, *Co-Chair*

- XIII. Funders Forum Report** **(Tab Y)** Maria Juarez, *CPO*

- XIV. Public Comment** David H. Kenton, *Chair*

XV. Council Members' Roundtable
Positive Youth Development (PYD)
Request For Proposals Visioning

Cindy Arenberg Seltzer, *President/CEO*
Jill Denis-Lay,
Assistant Director of Program Services

Shira Fowlkes,
Planning & Research Manager

Travis Johnson, Assistant Director
of Research & Planning

XVI. For Your Information

(Tab Z)

- a. CSB Minutes
- b. CSC in the News
- c. CSC Correspondence
- d. Attendance Report

Please complete this form <https://bit.ly/3nbSwe9> for ASL interpreter requests. For all other requests for special accommodations, please reach out to Shae Williams at (954) 377-1667 or shwilliams@cscbroward.org at least one week in advance so that proper arrangements can be made.

TAB 19

CHILDREN'S SERVICES COUNCIL OF BROWARD COUNTY

Held @ 6600 W. Commercial Blvd., Lauderdale, FL 33319
and by Zoom Webinar with public access by computer or phone

June 15, 2023

9:30 A.M.

Minutes

Members in Physical Attendance:

Judge Michael Davis; Broward County Commissioner Beam Furr; Governor Appointee David H. Kenton (*Chair*); DCF Community Development Administrator Dawn Liberta; Health Department Director Paula Thaqi; Governor Appointee Jeffrey S. Wood

Council Members Absent:

Governor Appointee Cathy Donnelly; Governor Appointee Tom Powers School; Interim Superintendent Earlean C. Smiley; School Board Member Allen Zeman

Counsel Present:

Garry Johnson, Esq.

Staff in Attendance:

Cindy Arenberg Seltzer; Monti Larsen; Maria Juarez; Sharetta Remikie; Sue Gallagher; Michelle Hamilton; Dion Smith; Lisa Bayne; Amy Jacques; Marissa Aquino; Kyle Jones; Angie Buchter; Keyonia Lawson; Tracy Graham; Trisha Dowell, Lynn Kalmes; Madeline Jones; Clarice Horton; Michelle Hagues; Melissa Soza; Andria Dewson; Kandyss Torrence; Shira Fowlkes; Ivy Pierre; Betty Dominguez; Shaquoia Wilson; S. Lorenzo Benaine; Colleen Carpenter; Alexandra Lemoine; Jimmy Jean; Marlando Christie; Johnsingh Jeyasingh; Diego Alvarez; Ileana Blanco; Fern Phillip; Jessica Rincon; Katrina Welch Pooja Yajnik; Karen Franceschini; Ashley Cole; Tabitha Bush; Roxanne Smith; Florence Ukpai; Camila Romero; Brooke Sherman; Diane Choi; Jocelin Eubanks; Shawanda Spencer; Piper Weber; Ashley Brooks; Alexia Bridges; Jennifer Wennberg; Erin Byrne; Kimberlee Reid; Zoe Lewis; Natalie Gomes; Latora Steel; Meg Wallace; Carl Dasse; Travis Johnson; Gabi Tabib; Priscilla Cole

Guests in Attendance:

See Attachment 1

Agenda:

I. Call to Order

Dr. Kenton called the meeting to order at 9:30 A.M.

II. Roll Call

The roll was called and a quorum was established.

III. Chair's Report

a) Moment to Arrive

Council Members took a moment to allow the body and mind to settle and focus before considering the meeting agenda.

b) May 2023 Council Minutes

ACTION: Commissioner Furr made a motion to approve the May 18, 2023, Council meeting minutes, as presented. The motion was seconded by Ms. Liberta and passed with no opposing votes.

c) Cancellation of July Meeting

ACTION: Judge Davis made a motion to approve the cancellation of the July Council meeting. The motion was seconded by Dr. Thaqi and passed with no opposing votes.

IV. President's Report

a) Good of the Order

Ms. Arenberg Seltzer drew Members' attention to the Agenda Addendum that contained the DCF IV-E Interagency Agreement Amendment and the Deferred Compensation Plan Merger Resolution. She shared the urgency of those two items and noted that they arose after the meeting packet had been distributed. She explained that the items will be considered in the usual place on the regular meeting agenda.

Ms. Arenberg Seltzer shared that Dr. Sharetta Remikie (Chief Equity and Community Engagement Officer), Mr. Ken King (Director of Public Affairs and Organizational Development), and Council Member Liberta represented CSC at the Homeless Education Assistance Resource Team's (HEART) Senior Send-Off Celebration. Ms. Liberta highlighted the event, noting that graduating seniors registered in HEART for the 22/23 school year who are admitted to a post-secondary college/university or the armed forces received dorm essentials, a new laptop, and other items to alleviate some of the expenses associated with going off to college or the military. She also shared that four-year college scholarships were also presented to some of the students.

Ms. Grace Ramos, The M Network, congratulated CSC Broward for winning a Telly Award for the 20th Anniversary documentary. The Award was selected from 13,000 entries from all over the US, Europe and other countries. The Telly's are judged by a panel of more than 200 experts from the world's leading agencies. She read a message from Thom Mozloom, herself, and The M Network team. "Over the years that The M Network has been your agency, we have won many awards together. This one is a little more special to us. For The M Network, this documentary project was an intimate view of CSC Broward, not just the story of your history and the many people who helped from your organization, but also an intimate view of all the people who are continuing to fight the good fight for children and families here in Broward every day. In the process of creating this piece, my team was able to work with a whole host of people representing virtually every department in the organization. Some appeared on camera, most did not, all were an inspiration. This award recognizes excellence in a documentary film and video story telling. And while we are thrilled that we all received this honor, it pales in comparison to the real prize. The real prize is having the privilege of working with an organization with the depth, culture, and character of CSC Broward. At The M Network, we have a simple motto, 'We can do anything. We choose to do good.' Our partnership with CSC Broward embodies that good. Thank you for that opportunity."

Shantigra 'Shae" Williams (CSC Strategy Manager) received the National Diversity Council's 2023 Florida LGBTQ+ Leadership Award at the Unity Summit in June. Recipients of this award demonstrate leadership characteristics in the LGBTQ+ community/or high visibility in the LGBTQ+ community. They have facilitated award-winning support groups for the LGBTQ+ community and provided training to the community around exploring all aspects of one's identities, including with special needs adults and families. Additionally, they serve as the Board President for a local LGBTQ+ community church, completing volunteer and outreach for the community. And finally, Shae provides visibility in leadership for the LGBTQ+ community through public speaking at conferences, summits, and community panels.

Betty Dominguez (CSC Data Visualization & ADA Manager) received positive feedback from our national consultant for her ADA work with CSC's documents. Ms. Arenberg Seltzer read the positive feedback from his review of the CSC Budget Book.

Dr. Gallagher (Chief Innovation Officer) served as a panelist at the Florida Voices for Health Conference where she shared CSC's experiences with Community Participatory Action Research (CPAR). Nearly 100 advocates

from across the state came together to share stories and strategies to improve healthcare in the state, and a conversation was ignited on transparent and trauma-informed politicians and how as a society we might get to where everyone is trauma informed.

Ms. Arenberg Seltzer shared that there was a speaker, Dr. Covington, at the Behavioral Health Conference who is doing work on trauma-informed evidence-based practices. CSC Broward is partnering with BBHC & the United Way on this and sent two individuals to a related conference in Minneapolis. As they all work together to get trauma-informed care infused into the systems of care, Ms. Arenberg Seltzer promised there would be more to come on this in the future.

Ms. Juarez (Chief Program Officer) and Ms. Cynthia Reynoso (Assistant Director for Public Affairs & Organizational Development) recently presented on CSC's Kinship programs at the American Professional Society on the Abuse of Children (APSAC) in Denver. They received very positive feedback from the attendees.

b) Legislative Update

Ms. Arenberg Seltzer noted that the Suicide Prevention bill, the Florida KidCare bill and the Provisional Childcare Licensing bill have been sent to the Governor, who must sign or veto them by June 27th.

c) Financial Disclosure Process/Deadline

Ms. Arenberg Seltzer highlighted the new electronic process for elected officials submitting required financial disclosure forms. She noted that those non-elected officials who complete Form 1 will do so via a hard copy this year, but next year they will transition over to the electronic process.

V. Joint Finance/PPC Report

Dr. Thaqi highlighted the recent joint meeting of the CSC Finance Committee and the Program Planning Committee.

a) Museum of Discovery Leverage Request for Aviation Academy

ACTION: Commissioner Furr made a motion to approve the Museum of Discovery and Science Aviation Academy leverage request, as presented. The motion was seconded by Dr. Thaqi and passed with no opposing votes.

b) Budget Follow-Up Appropriations

Dr. Thaqi highlighted the budget follow-up items that contained a potential financial impact. The two that had an impact at this time for consideration were food cost increases for all hunger contracts under the Economic Self-Sufficiency Goal and lifeguard certification scholarships under the Water Safety Goal.

ACTION: Commissioner Furr made a motion to approve a 7.7% increase for food on all CSC hunger contracts, resulting in an additional \$51,191 as presented. The motion was seconded by Ms. Liberta and passed with no opposing votes.

ACTION: Commissioner Furr made a motion to approve the \$48,000 for the funding of lifeguard certification scholarships, as presented. The motion was seconded by Judge Davis and passed with no opposing votes and an abstention from Dr Thaqi, who submitted the attached Voting Conflict Form.

c) Budget Retreat Follow-Up Information

Dr. Thaqi drew Members' attention to the budget follow-up items in the information packet that were solely additional information and did not contain any budgetary impact.

d) Millage Rate Scenarios

Ms. Arenberg Seltzer guided Members through different millage rate scenarios and pointed out that staff recommended a millage rate of 0.45. She shared that Dr. Zeman, during the Finance Committee meeting, expressed a strong desire to raise the millage rate to the cap of 0.5 in order to ensure that every low-income child in Broward had access to CSC-funded afterschool programs. She explained that currently CSC funded after school programs for those students in schools where 86% or more of the student population qualified for free and reduced lunch; however, she pointed out that there are pockets of need within schools that have a lower percentage of qualifying students. She noted that those schools should be providing scholarships to students in need from the sliding scale fees from the paying families. She further explained that CSC and BCPS staff are exploring ways to ensure student needs are met, such as exploring ways to piggyback on the BCPS RFP to provide individual vouchers. If that route was found to be feasible and effective, it would be a small pilot that would be able to begin in January.

Dr. Thaqi noted that while it was a worthy goal for every child to have access to after school care, it was also a worthy goal for every child to have access to child care and other numerous priorities that are as equally worthy. She felt that a pilot was the best way to proceed and she applauded the school system for exploring ways to increase their contribution.

Ms. Arenberg Seltzer reminded Members that the millage rate they vote on today will be sent to the taxpayers. She explained that the Council will finalize that rate and the budget during the September public hearings, where they can always lower that rate, but cannot easily raise it.

e) Establish Tentative Budget & Millage Rate

i. Draft Tentative FY 23/24 Budget

Ms. Arenberg Seltzer pointed out that the budget considered at the May Retreat was the programmatic budget, while the budget under considered today also included the administrative budget. She highlighted the draft tentative FY 23/24 Budget, showing that the proposed 0.45 millage rate allows for programmatic and administrative increases.

ACTION: Commissioner Furr made a motion to approve the Draft Tentative FY 23/24 Budget, as presented. The motion was seconded by Judge Davis and passed with no opposing votes.

ii. Millage Rate

ACTION: Commissioner Furr made a motion to approve the Tentative Millage Rate of 0.45 and authorize staff to adjust the budget based on the Property Appraiser's Final Report and submit the necessary forms to the appropriate officials, as presented. The motion was seconded by Dr. Paula and passed with no opposing votes. Judge Davis is prohibited by statute from voting on the millage rate and did not participate in the voice vote.

VI. Chief Program Officer (CPO) Report

Ms. Juarez highlighted the items under the CPO Report.

a) FY 22/23 ELC Vulnerable Population Child Care Contract Adjustment

ACTION: Commissioner Furr made a motion to increase funding for ELC Vulnerable Population Childcare Contract, as presented. The

motion was seconded by Mr. Wood and passed with no opposing votes and an abstention from Ms. Liberta who submitted the attached voting conflict form.

- b) Fiscal Sponsor Fees

ACTION: Commissioner Furr made a motion to approve Fiscal Sponsor fees to various agencies, as presented. The motion was seconded by Ms. Liberta and passed with no opposing votes.

- c) DCF IV-E Interagency Agreement Amendment

ACTION: Commissioner Furr made a motion to approve the DCF Interagency Agreement Amendment, as presented and contingent upon Legal Counsel review and approval. The motion was seconded by Mr. Wood and passed with no opposing votes and an abstention from Ms. Liberta, who submitted the attached voting conflict form.

VII. Chief Innovations Officer (CIO) Report

Dr. Gallagher highlighted the items under the CIO Report.

- a) A Little Help Never Hurt ABCD FY 22/23 Contract Amendment and FY 23/24 Contract Renewal & Increased Budget Allocation
- b) UPENN Subaward
- c) TIL Data Sharing Agreement

ACTION: Commissioner Furr made a motion to approve A Little Help Never Hurt Contract Amendment for FY 22/23 and approve the Contract Renewal & Increased Budget Allocation for FY 23/24; approve the UPENN Subaward Agreement, pending final legal approval, and approve accepting revenue and related expenditures; and approve the Transitional Independent Living System of Care Data Sharing Agreement Renewal with two new partners, all as presented. The motion was seconded by Ms. Liberta and passed with no opposing votes.

- d) Data Funders Collaborative Grant Application

Dr. Gallagher noted that CSC Broward submitted a grant application to fund additional CPAR work with its prevention services.

VIII. Chief Equity & Community Engagement Officer (CECEO) Report

Read for the Record Books

Dr. Remikie briefly highlighted this year's chosen Read for the Record book, *With Lots of Love*, by Jenny Torres Sanchez. The Read for the Record event will take place on October 26th.

ACTION: Commissioner Furr made a motion to approve purchasing books from JumpStart for Broward: Read for the Record 2023, as presented. The motion was seconded by Judge Davis and passed with no opposing votes.

Ms. Arenberg Seltzer noted that CSC had purchased 12,000 clear backpacks, with 8,000 of those to be filled with school supplies and distributed during Back-To-School Extravaganza events. While BCPS reversed their vote on clear backpacks, Ms. Arenberg Seltzer noted that CSC is working with art teachers for kids to personalize them and make them fun. She further explained that the additional 4,000 that was intended for the school office for when kids didn't comply could possibly be sold to local colleges that require clear backpacks for sporting events.

Both Judge Davis and Dr. Thaqi inquired as to whether CSC couldn't also purchase regular backpacks and give them both. Discussion ensued.

ACTION: Dr. Thaqi made a motion to approve the purchase of regular backpacks. The motions was seconded by Judge Davis and passed with no opposing votes.

Dr. Remikie noted that there are some backpacks left over from last year in the warehouse that could also be used.

Ms. Arenberg Seltzer reported back at the end of the meeting that staff contacted the vendor, who agreed to switch out the 8,000 filled clear backpacks for 8,000 filled regular backpacks. She stated that CSC will try to re-sell the additional 4,000 clear backpacks.

IX. Chief Operating Officer (COO) Report

Ms. Larsen highlighted the items under the COO Report

- a) May Budget Amendments & Interim Financial Statements
- b) May Statements for the Managed Fund
- c) Monthly/Annual Purchases

d) Deferred Compensation Plan Merger Resolution

ACTION: Commissioner Furr made a motion to approve the Budget Amendments and Interim Financial Statements for Period Ending May 31, 2023; to accept monthly statements for the Managed Fund from PFM and US Bank for May 2023; approve CSC monthly/annual purchases; and approve the Resolution to merge the Plan Administration and related balances in the Employee 457 Deferred Compensation Plan to the Florida Department of Financial Services, all as presented. The motion was seconded by Judge Davis and passed with no opposing votes.

X. Broward Reads Coalition Report

Commissioner Furr briefly highlighted the last meeting of the Broward Reads Coalition. The meeting minutes will be included in the August Council packet.

XI. Agency Capacity Building Report

Mr. Wood asked Mr. Ken King (Director of Public Affairs and Organizational Development) to highlight the recent meeting of the Agency Capacity Building Committee, as he and Dr. Kenton were unable to attend that meeting. Mr. King proceeded to do so and drew Members' attention to the meeting minutes in the information packet.

XII. Funders Forum Report

Ms. Juarez highlighted the June meeting of the Funders Forum and referred Members to the minutes in the information packet.

XIII. Public Comment

There were none.

XIV. Council Members' Roundtable

Representatives from the Early Learning Coalition of Broward County presented on their quality initiatives. Ms. Arenberg Seltzer introduced Mr. Howard Bakalar (Chief Program Officer), Ms. Allison Metsch (Senior Director of Education & Quality Initiatives), and Ms. Debbie Kay (Quality & Education Manager – Inclusion).

XV. Adjournment

ACTION: The meeting adjourned at 11:19 A.M.

Beam Furr, Secretary

ATTACHMENT 1

MEETING ATTENDEES (*denotes speaker)

Name	Organization
Joe Cox	Museum of Discovery & Science
Meredith Feder	Museum of Discovery & Science
Lisa Clements	YMCA of South Florida
Alison Bregman-Rodriguez	YMCA of South Florida
Myrlaine Salter	N/A
Denissa Facey	Pembroke Pines Police Department
Lauren Fuentes	Children's Home Society of Florida
Christine Klima	Early Learning Coalition of Broward
Allison Metsch*	Early Learning Coalition of Broward
Howard Bakalar*	Early Learning Coalition of Broward
Debbie Kay*	Early Learning Coalition of Broward
Grace Ramos*	The M Network

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Liberta -- Dawn		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Children's Services Council of Broward County	
MAILING ADDRESS 1400 W. Commercial Blvd.		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY Fort Lauderdale	COUNTY Broward	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="" type="checkbox"/> OTHER LOCAL AGENCY	
DATE ON WHICH VOTE OCCURRED June 15, 2023		NAME OF POLITICAL SUBDIVISION: MY POSITION IS:	
		<input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Dawn Liberta, hereby disclose that on June 15, 20 23 :

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____ ;
- inured to the special gain or loss of my relative, _____ ;
- inured to the special gain or loss of Early Learning Coalition of Broward County, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

I abstained from voting on VI.a. Approve FY 22/23 Early Learning Coalition Vulnerable Population Child Care Contract Adjustment, as I serve on the Board of the Early Learning Coalition.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

June 15, 2023

Date Filed

Dawn Liberta
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Liberta -- Dawn	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Children's Services Council of Broward County
MAILING ADDRESS 1400 W. Commercial Blvd.	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="" type="checkbox"/> OTHER LOCAL AGENCY
CITY Fort Lauderdale	COUNTY Broward
DATE ON WHICH VOTE OCCURRED June 15, 2023	NAME OF POLITICAL SUBDIVISION: MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE

WHO MUST FILE FORM 8B

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Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Dawn Liberta, hereby disclose that on June 15, 20 23 :

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____ ;
- inured to the special gain or loss of my relative, _____ ;
- inured to the special gain or loss of Department of Children & Families, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Out of an abundance of caution, I abstained from voting on Agenda Addendum Item VI.c. Approve DCF IV-E Interagency Agreement Amendment, contingent upon legal review and approval, due to a possible public perception of conflict since I am the Community Development Administrator (Circuit 17) for the Department of Children and Families.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

June 15, 2023
Date Filed

Dawn Liberta
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Thaqi — Paula	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Children's Services Council of Broward County
MAILING ADDRESS 780 SW 24th St.	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="" type="checkbox"/> OTHER LOCAL AGENCY
CITY COUNTY Fort Lauderdale Broward	NAME OF POLITICAL SUBDIVISION:
DATE ON WHICH VOTE OCCURRED 6/15/2023	MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTEE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Paula Thaqi, hereby disclose that on June 15, 20 23 :

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____ ;
- inured to the special gain or loss of my relative, _____ ;
- inured to the special gain or loss of the Florida Department of Health in Broward County, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

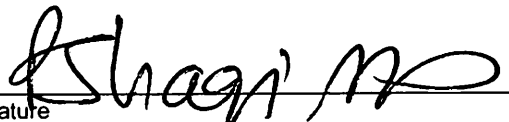
(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Agenda Item V.b., "Approve Budget Follow-Up Appropriations," was split into two actions, one of which was to fund \$48,000 in lifeguard certification scholarships through the Florida Department of Health in Broward County. As Director of the Florida Department of Health in Broward County, I abstained from voting on this action.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

6/15/2023

Date Filed


Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

For Council Meeting August 23, 2023

Issue: Mandatory Truth In Millage (TRIM) Hearings

Action: Confirm Attendance at TRIM Hearings on September 11th and 21st.

Budget Impact: None

Background: As required by Statute, CSC must hold two TRIM Hearings within set processes and parameters. These hearings must be accessible to the public Monday-Friday, after 5:00pm, and allow for public comment before the Council votes on the final budget and millage rate for the upcoming fiscal year. They also must not conflict with the Broward County Commission or Broward County Public Schools' TRIM Hearing dates. A physical quorum must be established for these Hearings and votes to take place. While the Judge is prohibited from voting on the millage rate, per statute, he does contribute to the establishment of a quorum and is permitted to vote on the budget.

Current Status: CSC's two TRIM Hearings are scheduled for Monday, September 11th, at 5:01pm, and Thursday, September 21st, at 5:01pm, preceded by the monthly meeting at 4:00pm on September 21st. A minimum of six Council Members must be physically present to constitute a quorum; therefore, please ensure that these meetings are on your calendar and that you can attend in person at the CSC Office. These Hearings have already been noticed to the public through the required channels and cannot easily be rescheduled in a timely manner that would allow for CSC to collect taxes for FY 23/24.

Recommended Action: Confirm Attendance at TRIM Hearings on September 11th and 21st.

CHILDREN'S SERVICES COUNCIL OF BROWARD COUNTY

Finance Committee Meeting

**Virtual Zoom Meeting
August 9, 2023 @ 1:30 p.m.
Minutes**

Finance Committee Members in Attendance:

Health Department Director Paula Thaqi (*Finance Committee Chair*), DCF Community Development Administrator Dawn Liberta, School Board Member Allen Zeman

Committee Members Absent:

Governor Appointee Cathy Donnelly, Governor Appointee Tom Powers

Staff in Attendance:

Cindy Arenberg Seltzer (President/CEO), Monti Larsen, Kathleen Campbell, Amy Jacques; Angelina Buchter

Guests in Attendance:

Scott Sweeten (*PFM Asset Management*)

Agenda:

I. Call to Order

Dr. Thaqi (*Finance Committee Chair*) called the meeting to order at 1:31 P.M.

II. Finance Committee Minutes

Members reviewed the June meeting minutes and did not have any edits.

III. Investment Quarterly Report

Mr. Scott Sweeten, BCM, CFS, Sr. Managing Consultant for PFM Asset Management, delivered an investment performance review for the Quarter Ended June 30, 2023. He shared that inflation figures were trending lower and there were positive market aspects. He noted that this past quarter's story was the debt ceiling crisis, with an extreme amount of volatility. He pointed out that CSC's investments outperformed the benchmark, even though the portfolio was in negative territory. He pointed out that it was trending in the right direction and CSC is in great shape moving forward.

Mr. Sweeten was asked about any possible impact from House Bill 3, as it related to ESGs (Environmental, Social and Governance securities) to which he replied that it

was not relevant to the CSC portfolio, but that language could be included in the Investment Policy to keep CSC in compliance.

IV. FY 23/24 Revenue Update

Ms. Arenberg Seltzer gave a brief update on FY 23/24 revenue and the final property valuation. She reminded Members that the Council previously approved a tentative millage rate of 0.4500 and directed staff that once the final property values were released on July 1st, any net adjustment would be appropriated in Unallocated. The additional funds of approximately \$500,000 were budgeted in Unallocated after adjusting CRA fees and Florida Retirement System (FRS) contribution.

The Property Appraiser's Office will be sending notification to the public that CSC's proposed millage rate for FY 23/23 is 0.4500. Members will cast final votes on the millage rate and FY 23/24 budget at the two September TRIM Hearing. Ms. Arenberg Seltzer reminded Members that they can always lower the millage rate at the TRIM Hearings if they so choose, but that it is very difficult and costly to increase it.

V. Public & Members' Comments

There were none.

VI. Adjourn

The meeting adjourned at 1:58 P.M.

TAB 22

For Council Meeting

As Discussed by the
Finance Committee
August 9, 2023

August 23, 2023

Issue:	Managed Fund Quarterly Performance Report
Action:	Accept the Managed Fund Quarterly Performance Report for period ended June 30, 2023
Budget Impact:	N/A

Background: At the November 18, 2021, Council Meeting, the Council approved establishing a Managed Investment Fund consisting of longer-term securities using the core investments. This fund is managed by PFM in accordance with CSC's Investment Policy with US Bank providing custodial cash services. This longer-term portfolio maintains safety while adding additional yield to the overall investments. Together, PFM and US Bank manage the fund which will be measured against several highly respected industry performance indexes to ensure the portfolio remains on track.

Current Status: In accordance with the Investment policy, a month following each quarter end, PFM presents a fund performance report to the Finance Committee using established benchmarks. This 52-page report is divided in a couple of sections including a summarized snapshot of current economic Market conditions such as inflation and labor indicators, what the Federal reserve is doing and projections of upcoming actions, and current trends for the security and bond markets. The next section of the report details the performance of CSC's Managed Funds and highlights the quarterly performance of the fund against specific industry benchmarks. The remaining report details diversification, the sector allocation, and the details of each security in the fund.

The full quarterly performance report was distributed to each Council Member with the Finance Committee packet; therefore, only an excerpt of the portion of the report which relates to the performance of CSC's Managed Fund is included here. The Council Members are welcome to attend the quarterly Finance Committee when this report is presented in detail and there are opportunities to ask PFM any questions.

Recommended Action: Accept the Managed Fund Quarterly Performance Report for period ended June 30, 2023.

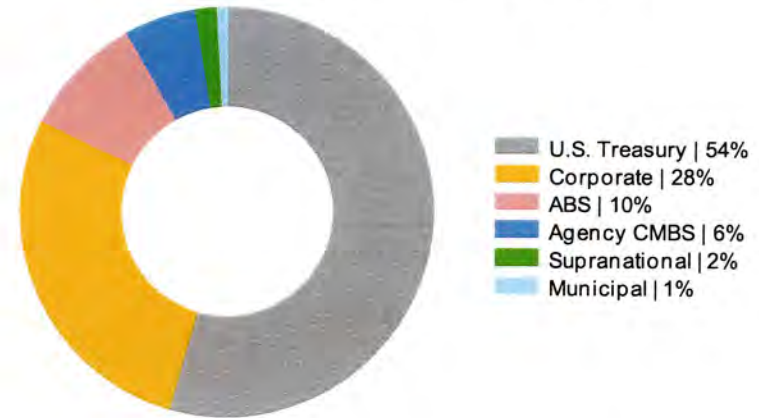
Portfolio Review:
CSC BROWARD COUNTY CORE PORTFOLIO

Portfolio Snapshot - CSC BROWARD COUNTY CORE PORTFOLIO¹

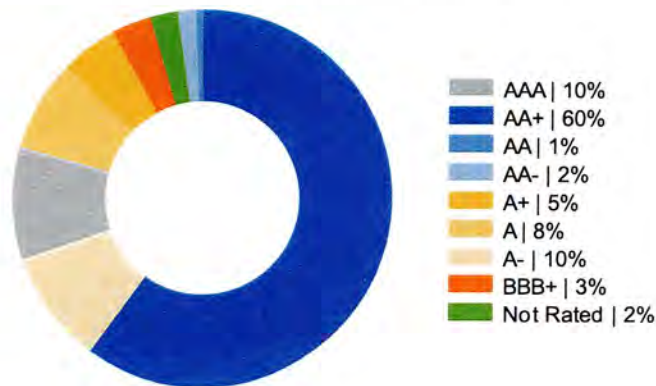
Portfolio Statistics

Total Market Value	\$25,097,534.59
<i>Securities Sub-Total</i>	\$24,893,852.16
<i>Accrued Interest</i>	\$161,661.20
<i>Cash</i>	\$42,021.23
Portfolio Effective Duration	1.72 years
Benchmark Effective Duration	1.75 years
Yield At Cost	3.43%
Yield At Market	5.02%
Portfolio Credit Quality	AA

Sector Allocation



Credit Quality - S&P



Duration Distribution



1. Yield and duration calculations exclude cash and cash equivalents. Sector allocation includes market values and accrued interest. The portfolio's benchmark is the ICE BofA 1-3 Year U.S. Treasury Index. Source: Bloomberg. An average of each security's credit rating was assigned a numeric value and adjusted for its relative weighting in the portfolio.

Issuer Diversification

Security Type / Issuer	Market Value (%)	S&P / Moody's / Fitch
U.S. Treasury	54.4%	
UNITED STATES TREASURY	54.4%	AA / Aaa / AAA
Agency CMBS	5.6%	
FREDDIE MAC	5.6%	AA / Aaa / AAA
Supranational	1.7%	
ASIAN DEVELOPMENT BANK	1.7%	AAA / Aaa / AAA
Municipal	0.9%	
Commonwealth of Massachusetts	0.7%	NR / Aa / AAA
STATE OF CONNECTICUT	0.3%	AA / Aa / AA
Corporate	27.8%	
ADOBE INC	0.4%	A / A / NR
AMERICAN EXPRESS CO	0.6%	BBB / A / A
AMERICAN HONDA FINANCE	0.7%	A / A / NR
BANK OF AMERICA CO	1.5%	BBB / A / A
BANK OF MONTREAL	0.8%	A / A / AA
BANK OF NOVA SCOTIA	0.8%	A / A / AA
CANADIAN IMPERIAL BANK OF COMMERCE	0.6%	A / A / AA
CATERPILLAR INC	0.8%	A / A / A
CINTAS CORPORATION NO. 2	0.2%	A / A / NR
CITIGROUP INC	0.7%	BBB / A / A
COLGATE-PALMOLIVE COMPANY	0.4%	AA / Aa / NR
DEERE & COMPANY	0.7%	A / A / A
EXXON MOBIL CORP	0.4%	AA / Aa / NR
GENERAL DYNAMICS CORP	0.6%	A / A / NR
GOLDMAN SACHS GROUP INC	0.6%	BBB / A / A
HOME DEPOT INC	0.1%	A / A / A

Security Type / Issuer	Market Value (%)	S&P / Moody's / Fitch
Corporate	27.8%	
HORMEL FOODS CORP	0.8%	A / A / NR
IBM CORP	0.4%	A / A / NR
INTEL CORPORATION	0.7%	A / A / A
JP MORGAN CHASE & CO	1.5%	A / A / AA
LOCKHEED MARTIN CORP	0.2%	A / A / A
MERCK & CO INC	0.4%	A / A / NR
MORGAN STANLEY	0.7%	A / A / A
NATIONAL RURAL UTILITIES CO FINANCE CORP	0.5%	A / A / A
PACCAR FINANCIAL CORP	0.7%	A / A / NR
PEPSICO INC	0.6%	A / A / NR
PNC FINANCIAL SERVICES GROUP	0.0%	A / A / A
PRAXAIR INC	0.7%	A / A / NR
RABOBANK NEDERLAND	1.0%	A / Aa / AA
ROYAL BANK OF CANADA	1.1%	A / A / AA
ROYAL DUTCH SHELL PLC	0.6%	A / Aa / AA
STATE STREET CORPORATION	0.7%	A / A / AA
SUMITOMO MITSUI FINANCIAL GROUP INC	0.8%	A / A / NR
TEXAS INSTRUMENTS INC	0.1%	A / Aa / NR
THE BANK OF NEW YORK MELLON CORPORATION	1.5%	A / A / AA
TORONTO-DOMINION BANK	1.2%	A / A / AA
TOYOTA MOTOR CORP	0.6%	A / A / A
TRUIST FIN CORP	0.7%	A / A / A
UNILEVER PLC	0.6%	A / A / A
UNITED PARCEL SERVICE INC	0.4%	A / A / NR
WAL-MART STORES INC	0.6%	AA / Aa / AA

Ratings shown are calculated by assigning a numeral value to each security rating, then calculating a weighted average rating for each security type / issuer category using all available security ratings, excluding Not-Rated (NR) ratings. For security type / issuer categories where a rating from the applicable NRSRO is not available, a rating of NR is assigned. Includes accrued interest and excludes balances invested in overnight funds.

Issuer Diversification

Security Type / Issuer	Market Value (%)	S&P / Moody's / Fitch
Corporate	27.8%	
WELLS FARGO & COMPANY	0.6%	BBB / A / A
WESTPAC BANKING CORP	0.6%	AA / Aa / A
ABS	9.6%	
ALLY AUTO RECEIVABLES TRUST	0.6%	AAA / Aaa / NR
AMERICAN EXPRESS CO	0.7%	AAA / NR / AAA
BANK OF AMERICA CO	0.2%	NR / Aaa / AAA
BMW VEHICLE OWNER TRUST	0.3%	AAA / Aaa / NR
CAPITAL ONE FINANCIAL CORP	1.3%	AAA / Aaa / AAA
CARMAX AUTO OWNER TRUST	1.8%	AAA / Aaa / AAA
CNH EQUIPMENT TRUST	0.2%	NR / Aaa / AAA
DISCOVER FINANCIAL SERVICES	1.3%	AAA / Aaa / AAA
FORD CREDIT AUTO OWNER TRUST	0.3%	NR / Aaa / AAA
GM FINANCIAL CONSUMER AUTOMOBILE TRUST	0.2%	AAA / Aaa / NR
HARLEY-DAVIDSON MOTORCYCLE TRUST	0.4%	AAA / Aaa / NR
HONDA AUTO RECEIVABLES	0.2%	AAA / NR / AAA
HYUNDAI AUTO RECEIVABLES	0.4%	AAA / NR / AAA
JOHN DEERE OWNER TRUST	0.3%	NR / Aaa / AAA
TOYOTA MOTOR CORP	0.6%	AAA / Aaa / AAA
WORLD OMNI AUTO REC TRUST	0.9%	AAA / NR / AAA
Total	100.0%	

Ratings shown are calculated by assigning a numeral value to each security rating, then calculating a weighted average rating for each security type / issuer category using all available security ratings, excluding Not-Rated (NR) ratings. For security type / issuer categories where a rating from the applicable NRSRO is not available, a rating of NR is assigned. Includes accrued interest and excludes balances invested in overnight funds.

Sector Allocation Review - CSC BROWARD COUNTY CORE PORTFOLIO

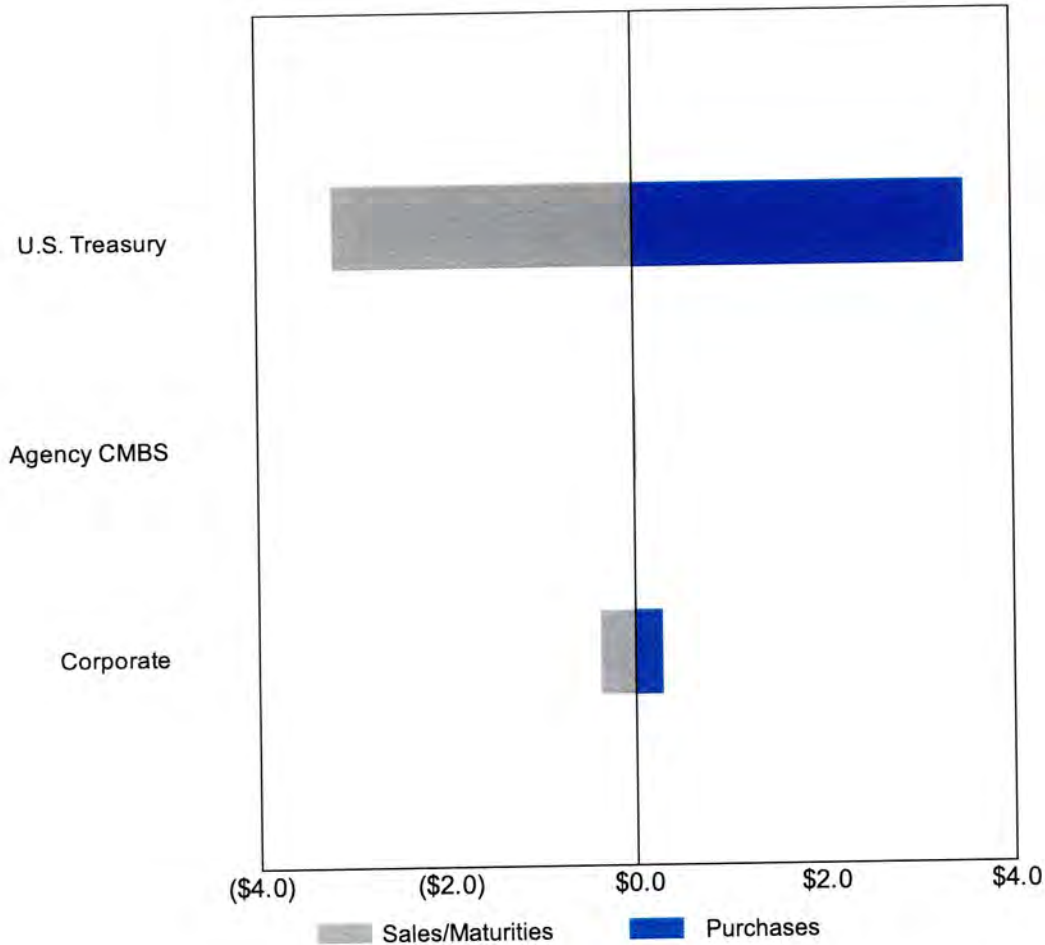
Security Type	Sep-22	% of Total	Dec-22	% of Total	Mar-23	% of Total	Jun-23	% of Total
U.S. Treasury	\$13.6	56.0%	\$13.3	54.2%	\$13.4	53.7%	\$13.5	54.4%
Agency CMBS	\$1.4	5.8%	\$1.4	5.8%	\$1.4	5.7%	\$1.4	5.6%
Supranational	\$0.4	1.7%	\$0.4	1.7%	\$0.4	1.7%	\$0.4	1.7%
Municipal	\$0.2	0.9%	\$0.2	0.9%	\$0.2	0.9%	\$0.2	0.9%
Corporate	\$6.5	26.5%	\$6.8	27.6%	\$7.0	28.3%	\$6.9	27.8%
ABS	\$2.2	9.1%	\$2.4	9.8%	\$2.4	9.7%	\$2.4	9.6%
Total	\$24.3	100.0%	\$24.5	100.0%	\$24.9	100.0%	\$24.9	100.0%



Market values, excluding accrued interest. Only includes fixed-income securities held within the separately managed account(s) and LGIPs managed by PFMAM. Detail may not add to total due to rounding.

Portfolio Activity - CSC BROWARD COUNTY CORE PORTFOLIO

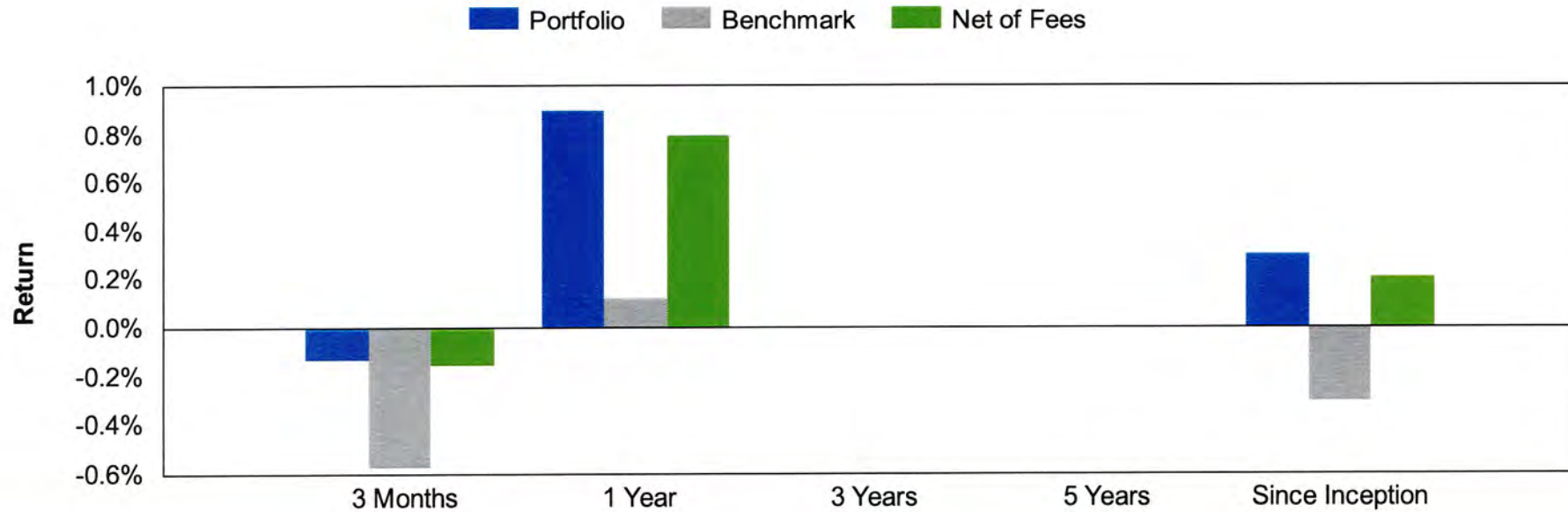
Net Activity by Sector
(\$ millions)



Sector	Net Activity
U.S. Treasury	\$308,404
Agency CMBS	(\$2,346)
Corporate	(\$97,114)
Total Net Activity	\$208,944

Based on total proceeds (principal and accrued interest) of buys, sells, maturities, and principal paydowns. Detail may not add to total due to rounding.

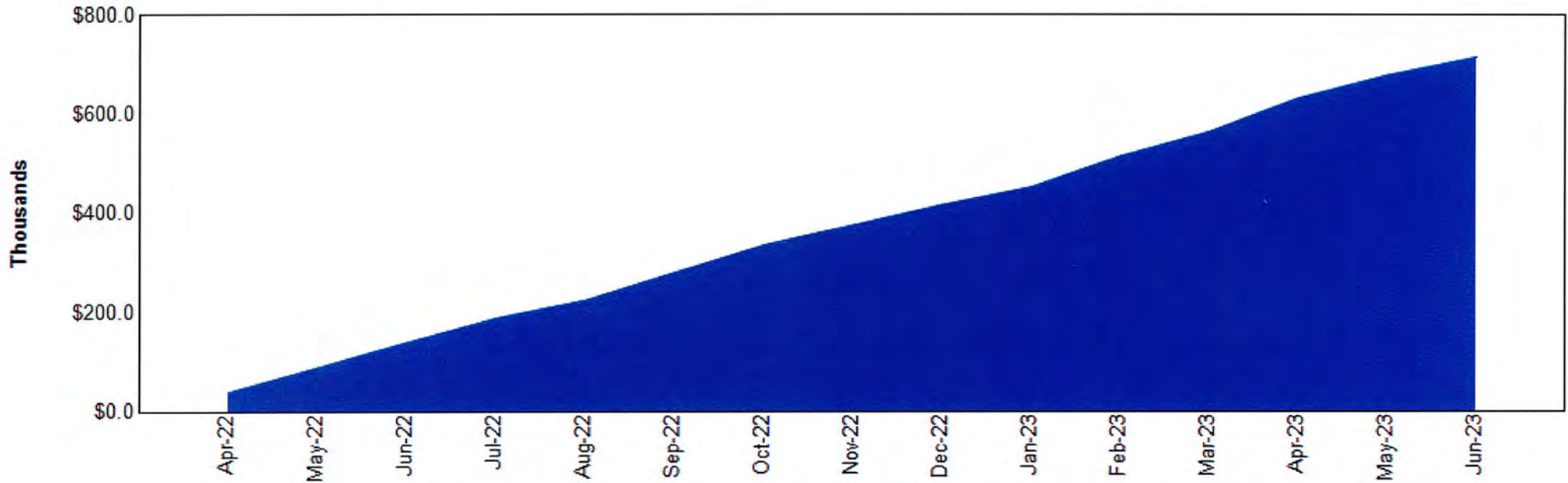
Portfolio Performance



Market Value Basis Earnings	3 Months	1 Year	3 Years	5 Years	Since Inception ¹
Interest Earned ²	\$183,219	\$615,327	-	-	\$712,067
Change in Market Value	(\$214,964)	(\$392,194)	-	-	(\$615,662)
Total Dollar Return	(\$31,745)	\$223,133	-	-	\$96,405
Total Return³					
Portfolio	-0.13%	0.90%	-	-	0.31%
Benchmark ⁴	-0.57%	0.13%	-	-	-0.30%
Basis Point Fee	0.02%	0.10%	-	-	0.10%
Net of Fee Return	-0.15%	0.80%	-	-	0.21%

1. The lesser of 10 years or since inception is shown. Since inception returns for periods one year or less are not shown. Performance inception date is March 31, 2022.
 2. Interest earned calculated as the ending accrued interest less beginning accrued interest, plus net interest activity.
 3. Returns for periods one year or less are presented on a periodic basis. Returns for periods greater than one year are presented on an annualized basis.
 4. The portfolio's benchmark is the ICE BofA 1-3 Year U.S. Treasury Index. Source: Bloomberg.

Accrual Basis Earnings - CSC BROWARD COUNTY CORE PORTFOLIO



Accrual Basis Earnings	3 Months	1 Year	3 Years	5 Year	Since Inception ¹
Interest Earned ²	\$183,219	\$615,327	-	-	\$712,067
Realized Gains / (Losses) ³	(\$58,384)	(\$180,353)	-	-	(\$184,464)
Change in Amortized Cost	\$27,223	\$140,893	-	-	\$188,242
Total Earnings	\$152,058	\$575,866	-	-	\$715,845

1. The lesser of 10 years or since inception is shown. Performance inception date is March 31, 2022.
 2. Interest earned calculated as the ending accrued interest less beginning accrued interest, plus net interest activity.
 3. Realized gains / (losses) are shown on an amortized cost basis.

TAB 23

For Council Meeting

As Presented at the
Finance Committee

August 9, 2023

August 23, 2023

Issue: Revenue Update for FY 23/24.

Action: Approve Revenue Update and Related Appropriations for FY 23/24.

Budget Impact: Approximately \$500,000 Net added to Unallocated for FY 23/24.

Background: At the June 15, 2023, Council meeting, the Council voted to maintain the current millage rate of .4500 as the advertised rate that will be reflected in the TRIM notices. Maintaining this rate allowed the Council to take advantage of the increase in property values and to help meet the needs if unforeseen circumstances require additional revenue for the next fiscal year. The Council also directed staff to use the Unallocated line to manage any adjustments required by the final property values.

Current Status: The final property values released on July 1st included a net percentage increase of 10.06% which resulted in an additional \$500,000 to the overall budget. After various adjustments to CRAs and FRS, Programmatic Unallocated increased to a total of \$8.8 million to begin FY 23/24. As directed, Staff submitted a flat millage rate of .4500 for FY 23/24 to the Property Appraiser for publication in the TRIM notices.

It is worth remembering that it is easy to reduce the millage rate at the TRIM Hearings in September, but it is quite costly to increase it.

Recommended Action: Approve Revenue Update and Related Appropriations for FY 23/24

TAB 24

CHILDREN'S SERVICES COUNCIL OF BROWARD COUNTY

Program Planning Committee Meeting

Virtual Zoom Meeting

August 9, 2023 @ 12:00 p.m.

Minutes

Program Planning Committee Members Physically in Attendance:

DCF Community Development Administrator Dawn Liberta, Governor Appointee Jeffrey Wood

Program Planning Committee Members Virtually in Attendance:

Governor Appointee David Kenton

Committee Members Absent:

Judge Michael Davis, Governor Appointee Cathy Donnelly (*PPC Chair*)

Staff in Attendance:

Cindy Arenberg Seltzer (President/CEO), Monti Larsen, Maria Juarez, Amy Jacques, Sue Gallagher, Lisa Bayne, Dion Smith

Guests in Attendance:

Jacqueline Lovell-Santos (City of Miramar), Yance Torres (Overtown Youth Center), Billy Neal (City of Miramar), Rachel Fernandez (Firewall)

Agenda:

I. Call to Order

Ms. Liberta called the meeting to order at 12:01pm.

II. Program Planning Committee Minutes

ACTION: Mr. Wood made a motion to approve the Joint Finance Committee & Program Planning Committee Minutes from June 7, 2023, as presented. The motion was seconded by Dr. Kenton and passed with no opposing votes.

III. Volta Foundation Leverage Request

Members reviewed and discussed the Volta Foundation leverage request. Ms. Juarez briefly explained that the request would expand the children served in the program from 80 kids in 2nd and 3rd grades to an additional 70 students in 4th and 5th grades, as well as add three additional community sites in Pompano Beach.

ACTION: Mr. Wood made a motion to recommend for approval to the full Council leverage funding for Volta Music Foundation to provide music education, as presented and contingent upon leverage confirmation. The motion was seconded by Dr. Kenton and passed with no opposing votes.

IV. City of Miramar Leverage Request

Members reviewed and discussed the City of Miramar leverage request. Ms. Juarez briefly explained that the request was in partnership with the Overtown Youth Center and Honey Shine, Inc., to expand their gender-specific program at the Miramar Ansin Sports Complex for youth who attend New Renaissance Middle School. The program proposes to utilize CSC funding to serve an additional 20 girls, for a total of 40. She explained that the pilot program began in February 2022 and is going well. She further explained that CSC funding would begin October 1st and that it would only be a one-term contract since the Positive Youth Development RFP is scheduled to be released at the end of 2023 and all CSC-funded middle and high school out-of-school time providers are required to submit an application to be considered for funding in the 24/25 school year.

Ms. Yance Torres, Overtown Youth Center, spoke briefly in support of the program and shared that they are very excited about it and the partnership.

ACTION: Mr. Wood made a motion to recommend to the full Council approval of the City of Miramar’s leverage request to provide gender-specific Out-of-School Time services to Middle School girls, as presented and contingent upon leverage confirmation. The motion was seconded by Dr. Kenton and passed with no opposing votes.

V. MOST Facilities Update

Ms. Arenberg Seltzer updated Members on challenges with finalizing contracts with the District relating to the sharing of student progress data, transportation issues for the LEAP high school and STEP after-school programs, and facility-use challenges for CSC-funded after-school programs located on Broward County Public Schools (BCPS) campuses. She explained that these issues are at the center of ongoing discussions with BCPS staff and attorneys as resolutions are sought to benefit and strengthen Broward’s youth and families.

VI. Public Comment/Council General Comments

Ms. Liberta requested the addition of an agenda item to provider meetings (Family Strengthening, New DAY, HYT) to discuss local review team staffing. Ms. Juarez agreed to invite Ms. Liberta to these meetings and add the agenda item.

Ms. Arenberg Seltzer shared that she is meeting with the Chief Judges of Family, Dependency, Delinquency, and Hope Courts on Friday to share resources and discuss challenges.

VII. Adjourn

The meeting adjourned at 1:11 P.M.

TAB 25

For Council Meeting
As Recommended by the
Program Planning Committee
August 9, 2023
August 23, 2023

Service Goal7 Improve the availability and quality of out-of-school time programs to promote school success of children living in economically-disadvantaged neighborhoods.

Objective: 072 Provide quality out-of-school programs to support school success for children living in economically disadvantaged neighborhoods.

Issue: Volta Music Foundation Leverage Funding Request.

Action: Approve Funding for Volta Music Foundation to Provide Music Education, Contingent Upon Leverage Confirmation.

Budget Impact: Amount not to exceed \$150,000 of \$8,826,963. Available in Unallocated for FY 23/24.

Background: Arts funding has waned in public schools for over a decade. Often the argument for this is that arts programs cost more money and are optional to graduate. This scenario is especially true for underserved communities near Title 1 schools, where funding is even more scarce than in wealthier neighborhoods. Participation in arts programs dramatically increases a child's ability to develop social-emotional and interpersonal skills, reduce stress, bolster academic achievement, and improve focus. Music has also been found to have numerous positive effects on mental health, and research has shown that listening to music can improve mood and reduce symptoms of anxiety and depression.

Volta Music Foundation (Volta) was established in 2018 by Yalyen Savignon to build a worldwide support network that empowers underserved youth in their musical development. Volta has grown to serve hundreds of students across Broward, Palm Beach, and Dade County. Their success is due to its unique model of instruction that aims to eliminate systemic barriers in music education.

Volta was recognized at the 12th Annual Non-profit Awards hosted by 211 Broward as the 2023 Best Non-profit of the Year in the Arts Category in Broward County for its afterschool program.

Volta currently provides services for 80 children at three Boys & Girls Club sites, two in Ft. Lauderdale, one in Pompano Beach, and three community sites in Hollywood with predominantly second through third-grade children from low-income families, mostly from racially or ethnically marginalized backgrounds. More than 75% of Volta's students are Black, and more than 18% are Hispanic/Latinx. The children attend Title 1 schools where funding for arts education has been severely limited.

At no cost to families, Volta engages elementary-age children with out-of-school time music education opportunities, including instrument-specific classes, foundational music theory and history courses, master classes with professional artists from the United States and Latin America, community-building sessions, creative performances and donations of instruments and classroom materials.

Current Status: Older children have expressed an interest in participating in the Volta Foundation music classes. The leveraged funding from CSC would allow Volta to expand the program to serve 70 students from fourth and fifth grade and also offer music experience classes to middle and high school students starting in the fall.

The children would be provided with music education, including instrument-specific instruction, at 9 locations – the six they are currently in and three additional community centers in Pompano Beach. They will receive instruction during two 12-14 week-long semesters. Each group will have 10-12 students with a teacher trained in social-emotional, creative youth development, and trauma-sensitive classroom management and instruction methods.

All children will be able to utilize free musical instruments (violin, viola, cello, and double bass) and materials annually through Volta's educational programs, including accessories for music history, composition/theory, and instrument-specific classes.

Children will collaborate with artists and Volta teachers in up to 6 free community concerts and activities annually. They will participate in two yearly recitals through the afterschool program, which will be open to the public. The long-term plan is to establish a partnership with the Broward Center for the Performing Arts and provide the community with a Volta student concert at the Broward Center.

Volta was awarded funding from the following agencies: A.D. Henderson Foundation, The Jim Moran Foundation, the Joan and Brooks Fortune Family Foundation, and the Florida Department of State Arts and Culture for a total of \$155,071. This meets the leverage policy requirements.

Recommended Action: Approve Funding for Volta Music Foundation to Provide Music Education, Contingent Upon Leverage Confirmation.

TAB 26

**For Council Meeting
As Recommended by the
Program Planning Committee
August 9, 2023**

August 23, 2023

Service Goal	3.1 Reduce risk factors associated with delinquency, teen pregnancy, substance abuse, school dropout, and other risky behaviors.
Objective:	031 Provide innovative youth development programs that engage middle school students attending high-need schools and/or living in high poverty conditions to promote school success and community attachment.
Issue:	City of Miramar's Leverage Request to Provide Gender-Specific Out-of-School Time Services to Middle School Girls.
Action:	Approve City of Miramar's Leverage Request Contingent Upon Leverage Confirmation.
Budget Impact:	Amount not to exceed \$80,000 Of \$8,676,963 Available in Unallocated for FY 23/24.

Background: Since 2008, the Council has been committed to serving “at promise” middle school youth during out-of-school time through programs such as Youth FORCE. The desired population for these programs is students attending high-need middle schools where 80% or more of students qualify for Free and Reduced Lunch (FRL).

In response to the community needs identified within the City of Miramar, Overtown Youth Center (OYC) Miami in partnership with the City of Miramar and New Renaissance Middle School launched the first Honey Shine out-of-school time program in Broward County in February 2022. The Honey Shine program provides gender-specific out-of-school programming for girls ages 12-14 who attend New Renaissance Middle School. This middle school was included on the list of eligible schools under the 2020 Positive Youth Development (PYD) RFP.

Honey Shine is under the umbrella of OYC Miami, a non-profit organization that provides a holistic approach to youth development and family strengthening. Honey Shine was founded by Tracy Wilson Mourning in 2002 with the goal of offering a program that supports the balance of mind, body, and soul by providing nurturing and supportive experiences.

The Honey Shine program provides young ladies with daily mentoring that helps build confidence and resilience to navigate academic, emotional, and personal challenges. Through program offerings the girls have access to health and wellness services, educational support, enrichment activities, and daily nutrition. The girls participate in mindfulness and yoga, culinary sessions to promote healthy eating, tutoring, writing workshops, physical education, dance, gardening, career mapping, conflict resolution, college tours, and language arts classes. Programming is provided at the City of Miramar's Ansin Sports Complex, located across the street from the middle school, three days per week, two hours per day after school.

Current Status: The City of Miramar, in partnership with Honey Shine, Inc., submitted a leverage funding request to expand their out-of-school time gender-specific program for girls who attend New Renaissance Middle School to serve an additional 20 girls for a total of 40 girls. They also proposed expanding services from three to four days per week during the school year and offering the girls the opportunity to participate in a 30-day (six-week) summer program in Miramar.

The City of Miramar is requesting \$80,000 in leverage from CSC to support the program expansion. If approved by the Council, this leverage request is for a single contract term of 10 months beginning October 1, 2023. The Positive Youth Development (PYD) RFP is scheduled to be released at the end of 2023 and all CSC-funded middle and high school out-of-school time providers are required to submit an application under this RFP to be considered for funding beginning school year 24/25.

The City of Miramar was awarded funding from the following to support this program in addition to funds from the City: AT&T, Ansin Family Foundation, D. Stephenson Construction, and Link Construction for a total of \$41,920 in leverage funding. This meets the leverage policy requirements.

Recommended Action: Approve City of Miramar's Leverage Request Contingent Upon Leverage Confirmation.

TAB 27

For Council Meeting August 23, 2023

Service Goal	Multiple Goals
Issue:	Renewal of Deferred Contracts
Action:	Approval of Renewal Recommendations for FY 23/24
Budget Impact:	See Below

Background: During the May 18th Budget Retreat, the programs listed below were deferred pending additional program performance information.

Current Status:

New DAY – Reduce the recidivism rate of low-risk juvenile offenders who are at low risk to re-offend and prevent the escalation of crime. (Service Goal 3.2)

Budget Impact: \$262,536 of \$262,536 Available in Goal 3.2 for FY23/24.

Community Reconstruction Inc. is in its first year providing services under the New DAY 2022 RFP. This was the first time this provider was awarded a New DAY program and as a result, was offered services from CSC's programmatic consultant, MVG Consulting to support the agency during this first year of services. They are drawing down this first year contract via cost reimbursement and if renewed will transition to a unit-of-service method of payment. They experienced a slower-than-anticipated start-up period with low referrals from the State Attorney's Office and Broward County's Office of Justice Services. The New DAY program was deferred to allow for the implementation of services and observation of program services.

During the programmatic review and site observation, the Provider demonstrated progress in program implementation and has been receptive to technical assistance. Additionally, the Provider has worked closely with the referral sources to market their program, contributing to increased referrals. For the initial year, the number to be served was calculated at 75 youth to allow for program start-up and implementation. Based on the program's current performance, staff recommends contract renewal with an annualized number to be served of 100 youth.

MOST - Improve the availability and quality of out of school time programs to promote school success of children living in economically disadvantaged neighborhoods. (Service Goal 7)

Budget Impact: \$907,247 of \$907,247 Available in Goal 7 for FY23/24.

Florida International University's (FIU) Reading Explorers Program is in the second year of services and was deferred to allow for the provision of reading assessments, small group tutoring, and observations of program services.

The FIU Reading Explorer's Program (REP) operates under the Center for Children and Families at Florida International University, in partnership with Nova Southeastern University and provides year-round reading enhancement services primarily to CSC-funded MOST afterschool and summer programs to improve foundational reading and reading comprehension skills in children K-2nd grades. During the school year, FIU provided the MOST program staff with evidenced-based strategies focused on infusing literacy into programming. During the summer, REP completed over 1,000 reading assessments and provided small group reading instruction to 592 children across 53 summer sites to help rising kindergarteners, first, and second graders improve their reading skills.

Feedback from the MOST staff regarding the school-year consultations was very positive. Staff were able to infuse literacy during programming once they were given the strategies and instruction from the Reading Explorers staff. During a summer site observation, MOST provider staff shared that the children were happy to work in the small instructional reading groups with the teacher. The children were observed smiling, reciting the Reading Explorers pledge, and demonstrating an interest and willingness to learn and participate in the instructional groups. One of the MOST providers reported being excited about the program and shared that the parents are happy that Reading Explorers was added to the summer program. The parents expressed that the children have benefitted from the program.

Final program outcome data is due in October 2023 and will be reported in the Annual Performance Report. Based on current performance, staff recommends contract renewal with up to 1,100 children to be served in small-group instruction, dependent on the results of the reading assessment, across 50 sites.

Recommended Action: Approval of Renewal Recommendations for FY23/24

TAB 28

For Council Meeting August 23, 2023

Service Goal	10 Strengthen the continuum of support services for children with special physical, developmental and behavioral health needs.
Objective:	101 Provide quality out-of-school programs to maximize development for children and youth with special needs.
Issue:	Increase Level of Service for One Year-Round Special Needs MOST Program.
Action:	Approve After School Program's Special Needs MOST Contract Adjustment
Budget Impact:	\$55,593 Of \$8,596,963 Available in Unallocated for FY 23/24.

Background: Since its inception, the Council has been a significant supporter of afterschool and summer programs for children living in economically disadvantaged neighborhoods and children with special needs. Maximizing Out-of-School Time (MOST) programs operate afterschool, on non-school days, on days of early release, and during the summer.

Opportunities for fun, enriching afterschool programming for children with emotional and behavioral disabilities are limited in Broward and require flexible and smaller staff-to-child ratios and staff members with a unique skill set who are trained in Professional Crisis Management (PCM) which equips staff with essential procedures for crisis intervention and personal safety.

Current Status: The After School Program's (ASP) MOST Special Needs program at the Quest Center provides specialized, year-round out-of-school time services to children with emotional and behavioral disabilities. Although many programs seek to ensure children with disabilities are accommodated in the least restrictive environment, there is still a community-wide need for programs that provide fun, enriching out-of-school time experiences for children with more intensive behavior needs requiring a specialized environment and reduced staff-to-child ratio.

As a result of a reduced school population and lower after-school enrollment, at the May Budget Retreat staff recommended a reduction in the number of children served and a commiserate decrease in the contract allocation for ASP for FY23/24, which the Council

approved. However, during the summer programmatic review which included multiple staff site observations, it was identified that the children currently enrolled in the program actually require a smaller staff-to-student ratio to address increased behavior challenges. The program had managed that need with current staff due to the under enrollment but will not be able to maintain that staffing with the reduced funding level approved in May.

Therefore, it is recommended to restore \$55,593 of the \$129,067 reduction to allow for the smaller staff-to-student ratio and to support ongoing PCM training to ensure staff at the Quest Center and the Dania Elementary special needs site are equipped with essential crisis intervention and personal safety skills.

Recommended Action: Approve After School Programs Special Needs MOST Contract Adjustment

TAB 29

For Council Meeting August 23, 2023

Service Goal	10 Strengthen the continuum of support services for children with special physical, developmental and behavioral health needs.
Objective:	104 Provide respite services for families with children and youth with severe emotional/behavioral challenges to improve quality of life and promote productive out of school experiences.
Issue:	Non-Renewal of JAFCO's Respite Contract.
Action:	Approve Moving JAFCO Respite's FY 23/24 Allocation to Unallocated.
Budget Impact:	Reduction of \$92,326 in Goal 10 and Move the Funds to Unallocated for FY 23/24.

Background: Since 2002, the Council has been a major supporter of out-of-home respite for children with behavioral health needs through several RPF procurements. Respite programs have offered caregivers the opportunity for personal time while their children receive safe, fun, enriching facility, and community-based activities. Memorial Healthcare, Smith Community Mental Health, and JAFCO currently operate the CSC-funded Respite programs.

Current Status: After careful consideration and multiple meaningful discussions with CSC leadership, JAFCO requested to not renew its CSC-funded Respite Program because the program does not align with their service array at this time. The CSC contract will end effective September 30, 2023. They are committed to ensuring that the families currently enrolled in the respite program continue to receive respite services and will work diligently with the other respite providers to ensure a smooth and seamless transition of services.

Recommended Action: Approve Moving JAFCO Respite's FY 23/24 Allocation to Unallocated.

For Council Meeting August 23, 2023

Service Goal	2.1 Reduce the incidence of child abuse, neglect and trauma.
Objective:	021 Provide effective family strengthening services to prevent child maltreatment.
Issue:	Contract Adjustment Related to Numbers Served in Family Central/KID PAT Contract.
Action:	Approve Contract Adjustment Related to Numbers Served in Family Central/KID PAT Contract.
Budget Impact:	None.

Background: The Family Supports 2023 RFP closed on March 7, 2023. The procurement included Family Strengthening in-home and group-based programs intended to strengthen families at high risk for child abuse and neglect through evidence-based and best-practice interventions.

At the May 18th, 2023, Budget Retreat, the Council approved 26 Family Strengthening proposals in the amount of \$15,646,973 with an additional one-time start-up budget of \$217,761 for a total allocation of \$15,846,734 to serve 3,616 families. The array of programming provides county-wide coverage of parent training programs, specialized co-parenting programs for families referred from Family Court, in-home therapeutic programs, and intensive programs for families with children at imminent risk of involvement in child welfare and juvenile justice systems. Additionally, there are programs specifically designed to serve parents and children with various special needs.

Current Status: Family Central's/KID, Inc.'s new in-home and group-based Parents as Teachers (PAT) program was funded to serve families with children ages 0-5. Due to the PAT model training requirements for staff to deploy the model with fidelity and specific first-year programmatic requirements of the model, an adjustment to reduce the contracted number of families to be served from 120 to 85 families is needed. It is expected that the number of families served will increase during years two through four. Staff will monitor enrollment and bring recommendations to the Council, as applicable.

Recommended: Approve Contract Adjustment Related to Numbers Served in Family Central/KID PAT Contract.

For Council Meeting August 23, 2023

System Goal	SYS 1.2 Research and Evaluate Systems of Care.
Objective:	SYS 923 Collaborate with community partnerships to promote child and family research initiatives.
Issue:	Broward Behavioral Health Coalition (BBHC) & Carisk Data Sharing Agreement Renewal.
Action:	Approve Renewal of Data Sharing Agreement with BBHC & Carisk, pending final legal approval.
Budget Impact:	None.

Background: In March 2017, the Council approved the inaugural Data Sharing Agreement between the Broward Behavioral Health Coalition (BBHC), Concordia, and CSC. The purpose of the data sharing is to improve service coordination, program quality and ensure outcome measurement for Healthy Youth Transitions, Positive Youth Development, and other CSC programs. The Data Sharing Agreement, with the standard Business Associate Agreement, was renewed in 2018 and 2019, with Carisk replacing Concordia as the database company signatory in 2019. The 2020 renewal of the Agreement added language to ensure coverage for CSC's Anti-Terrorism and Emergency Assistance Program (AEAP) grant. In 2021, the Council approved renewal for two years through 2023.

Current Status: The BBHC and Carisk Data Sharing Agreement and Business Associate Agreement is being recommended for renewal to end September 2025. CSC and BBHC agreed to remove the references to the AEAP and One Community Partnership 3 grants because they both sunset. BBHC has been an integral partner in the We Are Supported Care Coordination Integrated Data System pilot. We Are Supported is a data system pilot project that supports youth experiencing a Baker Act evaluation and their families with consent-driven notification and care coordination.

Recommended Action: Approve Renewal of Data Sharing Agreement with BBHC & Carisk, pending final legal approval.

AGREEMENT

THIS AGREEMENT is made and entered into as of this 30th day of September 2023,
by and between

THE CHILDREN’S SERVICES COUNCIL OF BROWARD COUNTY

(hereinafter referred to as “CSC”),
a special district created by Chap 2000-461, Laws of Florida, whose principal place of business is
6600 West Commercial Boulevard, Lauderhill, Florida 33319
and

Broward Behavioral Health Coalition

(hereinafter referred to as “BBHC”),
An agency serving youth with mental health and substance use needs,
whose principal place of business is
3521 West Broward Blvd., Suite 206, Lauderhill, FL 33312
and

Carisk Behavioral Health

(hereinafter referred to as “Carisk”),
An agency providing benefits administration and coordination of mental health and substance
abuse services,
whose principal place of business is
10685 North Kendall Drive, Miami, FL 33176.

WHEREAS, the CSC, BBHC, and Carisk wish to improve academic, post-secondary, employment and life outcomes for youth in Broward County, and

WHEREAS, this data is not ascertained from any other source and is not available on a statewide basis and

WHEREAS, this data collection shall provide statistics for grants as well as for other systems and community reports and

WHEREAS, the CSC/BBHC/Carisk are willing to provide third party evaluation of individual data to assist the community in its achievement of such goals and

WHEREAS, Florida Statute Section 163.63 provides that each party shall sign this agreement, before sharing confidential information, which specifies: what information each agency will share with the collaborative client information system, how the information will be shared, how clients will be notified that an agency participates in the collaborative, who in each agency will have access to the information, the purpose to be served by sharing the information, assurances from each agency that it will maintain the confidentiality and exempt status of the information as required by law, including Florida Statutes, Section 125.901(11), and other information decided upon by members of the information cooperative: and

WHEREAS, the achievement of those goals will greatly benefit the community of Broward County, Florida;

NOW, THEREFORE, in consideration of the premises and of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree as follows:

2.01 **Term of Agreement.** Unless terminated earlier pursuant to Section 3.05 of this Agreement, the term of this Agreement shall commence upon execution by all parties and conclude on September 30, 2025. For those parties other than CSC, this agreement will be renewed for successive one-year terms unless 30 days written notice not to renew is received from any party for any reason including the lack of appropriate funding. This agreement may be renewed by CSC for successive one year terms upon 30 days written notice to the other parties.

2.02 **Purpose and Scope of Data Sharing.** The CSC, BBHC, and Carisk agree that the Integrated Data System, will include individual level data to:

- a) Ensure that programs are supporting educational, employment, behavioral health, and independent living gains;
- b) Customize programs and service arrays to meet the needs of youth such as increasing graduation rates and post-secondary enrollment and completion, increasing employment, ensuring stable housing, promoting financial literacy, preventing arrests and promoting positive health outcomes;
- c) Support and validate the success of initiatives spearheaded by the CSC's prevention programs;
- d) Enhance the quality and effectiveness of programs;
- e) Provide data assessing the impact of program interventions.

2.03 **Delivery of Data.** The parties enter into this Agreement for the purpose of community system and program evaluation and to identify any necessary mid-course program corrections that will enhance and increase gains for youth. As such, CSC/BBHC/Carisk will utilize a web based portal to provide individual level data. This shared information will include first and last names, dates of birth and the following:

DEMOGRAPHIC DATA:

- a) First and last name
- b) Date of birth
- c) The youth's demographic characteristics including race, ethnicity, gender, disability, home language, cultural influence, country of origin, eligibility for free and reduced lunch;
- d) Youth's city, zip code
- e) Number of children and number of children in licensed child care, pregnancy status, children adjudicated dependent
- f) Last 4 SSN
- g) Student ID
- h) Current grade

SERVICE DATA

- a) Service provider
- b) Open Date
- c) Close Date
- d) Dosage and Types of Services Received

PERFORMANCE MEASURE / OUTCOMES

- a) Continuous employment for last 6 months
- b) Housing stability

2.04 **Produced Studies.** The CSC/BBHC/Carisk will utilize the youth data to produce studies and a report to be delivered to other community entities for measuring improvements in youth outcomes as a result of programs and services.

2.05 **Frequency of Data Exchange.** The input of youth data will occur on an ongoing fashion using the procedures described in this Agreement.

2.06 **Confidentiality of Shared Records.** Florida Statute Section 163.64 allows agencies participation in the creation or administration of a collaborative client information system to share client information, notwithstanding any law to the contrary, including confidential client information, with other parties of the collaborative system so long as the restrictions governing the confidential information are observed by any other agency granted access to the confidential information. For purposes of this agreement, the terms ‘record or records’ shall be understood to include the HIPAA definition of the “designated record set (DRS)” as defined in the HIPAA Privacy Rule at 45 CFR § 164.501. Pursuant to Florida Statutes, Section 125.901(11)(a), all personal identifying information of any child or child’s parent or guardian which becomes a part of the collaborative client information system shall be exempt from the provisions of Florida Statutes, Section 119.07(1), and s.24(a), Article I, State Constitution. CSC/BBHC/Carisk shall comply with applicable state and federal law and administrative rules regarding the confidentiality of youth records. This language contains two required references: a) to the “minimum necessary” that FERPA and HIPAA both include, and b) that no unauthorized re-disclosure shall occur by any party to this agreement.

Pursuant to Sections 1002.22 and 1002.221, Fla. Stat., and FERPA and its implementing regulations, 34 CFR Part 99, the information provided by CSC/BBHC/Carisk shall be limited to that which is necessary to effectively serve the youth. CSC/BBHC/Carisk hereby certifies, by signing this Agreement that the information provided will not be re-disclosed to any other party except with the written consent of the youth or youth guardian, as defined in FERPA and HIPAA, and as provided by law. Each party agrees to safeguard the records through administrative, physical and technological security standards to ensure adequate controls are in place to protect these records in accordance with FERPA’s privacy requirements and to continually monitor its operations and take all actions necessary to assure that the student information and records are safeguarded in accordance with the terms of this Agreement. A breach of the confidentiality requirements shall constitute grounds for immediate termination of this Agreement with no further responsibilities or duties to perform under this Agreement. The confidentiality requirements of this Agreement shall survive the termination of all performance obligations under this Agreement and shall be fully binding until such time as the youth data are destroyed.

2.07 **Nondisclosure and Ownership.** Parties, respectively, will have sole ownership and access of the client data entered or client data that is entered on their behalf. CSC/BBHC/Carisk shall be prohibited from the sharing or disclosure of individual client data with any other person or entity. Likewise, the individual parties shall not have access to other parties' client data. CSC/BBHC/Carisk shall not use individual data in any analysis or report without first obtaining written permission from individual parties. Enrollment documents (or at some other appropriate stage documents) should contain language to this effect to obtain individual authorization for this use as early as possible to simplify analysis and reporting processes, and to ensure compliance with Privacy requirements of HIPAA, FERPA and Florida statutes. CSC/BBHC/Carisk shall grant each party access at all times to the individual parties' own database in its entirety who may connect to, export, replicate and or duplicate its own client data entered in the web system. CSC/BBHC/Carisk will have access to the data for the purpose of evaluation.

Unless otherwise permitted by applicable law, the CSC/BBHC/Carisk shall not release identifiable youth data to any third party without prior approval of the guardian of an affected minor or the consent of an affected adult. Additionally, the CSC/BBHC/Carisk shall not release to any party any aggregate data compiled for groups containing fewer than ten (10) youth. Each party retains ownership of its own-created data used under this Agreement. The CSC/BBHC/Carisk will only provide de-identified, aggregate data to community partners.

2.08 **Description of Security Measures.** CSC/BBHC/Carisk agrees that it will only permit its personnel having legitimate interests in any personally identifiable youth data to have access to such data. CSC/BBHC/Carisk will implement security precautions and protections to ensure that persons not authorized to review personally identifiable youth data do not gain access to such information. All studies by the CSC/BBHC/Carisk shall be performed in a manner that does not permit the personal identification of youth and their guardians by persons other than representatives of CSC/BBHC/Carisk. CSC/BBHC/Carisk shall implement security procedures and protections to assure that the identities of individuals associated with specific records in the data are not revealed without authority or prior consent. When conducting studies involving small areas or numbers, the CSC/BBHC/Carisk will limit the release of analyses to those involving aggregate data of ten (10) students or more.

2.09 **Access Limitations to Data.** CSC/BBHC/Carisk will restrict access to personally identifiable youth data to only those CSC/BBHC/Carisk project staff members or such third party contractors CSC/BBHC/Carisk that may use to conduct the studies required under this Agreement. Other individuals and agencies will have access to maps and analyses that contain aggregated data, but will not have access to personally identifiable student records unless authorized by law or with the express written consent of the subject of the records or reports.

2.10 **Studies Conducted for System of Care.** Under the terms of this Agreement, the CSC/BBHC/Carisk will be conducting studies for, or on behalf of community partners, to: (a) improve service provision; (b) improve the system of care; or (c) improve youth outcomes. The purposes and scope of the study/studies are as described in Section 2.02 of this Agreement. The CSC/BBHC/Carisk agrees that the study shall be conducted in a manner that does not permit personal identification of parents and students by individuals other than the representatives of the CSC/BBHC/Carisk that have legitimate interests in the information. The study shall commence upon execution of this Agreement by all parties and conclude on September 30, 2023 subject to annual renewals. The CSC/BBHC/Carisk acknowledges and agrees that it may use

personally identifiable information from data system only to meet the purpose or purposes of the study as stated in this Agreement.

2.11 **Return/Destruction of Information.** The CSC/BBHC/Carisk agrees that all personally identifiable youth data received under this Agreement shall be destroyed by the CSC/BBHC/Carisk or returned to the originating party when it is no longer needed for the purposes of the data sharing.

2.12 **Training Requirements.** Each party agrees to provide training to its officers, employees, agents, representatives, contractors or subcontractors (collectively referred to in this section as “Personnel”) assigned to perform duties required under this Agreement to ensure they perform such duties in compliance with the applicable laws and the requirements of this Agreement. Each party agrees to require said Personnel to complete the FERPA and HIPAA (as applicable) training. FERPA videos are available at the website of the United States Department of Education – Privacy Technical Assistance Center.

2.13 **Liability - Youth Records:** Each such party, except CSC which has sovereign immunity as a government entity, agrees, for itself, its officers, employees, agents, representatives, contractors or subcontractors, to fully indemnify and hold harmless the other parties and their officers and employees for any violation of the provisions of this Agreement concerning personally identifiable youth data, including, without limitation, defending its officers and employees against any complaint, administrative or judicial proceeding, payment of any penalty imposed upon a party, or payment of any and all costs, damages, judgments or losses incurred by or imposed upon a party arising out of a breach of this covenant by the party, or an officer, employee, agent, representative, contractor, or sub-contractor of the party to the extent that the party or an officer, employee, agent, representative, contractor, or sub-contractor of the party shall either intentionally or negligently violate such provisions. This section shall survive the termination of all performance or obligations under this Agreement and shall be fully binding until such time as any proceeding brought on account of this Agreement is barred by any applicable statute of limitations.

2.14 **Contact Persons.** When any of the parties desire to give notice to the other, such notice must be in writing, sent by U.S. Mail, postage prepaid, addressed to the party for whom it is intended at the place last specified; the place for giving notice shall remain such until it is changed by written notice in compliance with the provisions of this paragraph. For the present, the parties designate the following as the respective places for giving notice:

FOR CSC: Sue Gallagher, Chief Innovation Officer
Children’s Services Council of Broward County
6600 W. Commercial Boulevard Lauderhill, Florida 33319
sgallagher@cscbroward.org Telephone: 954 377-1671

FOR BBHC: Silvia Quintana, CEO,
Broward Behavioral Health Coalition
3521 West Broward Blvd., Suite 206, Lauderhill, FL 33312
squintana@bbhcflorida.org. Telephone: (954) 622-8121

FOR Carisk: Keven Mahoney, President/COO
 Carisk Behavioral Health
 10685 North Kendall Drive, Miami, FL 33176.
magin.perez@Cariskbh.com Telephone: (305) 514-5203

2.15 **Notice.** When any of the parties desire to give notice to the other, such notice must be in writing, sent by U.S. Mail postage prepaid, addressed to the party for whom it is intended at the place last specified; the place for giving notice shall remain such until it is changed by written notice in compliance with the provisions of this paragraph. For the present, the parties designate the following as the respective places for giving notice:

FOR CSC: Cindy Arenberg-Seltzer, President/CEO
 Children's Services Council of Broward County
 6600 W. Commercial Boulevard Lauderhill, Florida 33319
sgallagher@cscbroward.org Telephone: 954 377-1671

FOR BBHC: Silvia Quintana, CEO
 Broward Behavioral Health Coalition
 3521 West Broward Blvd., Suite 206, Lauderhill, FL 33312
squintana@bbhcflorida.org. Telephone: (954) 622-8121

FOR Carisk: Joseph Berardo, Jr., CEO
 Carisk Behavioral Health
 10685 North Kendall Drive, Miami, FL 33176.
magin.perez@Cariskbh.com Telephone: (305) 514-5203

2.16 **Indemnification**

Each party, except CSC which has sovereign immunity as a government entity, will fully indemnify and hold harmless other parties and their officer, employees, agents, representatives, contactors or subcontractors, for any violation of the Confidentiality of Shared Records provision by the indemnifying party, including, without limitation, defending each party and its officers and employees against any complaint, administrative or judicial proceeding, payment of any penalty, costs, attorney's fees, damages, judgments or losses incurred by or imposed upon each party arising out of a breach of this Agreement.

ARTICLE 3 – GENERAL CONDITIONS

3.01 **No Waiver of Sovereign Immunity.** Nothing herein is intended to serve as a waiver of sovereign immunity by any agency or political subdivision to which sovereign immunity may be applicable or of any rights or limits to liability existing under Section 768.28, Florida Statutes. This section shall survive the termination of all performance or obligations under this Agreement and shall be fully binding until such time as any proceeding brought on account of this Agreement is barred by any applicable statute of limitations.

3.02 **No Third Party Beneficiaries.** The parties expressly acknowledge that it is not their intent to create or confer any rights or obligations in or upon any third person or entity under this

Agreement. None of the parties intend to directly or substantially benefit a third party by this Agreement. The parties agree that there are no third party beneficiaries to this Agreement and that no third party shall be entitled to assert a claim against any of the parties based upon this Agreement. Nothing herein shall be construed as consent by an agency or political subdivision of the State of Florida to be sued by third parties in any matter arising out of any contract.

3.03 **Independent Contractor.** The parties to this Agreement shall at all times be acting in the capacity of independent contractors and not as an officer, employee or agent of one another. Neither party or its respective agents, employees, subcontractors or assignees shall represent to others that it has the authority to bind the other party unless specifically authorized in writing to do so.

3.04 **Equal Opportunity Provision.** The parties agree that no person shall be subjected to discrimination because of age, race, color, disability, gender identity, gender expression marital status, national origin, religion, sex or sexual orientation, as provided by applicable federal, state, and local law, in the performance of the parties' respective duties, responsibilities and obligations under this Agreement.

3.05 **Termination.** This Agreement may be canceled with or without cause by CSC/BBHC/Carisk during the term hereof upon thirty (30) days written notice to the other party of its desire to terminate this Agreement. A party to this agreement, which is not CSC/BBHC/Carisk, may terminate its rights and obligations under this agreement upon 30 days written notice to CSC/BBHC/Carisk, and this termination does not affect the rights and obligation of the other parties to this agreement.

3.06 **Default.** The parties agree that, in the event that any party is in default of its obligations under this Agreement, the non-defaulting parties shall provide to the defaulting party (30) days written notice to cure the default. However, in the event said default cannot be cured within said thirty (30) day period and the defaulting party is diligently attempting in good faith to cure same, the time period shall be reasonably extended to allow the defaulting party additional cure time. Upon the occurrence of a default that is not cured during the applicable cure period, this Agreement may be terminated by the non-defaulting party upon thirty (30) days written notice. The termination does not affect the rights and obligation of the other parties to this agreement. This remedy is not intended to be exclusive of any other remedy, and each and every such remedy shall be cumulative and shall be in addition to every other remedy now or hereafter existing at law or in equity or by statute or otherwise. No single or partial exercise by any party of any right, power, or remedy hereunder shall preclude any other or future exercise thereof. Nothing in this section shall be construed to preclude termination for convenience pursuant to Section 3.05.

3.07 **Public Records.** Pursuant to Section 119.0701, Florida Statutes, any party contracting with CSC/BBHC/Carisk is required to (a) keep and maintain available for public inspection any records that pertain to services rendered under this Agreement; (b) provide the public with access to public records or allow the records to be inspected or copied within a reasonable time on the same terms and conditions that CSC/BBHC/Carisk would provide such records and at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law; (c) ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of this Agreement; and (d) meet all requirements for retaining public records and transfer, at no cost, to CSC/BBHC/Carisk all public records in that party's possession upon termination of its

contract with CSC or BBHC and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All of such party's records pertaining to this Agreement stored electronically must be provided to CSC/BBHC/Carisk in a format that is compatible with CSC/BBHC/Carisk's information technology systems, or otherwise provided with the necessary software or ability to access such records or data. Each party shall maintain its own respective records and documents associated with this Agreement in accordance with the records retention requirements applicable to public records. Each party shall be responsible for compliance with any public documents request served upon it pursuant to Section 119.07, Florida Statutes, and any resultant award of attorney's fees for non-compliance with that law. Each party acknowledges that this Agreement and all attachments thereto are public records and do not constitute trade secrets.

IF BBHC/Carisk HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THEIR DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CSC CUSTODIAN OF PUBLIC RECORDS AT (954) 377-1000; records@cscbroward.org; 6600 WEST COMMERCIAL BLVD., LAUDERHILL, FL 33319.

3.08 **Compliance with Laws**. Each party shall comply with all applicable federal and state laws, codes, rules and regulations in performing its duties, responsibilities and obligations pursuant to this Agreement.

3.09 **Place of Performance**. All obligations of party under the terms of this Agreement are reasonably susceptible of being performed in Broward County, Florida and shall be payable and performable in Broward County, Florida.

3.10 **Governing Law and Venue**. This Agreement shall be interpreted and construed in accordance with and governed by the laws of the State of Florida. Any controversies or legal problems arising out of this Agreement and any action involving the enforcement or interpretation of any rights hereunder shall be submitted to the jurisdiction of the courts located in Broward County, Florida.

3.11 **Entirety of Agreement**. This document incorporates and includes all prior negotiations, correspondence, conversations, agreements and understandings applicable to the matters contained herein and the parties agree that there are no commitments, agreements or understandings concerning the subject matter of this Agreement that are not contained in this document. Accordingly, the parties agree that no deviation from the terms hereof shall be predicated upon any prior representations or agreements, whether oral or written.

3.12 **Binding Effect**. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

3.13 **Assignment**. Neither this Agreement nor any interest herein may be assigned, transferred or encumbered by any party without the prior written consent of the other party. There shall be no partial assignments of this Agreement including, without limitation.

3.14 **Incorporation by Reference**. Any exhibits attached hereto and referenced herein shall

be deemed to be incorporated into this Agreement by reference.

3.15 **Captions**. The captions, section designations, section numbers, article numbers, titles and headings appearing in this Agreement are inserted only as a matter of convenience, have no substantive meaning, and in no way define, limit, construe or describe the scope or intent of such articles or sections of this Agreement, nor in any way effect this Agreement and shall not be construed to create a conflict with the provisions of this Agreement.

3.16 **Severability** In the event that any one or more of the sections, paragraphs, sentences, clauses or provisions contained in this Agreement is held by a court of competent jurisdiction to be invalid, illegal, unlawful, unenforceable or void in any respect, such shall not affect the remaining portions of this Agreement and the same shall remain in full force and effect as if such invalid, illegal, unlawful, unenforceable or void sections, paragraphs, sentences, clauses or provisions had never been included herein.

3.17 **Preparation of Agreement**. The parties acknowledge that they have sought and obtained whatever competent advice and counsel as was necessary for them to form a full and complete understanding of all rights and obligations herein and that the preparation of this Agreement has been their joint effort. The language agreed to herein expresses their mutual intent and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the parties than the other.

3.18 **Amendments**. No modification, amendment, or alteration in the terms or conditions contained herein shall be effective unless contained in a written document prepared with the same or similar formality as this Agreement and executed by each party hereto.

3.19 **Waiver**. The parties agree that each requirement, duty and obligation set forth herein is substantial and important to the formation of this Agreement and, therefore, is a material term hereof. Any party's failure to enforce any provision of this Agreement shall not be deemed a waiver of such provision or modification of this Agreement unless the waiver is in writing and signed by the party waiving such provision. A written waiver shall only be effective as to the specific instance for which it is obtained and shall not be deemed a continuing or future waiver.

3.20 **Force Majeure** Neither party should be obligated to perform any duty, requirement or obligation under this Agreement if such performance is prevented by fire, hurricane, earthquake, explosion, wars, sabotage, accident, flood, acts of God, strikes, or other labor disputes, riot or civil commotions, or by reason of any other matter or condition beyond the control of either party, and which cannot be overcome by reasonable diligence and without unusual expense ("Force Majeure"). In no event shall a lack of funds on the part of either party be deemed Force Majeure.

3.21 **Survival** All representations and warranties, indemnification obligations, obligations to reimburse CSC/BBHC/Carisk, obligations to maintain and allow inspection and audit of records and property, obligations to maintain the confidentiality of records, reporting requirements, and obligations to return public funds provided herein shall survive the termination of this Agreement.

3.22 **Authority** Each person signing this Agreement on behalf of either party individually warrants that he or she has full legal power to execute this Agreement on behalf of the party for

whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Agreement.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement on the date first above written.

FOR CSC

(Corporate Seal)

CHILDREN SERVICES COUNCIL OF
BROWARD COUNTY

ATTEST

By _____
Cindy Arenberg- Seltzer, President/CEO

FOR BBHC

(Corporate Seal)

BROWARD BEHAVIORAL HEALTH
COALITION

ATTEST

By _____
Silvia Quintana, Chief Executive Officer

FOR Carisk

(Corporate Seal)

CARISK BEHAVIORAL HEALTH

ATTEST

By _____
Kevin Mahoney, President/COO

BUSINESS ASSOCIATE AGREEMENT (“BAA”)

To the extent that Broward Behavioral Health Coalition, Inc. (“Covered Entity”) discloses Protected Health Information to **THE CHILDREN’S SERVICES COUNCIL OF BROWARD COUNTY** (“Business Associate”) (Covered Entity and Business Associate may each be referred to as a “party” and together as “parties”) in connection with services or products provided to Covered Entity by Business Associate, or as otherwise required by the Health Insurance Portability and Accountability Act of 1996, as amended, (“HIPAA”). Covered Entity and Business Associate agree to the following terms and conditions, which are intended to comply with HIPAA, the Health Information Technology for Economic and Clinical Health Act of 2009 (the “HITECH Act”), and the Florida Information Protection Act (§501.171, Florida Statutes).

1. Definitions

(a) Business Associate. “Business Associate” shall have the same meaning as the term “business associate” as defined in 45 CFR 160.103, and in reference to this BAA shall mean the individual or entity identified above as the Business Associate.

(b) Covered Entity. “Covered Entity” shall generally have the same meaning as the term “covered entity” as defined in 45 CFR Part 160.103, and in reference to the party to this BAA, shall mean Broward Behavioral Health Coalition, Inc.

(c) HIPAA Rules. “HIPAA Rules” shall mean the Privacy, Security, Breach Notification, and Enforcement Rules found at 45 CFR Part 160 and Part 164.

(d) The following terms used in this BAA shall have the same meaning as those terms defined in the HIPAA Rules: Breach, Data Aggregation, Designated Record Set, Disclosure, Health Care Operations, Individual, Minimum Necessary, Notice of Privacy Practices, Protected Health Information, Required by Law, Secretary, Security Incident, Subcontractor, Unsecured Protected Health Information, and Use. All other capitalized terms used but not otherwise defined in this BAA shall have the same meaning as those terms in the Privacy Rule and Security Rule, including 45 CFR Part 160.103 and 164.501.

(e) The following terms used in this BAA shall have the same meaning as those terms defined in the Florida Information Protection Act, §501.171, Florida Statutes: “customer records,” “personal information,” and “third-party agent.” All terms that may be defined in multiple laws, i.e., HIPAA and the Florida Information Protection Act, shall be given such meaning as to provide the more strict interpretation or form of compliance with applicable state or federal laws.

(f) A citation in this BAA to the Code of Federal Regulations, federal law, or Florida law shall mean the cited section as that section may be amended from time to time.

2. **Obligations and Activities of Business Associate**

(a) Business Associate agrees to not Use or disclose Protected Health Information other than as permitted or required by this BAA or as Required by Law.

(b) Business Associate agrees to use appropriate safeguards and comply with Subpart C of 45 CFR Part 164 with respect to electronic protected health information, to prevent Use or Disclosure of the Protected Health Information other than as provided for by this BAA.

(c) Business Associate agrees to report to Covered Entity's Privacy Official, within three (3) business days, any Use or Disclosure of the Protected Health Information not provided for by this BAA, of which it becomes aware, including breaches of Unsecured Protected Health Information as required by 45 CFR §164.410. Such report shall include, without limitation, the identification of each Individual whose Unsecured Protected Health Information has been, or is reasonably believed by the Business Associate to have been, accessed, acquired, or disclosed during such Breach. This includes, but is not limited to, a Breach of the security of any data covered by § 501.171, Florida Statutes.

(d) In accordance with 45 CFR §§164.502(e)(1)(ii) and 164.308(b)(2), if applicable, Business Associate agrees to ensure that any agents or Subcontractors that create, receive, maintain, or transmit Protected Health Information on behalf of Business Associate agree in writing to the same restrictions, conditions and requirements that apply to Business Associate with respect to such information. Upon Covered Entity's request, Business Associate shall make such written agreements between Business Associate and its agents or Subcontractors available to Covered Entity for its review.

(e) To the extent Business Associate has Protected Health Information in a Designated Record Set that is not maintained by Covered Entity, Business Associate agrees to provide access, at the request of Covered Entity (which may also be on behalf of an Individual), to Protected Health Information in a Designated Record Set, to Covered Entity in order to meet the requirements under 45 CFR Part 164.524, including provision of records in electronic form (including those requests made by Covered Entity on behalf of an Individual), to the extent required by HITECH.

(f) Business Associate agrees to make any amendment(s) to Protected Health Information in its possession contained in a Designated Record Set that Covered Entity directs or agrees to pursuant to 45 CFR §164.526, at the request of Covered Entity, or take other measures as necessary to satisfy Covered Entity's obligations under 45 CFR §164.526.

(g) To the extent that Business Associate is to carry out one or more of Covered Entity's obligation(s) under Subpart E of 45 CFR Part 164, Business Associate shall comply with the requirements of Subpart E that apply to Covered Entity in the performance of such obligation(s).

(h) Business Associate agrees to make its internal practices, books, and records relating to the Use and Disclosure of Protected Health Information received from, or created or received by Business Associate on behalf of Covered Entity, available to the Secretary, in a time and

manner designated by the Secretary, for purposes of the Secretary determining Covered Entity's compliance with the HIPAA Rules.

(i) Business Associate agrees to document and maintain a record of all Disclosures of Protected Health Information in its possession and information related to such Disclosures as would be required for Covered Entity to respond to a request by an Individual for an accounting of Disclosures of Protected Health Information in accordance with 45 CFR § 164.528, HITECH, and Florida law.

(j) Business Associate agrees to provide to Covered Entity information collected in accordance with Section 2(i) of this BAA, to permit Covered Entity to respond to a request by an Individual for an accounting of Disclosures of Protected Health Information in accordance with 45 CFR § 164.528, HITECH, and Florida law. Such accounting must be provided without cost to the Individual or Covered Entity if it is the first accounting requested by an Individual within any twelve (12) month period; however, a reasonable, cost-based fee may be charged for subsequent accountings if Business Associate informs the Individual in advance of the fee and is afforded an opportunity to withdraw or modify the request. Such accounting is limited to disclosures that were made in the six (6) years prior to the request (not including disclosures prior to the compliance date of the Privacy Rule) and shall be provided for as long as Business Associate maintains the PHI.

(k) Business Associate agrees to, subject to subsection 4(c) below, return to the Covered Entity or destroy, within fifteen (15) days of the termination of this BAA, the Protected Health Information in its possession and retain no copies.

(l) Business Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to either party, of a use or Disclosure of Protected Health Information in violation of this BAA.

(m) Business Associate agrees to indemnify, insure, defend and hold harmless Covered Entity and Covered Entity's employees, directors, officers, subcontractors, agents, or members of its workforce, each of the foregoing hereinafter referred to as an "indemnified party," against all actual and direct losses suffered by the indemnified party and all liability to third parties arising from or in connection with any Breach of this BAA or of any warranty hereunder or from any negligence, wrongful acts, or omissions, including the failure to perform its obligations under HIPAA, as well as the additional obligations under HITECH, by Business Associate or its employees, directors, officers, subcontractors, agents, or members of its workforce. This includes, but is not limited to, expenses associated with notification to Individuals and/or the media in the event of a Breach of Protected Health Information held by Business Associate. Accordingly, on demand, Business Associate shall reimburse any indemnified party for any and all actual and direct losses, liabilities, lost profits, fines, penalties, costs or expenses (including reasonable attorneys' fees) which may for any reason be imposed upon any indemnified party by reason of any suit, claim, action, proceeding or demand by any third party which results from the indemnifying party's Breach hereunder. The provisions of this paragraph shall survive the expiration or termination of this BAA for any reason.

(n) In addition to its overall obligations with respect to Protected Health Information, to the extent required by the Security Rule, Business Associate will:

(1) implement administrative, physical, and technical safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of the electronic Protected Health Information (EPHI) that it creates, receives, maintains, or transmits on behalf of Covered Entity as required by HIPAA; and

(2) ensure that any agent or Subcontractor to whom it provides such EPHI agrees to implement reasonable and appropriate safeguards to protect the EPHI; and

(3) ensure that all PHI or EPHI be secured when accessed by Business Associate's employees, agents, or subcontractors, limited to the legitimate business needs while working with the PHI or EPHI; and

(4) ensure that any key personnel (senior executive level) changes by Business Associate that would eliminate the legitimate business needs for employees, agents or contractors access to PHI – either by revision of duties or termination – shall be immediately reported to Covered Entity, no later than the fifth (5th) business day after the personnel change becomes effective; and

(5) report to Covered Entity any Security Incident, as defined in 45 CFR §164.304, of which it becomes aware in accordance with the time frame provided in section 2(c) of this BAA pursuant to risk assessment procedures established under 45 CFR §164.308(a)(6); and

(6) periodically conduct an accurate and thorough assessment of the potential risks and vulnerabilities to the confidentiality, integrity, and availability of electronic protected health information held by Business Associate and implement security measures sufficient to reduce risks and vulnerabilities in accordance with 45 CFR §164.306(a).

(o) Except as otherwise allowed in this BAA, HIPAA, and HITECH, Business Associate shall not directly or indirectly receive remuneration in exchange for any Protected Health Information of an Individual unless the Individual has provided a valid, HIPAA-compliant authorization.

(p) Business Associate shall use and disclose only the Minimum Necessary Protected Health Information to accomplish the intended purpose of such Use, Disclosure or request. Prior to any Use or Disclosure, Business Associate shall determine whether a Limited Data Set would be sufficient for these purposes.

(q) Covered Entity, in its sole and absolute discretion, may elect to delegate to Business Associate the requirement under HIPAA and HITECH to notify affected Individuals of a Breach of Unsecured Protected Health Information if such Breach results from, or is related to, an act or omission of Business Associate or the agents or representatives of Business Associate. If Covered Entity elects to make such delegation, Business Associate shall perform such notifications and any other reasonable remediation services (1) at Business Associate's sole cost and expense, and (2) in compliance with all applicable laws including HIPAA,

HITECH, and the Florida Information Protection Act (§501.171, Florida Statutes), as these laws may be amended from time to time. Business Associate shall also provide Covered Entity with the opportunity, in advance, to review and approve of the form and content of any Breach notification that Business Associate provides to Individuals.

(r) Business Associate agrees to comply with the following:

(1) Sections 164.308 (administrative safeguards), 164.310 (physical safeguards), 164.312 (technical safeguards) and 164.316 (policies and procedures and documentation requirements) of the Security Rule shall apply to Business Associate in the same manner that such sections apply to Covered Entity. The additional requirements of HITECH that relate to security and that are made applicable with respect to covered entities shall also be applicable to Business Associate and shall be and by this reference hereby are incorporated into this BAA.

(2) Unless Covered Entity agrees, in writing, that this requirement is infeasible with respect to particular data, Business Associate shall secure all Protected Health Information by a technology standard that renders Protected Health Information unusable, unreadable, or indecipherable to unauthorized individuals and is developed or endorsed by a standards developing organization that is accredited by the American National Standards Institute and is consistent with guidance issued by the Secretary specifying the technologies and methodologies that render Protected Health Information unusable, unreadable, or indecipherable to unauthorized individuals, including the use of standards developed under §3002(b)(2)(B)(vi) of the Public Health Service Act, as added by HITECH.

(3) Business Associate may Use and Disclose Protected Health Information that Business Associate obtains or creates only if such Use or Disclosure, respectively, is in compliance with each applicable requirement of §164.504(e) of the Privacy Rule, relating to business associate contracts. The additional requirements of Subtitle D of HITECH that relate to privacy and that are made applicable with respect to Covered Entity shall also be applicable to Business Associate and shall be and by this reference hereby are incorporated into this BAA.

(4) In accordance with §164.504(e)(1)(ii) of the Privacy Rule, each party agrees that, if it knows of a pattern of activity or practice of the other party that constitutes a material Breach or violation of the other party's obligation under the BAA, the non-breaching party will take reasonable steps to cure the Breach or end the violation, as applicable, and, if such steps are unsuccessful, terminate the contract or arrangement, if feasible, or if termination is not feasible, report the problem to the Secretary.

(s) Business Associate shall abide by the limitations of Covered Entity's Notice of Privacy Practices, which it has knowledge (a copy shall be provided to the Business Associate). Any use or disclosure permitted by this BAA may be amended by changes to Covered Entity's Notice; provided, however, that the amended Notice (which must also be provided) shall not affect permitted uses and disclosures on which Business Associate relied prior to receiving notice of such amended Notice.

(t) Business Associate agrees that it has reviewed and understands the HIPAA Rules as they apply to Business Associate, and that it will comply with the applicable requirements of the HIPAA Rules, as well as any applicable amendments.

3. Permitted Uses and Disclosures of Protected Health Information by Business Associate

(a) General Use and Disclosure Provisions. Except as otherwise limited in this BAA, Business Associate may Use or Disclose Protected Health Information obtained from or on behalf of Covered Entity to perform functions, activities, or services for, or on behalf of, Covered Entity as specified in this BAA, provided that such Use or Disclosure complies with HIPAA. Business Associate acknowledges and agrees that it acquires no title or rights to the Protected Health Information, including any de-identified information, as a result of this BAA.

(b) Specific Use and Disclosure Provisions.

(1) Business Associate may only Use or Disclose Protected Health Information as necessary to perform functions, activities, or services for, or on behalf of, Covered Entity to fulfill its obligations under any consulting agreement, service agreement or any other agreement with Covered Entity (collectively “Underlying Agreement”), provided that such Use or Disclosure would not violate the Privacy Rule or Security Rule if done by the Covered Entity.

(2) Business Associate agrees to make Uses and Disclosures and requests for Protected Health Information consistent with Covered Entity’s Minimum Necessary policies and procedures.

(3) Business Associate may Use and disclose Protected Health Information for the proper and necessary management and administration of Business Associate or to carry out the legal responsibilities of Business Associate, provided that, as to any such Disclosure, the following requirements are met:

(i) the Disclosure is required by law; or

(ii) Business Associate obtains reasonable assurances from the person to whom the information is disclosed that it will remain confidential and used or further disclosed only as required by law or for the purpose for which it was disclosed to the person, and the person notifies Business Associate of any instances of which it is aware in which the confidentiality of the information has been breached.

(4) Except as otherwise limited in this BAA, Business Associate may Use Protected Health Information to provide Data Aggregation services to Covered Entity, relating to the Health Care Operations of Covered Entity.

(5) If the Underlying Agreement permits or requires Business Associate to Use de-identified Protected Health Information, the Protected Health Information must be de-identified in accordance with 45 CFR §164.514 (a)-(c).

(c) Withdrawal of Authorization. If the use or disclosure of PHI in this Agreement is based upon an Individual's specific authorization for the use or disclosure of his or her PHI for a particular period of time, and the Individual (i) revokes such authorization, (ii) the effective term of the Individual's authorization has expired, or (iii) such authorization is found to be defective in any manner that renders it invalid, Business Associate shall, if it has notice of such revocation, expiration, or invalidity, cease the use and disclosure of the Individual's PHI except to the extent it has relied on such use or disclosure, or if an exception under the Privacy Rule expressly applies.

4. Term, Survival and Termination

(a) Term. The term of this BAA shall be effective upon the date of execution by Covered Entity and Business Associate and shall terminate when Business Associate no longer possesses Protected Health Information from Covered Entity or on the date Covered Entity terminates for cause set forth herein, whichever is sooner.

(b) Termination for Cause. Upon Covered Entity's knowledge of a material Breach by Business Associate, Covered Entity shall provide written notice to Business Associate and may terminate this BAA and any Underlying Agreement with Business Associate if Business Associate does not cure the Breach or end the violation within thirty (30) days of Business Associate's reasonably acquiring knowledge of the Breach or attempted Breach.

(c) Effect of Termination.

(1) Except as provided below in §§4(c)(2) and 4(c)(3)(v) of this BAA, upon termination of this Agreement, for any reason, Business Associate shall return to Covered Entity or destroy all Protected Health Information received from Covered Entity, or created or received by Business Associate on behalf of Covered Entity, that the Business Associate still maintains in any form. This provision shall apply to Protected Health Information that is in the possession of Subcontractors or agents of Business Associate. Business Associate shall retain no copies of the Protected Health Information.

(2) In the event that Business Associate determines that returning or destroying the Protected Health Information is infeasible, Business Associate shall provide to Covered Entity written notification of the conditions that make return or destruction infeasible, and, if Covered Entity determines that return or destruction is infeasible, Business Associate shall extend the protections of this BAA to such Protected Health Information and limit further Uses and Disclosures of such Protected Health Information to those purposes that make the return or destruction infeasible, for so long as Business Associate maintains such Protected Health Information.

(3) If the Underlying Agreement authorizes Business Associate to Use or disclose Protected Health Information for its own management and administration or to carry out its legal responsibilities and Business Associate needs to retain Protected Health Information for such purposes after termination of the Underlying Agreement, Business Associate shall:

(i) retain only that Protected Health Information which is necessary for Business Associate to continue its proper management and administration or to carry out its legal responsibilities;

(ii) return to Covered Entity or, if agreed to by Covered Entity, destroy the remaining protected health information that the business associate still maintains in any form;

(iii) continue to use appropriate safeguards and comply with Subpart C of 45 CFR Part 164 with respect to electronic protected health information to prevent Use or Disclosure of the Protected Health Information, other than as provided for in this section, for as long as Business Associate retains the Protected Health Information;

(iv) not Use or disclose the protected health information retained by Business Associate other than for the purposes for which such Protected Health Information was retained and subject to the same conditions set out at section 3 of this BAA, which applied prior to termination; and

(v) return to Covered Entity or, if agreed to by Covered Entity, destroy the Protected Health Information retained by Business Associate when it is no longer needed by Business Associate for its proper management and administration or to carry out its legal responsibilities.

(d) Survival. Business Associate's obligations under this BAA shall survive the termination of this BAA and shall end when all of the Protected Health Information provided by Covered Entity to Business Associate, or created or received by Business Associate on behalf of Covered Entity, is destroyed or returned to Covered Entity.

5. Interpretation and Amendment of this BAA: To the degree the terms of this BAA conflict with or appear inconsistent with the terms of any underlying contract, the terms of this BAA shall control. A reference in this BAA to a section of the Privacy Rule means the section as in effect or as amended. Any ambiguity or inconsistency in this BAA shall be resolved in favor of a meaning that permits Covered Entity to comply with the Privacy Rule, the Security Rule, HITECH, and where applicable the Florida Information Protection Act. The parties hereto agree to negotiate in good faith to amend this BAA from time to time as is necessary for Covered Entity to comply with the requirements of the Privacy Rule, HIPAA, Florida law, and any other applicable law, and for Business Associate to provide services to Covered Entity. However, no change, amendment, or modification of this BAA shall be valid unless it is set forth in writing and agreed to by both parties.

6. No Third Party Rights/Independent Contractors: The parties to this BAA do not intend to create any rights in any third parties. The parties agree that they are independent contractors and not agents of each other.

7. Notices: Any notice required or permitted by this BAA to be given or delivered shall be in writing and shall be deemed given or delivered if delivered in person, or sent by courier or

expedited delivery service, or sent by registered or certified mail, postage prepaid, return receipt requested, or sent by facsimile (if confirmed), to the address set forth below. Each party may change its address for purposes of this BAA by written notice to the other party.

Notice to
Silvia Quintana, CEO
Broward Behavioral Health Coalition, Inc.
3521 West Broward Blvd., Suite 206
Lauderhill, FL 33312

With a copy to:
Julie F. Klahr, General Counsel
Goren, Cherof, Doody & Ezrol, P.A.
3099 East Commercial Boulevard, Suite 200
Fort Lauderdale, FL 33308

Notice to Business Associate:
Cindy Arenberg-Seltzer, CEO
The Children's Services Council of Broward County
6600 West Commercial Blvd.
Lauderhill, FL 33319

8. Florida Information Protection Act: Business Associate agrees and understands that the services and/or goods provided under the BA consist, at least in part, of "customer records" that contain "personal information," as defined in the Florida Information Protection Act, §501.171, Florida Statutes (the "Act"). Accordingly, as required by the Act, Business Associate agrees to implement safeguards to protect customer records containing personal information, in whatever form retained and stored, from a breach of security. If customer records in Business Associate's possession are breached in the manner set forth in the Act, Business Associate shall immediately notify Covered Entity as indicated herein, and Business Associate shall work with Broward Health as required by the Act to assist in any of the following actions:

(a) Investigate the alleged breach and determine if an actual breach has occurred, which may include the use of law enforcement officials as needed and as determined by Company

(b) Provide notice to any and all consumers whose personal information has been breached;

(c) Provide any and all other notices to governmental agencies that may be applicable under the Act, if a breach has reached a particular threshold, as defined in the Act, which may include but is not limited to: credit reporting agencies and the Florida Department of Legal Affairs;

(d) Ensure that Business Associate's third-party agents are made aware of the Act and any requirements to comply with the Act, and require that those third-party agents that store customer records of Covered Entity who experience a breach notify Covered Entity immediately, and work with Business Associate and Covered Entity as outlined in this section of the Addendum.

The procedures specified herein shall not supersede any requirements specified by the Act. The provisions of the Act, as may be amended from time to time, shall prevail in the event of any conflict.

9. Miscellaneous

(a) **Rights of Proprietary Information.** Covered Entity retains any and all rights to the proprietary information, confidential information, and PHI/EPHI it releases to Business Associate.

(b) **Assignment of Rights and Delegation of Duties.** This BAA is binding upon and inures to the benefit of the Parties hereto and their respective successors and permitted assigns. However, neither party may assign any of its rights or delegate any of its obligations under this BAA without the prior written consent of the other party, which consent shall not be unreasonably withheld or delayed. Notwithstanding any provisions to the contrary, however, Covered Entity retains the right to assign or delegate any of its rights or obligations hereunder to any of its wholly owned subsidiaries, affiliates, or successor companies. Assignments made in violation of this provision are null and void.

(c) **No Waiver.** Failure or delay on the part of either party to exercise any right, power, privilege, or remedy hereunder shall not constitute a waiver thereof. No provision of this BAA may be waived by either party except by a writing signed by an authorized representative of the party making the waiver.

(d) **Severability.** The provisions of this BAA shall be severable, and if any provision of this BAA shall be held or declared to be illegal, invalid, or unenforceable, the remainder of this BAA shall continue in full force and effect as though such illegal, invalid, or unenforceable provision had not been contained herein.

(e) **Entire Agreement.** This BAA, together with all exhibits, riders, and amendments, if applicable, which are fully completed and signed by authorized persons on behalf of both parties from time to time while this BAA is in effect, constitutes the entire BAA between the parties hereto with respect to the subject matter hereof and supersedes all previous written or oral understandings, agreements, negotiations, commitments, and any other writing and communication by or between the parties with respect to the subject matter hereof. In the event of any inconsistencies between any provisions of this BAA in any provisions of the exhibits, riders, or amendments, the provisions of this BAA shall control.

IN WITNESS WHEREOF, the parties have executed this BAA, effective as of the signature date below.

COVERED ENTITY:
Broward Behavioral Health Coalition, Inc.

BUSINESS ASSOCIATE:
The Children’s Services Council of Broward County

By: _____

By: _____

Silvia Quintana, CEO

Cindy Arenberg Seltzer, President & CEO

Date: _____

Date: _____

TAB O

For Council Meeting August 23, 2023

Service Goal.	SYS 1.2 Research and Evaluate Systems of Care.
Objective:	SYS 924 Provide leadership and resources to implement a collaborative, community-wide integrated data system to improve reporting.
Issue:	Two year Renewal of School Board of Broward County (SBBC) & CSC Data Sharing Agreement.
Action:	Ratify the Renewal of the Modified SBBC & CSC Data Sharing Agreement.
Budget Impact:	None.

Background: In May 2023, the Council approved the draft SBBC/CSC Data Sharing and Transportation Agreement. The draft agreement supported improving academic achievement, school engagement, the likelihood of graduation, and the transition to post-secondary educational opportunities and/or employment for youth in Broward County Public Schools. In the draft agreement, SBBC would provide transportation, meals, and reduced fees for the LEAP High and STEP programs as well as student identifiable data to allow programs to provide more individualized assistance for children and for program evaluation. CSC-funded agencies would provide the LEAP High and STEP Programs and a copy of CSC's Annual Performance Review.

Current Status: Based on the increasing difficulty and complexity of managing the exhaustive consent process, staff renegotiated the agreement to only provide de-identified data for CSC's performance evaluation. As part of the re-negotiation, SBBC Legal Counsel clarified that parents could give identifiable student data directly to CSC providers for Case Management services, and because the SBBC is not providing identifiable student records, it does not fall under FERPA guidelines and consent requirements.

In the attached revised agreement: (1) CSC providers will continue to collect Student Identification Numbers from parents to improve the accuracy of the requested de-identified data CSC will receive from SBBC; (2) SBBC will provide the de-identified data via a secure upload; and (3) CSC will be provided information from the SBBC's Senior



Survey and the National Student Clearinghouse so that staff can determine where youth served by our program's transition after graduation.

Regarding transportation and meals, SBBC staff recommended deleting these sections from the agreement and incorporating the requirements into the operating practices of the school sites.

Due to the need for this agreement to be signed by CSC prior to being placed on the agenda for the August 29 School Board meeting, the CSC CEO signed the agreement after consulting with Legal Counsel. They agreed that since this agreement was substantially similar to the one previously approved by the Council and since no money was involved, the CEO could sign subject to ratification by the Council.

Recommended Action: Ratify the Renewal of the Modified SBBC & CSC Data Sharing Agreement.

AGREEMENT

THIS AGREEMENT is made and entered into by and between:

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

(hereinafter referred to as "SBBC"),
a body corporate and political subdivision of the State of Florida,
whose principal place of business is
600 Southeast Third Avenue, Fort Lauderdale, Florida 33301

and

CHILDREN'S SERVICES COUNCIL OF BROWARD COUNTY

(hereinafter referred to as "CSC"),
an independent special district whose principal place of business is
6600 West Commercial Boulevard, Lauderhill, Florida 33319

WHEREAS, Section 125.901, Florida Statutes, authorizes the creation of an independent special district to provide children's services throughout each county of the state; and

WHEREAS, the Florida Legislature determined that it would serve the public interest to establish said independent special district within Broward County; and

WHEREAS, Children's Services Act of Broward County created an independent Special District, effective January 2, 2001, to provide children's services throughout Broward County known as the Children's Services Council of Broward County, as approved by referendum by a majority vote of those qualified electors of Broward County on September 5, 2000, and reauthorized via referendum on November 4, 2014 which authorizes CSC to levy up to 0.5 mils of property taxes; and

WHEREAS, SBBC will provide de-identified education records for CSC to evaluate the effectiveness of the following CSC funded programs: Maximizing Out of School Time for General and Special Needs student populations; Youth Force for General and Special Needs student populations; Maternal and Child Health; Family Supports; Dependency and Delinquency Supports; Literacy and Early Education; School Health; Respite; Health Youth Transitions; and Supported Training and Employment; and

WHEREAS, CSC will provide SBBC with a copy of CSC's then current Annual Performance Review for CSCs-funded LEAP youth and high school and CSC-funded STEP school programs in Broward County.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree as follows:

ARTICLE 1 - RECITALS

1.01 **Recitals.** The parties agree that the foregoing recitals are true and correct and that such recitals are incorporated herein by reference.

ARTICLE 2 – SPECIAL CONDITIONS

2.01 **Term of Agreement.** The term of this Agreement commences upon the date of the last signature below and concludes on July 31, 2025, unless terminated earlier pursuant to section 3.05 of this Agreement. The term of the Agreement may, by mutual agreement between SBBC and CSC, be extended for two (2) additional one-year periods through a written amendment to this Agreement that is approved by both parties.

2.02 **CSC Responsibilities.** On or before January 31, 2024, and again on January 31, 2025, CSC shall provide SBBC with a copy of CSC’s then current Annual Performance Review for CSCs-funded LEAP youth and high school and CSC-funded STEP school programs in Broward County at no cost to SBBC.

2.03 **SBBC Disclosure of De-Identified Education Records.**

(a) **Purpose of providing de-identified education records.** SBBC will provide CSC with **de-identified** education records listed below in this section, so that CSC may evaluate the effectiveness of CSC funded programs including Maximizing Out of School Time for General and Special Needs student populations; Youth Force for General and Special Needs student populations; Maternal and Child Health; Family Supports; Dependency and Delinquency Supports; Literacy and Early Education; School Health; Respite; Health Youth Transitions; and Supported Training and Employment.

(b) **List of de-identified education records.** SBBC will disclose the below list of **de-identified education records** to CSC via secure file transfer program (“SFTP”), BOX secure server. SBBC will not disclose any de-identified education records to CSC for any given district school if the total number students in a group is less than ten (10) district students.

- 1) Student’s Pseudo Identification Number
- 2) Student’s School Name
- 3) Student’s School Number
- 4) Student’s Race and Race Code
- 5) Student’s Gender
- 6) Student’s Disability Status
- 7) Student’s English Language Learner Status
- 8) Student’s Country of Origin
- 9) Student’s Home Language
- 10) Student’s Number of Excused Absences
- 11) Student’s Number of Unexcused Absences
- 12) Student’s Day Membership (Total number of days enrolled)
- 13) Student’s Course Schedule

- 14) Student's End of Term ELA, Math and Science Grade(s)
- 15) Student's Florida Assessment of Student Thinking Scale Scores and Achievement Levels
- 16) Student's End-of-Course Exam scores
- 17) Student's Promotion Status
- 18) Student Suspension days to include alternative, internal, and external suspensions
- 19) Student's Industry Certification Title
- 20) Student's Industry Certification Date
- 21) Student's Industry Certification Pass/Fail Indicator
- 22) Student's Senior Survey Responses (specific questions only)
 - i. Q4. After high school graduation, I plan to...?
 - ii. Q5. If you plan to go to work after you graduate instead of going to college/technical school, what type of job/work will you be looking for?
 - iii. Q6. If you plan to attend college after high school, how will you be paying for school?
 - iv. Q9. Have you applied for FAFSA?
 - v. Q10. I have applied for the FFAA Bright Futures...?
 - vi. Q13. Are you a first general college student?
 - vii. Q14. Choose the answer below which indicates your FINAL school choice for next year...?
- 23) National Student Clearing House Data (where available)
 - i. Enrolled college
 - ii. Enrollment date
 - iii. College/University enrollment
 - iv. Enrollment Status Code
 - v. College Graduation date
 - vi. College Graduation Code (Y/N)

(c) Pursuant to the Family Educational Rights and Privacy Act (FERPA), 34 CFR 99.31(b)(1), these **de-identified** education records may be provided without prior parental consent. Prior written consent of the parent or student age 18 or over is needed for any types or purposes of disclosures of education records beyond those listed in this section.

(d) CSC may use or redisclose **de-identified** or anonymous data, as specifically state herein. CSC shall not 1) attempt to re-identify any **de-identified** or anonymous data, and 2) shall not redisclose any de-identified or anonymous data to any third-party unless that third-party has agreed in writing not to attempt to re-identify the **de-identified** or anonymous data and to be in compliance with Family Educational Rights and Privacy Act (FERPA), 34 CFR 99.31(b)(1).

(e) The requirements of this section shall supersede any uses and disclosures of education records, or the like as listed in CSC privacy policies if any.

2.04 **No Disclosure of SBBC Personally Identifiable Education Records.** SBBC shall not disclose any personally identifiable education records to CSC pursuant to this Agreement. However, should CSC come into contact with personally identifiable education records during the course of contracted responsibilities, these education records are confidential and protected by the

Family Educational Rights and Privacy Act (“FERPA”) and state laws and may not be used or re-disclosed. CSC use or re-disclosure of any personally identifiable education records may violate applicable federal and state laws.

2.05 **CSC Safeguarding Confidentiality of Education Records.**

- (a) Notwithstanding any provision to the contrary within this Agreement, CSC shall:
- 1) fully comply with the requirements of Sections 1002.22, 1002.221, and 1002.222, Florida Statutes; the Family Educational Rights and Privacy Act, 20 U.S.C § 1232g (FERPA) and its implementing regulations (34 C.F.R. Part 99), and any other state or federal law or regulation regarding the confidentiality of student information and records;
 - 2) hold any education records in strict confidence and not use or redisclose same except as required by this Agreement or as required or permitted by law unless the parent of each student, or a student age 18 or older whose education records are to be shared provides prior written consent for their release;
 - 3) ensure that, at all times, all of its employees who have access to any education records during the term of their employment shall abide strictly by its obligations under this Agreement and that access to education records is limited only to its employees that require the information to carry out the responsibilities under this Agreement and shall provide a said list of employees to SBBC upon request;
 - 4) safeguard each education record through administrative, physical, and technological safety standards to ensure that adequate controls are in place to protect the education records and information in accordance with FERPA’s privacy requirements;
 - 5) utilize the education records solely for the purposes of providing products and services as contemplated under this Agreement; and shall not share, publish, sell, distribute, target advertising, or display education records to any third party, in compliance with Section 1006.1494, Florida Statutes; and shall, otherwise be in full be in compliance with Section 1006.1494, Florida Statutes;
 - 6) notify SBBC immediately upon discovery of a breach of confidentiality of education records by telephone at 754-321-0300 (Manager, Information Security), and 754-321-1900 (Privacy Officer), and email at privacy@browardschools.com, and take all necessary notification steps as may be required by federal and Florida law, including, but not limited to, those required by Section 501.171, Florida Statutes;
 - 7) fully cooperate with appropriate SBBC staff, including its Privacy Officer and Information Technology staff to resolve any privacy investigations and concerns in a timely manner;
 - 8) prepare and distribute, at its own cost, any and all required breach notifications, under federal and Florida Law, or reimburse SBBC any direct costs incurred by SBBC for doing so, including, but not limited to, those required by Section 501.171, Florida Statutes;

- 9) be responsible for any fines or penalties for failure to meet breach notice requirements pursuant to federal and/or Florida law;
- 10) provide SBBC with the name and contact information of its employee who shall serve as SBBC's primary security contact and shall be available to assist SBBC in resolving obligations associated with a security breach of confidentiality of education records; and
- 11) purge education records from any media once the media is no longer in use or is to be disposed of.

(b) All education records shall remain the property of SBBC, and any party contracting with SBBC serves solely as a custodian of such information pursuant to this Agreement and claims no ownership or property rights thereto and, no later than upon the termination of this Agreement shall, at SBBC's request, return to SBBC or purge the education records in compliance with the applicable Florida Retention Schedules and provide SBBC with a written acknowledgment of said disposition.

(c) CSC shall, for itself, its officers, employees, agents, representatives, contractors, or subcontractors, fully indemnify and hold harmless SBBC and its officers and employees for any violation of this section, including, without limitation, defending SBBC and its officers and employees against any complaint, administrative or judicial proceeding, payment of any penalty imposed upon SBBC, or payment of any and all costs, damages, judgments, or losses incurred by or imposed upon SBBC arising out of a breach of this covenant by the party, or an officer, employee, agent, representative, contractor, or sub-contractor of the party to the extent that the party or an officer, employee, agent, representative, contractor, or sub-contractor of the party shall either intentionally or negligently violate the provisions of this section or of Sections 1002.22 and/or 1002.221, Florida Statutes. This section shall survive the termination of all performance required or the conclusion of all obligations existing under this Agreement.

2.06 Data Center Control Standards.

(a) The Statement on Standards for Attestation Engagements ("SSAE") 16 or SSAE 18 is a set of auditing standards and guidance on using the standards, published by the Auditing Standards Board ("ASB") of the American Institute of Certified Public Accountants ("AICPA"), for redefining and updating how service companies report on compliance controls.

(b) An SSAE 16 or SSAE 18 compliance assessment must be completed and an SSAE 16 or SSAE 18 compliance assessment report(s) must be issued before the commencement of services for each data center to be utilized and/or hosted by CSC or by one of CSC's subcontractors in the performance of this Agreement. A copy of each SSAE 16 or SSAE 18 compliance assessment report(s) shall be provided to SBBC within ten (10) calendar days after the Effective Date of this Agreement and before the commencement of services by the CSC or by any of CSC's subcontractors. Each data center utilized and/or hosted by CSC or one of CSC's subcontractors in the performance of this Agreement shall have and maintain a current SSAE 16 or SSAE 18 certification.

(c) Each data center utilized and/or hosted by CSC or by one of CSC's subcontractors in the performance of this Agreement thereafter must, at minimum, annually complete an SSAE 16 or SSAE 18 compliance assessment and maintain SSAE 16 or SSAE 18 certification. The resulting annual SSAE 16 or SSAE 18 compliance assessment report(s) shall be provided by CSC

to SBBC throughout the term of the Agreement and within ten (10) calendar days after its/their receipt by the CSC or the CSC's subcontractors.

(d) Along with the two types of audits, the copies of the SSAE 16 or SSAE 18 compliance assessment reports provided to SBBC shall include any completed Service Organization Control ("SOC") reports including (a) SOC 1 reports containing internal controls over financial reporting; (b) SOC 2 reports covering security, processing integrity, privacy controls, confidentiality, and availability; and/or (c) the final SOC 3 report. SBBC is unable to execute a nondisclosure agreement ("NDA") for its receipt of any such reports. However, any information or documents provided to SBBC by the CSC or any of its subcontractors that is clearly labeled as "Confidential and Exempt from Public Inspection as a Trade Secret pursuant to Section 812.081(1)(f), Florida Statutes" will only be viewed by such SBBC personnel as is necessary and will not be made available for public inspection or copying pursuant to Chapter 119, Florida Statutes, and with Section 24(a), Article I of the Florida Constitution.

2.07 Inspection of CSC's Records by SBBC. CSC shall establish and maintain books, records, and documents (including electronic storage media) sufficient to reflect all income and expenditures of funds provided by SBBC under this Agreement. All CSC's applicable records, regardless of the form in which they are kept, shall be open to inspection and subject to audit, inspection, examination, evaluation, and/or reproduction, during normal working hours, by SBBC's agent or its authorized representative to permit SBBC to evaluate, analyze and verify the satisfactory performance of the terms and conditions of this Agreement and to evaluate, analyze and verify the applicable business records of CSC directly relating to this Agreement in order to verify the accuracy of invoices provided to SBBC. Such audit shall be no more than one (1) time per calendar year.

(a) Duration of Right to Inspect. For the purpose of such audits, inspections, examinations, evaluations, and/or reproductions, SBBC's agent or authorized representative shall have access to CSC's records from the effective date of this Agreement, for the duration of the term of this Agreement, and until the later of five (5) years after the termination of this Agreement or five (5) years after the date of final payment by SBBC to CSC pursuant to this Agreement.

(b) Notice of Inspection. SBBC's agent or its authorized representative shall provide CSC reasonable advance written notice (not to exceed two (2) weeks) of any intended audit, inspection, examination, evaluation, and/or reproduction.

(c) Audit Site Conditions. SBBC's agent or its authorized representative shall have access to CSC's facilities and to any and all records related to this Agreement and shall be provided adequate and appropriate workspace in order to exercise the rights permitted under this section.

(d) Failure to Permit Inspection. Failure by CSC to permit audit, inspection, examination, evaluation, and/or reproduction as permitted under this section shall constitute grounds for termination of this Agreement by SBBC for cause and shall be grounds for SBBC's denial of some or all of any CSC's claims for payment.

(e) Overcharges and Unauthorized Charges. If an audit conducted in accordance with this section discloses overcharges or unauthorized charges to SBBC by CSC in excess of two percent (2%) of the total billings under this Agreement, the actual cost of SBBC's audit shall be paid by CSC. If the audit discloses billings or charges to which CSC is not contractually entitled,

CSC shall pay said sum to SBBC within twenty (20) days of receipt of written demand unless otherwise agreed to in writing by both parties.

(f) Inspection of Subcontractor's Records. If applicable, CSC shall require any and all subcontractors, insurance agents, and material suppliers (hereafter referred to as "Payees") providing services or goods with regard to this Agreement to comply with the requirements of this section by insertion of such requirements in any written subcontract. Failure by CSC to include such requirements in any subcontract shall constitute grounds for termination of this Agreement by SBBC for cause and shall be grounds for the exclusion of some or all of any Payees' costs from amounts payable by SBBC to CSC pursuant to this Agreement and such excluded costs shall become the liability of CSC.

(g) Inspector General Audits. CSC shall comply and cooperate immediately with any inspections, reviews, investigations, or audits deemed necessary by the Florida Office of the Inspector General or by any other state or federal officials.

2.08 **Notice.** When any of the parties desire to give notice to the other, such notice must be in writing, sent by U.S. Mail, postage prepaid, addressed to the party for whom it is intended at the place last specified; the place for giving notice shall remain such until it is changed by written notice in compliance with the provisions of this paragraph. For the present, the parties designate the following as the respective places for giving notice:

To SBBC:	Superintendent of Schools The School Board of Broward County, Florida 600 Southeast Third Avenue Fort Lauderdale, Florida 33301
With a Copy to:	Director, Research, Evaluation & Accountability The School Board of Broward County, Florida 600 Southeast Third Avenue Fort Lauderdale, Florida 33301
With a Copy to:	Executive Director, Transportation & Fleet Services The School Board of Broward County, Florida 600 Southeast Third Avenue Fort Lauderdale, Florida 33301
To CSC	Cindy Arenberg Seltzer President & CEO, Children's Services Council of Broward County Children's Services Council of Florida, Inc. 6600 West Commercial Blvd., Lauderhill, Florida 33319 EM: carenberg@cscbroward.org
With a Copy to:	Dr. Sue Gallagher Chief Innovation Officer, Children's Services Council of Broward County Children's Services Council of Florida, Inc. 6600 West Commercial Blvd., Lauderhill, Florida 33319

EM: sgallagher@cscbroward.org

2.09 **E-Verify.** Pursuant to Section 448.095, Florida Statutes, any party contracting with SBBC shall register with and use the E-Verify system to verify the work authorization for all employees hired during the course of this Agreement. Any such party shall require any subcontractors used to perform the duties and responsibilities under this Agreement to register with and use the E-Verify system to verify the work authorization for all employees that the subcontractor hires during the course of this Agreement. If applicable, any such party must also obtain and retain an affidavit from a subcontractor stating that the subcontractor does not employ, contract with or subcontract with anyone who is not duly authorized to work in the United States. If SBBC has a good faith belief that any such party has knowingly violated Section 448.09(1), Florida Statutes, SBBC may immediately terminate this Agreement for cause and without notice or an opportunity to cure the violation. Termination by SBBC pursuant to this section is not a breach of this Agreement and may not be considered as such.

2.10 **Background Screening.** CSC agrees to comply with all requirements of Sections 1012.32, 1012.465, 1012.467, and 1012.468, Florida Statutes, and all of its personnel who (a) are to be permitted access to school grounds when students are present, (b) will have direct contact with students, or (c) have access or control of school funds, will successfully complete the background screening required by the referenced statutes and meet the standards established by the statutes. Personnel who are subject to background screening include all CSC's non-exempt employees, representatives, agents, and sub-contractors performing duties under this Agreement who meet any of the three (3) descriptions listed above. This background screening will be conducted by SBBC in advance of CSC or its personnel providing any services under this Agreement. CSC shall bear the cost of acquiring the background screening required by Section 1012.32, Florida Statutes, and any fee imposed by the Florida Department of Law Enforcement (FDLE) to maintain the fingerprints provided with respect to CSC and its personnel. The parties agree that the failure of CSC to perform any of the duties described in this section shall constitute a material breach of this Agreement entitling SBBC to terminate this Agreement immediately for cause with no opportunity required to permit CSC to cure such default and no further responsibilities or duties to perform under this Agreement. To the extent permitted by law, CSC agrees to indemnify and hold harmless SBBC, its officers, and employees from any liability in the form of physical or mental injury, death, or property damage resulting from CSC's failure to comply with the requirements of this section or with Sections 1012.32, 1012.465, 1012.467, and 1012.468, Florida Statutes. Nothing herein shall be construed as a waiver by SBBC or CSC of sovereign immunity or of any rights or limits to liability existing under Section 768.28, Florida Statutes. SBBC-issued identification badges must be worn at all times when on SBBC property or when performing services for SBBC and must be worn where they are visible and easily readable.

2.11 **Public Records.** The following provisions are required by Section 119.0701, Florida Statutes, and may not be amended. CSC shall keep and maintain public records required by SBBC to perform the services required under this Agreement. Upon request from SBBC's custodian of public records, CSC shall provide SBBC with a copy of any requested public records or to allow the requested public records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law. CSC shall ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the

duration of the Agreement's term and following completion of the Agreement if CSC does not transfer the public records to SBBC. Upon completion of the Agreement, CSC shall transfer, at no cost, to SBBC all public records in possession of CSC or keep and maintain public records required by SBBC to perform the services required under the Agreement. If CSC transfers all public records to SBBC upon completion of the Agreement, CSC shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If CSC keeps and maintains public records upon completion of the Agreement, CSC shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to SBBC, upon request from SBBC's custodian of public records, in a format that is compatible with SBBC's information technology systems.

IF A PARTY TO THIS AGREEMENT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO ITS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THE AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 754-321-1900, RECORDREQUESTS@BROWARDSCHOOLS.COM, RISK MANAGEMENT DEPARTMENT, PUBLIC RECORDS DIVISION, 600 SOUTHEAST THIRD AVENUE, FORT LAUDERDALE, FLORIDA 33301.

2.12 **Indemnification.** Each party agrees to be fully responsible for its acts of negligence, or its employees' acts of negligence when acting within the scope of their employment and agrees to be liable for any damages resulting from said negligence. This section survives the termination of all performance or obligations under this Agreement and is fully binding until such time as any proceeding brought on account of this Agreement is barred by any applicable statute of limitations.

2.13 **Insurance Requirements.** Each party acknowledges without waiving its right of sovereign immunity as provided by Section 768.28 Florida Statutes, that each party is self-insured for general liability under Florida Statutes with coverage limits of \$200,000 per person and \$300,000 per occurrence, or such monetary waiver limits that may change and be set forth by the legislature.

(a) **Specific Excess General Liability.** Each party further acknowledges to maintain, at its sole discretion, Specific Excess General Liability in the amount of \$1,000,000 combined single limit per occurrence, solely for any liability resulting from the entry of a claims-bill pursuant to Section 768.28(5) Florida Statutes, or liability imposed pursuant to Federal Law.

(b) **Workers' Compensation.** Each party shall provide Self-insured Workers' Compensation Insurance with Florida statutory benefits in accordance with Chapter 440, Florida Statutes, including Employer's Liability limits not less than \$100,000/\$100,000/\$500,000 (each accident/disease-each employee/ disease-policy limit).

(c) **Auto Liability.** Each party shall provide Automobile Liability Insurance: Each party shall maintain Automobile Liability Insurance covering all Owned, Non-Owned and Hired vehicles in an amount of not less than One Million Dollars (\$1,000,000) per occurrence Combined Single Limit for Bodily Injury and Property Damage

(d) **Acceptability of Insurance Carriers.** The insurance policies required under this Agreement shall be issued by companies qualified to do business in the State of Florida and having a rating of at least A- VI by AM Best or Aa3 by Moody's Investor Service.

(e) **Verification of Coverage.** Proof of insurance must be submitted to the insurance tracking system within fifteen (15) days of this notification. You will receive a system-generated email within three (3) business days of this letter with insurance requirements and a unique link to upload your certificate of insurance (located at the bottom of the email as a blue box labeled Upload COI). YOU MUST RECEIVE A NOTICE OF COMPLIANCE.

(f) Self-insurance and/or insurance requirements shall not relieve or limit the liability of either party, except to the extent provided by Section 768.28 Florida Statute.

(g) **Required Conditions:** Liability policies must contain the following provisions. In addition, the following wording must be included on the Certificate of Insurance:

- 1) All liability policies are primary of all other valid and collectible coverage maintained by the School Board of Broward County, Florida.
- 2) SBBC as Certificate Holder: The School Board of Broward County, Florida, 600 SE Third Avenue, 11th Floor-Risk Management, Fort Lauderdale, FL 33301.

(h) **Cancellation of Insurance.** CSC is prohibited from providing services under this Agreement with SBBC without first obtaining the minimum required insurance coverage and must notify SBBC within two (2) business days if required insurance is canceled.

(i) SBBC reserves the right to review, reject or accept any required policies of insurance, including limits, coverages, or endorsements herein throughout the term of this Agreement.

2.14 **Equal Opportunity Provision.** The parties agree that no person shall be subjected to discrimination because of age, race, color, disability, gender identity, gender expression, marital status, national origin, religion, sex or sexual orientation in the performance of the parties' respective duties, responsibilities and obligations under this Agreement.

2.15 **Annual Appropriation.** Each of SBBC's and CSC's performance and obligations under this Agreement is contingent upon an annual budgetary appropriation by its governing body. If SBBC or CSC does not allocate funds for the payment of services or products to be provided under this Agreement, this Agreement may be terminated by SBBC or CSC at the end of the period for which funds have been allocated. SBBC and CSC shall notify the other party at the earliest possible time before such termination. No penalty accrues to SBBC if this provision is exercised, and SBBC or CSC is not obligated or liable for any future payments due or any damages as a result of termination under this section.

2.16 **Proprietary Information.**

(a) Any documents or materials submitted to SBBC shall be open for inspection by any person in accordance with Section 119.07, Florida Statutes, except as otherwise exempted from disclosure by applicable law. A party contracting with SBBC must clearly mark, label, designate, or identify any portions of any documents or materials it provides to SBBC which are claimed to be confidential and exempt from public inspection, provided that the confidential or exempt portions of such documents or materials are clearly marked with specific citations of law that provide the asserted confidentiality or exemption. A contracting party's failure to identify any confidential or exempt portions of documents or materials or to specify the law establishing their confidential or exempt status is a waiver of confidential or exempt status for any such unidentified or unsupported portions of any documents or materials.

(b) If SBBC receives a public record request for documents or materials in its custody under this Agreement that have been properly marked as confidential or exempt, SBBC will notify the contracting party of the public records request. The notice shall state that the requested

materials will be produced by SBBC to the requesting party within ten (10) calendar days of the date of the written notification, unless the contracting party has initiated an action at its sole cost and expense in a court of competent jurisdiction to preclude the release of the requested materials. The contracting party shall name the party requesting the documents or materials as a defendant and will not name SBBC as a party to the action, but will provide SBBC with notice of such proceedings. The contracting party agrees to indemnify SBBC for any costs, expenses, and attorney's fees SBBC may incur with regard to any legal proceedings and judgments that may arise from the request for the contracting party's public records that are subject to claims of confidential or exempt status. A failure to timely initiate the legal action required by this paragraph is a waiver of any claim that the requested information is confidential and exempt from public disclosure. The contracting party waives any cause of action against SBBC for the release of materials pursuant to a public records request except for any claims based upon the intentional or grossly negligent conduct of any employee of SBBC.

ARTICLE 3 – GENERAL CONDITIONS

3.01 **No Waiver of Sovereign Immunity.** Nothing herein is intended to serve as a waiver of sovereign immunity by any agency or political subdivision to which sovereign immunity may be applicable or of any rights or limits to liability existing under Section 768.28, Florida Statutes. This section survives the termination of all performance or obligations under this Agreement and is fully binding until such time as any proceeding brought on account of this Agreement is barred by any applicable statute of limitations.

3.02 **No Third-Party Beneficiaries.** The parties expressly acknowledge that it is not their intent to create or confer any rights or obligations under this Agreement in or upon any third person or entity. None of the parties intend to directly or substantially benefit a third party by this Agreement. The parties agree that there are no third-party beneficiaries to this Agreement and that no third party is entitled to assert a claim against any of the parties based upon this Agreement. Nothing herein shall be construed as consent by an agency or political subdivision of the State of Florida to be sued by third parties in any matter arising out of any Agreement.

3.03 **Independent Contractor.** The parties to this Agreement are acting in the capacity of independent contractors and not as an officer, employee, or agent of one another. Neither party or its respective agents, employees, subcontractors, or assignees shall represent to others that it has the authority to bind the other party unless specifically authorized in writing to do so. No right to SBBC or CSC retirement, leave benefits, or any other benefits of SBBC or CSC employees exist as a result of the performance of any duties or responsibilities under this Agreement. SBBC and CSC is not responsible for Social Security, withholding taxes, contributions to unemployment compensation funds, or insurance for the other party or the other party's officers, employees, agents, subcontractors, or assignees.

3.04 **Default.** The parties agree that, if either party is in default of its obligations under this Agreement, the non-defaulting party shall provide to the defaulting party (30) calendar days' written notice to cure the default. However, if said default cannot be cured within said thirty (30) calendar day period and the defaulting party is diligently attempting in good faith to cure same, the time period will be reasonably extended to allow the defaulting party additional cure time. Upon the occurrence of a default that is not cured during the applicable cure period, this Agreement may be terminated by the non-defaulting party upon thirty (30) calendar days' notice. This remedy is not intended to be exclusive of any other remedy, and each and every such remedy is cumulative

and in addition to every other remedy now or hereafter existing at law or in equity or by statute or otherwise. No single or partial exercise by any party of any right, power, or remedy hereunder precludes any other or future exercise thereof. Nothing in this section shall be construed to preclude termination for convenience pursuant to section 3.05.

3.05 **Termination**. This Agreement may be terminated with or without cause by SBBC or CSC during the term hereof upon thirty (30) calendar days' written notice to the other parties of its desire to terminate this Agreement. SBBC has no liability for any property left on SBBC's property by any party to this Agreement after the termination of this Agreement. Any party contracting with SBBC under this Agreement agrees that any of its property placed upon SBBC's facilities pursuant to this Agreement shall be removed within ten (10) business days following the termination, conclusion, or cancellation of this Agreement and that any such property remaining upon SBBC's facilities after that time shall be deemed to be abandoned, that title to such property shall pass to SBBC, and that SBBC may use or dispose of such property as SBBC deems fit and appropriate.

3.06 **Compliance with Laws**. Each party shall comply with all applicable federal, state and local laws, SBBC policies, codes, rules, and regulations in performing its duties, responsibilities, and obligations pursuant to this Agreement.

3.07 **Place of Performance**. All of SBBC's and CSC's obligations under the terms of this Agreement are reasonably susceptible of being performed in Broward County, Florida and are payable and performable in Broward County, Florida.

3.08 **Governing Law and Venue**. This Agreement shall be interpreted and construed in accordance with and governed by the laws of the State of Florida. Any disputes, controversies, or legal problems arising out of this Agreement and any action involving the enforcement or interpretation of any rights hereunder shall be submitted exclusively to the jurisdiction of the State courts of the Seventeenth Judicial Circuit of Broward County, Florida or to the jurisdiction of the United States District Court for the Southern District of Florida. Each party agrees and admits that the state courts of the Seventeenth Judicial Circuit of Broward County, Florida or the United States District Court for the Southern District of Florida has jurisdiction over it for any dispute arising under this Agreement.

3.09 **Entirety of Agreement**. This document incorporates and includes all prior negotiations, correspondence, conversations, agreements, and understandings applicable to the matters contained herein and the parties agree that there are no commitments, agreements or understandings concerning the subject matter of this Agreement that are not contained in this document. Accordingly, the parties agree that no deviation from the terms hereof is predicated upon any prior representations or agreements, whether oral or written.

3.10 **Binding Effect**. This Agreement is binding upon and inures to the benefit of the parties hereto and their respective successors and assigns.

3.11 **Assignment**. Neither this Agreement nor any interest herein may be assigned, transferred, or encumbered by any party without the prior written consent of the other party. There shall be no partial assignment of interests under this Agreement including, without limitation, the partial assignment of any right to receive payments from SBBC.

3.12 **Captions.** The captions, section designations, section numbers, article numbers, titles, and headings appearing in this Agreement are inserted only as a matter of convenience, have no substantive meaning, and in no way define, limit, construe, or describe the scope or intent of such articles or sections of this Agreement, nor in any way affect this Agreement and shall not be construed to create a conflict with the provisions of this Agreement.

3.13 **Severability.** If any one or more of the sections, paragraphs, sentences, clauses, or provisions contained in this Agreement is held by a court of competent jurisdiction to be invalid, illegal, unlawful, unenforceable, or void in any respect, such does not affect the remaining portions of this Agreement and the same remain in full force and effect as if such invalid, illegal, unlawful, unenforceable, or void sections, paragraphs, sentences, clauses, or provisions had never been included.

3.14 **Preparation of Agreement.** The parties acknowledge that they have sought and obtained whatever competent advice and counsel necessary for them to form a full and complete understanding of all rights and obligations herein and that the preparation of this Agreement has been their joint effort. The language agreed to herein expresses their mutual intent and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the parties than the other.

3.15 **Amendments.** No modification, amendment, or alteration in the terms or conditions contained herein is effective unless contained in a written document prepared with the same or similar formality as this Agreement and executed by each party hereto.

3.16 **Waiver.** The parties agree that each requirement, duty and obligation set forth herein is substantial and important to the formation of this Agreement and, therefore, is a material term hereof. Any party's failure to enforce any provision of this Agreement is not a waiver of such provision or modification of this Agreement unless the waiver is in writing and signed by the party waiving such provision. A written waiver is only effective as to the specific instance for which it is obtained and is not a continuing or future waiver.

3.17 **Force Majeure.** Neither party is obligated to perform any duty, requirement, or obligation under this Agreement if such performance is prevented by fire, hurricane, earthquake, explosion, wars, sabotage, accident, flood, acts of God, strikes, or other labor disputes, riot or civil commotions, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, or by reason of any other matter or condition beyond the control of either party, and which cannot be overcome by reasonable diligence and without unusual expense ("Force Majeure"). In no event shall a lack of funds on the part of either party be deemed Force Majeure.

3.18 **Rights and Remedies.** The duties and obligations imposed by this Agreement and the rights and remedies available thereunder are in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law.

3.19 **Survival.** All representations and warranties made herein, indemnification obligations, obligations to reimburse SBBC, obligations to maintain and allow inspection and audit of records and property, obligations to maintain the confidentiality of records, reporting requirements, and obligations to return public funds survive the termination of this Agreement.

3.20 **Agreement Administration**. SBBC has delegated authority to the Superintendent of Schools or her/his designee to take any actions necessary to implement and administer this Agreement.

3.21 **Counterparts and Multiple Originals**. This Agreement may be executed in multiple originals, and may be executed in counterparts, each of which is an original, but all of which, taken together, shall constitute one and the same Agreement.

3.22 **Authority**. Each person signing this Agreement on behalf of either party individually warrants that he or she has full legal power to execute this Agreement on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Agreement.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement upon the date of the last signature below.

[THIS SPACE INTENTIONALLY LEFT BLANK; SIGNATURE PAGES FOLLOW]

FOR SBBC:

THE SCHOOL BOARD OF BROWARD
COUNTY, FLORIDA

(Corporate Seal)

ATTEST:

By: _____
Lori Alhadeff, Chair

Date: _____

Dr. Peter B. Licata, Superintendent of Schools

Approved as to Form and Legal Content:

Kathelyn

Jacques-Adams

Digitally signed by
Kathelyn Jacques-Adams

Date: 2023.08.10 19:35:21
-04'00'

Note: Children's Services Council
of Broward County (2)

Office of the General Counsel

[THIS SPACE INTENTIONALLY LEFT BLANK; SIGNATURE PAGE FOLLOWS]

FOR CSC:

**CHILDREN'S SERVICES COUNCIL OF
BROWARD COUNTY**

(Provide Corporate SEAL in Space Above)

ATTEST:

(Signature of Official Company Secretary)

(Print Name of Official Company Secretary)

By: Cindy Seltzer
(Signature of Official Company President/Vice President)

Cindy Seltzer
(Print Name of Official Company President/Vice President)

-OR-

Amy Jacques
(Signature of Witness #1)

Amy Jacques
(Print Name of Witness #1)

Jacelin Eubanks
(Signature of Witness #2)

Jacelin Eubanks
(Print Name of Witness #2)

Title: President / CEO

Date: 8/11/23

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TAB P

For Council Meeting August 23, 2023

Service Goal	5 Improve the educational success of young children.
Objective:	053 Provide leadership and support for the Community-wide Grade Level Reading Campaign including literacy and early education support (PreK through 3rd Grade) and other resources for children, parents, and teachers.
Issue:	Sponsor the participation of this year's Broward's Read For The Record (BRFTR) author Jenny Torres Sanchez for BRFTR promo and local school reading event
Action:	Approve expenditures for author fees for Jenny Torres Sanchez to tape localized promos and read at a local school.
Budget Impact:	\$1,000 Of \$81,556 Available in Goal 5 for FY 23/24.

Background: JumpStart's *Read for the Record* event continues to inspire communities to act toward transformative change in early education, putting books into the hands of millions of children. CSC continues to be the lead sponsor in Broward, partnering with BCPS, ELC, HandsOn Broward, and other local agencies to play their part in this mission. In 2022, the featured book was *Nigel and the Moon* by Antwan Eady, an inspirational story encouraging children to dream their biggest dreams with confidence that they can be anything they dream. In total, 210 Public Schools and 275 Private Schools, and Community Early Childhood Providers participated.

Current Status: This year, the CSC is again leading Broward Read for the Record, with the Council recently approving \$157,500 toward purchasing 35,000 copies of this year's selection: *With Lots of Love* written by Jenny Torres Sanchez and illustrated by André Ceolin. The story tells the tale of a family finding ways to remain connected and share their love despite being in different parts of the world. Taking advantage of the author's presence in South Florida as part of Broward County Library's Annual Conference on Children's Literature, staff has contacted Jenny Torres Sanchez to conduct local promotional activities. The author's fee for participating in the promotional events is \$1,000. This amount will allow for Ms. Sanchez to read at Stephen Foster Elementary School and tape a series of localized BRFTR promos.

Recommended Action: Approve expenditures for author fees for Jenny Torres Sanchez to tape localized promos and read at a local school.

TAB Q

For Council Meeting August 23, 2023

Service Goal	2.2 Children live in financially stable environments.
Objective:	027 Assist families to achieve financial stability through promoting EITC, workforce development, providing financial coaching and emergency basic needs.
Issue:	Source Experts for Volunteer Income Tax Assistance (VITA) Services Request for Qualifications (RFQ).
Action:	Approve Source Experts for Volunteer Income Tax Assistance Services RFQ Evaluation Committee.
Budget Impact:	None.

Background: The Volunteer Income Tax Assistance (VITA) Program offers low- and moderate-income individuals free tax help and preparation. One of the primary components is the Earned Income Tax Credit (EITC) - a refundable tax credit for people who work but earn low wages. In 2002, the CSC began promoting EITC through a county-wide public awareness collaborative. Since that time, according to IRS statistics, income tax returns in Broward increased by over \$600 million. The CSC first released a Request for Qualifications (RFQ) in June 2014, for which the Council approved and awarded a three year contract to Hispanic Unity of Florida (HUF) to provide VITA services which included outreach, multimedia marketing efforts, volunteer management, and training, as well as site management, in Broward County until 2017. In FY 17/18, the contract was approved for a one-year extension. The RFQ was again released in June 2018, and HUF secured the three year contract. In FY 22/23, the Council approved a one-year extension.

Current Status: On July 6, 2023, the CSC released an RFQ for VITA Services, including marketing, outreach, and volunteer training and management, with proposals due August 17th. Applicant interviews will follow on September 6th-7th. In accordance with Council policy, Council members may serve as raters, appoint designee raters to serve on their behalf and approve source experts to serve on evaluation committees. Committee members will review, rate, and recommend the top choice to the full Council at the September 21, 2023, Council meeting. As always, the Council has full and final authority on all contracts recommended for services. In addition to any Council members who wish to serve on the Evaluation Committee, staff recommends that the following individuals be approved as Evaluation Committee experts in VITA services.

NAME	TITLE	ORGANIZATION
Kamalah Fletcher	Founder	A Little Help Never Hurt
Kim Saiswick	Dir. Community Outreach	Holy Cross Hospital
Annette Gardiner	Chief HR & Compliance Officer	Kids in Distress, Inc. and Family Central, Inc.
Henri Crockett	President/Founder	Crockett Foundation, Inc.
Timothy G. Curtin	Executive Director, Community Services	Memorial Healthcare System

Recommended Action: Approve Source Experts for Volunteer Income Tax Assistance Services RFQ Evaluation Committee.

TAB R

For Council Meeting August 23, 2023

Issue: Contract Award for Banking Services Request for Proposals (RFP)

Action: Approve Banking Rating Committee selection of Wells Fargo Bank to provide banking services.

Budget Impact: N/A

Background: Every 5 years CSC does a Request for Proposals (RFP) for banking services to ensure that we are getting the best rates and services. However, last year the contract was extended one year due to the implementation of the new Financial Management software of Open Gov. Thus, an RFP for banking services was released on June 11, 2023, and closed on July 23. Three proposals were received, and the applicants were interviewed by the Rating Committee. The Rating Committee was comprised of the following:

Proposed Raters	
Arden Shank	Community Development Consultant, Shank Partners
William Kirtland	Chief Financial Officer, Children's Trust
Ivan Perrone	Treasurer, School Board of Broward County
Debra Heim	Chief Financial Officer, CSC Palm Beach
Monti Larsen	Chief Operating Officer, CSC Broward

Current Status: Interviews of the three proposers were conducted August 2, 2023. The Rating Committee ranked Wells Fargo Bank – CSC's current bank - as the top firm as highlighted below. After approval by the Council, staff will begin working with the bank to update any new changes per the new RFP.

Audit RFP Scores	
Wells Fargo Bank	82.6
TD Bank National Assoc	80.6
Servisfirst Bank, Inc.	70.4

Recommended Action: Approve Banking Rating Committee selection of Wells Fargo Bank to provide banking services.

TAB S

For Council Meeting August 23, 2023

System Goal	SYS 2 Educate the public about the availability of community resources and advocacy efforts on behalf of children and families.
Objective:	SYS 932: Educate Broward's taxpayers about issues, resources and services available for Broward's children and families using the full spectrum of media and community outreach tools to improve community's awareness of available resources.
Issue:	The use of employee vehicles to transport CSC resource items.
Action:	<ol style="list-style-type: none">1. Approve Policy for Use of a CSC Vehicle.2. Approve Bancorp as the Leasing Agent of CSC Vehicle.
Budget Impact:	\$12,000 Of \$60,000 Available System Goal 932 for FY 23/24.

Background: At the Budget Retreat on May 18, 2023, the Council included a Wish List item for a CSC vehicle to help transport collateral material to and from events, as well as enhance the marketing of CSC while on the roadways. The plan is to wrap the vehicle as a form of mobile advertising to increase visibility and reach within the community. This vehicle will serve as the primary form of transportation to carry CSC collateral material to the numerous resource fairs and events scheduled by PAOD division in the community. This will also allow CSC employees the option not to utilize their personal vehicles while doing community outreach work in the community.

Current Status: Staff contacted two different firms specializing in governmental fleet leasing and chose Bancorp to help facilitate CSC procuring a vehicle. After careful analysis, the best choice is a closed-end 36-month lease for a 2023 Toyota RAV/4LE with a 15,000 annual mile allowance of \$687 per month. The total three-year cost of the lease is \$24,733. This does not include the wrap as staff will oversee this process and CSC marketing separately. Staff is also working with State Farm, as recommended by CSC's insurance broker, and estimates \$250 per month for insurance.

Since this is a new process for CSC, staff researched best practices for operationalizing the use of a government vehicle. Attached is the Policy and related Guidelines for managing the use of the vehicle and safeguarding the CSC asset.

Recommended Action:

1. Approve Policy for Operationalizing the Use of a CSC Vehicle
2. Approve Bancorp as the Leasing Agent of CSC Vehicle



CSC Vehicle Policy & Guidelines

Purpose

Children's Services Council of Broward County may allow use of a company vehicle for select employees to use while performing company-designated business according to the policy/guidelines below. The primary purpose of this vehicle is to enhance CSC's marketing presence and deliver collateral materials to various events within Broward County. CSC retains the right to amend or terminate this policy at any time.

I. Policy

The Human Resources Department will maintain a list of Authorized Drivers. Prior to approving a driver and periodically thereafter, the Human Resources department must check the employee's driving record. Employees approved to drive on CSC business are required to inform their supervisor of any changes that may affect either their legal or physical ability to drive or their continued insurability. Select employees driving the CSC vehicle as part of their job duties must, as a condition of driving the vehicle, be able to meet the driver approval standards of this policy at all times.

Employees who drive a vehicle on CSC business must, in addition to meeting the approval requirements above, be approved to operate the vehicle and exercise due diligence to drive safely and to maintain the security of the vehicle and its contents. The use of cell phones (including texting) while behind the wheel of a moving vehicle being used on company business is strictly prohibited. Employees are responsible for any driving infractions or fines as a result of their driving.

Nonemployees are prohibited from driving at any time. Nonemployees and nonbusiness passengers who are not volunteering or working at the CSC event (i.e., family and friends) are prohibited from riding in company vehicles.

Employees must report any accident, theft or malicious damage involving a company vehicle to their supervisor and the Human Resources department, regardless of the extent of damage or lack of injuries. Such reports must be made as soon as possible but no later than 48 hours after the incident. Employees are expected to cooperate fully



CSC Vehicle Policy & Guidelines

with authorities in the event of an accident. Employees are prohibited from taking the vehicle to their home or any other location. The vehicle should be parked on CSC premises when not in use.

Employees are not permitted, under any circumstances, to operate the CSC vehicle or a personal vehicle for CSC business when any physical or mental impairment causes the employee to be unable to drive safely. Additionally, employees shall not operate the CSC vehicle at any time or operate any personal vehicle while on CSC business while using or consuming alcohol, illegal drugs, vaping or prescription medications that may affect their ability to drive. All related tobacco products including smoking are prohibited while using the CSC vehicle. Employees are prohibited from carrying firearms while operating the CSC vehicle.

CSC does not allow personal use of company vehicles. Personal use includes using the vehicle for personal errands between business activities, to commute between the workplace and home, or using the vehicle outside of business hours.

The primary purpose for the CSC vehicle is to enhance CSC's marketing presence and deliver collateral materials to various events within Broward County. Special permission from the CSC CEO is required to drive it outside the Broward County boundary.

II. Guidelines

1. Employee Eligibility for Vehicle Usage

- a) Employees that meet the following requirements may be eligible to use the vehicle for a CSC purpose. Employees that have a valid Driver's License, filed their driver's license information, their personal vehicle insurance information with the Human Resource Director and are above the age of 25.
- b) Employee must have a clean driving record for at least 5 years. This means they must not have been held at fault for a car accident, or arrested on charges of violating vehicle and traffic laws (e.g. driving under the influence of drugs or alcohol).



CSC Vehicle Policy & Guidelines

- c) Employees must receive prior approval from the Director of Public Affairs and Organizational Development or the Chief Equity and Community Engagement Officer.
- d) Employees who need to travel to an event where CSC is present or while dropping off collateral materials.

2. Vehicle Sign-out Process

- a) Schedule key pick-up with the Director of Public Affairs & Organizational Development (PAOD) or approved designee.
- b) Fill out the Vehicle Usage Form, attached at the bottom.
- c) Return keys back to the Director of PAOD or approved designee within 24 hours and not exceeding 48 hours after approved usage.
- d) Complete the Vehicle Usage Form and submit within 24 hours and not exceeding 48 hours after approved usage.

3. Driver Obligations

- a) Employees must follow generally accepted safe driving practices and obey all traffic regulations. This means agreeing to operate the vehicle in such a manner that will not expose CSC to any liability or risk.
- b) Employee will ensure that all occupants of the vehicle are CSC employees or volunteers and are properly wearing safety belts.
- c) Employee is financially responsible for any parking or traffic violations while operating the vehicle.
- d) Employees must report all accidents as soon as possible and no later than 48 hours after the incident.
- e) Employees must return the vehicle to CSC immediately following the event. If it is afterhours and the key can't be returned in the building, it must be returned on the next workday.
- f) Employee is to be mindful that the CSC vehicle is one of our organization's advertisements and should be parked in locations and driven in a manner that maintains and promotes the CSC image.



CSC Vehicle Policy & Guidelines

- g) Employees must not take the vehicle home overnight. If they are responsible for events on two consecutive days, they must return the vehicle to CSC during the overnight hours.
- h) Complete vehicle usage form after each trip.
- i) Monitor gas, tire pressure, and fluid levels.
- j) Employees must fill up the gas tank to full using the CSC gas account before signing in/returning the vehicle to CSC.
- k) Report any damage or problems to your assigned vehicle immediately.
- l) Always lock the CSC vehicle.
- m) Do not use a phone or text while driving.

Employees who violate company vehicle rules are subject to disciplinary actions which may include verbal and written warnings, suspension of vehicle privileges, termination, and legal action.

4. Accident Procedures

- a) In case of an accident, contact the HR department immediately. They will contact the insurance provider. Follow legal guidelines for exchanging information with other drivers and report the accident to local police if required. Do not guarantee a payment or accept responsibility without CSC authorization.

5. Maintenance/Administrative Procedures

- a) CSC Operations (OPS) department will schedule proper maintenance according to vehicle manufacture guidelines.
- b) Open gas account.
- c) Maintain and safeguard 3 sets of vehicle keys of which 2 will remain with PAOD and 1 will remain with OPS.
- d) OPS will arrange and pay the vehicle lease payment and insurance.

CSC retains the right to revoke vehicle privileges at any time.



CSC Vehicle Policy & Guidelines

VEHICLE USAGE FORM

Date	Employee	Current Mileage	Destination	Final Mileage	Date Returned	Any Damages to Note

CSC retains the right to revoke vehicle privileges at any time.

Children's Services Council
6600 W Commercial Blvd
Lauderhill, FL 33319
Phone: (954)377-1000 Fax 377-1683

TAB T

For Council Meeting August 23, 2023

Issue: Budget Amendments and Interim Financial Statements for the Period Ending July 31, 2023.

Action: Approve Budget Amendments and Interim Financial Statements for Period Ending July 31, 2023.

Budget Impact: None.

Background: The Budget Amendments and Interim Financial Statements are attached for review and approval. Programmatic billing runs a month behind; the administrative costs are presented through July 31, 2023.

Current Status: The major financial highlights of the period include:

- **New Feature:** There is a new feature reflected in the Programs Goals Report (see page 7) which highlights the method of payment for each contract. It is anticipated that this information will better inform you how Providers are performing regarding their numbers served during the year. About 75% of the programs are paid via Units of Service which means they receive reimbursement after they provide the services defined by each unit of service. In a Cost Reimbursement contract, the provider receives reimbursement by submitting a record of their monthly expenses. These expenses align with their executed contract and budget. This new feature improves transparency and will help the reader to better understand point-in-time utilization compared to the ideal percentage. The Notes to the Financial Statements on page 18, includes the definitions for each code.
- **99.88% of Revenue Collected:** As of July 31, 2023, CSC has collected \$105.3M in tax revenue, which is approximately 99.88% of the of the \$105.4M annual tax revenue budget. This rate is on par with the rate this time last fiscal year. We anticipate that the annual budgeted amount will be realized.
- **Investment Earnings Increased:** Earning on the investments have significantly increased over the prior fiscal year due to favorable short-term market conditions. As of July 31, 2023, investment earnings totaled \$3.2 million compared to the \$270,370 reported this time last year. Gain or loss on the managed funds held with US Bank are not included in the previously mentioned number. See Note #3 of the financial statements.

- **Program Services Expenditures on Track:** The Program Goals report, (starting on page 7) shows that utilization for most programs is on track. Overall utilization on program services is currently 57% of budget, which is 9% more than it was at this time last year, but unfortunately remains well below the 75% Ideal rate. For those programs that have a red indicator due to a variance of over 20% between Percent of Budget and Ideal, comments are noted outlining the individual circumstances for that program. Additionally, for greater transparency, we have included a column that states the type of reimbursement for each program services contract. See Note #6 on page 18 of the financial statements.

Recommended Action: Approve Budget Amendments and Interim Financial Statements for Period Ending July 31, 2023.



**BUDGET AMENDMENTS and
INTERIM FINANCIAL STATEMENTS
For The Ten Month Period Ended
July 31, 2023**

Submitted to Council Meeting August 23, 2023



**Children's Services
Council of Broward County
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July 31, 2023**

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Children's Services Council of Broward County
Budget Amendments
 for Period Ended July 31, 2023.

Description	Beginning Budget Annualized	Total Amendments	Ending Budget Annualized	Comments
Budget Amendments reflected in the financial statements.				
Revenues:				
AISP for the EiPLC Grant / UPENN	35,000	35,000	70,000	UPENN AISP EiPLC Grant Revenue CA 6.15.23.
Service Goals:				
Subsidized Childcare, Goal 051	6,027,021	520,000	6,547,021	ELC Vulnerable Population Childcare Contract. CA 6.15.23.
Unallocated	671,959	(520,000)	151,959	Reallocated to Subsidized Childcare, Goal 051.
System Goals:				
Promote Research Initiatives, Goal 923	308,568	35,000	343,568	UPENN AISP EiPLC Grant Expenses CA 6.15.23.
General Administration & Capital Outlay:				
Capital Outlay: Furniture & Equipment	86,315	76,776	163,091	Air conditioning unit repairs CA 6.15.23.
General Admin: Facilities Management & General Operations	536,798	(76,776)	460,022	Reallocated to Capital Outlay- Building Related FF&E > \$5000
Budget Amendments reflected in the financial statements subject to Council approval.				
Service Goals:				
Trauma, Goal 023	4,140,397	(79,940)	4,060,457	Unused Junior Achievement allocation moved to Unallocated.
Unallocated General	151,959	79,940	231,899	Reallocated from Trauma, Goal 023.



Children's Services Council of Broward County
Balance Sheet
at July 31, 2023

	General Fund	Prior Year General Fund
ASSETS		
Current Assets:		
Cash	\$ 2,388,198.60	\$ 2,094,760.52
Investments (Note #3)	80,227,279.05	77,982,126.93
Investments -Managed Funds (Note #3)	25,207,773.02	25,006,274.15
Accounts and Interest Receivable	1,059.69	30,010.00
Due From Other Governments	389,873.59	165,574.59
Prepaid Items	199,294.45	186,905.74
Total Assets	\$ 108,413,478.40	\$ 105,465,651.93
 LIABILITIES and FUND BALANCE		
Liabilities:		
Accounts Payable and Accrued Liabilities	1,329,715.47	4,911,234.63
Salaries and Fringe Benefits Payable	362,674.32	282,209.11
Unearned Revenue	321,909.72	340,088.54
Total Liabilities	2,014,299.51	5,533,532.28
Fund Balance: (Note #4)		
Nonspendable	199,294.45	186,905.74
Committed for Building Fund	6,000,000.00	3,000,000.00
Assigned for Contracts & Encumbrances	49,541,630.87	56,319,288.90
Assigned for Administration	2,279,523.81	2,337,899.63
Unassigned - Minimum Fund Balance	21,457,084.00	20,768,053.00
Unassigned Fund Balance	26,921,645.76	17,319,972.38
Total Fund Balance	106,399,178.89	99,932,119.65
Total Liabilities and Fund Balance	\$ 108,413,478.40	\$ 105,465,651.93

Notes to the Financial Statements are an integral part of this statement.

Children's Services Council of Broward County
Budget to Actual (Budgetary Basis)
Annualized - Fiscal Year Ended September 30, 2023

	BUDGET	ACTUAL	VARIANCE	% of Actual to Budget
Revenues:				
Ad Valorem Taxes	\$ 105,489,302.00	\$ 105,367,342.88	\$ 121,959.12	99.88%
Federal & State Grant Funding:				
Title IVE Legal Supports	425,000.00	204,369.15	220,630.85	48.09%
Title IVE Adoption	105,000.00	51,029.25	53,970.75	48.60%
Promise Neighborhood	775,580.00	280,052.46	495,527.54	36.11%
Investment Earnings (Note #3)	250,000.00	3,274,577.94	(3,024,577.94)	1309.83%
Investment-Gain(Loss)Managed Funds (Note #3)	-	655,380.33	(655,380.33)	
Local Foundation Grants	1,609,337.00	1,327,129.20	282,207.80	82.46%
Local Collaborative Events & Resources	109,700.00	45,887.46	63,812.54	41.83%
Training	10,000.00	7,660.00	2,340.00	76.60%
Budgeted Fund Balance & Carry Forward	19,091,351.00	-	19,091,351.00	0.00%
Total Revenues	\$ 127,865,270.00	\$ 111,213,428.68	\$ 16,651,841.32	86.98%
Expenditures:				
Program Services and Support:				
Program Services	109,311,564.00	62,260,513.31	47,051,050.69	56.96%
Monitoring	140,000.00	54,377.50	85,622.50	38.84%
Outcome Materials	55,500.00	33,396.98	22,103.02	60.17%
Total Program Services	109,507,064.00	62,348,287.79	47,158,776.21	
Employee Salaries	5,944,845.00	4,638,611.05	1,306,233.95	78.03%
Employee Benefits	2,704,626.00	1,780,245.11	924,380.89	65.82%
Consulting	15,000.00	945.00	14,055.00	6.30%
Material and Supplies	10,200.00	4,542.24	5,657.76	44.53%
Printing and Advertising	11,000.00	8,609.00	2,391.00	78.26%
Software Maintenance	123,370.00	76,089.39	47,280.61	61.68%
Telecommunications	26,000.00	13,743.29	12,256.71	52.86%
Travel / Dues & Fees	88,500.00	37,513.40	50,986.60	42.39%
Other Expenditures	29,863.00	10,250.86	19,612.14	34.33%
Total Program Support	8,953,404.00	6,570,549.34	2,382,854.66	
Total Program Services and Support	118,460,468.00	68,918,837.13	49,541,630.87	58.18%

Children's Services Council of Broward County
Budget to Actual (Budgetary Basis)- continued

	BUDGET	ACTUAL	VARIANCE	% of Actual to Budget
General Administration:				
Employee Salaries	2,467,978.00	1,944,680.15	523,297.85	78.80%
Employee Benefits	1,135,032.00	809,610.64	325,421.36	71.33%
Legal Fees	40,000.00	22,533.00	17,467.00	56.33%
Auditors	40,000.00	35,000.00	5,000.00	87.50%
Other Consultants	174,594.00	6,194.50	168,399.50	3.55%
Insurance	91,117.00	72,026.19	19,090.81	79.05%
Materials and Supplies	65,248.00	15,415.33	49,832.67	23.63%
Printing and Advertising	21,200.00	3,354.75	17,845.25	15.82%
Facilities Management & Bldg Operations (incl. reserves)	460,022.00	156,210.11	303,811.89	33.96%
Software Maintenance	315,820.00	164,046.42	151,773.58	51.94%
Telecommunications	53,670.00	36,238.26	17,431.74	67.52%
Travel / Dues & Fees	75,375.00	14,939.11	60,435.89	19.82%
Other Expenditures	225,152.00	104,009.54	121,142.46	46.20%
Total General Administration	5,165,208.00	3,384,258.00	1,780,950.00	
Non-Operating:				
Tax Collection Fees	672,416.00	654,817.82	17,598.18	97.38%
Community Redevelopment Area Fees	3,011,756.00	2,993,931.43	17,824.57	99.41%
Total Non-Operating	3,684,172.00	3,648,749.25	35,422.75	
Total General Administration & Non-Operating	8,849,380.00	7,033,007.25	1,816,372.75	79.47%
Capital Outlay:				
Computer Hardware/Software	368,831.00	58,221.01	310,609.99	15.79%
Furniture/ Equipment	163,091.00	10,549.93	152,541.07	6.47%
Total Capital Outlay	531,922.00	68,770.94	463,151.06	12.93%
Lease Expenditures: (Note #5)				
Lease Principal	23,100.00	9,308.10	13,791.90	40.29%
Lease Interest	400.00	199.41	200.59	49.85%
Total Lease Expenditures	23,500.00	9,507.51	13,992.49	40.46%
Total Expenditures	\$ 127,865,270.00	\$ 76,030,122.83	\$ 51,835,147.17	59.46%
Excess (Deficiency) of Revenues Over Expenditures		\$ 35,183,305.85		
Beginning Fund Balance		71,215,873.04		
Ending Fund Balance		\$ 106,399,178.89		

Notes to the Financial Statements are an integral part of this statement.



Children's Services Council of Broward County
 Program Expenditures By Goals
 Budget to Actual (Budgetary Basis)
 For the 10 Months Ended July 31, 2023

		Fiscal Year 2022 - 2023							
Goal & Objective	Agency/ Program Name	Revised Budget	YTD Actual Expenditures	Remaining Budget	% of Budget	Ideal @ June	Reimb. Type (Note #6)	Comments	
Service Goals:									
Capacity Building & Training									
Training/Technical Assistance									
	Training	\$ 87,774.00	\$ 60,320.30	\$ 27,453.70	68.72%				
	Unallocated - Training	12,226.00	-	12,226.00	0.00%				
	Total Training/Technical Assistance	100,000.00	60,320.30	39,679.70	60.32%				
Organization & Program Quality									
	HEAL Trauma Coaching	56,000.00	20,125.00	35,875.00	35.94%				
	Equity Initiatives	35,209.00	16,200.00	19,009.00	46.01%				
	Leadership Initiatives	44,000.00	38,500.00	5,500.00	87.50%				
	Mini Grants	114,500.00	68,700.00	45,800.00	60.00%				
	Training & Coaching	99,179.00	62,590.63	36,588.37	63.11%				
	Unallocated - HEAL Trauma Coaching/Consulting	79,150.00	-	79,150.00	0.00%				
	Unallocated - Capacity Building	167,283.00	-	167,283.00	0.00%				
	Total Organization & Program Quality	595,321.00	206,474.63	388,846.37	34.68%				
Fiscal Support									
	FLITE-FS KIDS CWSYOP	5,513.00	4,134.69	1,378.31	75.00%	75%	✓	CR	
	FLITE-FS KIDS - HOPE COURT	3,551.00	2,840.80	710.20	80.00%	75%	✓	CR	
	FLITE-FS KIDS TIL Support	15,936.00	7,968.00	7,968.00	50.00%	75%	✗	CR Pending invoices.	
	Healing Art Inst/FS KIDS	25,000.00	16,666.64	8,333.36	66.67%	75%	✓	CR	
	Total Fiscal Support	50,000.00	31,610.13	18,389.87	63.22%				
Volunteers									
	Volunteer Broward	326,159.00	237,296.71	88,862.29	72.75%	75%	✓	CR	
	Total Volunteers	326,159.00	237,296.71	88,862.29	72.75%				
Total Capacity Building & Training		1,071,480.00	535,701.77	535,778.23	50.00%				
Family Supports									
Family Strengthening									
	Advocacy Network on Disabilities	243,064.00	194,378.60	48,685.40	79.97%	75%	✓	UOS	
	ARC, INC - PAT	725,716.00	425,529.84	300,186.16	58.64%	75%	⚠	UOS	
	Boys & Girls Club	468,381.00	375,013.41	93,367.59	80.07%	75%	✓	UOS	
	Boys Town South Florida	364,455.00	179,380.58	185,074.42	49.22%	75%	✗	UOS CPIS transition impacting referrals.	
	Broward Children's Center	149,811.00	28,270.72	121,540.28	18.87%	75%	✗	UOS Staff vacancy.	
	Children's Harbor	581,891.00	234,968.57	346,922.43	40.38%	75%	✗	UOS Staff vacancy and Low referrals.	
	Community Based Connections	318,635.00	225,362.81	93,272.19	70.73%	75%	✓	UOS	
	Ctr for Hearing & Comm	187,107.00	50,163.97	136,943.03	26.81%	75%	✗	UOS Low referrals.	
	Family Central w/KID-Nurturing	496,615.00	404,087.70	92,527.30	81.37%	75%	✓	UOS	
	Gulf Coast CC	1,015,563.00	789,522.40	226,040.60	77.74%	75%	✓	UOS	
	Henderson Beh Hlth-HOMEBUILDER	523,419.00	329,157.20	194,261.80	62.89%	75%	⚠	UOS	
	Henderson Beh Hlth-MST	816,585.00	616,027.41	200,557.59	75.44%	75%	✓	UOS	



Children's Services Council of Broward County
Program Expenditures By Goals
Budget to Actual (Budgetary Basis)
For the 10 Months Ended July 31, 2023

Goal & Objective	Agency/ Program Name	Revised	YTD Actual	Remaining	% of	Ideal @	Reimb. Type	Comments
		Budget	Expenditures	Budget	Budget	June	(Note #6)	
	Hispanic Unity	526,233.00	345,599.14	180,633.86	65.67%	75%	✓	UOS
	Jack and Jill Children's Center	181,412.00	162,824.00	18,588.00	89.75%	75%	!	UOS
	JAFECO-MST	640,185.00	352,669.27	287,515.73	55.09%	75%	!	UOS
	Juliana Gerena & Assoc. Program	356,513.00	182,184.52	174,328.48	51.10%	75%	✗	UOS CPIS transition impacting referrals.
	KIDS in Distress-HOMEBUILDERS	543,165.00	267,740.43	275,424.57	49.29%	75%	✗	UOS CPIS transition impacting referrals.
	KIDS in Distress-KID First	1,440,450.00	737,263.39	703,186.61	51.18%	75%	✗	UOS CPIS transition impacting referrals.
	Memorial Healthcare Sys-Teens	445,828.00	349,973.36	95,854.64	78.50%	75%	✓	UOS
	Memorial Healthcare Sys- Family Ties	957,820.00	723,313.95	234,506.05	75.52%	75%	✓	UOS
	PACE	284,393.00	184,680.84	99,712.16	64.94%	75%	!	UOS
	Smith Mental Health Assoc-CBT	652,063.00	469,554.39	182,508.61	72.01%	75%	✓	UOS
	Total Family Strengthening	11,919,304.00	7,627,666.50	4,291,637.50	63.99%			
Kinship	Harmony Development Center	184,262.00	149,288.58	34,973.42	81.02%	75%	✓	UOS
	KIDS in Distress-KISS	648,297.00	364,050.69	284,246.31	56.15%	75%	!	UOS
	Legal Aid Service-KISS	338,625.00	274,677.55	63,947.45	81.12%	75%	✓	UOS
	Mental Health America of So FL-contract extension	65,622.00	41,247.23	24,374.77	62.86%	100%	✗	UOS Contract extension ended.
	Mental Health America of So FL	163,987.00	25,369.27	138,617.73	15.47%	38%	✗	UOS Grant is sunsetting ;no new intake.
	Training	80,000.00	50,000.00	30,000.00	62.50%			
		Total Kinship	1,480,793.00	904,633.32	576,159.68	61.09%		
Trauma	Broward Behavioral Health Coalition	500,000.00	160,453.10	339,546.90	32.09%	75%	✗	UOS Payor of last resort.
	Center For Mind Body Medicine	122,000.00	13,400.00	108,600.00	10.98%			CR Summer training & YR supervision.
	Community Based Connections /HEAL	570,600.00	265,598.68	305,001.32	46.55%	75%	✗	Hybrid Staff vacancies.
	Healing Arts Inst of South FL FS KIDS-HEAL	488,250.00	285,325.29	202,924.71	58.44%	75%	!	CR
	JAFECO-Community Wellness Center	479,798.00	192,969.72	286,828.28	40.22%	75%	✗	CR Payor of last resort.
	Memorial Healthcare System / HEAL	638,400.00	353,677.82	284,722.18	55.40%	75%	!	Hybrid
	Mental Health America of SE FL / HEAL	488,250.00	160,660.48	327,589.52	32.91%	75%	✗	Hybrid Staff vacancy.
	Smith Mental Health Associates / HEAL	514,500.00	233,410.93	281,089.07	45.37%	75%	✗	Hybrid Staff vacancy.
	HEAL Trauma Performance Consultants	39,139.00	-	39,139.00	0.00%			CR
	Community Foundation of Broward - FLOOD Victims	100,000.00	100,000.00	-	100.00%			CR
	Junior Achievement of South FL- Trauma	20,060.00	-	20,060.00	0.00%			CR Pending execution.
	Unallocated - FLOOD Victims	100,000.00	-	100,000.00	0.00%			
		Total Trauma	4,060,997.00	1,765,496.02	2,295,500.98	43.47%		
Hunger	Community Enhancement Collaboration	168,577.00	134,335.39	34,241.61	79.69%	75%	✓	CR
	FLIPANY, Inc.	145,000.00	99,120.71	45,879.29	68.36%	75%	✓	CR
	Harvest Drive	78,678.00	66,674.33	12,003.67	84.74%	75%	✓	CR
	LifeNet4Families	300,000.00	212,416.02	87,583.98	70.81%	75%	✓	CR
	SFL Hunger Coal-Break Spot	150,000.00	72,996.38	77,003.62	48.66%	42%	✓	CR
	SFL Hunger Coal-Markets Pantry	240,000.00	183,901.18	56,098.82	76.63%	75%	✓	CR
		Total Hunger	1,082,255.00	769,444.01	312,810.99	71.10%		
Financial Stability	Hispanic Unity-EITC	357,764.00	273,689.81	84,074.19	76.50%	75%	✓	CR



















Children's Services Council of Broward County
Program Expenditures By Goals
Budget to Actual (Budgetary Basis)
For the 10 Months Ended July 31, 2023

Goal & Objective	Agency/ Program Name	Revised Budget	YTD Actual Expenditures	Remaining Budget	% of Budget	Ideal @ June	Reimb. Type (Note #6)	Comments
	HOPE S FL - Leverage	92,500.00	41,341.74	51,158.26	44.69%	75%	CR	Staff vacancies.
	HOPE S FL - Broward County Leverage	320,000.00	24,745.81	295,254.19	7.73%	75%	UOS	Staff vacancies.
	4EveryKid	25,000.00	25,000.00	-	100.00%		CR	One time event March.
	BEF Senior Send Off	17,250.00	17,250.00	-	100.00%		CR	One time event June.
	Total Financial Stability	812,514.00	382,027.36	430,486.64	47.02%			
Total Family Supports		19,355,863.00	11,449,267.21	7,906,595.79	59.15%			
Youth Development								
Youth FORCE								
	Community Access Ctr, Inc	212,389.00	124,747.23	87,641.77	58.74%	74%	UOS	
	Community Reconstruct Inc	522,013.00	292,331.67	229,681.33	56.00%	74%	CR	
	Crockett Foundation, Inc	630,378.00	446,631.94	183,746.06	70.85%	74%	UOS	
	Crockett Foundation, Inc - DeLuca Foundation	313,877.00	205,449.93	108,427.07	65.46%	74%	UOS	
	Ctr for Hearing	188,454.00	142,162.48	46,291.52	75.44%	74%	UOS	
	Firewall Center	246,456.00	205,158.94	41,297.06	83.24%	74%	UOS	
	Firewall Center- BROWARD UP	209,606.00	87,296.40	122,309.60	41.65%	74%	CR	Low enrollment. Staff vacancies.
	Firewall Ctr-DeLuca Foundation	246,456.00	246,456.00	-	100.00%	100%	UOS	
	Firewall Ctr - Leverage	185,000.00	-	185,000.00	0.00%	74%	UOS	8/1/23 Start Date-spans fiscal years.
	Firewall Ctr - Bair	83,299.00	32,844.78	50,454.22	39.43%	74%	UOS	Expansion contract for DeLuca.
	HANDY	520,900.00	373,394.92	147,505.08	71.68%	74%	UOS	
	Hanley Ctr Foundation	30,545.00	22,908.78	7,636.22	75.00%	74%	UOS	
	Harmony Development Ctr, Inc	585,580.00	415,426.54	170,153.46	70.94%	74%	UOS	
	Hispanic Unity	1,929,835.00	1,649,674.38	280,160.62	85.48%	74%	UOS	
	Memorial Healthcare	624,309.00	356,419.20	267,889.80	57.09%	74%	UOS	
	Memorial Healthcare - DeLuca Foundation	259,004.00	153,894.06	105,109.94	59.42%	74%	UOS	
	Opportunities Ind Ctrs/OIC	695,363.00	561,683.00	133,680.00	80.78%	74%	UOS	
	Our Children Our Future	214,389.00	171,119.75	43,269.25	79.82%	74%	UOS	
	Urban League of BC	485,820.00	247,094.83	238,725.17	50.86%	74%	UOS	Low average daily attendance.
	Urban League of BC -BROWARD UP	176,870.00	61,097.77	115,772.23	34.54%	74%	CR	Low average daily attendance.
	West Park, City of	273,867.00	115,054.99	158,812.01	42.01%	74%	UOS	Low enrollment.
	Wyman TOP Training	26,800.00	24,800.00	2,000.00	92.54%		CR	
	YMCA of South FL	914,162.00	369,666.01	544,495.99	40.44%	74%	UOS	Low enrollment.
	YMCA of South FL -BROWARD UP	389,104.00	133,343.98	255,760.02	34.27%	74%	CR	Staff vacancy.
	Training	25,000.00	4,950.00	20,050.00	19.80%			PATHS and PBL training.
	Total Youth FORCE	9,989,476.00	6,443,607.58	3,545,868.42	64.50%			
LEAP High School								
	Community Based Connections	169,943.00	121,262.16	48,680.84	71.35%	70%	UOS	
	Firewall Ctr	502,754.00	350,747.69	152,006.31	69.77%	70%	UOS	
	Hispanic Unity	1,022,695.00	672,669.12	350,025.88	65.77%	70%	UOS	
	Motivational Edge	50,909.00	18,373.85	32,535.15	36.09%	70%	Hybrid	Enrollment challenges; sunsets 9.30.23.
	Museum of Discovery/Science	126,632.00	124,295.44	2,336.56	98.15%	100%	UOS	CSC's leverage utilized first.
	YMCA of S FL	2,785,288.00	1,776,712.60	1,008,575.40	63.79%	70%	UOS	
	Total LEAP High School	4,658,221.00	3,064,060.86	1,594,160.14	65.78%			

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Goal & Objective	Agency/ Program Name	Revised Budget	YTD Actual Expenditures	Remaining Budget	% of Budget	Ideal @ June	Reimb. Type (Note #6)	Comments
Youth Employment								
	CareerSource Broward	4,215,656.00	1,165,083.49	3,050,572.51	27.64%	42%	⚠	UOS
	Total Youth Employment	4,215,656.00	1,165,083.49	3,050,572.51	27.64%			
PEACE								
	Community Based Connections	525,756.00	317,370.77	208,385.23	60.36%	74%	⚠	UOS
	Crockett Foundation, Inc	261,566.00	161,265.99	100,300.01	61.65%	74%	⚠	UOS
	Harmony Development Ctr, Inc	215,161.00	143,664.85	71,496.15	66.77%	74%	✅	UOS
	Smith Community MH	609,441.00	438,367.63	171,073.37	71.93%	74%	✅	UOS
	Total PEACE	1,611,924.00	1,060,669.24	551,254.76	65.80%			
Youth Leadership Development								
	Brwd Ed Found-B2L	30,000.00	22,500.00	7,500.00	75.00%	75%	✅	CR
	FL Children's 1st	7,164.00	5,475.00	1,689.00	76.42%	75%	✅	CR
	FLITE-FS KIDS CWSYOP	78,750.00	41,534.84	37,215.16	52.74%	75%	❌	CR Forthcoming amendment .
	Community Foundation (CASI Grant Match)	10,000.00	10,000.00	-	100.00%	100%	✅	
	Total Youth Leadership Development	125,914.00	79,509.84	46,404.16	63.15%			
	Subtotal Youth Development	20,601,191.00	11,812,931.01	8,788,259.99	57.34%			
Juvenile Diversion								
New DAY								
	Broward Sheriff's Office	704,131.00	346,508.29	357,622.71	49.21%	75%	❌	UOS Staff vacancies.
	Camelot CC	332,994.00	177,290.15	155,703.85	53.24%	75%	❌	UOS Low referrals.
	Community Reconstruction	267,536.00	161,217.57	106,318.43	60.26%	75%	⚠	CR
	Harmony Development Ctr, Inc	341,677.00	256,793.12	84,883.88	75.16%	75%	✅	UOS
	Henderson Behavioral Health	219,350.00	187,720.95	31,629.05	85.58%	75%	⚠	UOS
	Juliana Gerena & Assoc. Program	390,275.00	259,231.25	131,043.75	66.42%	75%	✅	UOS
	Memorial Healthcare Sys	736,549.00	446,392.31	290,156.69	60.61%	75%	⚠	UOS
	PACE Center for Girls	172,045.00	92,720.04	79,324.96	53.89%	75%	❌	UOS Staff vacancy.
	Smith Mental Health Assoc	395,586.00	307,435.82	88,150.18	77.72%	75%	✅	UOS
	Urban League of BC	275,222.00	122,658.75	152,563.25	44.57%	75%	❌	UOS Staff vacancy.
	Training	25,000.00	13,449.99	11,550.01	53.80%			
	Total New DAY	3,860,365.00	2,371,418.24	1,488,946.76	61.43%			
Total Youth Development & Juvenile Diversion		24,461,556.00	14,184,349.25	10,277,206.75	57.99%			
Independent Living								
Healthy Youth Transitions (HYT)								
	Camelot CC	468,702.00	290,872.79	177,829.21	62.06%	75%	⚠	UOS
	FLITE-FS KIDS	587,818.00	197,756.27	390,061.73	33.64%	75%	❌	CR Pending April-June invoices.
	FLITE-FS KIDS - HOPE COURT-Oct22-Feb23	94,710.00	65,041.91	29,668.09	68.67%	80%	⚠	CR
	Gulf Coast CC	555,946.00	194,111.11	361,834.89	34.92%	75%	❌	UOS Staff vacancy.
	HANDY	864,455.00	501,725.18	362,729.82	58.04%	75%	⚠	UOS
	Harmony Development Ctr, Inc	454,741.00	284,158.47	170,582.53	62.49%	75%	⚠	UOS
	Henderson Beh Hlth -Wilson Grd	230,246.00	116,756.88	113,489.12	50.71%	75%	❌	UOS Staff vacancy.
	HOMES	112,636.00	65,335.45	47,300.55	58.01%	75%	⚠	Hybrid
	Memorial Healthcare Sys	750,157.00	610,282.45	139,874.55	81.35%	75%	✅	UOS

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	PACE Center for Girls	290,677.00	160,797.05	129,879.95	55.32%	75% 	UOS	
	SunServe	469,924.00	281,632.54	188,291.46	59.93%	75% 	UOS	
	Total Healthy Youth Transitions	4,880,012.00	2,768,470.10	2,111,541.90	56.73%			
Total Independent Living		4,880,012.00	2,768,470.10	2,111,541.90	56.73%			
Literacy and Early Education								
Subsidized Childcare								
	Early Learning Coalition (ELC)	3,592,850.00	3,393,724.29	199,125.71	94.46%	75% 	UOS	
	ELC - Vulnerable Population	2,954,171.00	2,238,948.85	715,222.15	75.79%	75% 	UOS	
	Total Subsidized Childcare	6,547,021.00	5,632,673.14	914,347.86	86.03%			
Training/PBIS								
	Family Central w KID	964,093.00	700,236.00	263,857.00	72.63%	75% 	CR	Contract sunsets 9.30.2023.
	Total Training/PBIS	964,093.00	700,236.00	263,857.00	72.63%			
Grade Level Reading								
	Broward Reads for Record	309,700.00	140,000.00	169,700.00	45.21%		CR	
	Campaign for Grade Level Reading	81,556.00	21,576.95	59,979.05	26.46%		CR	Event held in the summer.
	Children's Literacy Initiative	23,970.00	-	23,970.00	0.00%		CR	Contract pending.
	Volunteer Broward	119,097.00	85,580.98	33,516.02	71.86%	75% 	CR	
	Kidvision	150,000.00	150,000.00	-	100.00%		CR	
	Reading & Math	300,000.00	260,276.94	39,723.06	86.76%	75% 	CR	
	Unallocated - Grade Level Reading	78,380.00	-	78,380.00	0.00%	75%		
	Total Grade Level Reading	1,062,703.00	657,434.87	405,268.13	61.86%			
Total Literacy & Early Education		8,573,817.00	6,990,344.01	1,583,472.99	81.53%			
Child Welfare Supports								
Adoptive/Foster Parent Recruit								
	Forever Families/Gialogic	189,263.00	141,947.19	47,315.81	75.00%	75% 		
	Heart Gallery of Broward	47,094.00	39,245.00	7,849.00	83.33%	75% 		
	Total Adoptive/Foster Parent Recruit	236,357.00	181,192.19	55,164.81	76.66%			
Legal Supports								
	Legal Aid of Broward County	2,616,676.00	1,271,932.48	1,344,743.52	48.61%	75% 	UOS	Ongoing staff vacancies.
	Total Legal Supports	2,616,676.00	1,271,932.48	1,344,743.52	48.61%			
Total Child Welfare Support		2,853,033.00	1,453,124.67	1,399,908.33	50.93%			
Out of School Time								
Leadership/Quality								
	FLCSC / MOTT	10,000.00	10,000.00	-	100.00%			One time payment.
	Total Leadership/Quality	10,000.00	10,000.00	-	100.00%			
Maximizing Out-of-School Time (MOST)								
	Advocacy Network on Disabilities	117,582.00	77,851.81	39,730.19	66.21%	70% 	CR	
	After School Program	2,684,763.00	1,602,991.19	1,081,771.81	59.71%	70% 	UOS	
	Broward County Parks - LOA	13,200.00	13,191.53	8.47	99.94%	100% 	CR	
	City of Hallandale	265,600.00	141,782.99	123,817.01	53.38%	70% 	UOS	
	City of Hollywood	951,040.00	429,858.44	521,181.56	45.20%	70% 	UOS	Robust summer programs.
	City of Miramar	200,480.00	107,693.52	92,786.48	53.72%	70% 	UOS	

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Goal & Objective	Agency/ Program Name	Revised	YTD Actual	Remaining	% of	Ideal @	Reimb. Type	Comments
		Budget	Expenditures	Budget	Budget	June		
	City of Oakland Park	510,584.00	324,738.53	185,845.47	63.60%	70%	UOS	
	Comm After School w/Margate CRA	548,959.00	256,631.35	292,327.65	46.75%	70%	UOS	Summer #s lower than anticipated.
	Community After School	888,148.00	502,858.94	385,289.06	56.62%	70%	UOS	
	Community Based Connections	372,696.00	102,329.04	270,366.96	27.46%	70%	UOS	Summer #s lower than anticipated.
	Firewall	2,192,562.00	1,101,133.51	1,091,428.49	50.22%	70%	UOS	
	FL International University	907,247.00	166,997.25	740,249.75	18.41%	42%	CR	Pending June invoice.
	FLIPANY	50,000.00	29,868.48	20,131.52	59.74%	70%	CR	
	Hallandale CRA	680,740.00	680,739.13	0.87	100.00%	100%	UOS	CRA one time payment.
	Hollywood Beach CRA	228,665.00	228,665.00	-	100.00%	100%	UOS	CRA one time payment.
	Jack and Jill	334,369.00	83,942.90	250,426.10	25.10%	70%	UOS	Low enrollment - right-sized in FY24.
	Kids In Distress	225,144.00	78,988.96	146,155.04	35.08%	70%	UOS	Low enrollment.
	Soref JCC	704,734.00	405,764.52	298,969.48	57.58%	70%	UOS	
	Sunshine Aftercare Program	2,099,819.00	939,653.96	1,160,165.04	44.75%	70%	UOS	One summer site unable to open.
	United Community Options	177,632.00	61,257.30	116,374.70	34.49%	70%	UOS	Low enrollment.
	YMCA	4,756,139.00	2,529,579.88	2,226,559.12	53.19%	70%	UOS	
	YMCA w/Deerfield CRA	234,022.00	107,584.87	126,437.13	45.97%	70%	UOS	Low Enrollment at this one site.
	Back to School Supplies	362,500.00	185,559.27	176,940.73	51.19%			
	Consultant	81,200.00	50,375.00	30,825.00	62.04%			PATHS and PBL training .
	Total Maximizing Out-of-School Time (MOST)	19,587,825.00	10,210,037.37	9,377,787.63	52.12%			
Summer Programs								
	Boys & Girls Club	760,000.00	282,586.15	477,413.85	37.18%	33%	UOS	
	Lauderdale Lakes, City of	144,610.00	-	144,610.00	0.00%	33%	UOS	Pending June invoice.
	Urban League of BC	95,000.00	11,379.12	83,620.88	11.98%	33%	UOS	Low enrollment.
	West Park, City of	95,000.00	3,360.59	91,639.41	3.54%	33%	UOS	Pending June invoice.
	Total Summer Programs	1,094,610.00	297,325.86	797,284.14	27.16%			
Total Out-of-School Time		20,692,435.00	10,517,363.23	10,175,071.77	50.83%			
Physical Health								
School Health								
	Florida Department of Health	359,726.00	-	359,726.00	0.00%		Hybrid	New contract beginning July 1st.
	Sierra/w Coral Springs CRA	231,247.00	106,823.85	124,423.15	46.19%	75%	Hybrid	Contract sunsets 6.30.2023.
	Sierra Lifecare	1,156,237.00	737,893.78	418,343.22	63.82%	75%	Hybrid	Contract sunsets 6.30.2023.
	Miami Lighthouse for the Blind	37,142.00	37,141.72	0.28	100.00%	100%	Hybrid	
	Total School Health	1,784,352.00	881,859.35	902,492.65	49.42%			
Water Safety/Drowning Prevention								
	Florida Department Of Health	286,239.00	185,814.38	100,424.62	64.92%	75%	CR	
	Broward County-Swim Central	687,782.00	129,164.40	558,617.60	18.78%	42%	CR	Pending May and June invoices.
	Total Water Safety/Drowning Prevention	974,021.00	314,978.78	659,042.22	32.34%			
Kid Care Insurance Outreach								
	Florida Department Of Health	524,530.00	243,510.68	281,019.32	46.42%	75%	CR	Pending formal amendment.
	Total Kid Care Insurance Outreach	524,530.00	243,510.68	281,019.32	46.42%			
Total Physical Health		3,282,903.00	1,440,348.81	1,842,554.19	43.87%			



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Maternal & Child Health								
Screening/Assessment/Support								
	Broward Hlthy Start	332,150.00	-	332,150.00	0.00%			New contract beginning July 1st.
	BRHPC-Healthy Families Broward	2,303,074.00	945,784.02	1,357,289.98	41.07%	75% ✘	UOS	Sunsets 9/30;transitioning clients.
	Total Screening/Assessment/Support	2,635,224.00	945,784.02	1,689,439.98	35.89%			
Mothers Overcoming Maternal Stress (MOMS)								
	Healthy Mothers/ Babies	667,819.00	386,459.39	281,359.61	57.87%	75% !	UOS	
	Memorial Healthcare System.	594,804.00	438,200.34	156,603.66	73.67%	75% ✔	UOS	
	Total Mothers w/Maternal Dep	1,262,623.00	824,659.73	437,963.27	65.31%			
Fetal Infant Mortality								
	Broward Hlthy Start-SAFE SLEEP	212,768.00	145,339.45	67,428.55	68.31%	75% ✔	CR	
	Total Fetal Infant Mortality	212,768.00	145,339.45	67,428.55	68.31%			
Total Maternal & Child Health		4,110,615.00	1,915,783.20	2,194,831.80	46.61%			
Physical, Developmental, & Behavioral Needs								
MOST/Special Needs								
	After School Programs	434,517.00	167,281.69	267,235.31	38.50%	69% ✘	UOS	Low enrollment - right sizing -FY 24.
	Ann Storck Center	398,580.00	271,551.72	127,028.28	68.13%	69% ✔	UOS	
	ARC Broward	2,022,313.00	981,114.61	1,041,198.39	48.51%	69% ✘	UOS	Low enrollment; staff vacancies.
	Broward Children's Center	808,260.00	500,985.67	307,274.33	61.98%	69% ✔	UOS	
	Center for Hearing and Communication	334,709.00	90,207.14	244,501.86	26.95%	69% ✘	UOS	Low enrollment.
	Smith Community MH	1,060,752.00	614,439.42	446,312.58	57.92%	69% !	UOS	
	United Cerebral Palsy	1,029,036.00	455,987.54	573,048.46	44.31%	69% ✘	UOS	Low enrollment.
	YMCA of S FL	5,588,731.00	3,448,192.68	2,140,538.32	61.70%	69% ✔	UOS	
	Total MOST/Special Needs	11,676,898.00	6,529,760.47	5,147,137.53	55.92%			
MOST Summer Program/Special Needs								
	Memorial Healthcare System	133,546.00	-	133,546.00	0.00%	33% ✘	UOS	Pending June invoice.
	JAFCO Children's Ability Center	361,913.00	4,869.20	357,043.80	1.35%	33% ✘	UOS	Pending June invoice.
	Pembroke Pines, City of	161,587.00	74,701.51	86,885.49	46.23%	33% !	UOS	
	Total MOST Summer Program/Special Needs	657,046.00	79,570.71	577,475.29	12.11%			
	Subtotal MOST Special Needs	12,333,944.00	6,609,331.18	5,724,612.82	53.59%			
STEP								
	ARC, INC	543,314.00	383,524.05	159,789.95	70.59%	66% ✔	UOS	
	Ctr for Hearing	299,664.00	162,720.25	136,943.75	54.30%	66% !	UOS	
	Smith Community MH	381,972.00	228,780.00	153,192.00	59.89%	66% ✔	UOS	
	United Community Options	971,853.00	490,323.05	481,529.95	50.45%	66% !	UOS	
	YMCA of S FL	843,512.00	660,325.55	183,186.45	78.28%	66% !	UOS	
	Total STEP	3,040,315.00	1,925,672.90	1,114,642.10	63.34%			
Information/Referral Network								
	First Call for Help BH	710,687.00	420,954.51	289,732.49	59.23%	75% !	UOS	
	First Call for Help SN	1,010,802.00	600,152.84	410,649.16	59.37%	75% !	UOS	
	Total Information/Referral Network	1,721,489.00	1,021,107.35	700,381.65	59.32%			



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Respite Services-BREAK								
	JAFCO	92,326.00	47,093.41	45,232.59	51.01%	75% ✘	UOS	Low enrollment/non-renewal.
	Memorial Healthcare Sys (BH)	123,090.00	98,769.99	24,320.01	80.24%	75% ✔	UOS	
	Smith Community MH	102,237.00	66,321.49	35,915.51	64.87%	75% !	UOS	
	Total Respite Services-BREAK	317,653.00	212,184.89	105,468.11	66.80%			
Total Physical, Developmental, & Behavioral Needs		17,413,401.00	9,768,296.32	7,645,104.68	56.10%			
Child & Youth Safety								
Eliminate Bullying and Choose								
	United Way - Choose Peace	61,760.00	3,313.35	58,446.65	5.36%	75% ✘	CR	Program functioning; staff vacancy.
	Total Eliminate Bullying and Choose	61,760.00	3,313.35	58,446.65	5.36%			
Total Child & Youth Safety		61,760.00	3,313.35	58,446.65	5.36%			
Grand Total Service Goals		106,756,875.00	61,026,361.92	45,730,513.08	57.16%			
System Goals:								
Seamless System of Care								
Single Point of Entry								
	First Call for Help GP	568,228.00	289,315.20	278,912.80	50.92%	75% ✘	CR	Staff vacancy.
	Total Single Point of Entry	568,228.00	289,315.20	278,912.80	50.92%			
Research & Evaluate Systems of Care								
Leadership/Resources-Strategic								
	CCB	10,000.00	10,000.00	-	100.00%			
	Children Strategic Plan Initiatives	21,388.00	16,914.87	4,473.13	79.09%			
	Unallocated-Strategic Plan	80,362.00	-	80,362.00	0.00%			
	Total Leadership/Resources-Strategic	111,750.00	26,914.87	84,835.13	24.08%			
Improve Provider Reporting								
	Data Systems	120,580.00	70,140.00	50,440.00	45.73%			
	SAS-SAMIS Annual Fees	135.00	135.00	-	100.00%			
	Software maintenance	28,850.00	6,213.74	22,636.26	21.54%			
	Web hosting Fee	98,479.00	88,129.00	10,350.00	89.49%			
	Total Improve Provider Reporting	248,044.00	164,617.74	83,426.26	66.37%			
Promote Research Initiatives								
	ABCD Consultant	30,710.00	16,830.00	13,880.00	54.80%			
	Various Emancipatory Consultants	86,738.00	4,300.00	82,438.00	4.96%			
	UPENN - AISP	90,000.00	42,437.41	47,562.59	47.15%			
	A Little Help Never Hurt LLC	136,120.00	19,066.47	117,053.53	14.01%			
	Total Promote Research Initiatives	343,568.00	82,633.88	260,934.12	24.05%			
Total Research, Evaluate & Seamless Systems of Care		1,271,590.00	563,481.69	708,108.31	44.31%			
Public Awareness & Advocacy								
Sponsorships								
	Sponsorship-High Traffic	40,000.00	35,500.00	4,500.00	88.75%			



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Budget to Actual (Budgetary Basis)
For the 10 Months Ended July 31, 2023

Goal & Objective	Agency/ Program Name	Revised Budget	YTD Actual Expenditures	Remaining Budget	% of Budget	Ideal @ June	Reimb. Type (Note #6)	Comments
	Sponsorship	35,000.00	30,508.85	4,491.15	87.17%			
	Total Sponsorships	75,000.00	66,008.85	8,991.15	88.01%			
Educate Taxpayers								
	Broward Education Comm Network	31,600.00	600.00	31,000.00	1.90%			
	MNetwork	105,000.00	46,985.00	58,015.00	44.75%			
	Marketing	460,860.00	325,508.37	135,351.63	70.63%			
	Other Purchased Services	5,000.00	4,183.95	816.05	83.68%			
	Printing	4,000.00	1,590.58	2,409.42	39.76%			
	Resource Guide	140,700.00	63,315.00	77,385.00	45.00%			
	Outreach Materials	55,040.00	55,038.50	1.50	100.00%			
	Total Educate Taxpayers	802,200.00	497,221.40	304,978.60	61.98%			
Advocacy/Outreach								
	FLCSC Dues	80,000.00	80,000.00	-	100.00%			
	Registration	480.00	480.00	-	100.00%			
	Travel	19,300.00	2,339.22	16,960.78	12.12%			
	Total Advocacy/Outreach	100,000.00	83,038.45	16,961.55	83.04%			
Pub Communication w/ Special Population								
	ADA remediation	5,000.00	2,400.00	2,600.00	48.00%			
	Special Needs Interpreter	19,000.00	14,655.00	4,345.00	77.13%			
	Special Needs Communications	3,150.00	3,150.00	-	100.00%			
	Dues & Fees	4,196.00	4,196.00	-	100.00%			
	Unallocated - Public Comm w/ Special Population	12,654.00	-	12,654.00	0.00%			
	Total Pub Communication w/ Special Population	44,000.00	24,401.00	19,599.00	55.46%			
Total Public Awareness & Advocacy		1,021,200.00	670,669.70	350,530.30	65.67%			
Leveraging Resources								
	Consultant	30,000.00	-	30,000.00	0.00%			To be used as needed.
Total Leveraging Resources		30,000.00	-	30,000.00	0.00%			
Grand Total System Goals		2,322,790.00	1,234,151.39	1,088,638.61	53.13%			
	Unallocated General	231,899.00	-	231,899.00	0.00%			
Total All Goals		\$ 109,311,564.00	\$ 62,260,513.31	\$ 47,051,050.69	56.96%			

Children's Services Council of Broward County
Notes to the Financial Statements
July 31, 2023

- (1) The Children's Services Council of Broward County ("CSC") budgets, as revenue, 95% of the property taxes levied, as allowed by state statute.
- (2) The modified accrual basis of accounting is utilized by CSC. Under the modified accrual basis, revenues are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which the liability is incurred, if measurable.
- (3) Funds invested in the SBA, and the Florida PALM accommodate pool participants with readily available cash. The pool follows GASB Statement No. 31 which outlines two options for accounting and reporting for money market investment pools as either "2a-7 like fund" or fluctuation of the net asset value ("NAV"). CSC accounts for investments funds using the first method.
The Managed Investment Fund consists of longer-term securities for the core investments. This fund is managed by PFM in accordance with CSC's Investment Policy. US Bank provides the custodial cash services. The investments are reported at Market Value. This longer-term portfolio maintains safety while adding additional yield to the overall investments. The Finance committee receives quarterly updates on this portfolio. The gain or loss on the Managed Investment Fund is reported separately in the monthly statements for ease of reference.

In the prior fiscal year, ended September 30, 2022, we reported an investment loss of \$447,269 on the Managed Fund Investments. As of July 31, 2023 the reported gain on said funds is \$655,380.33.

- (4) Fund Balance is broken out into the following categories:

Nonspendable-Represents amounts that cannot be spent because they are either (a) not in a spendable form or (b) legally or contractually required to remain intact. Balance includes Prepaid expenses and FSA deposits.

Committed for Building Fund- represents Fund Balance committed for Building Fund to prepare for future growth.

Assigned for Contracts/Encumbrances-In addition to encumbrances this category includes pending contracts not yet encumbered such as new initiatives, Summer 2023 programs, and new RFP's occurring during the year.

Assigned for Administration-Includes the projected expenditure for salary, fringe, travel, supplies etc., for FY23.

Unassigned Fund Balance includes Minimum Fund Balance of 17% or two months of the annual operating budget. GASB recognizes this as a Best Practice model for governments. The Council approved the increase in Minimum Fund Balance from 10% to 17% in June 2022. The remaining unassigned fund balance represents the residual fund balance that has not been assigned to other funds, and is not restricted, committed or assigned for specific purposes within the General Fund. Unassigned fund balance changes as revenue is received and actual expenditures are incurred.

- (5) Lease Expenditures The financial statements include the adoption of GASB Statement No. 87, *Leases*. The primary objective of this statement is to enhance the relevance and consistency of information about all governments' leasing activities. The Council is prohibited by statute from having debt, therefore lease principal and interest payments are reported in the financials as lease expenditures and not debt service expenditures.
- (6) Reimbursement Type The general consensus is that CSC pays for services rendered on a unit of service basis (UOS). While certain services do not lend themselves to be paid on a UOS basis, CSC reserves the right to implement unit of service or cost reimbursement as applicable to the situation. Therefore, CSC also pays on a cost reimbursement (CR) and hybrid CR and UOS method as defined below.

UOS -Payment is made when a unit of service is provided. The unit price is determined at the time of contract negotiation. Supporting documents for units provided is the Unit of Service Detail Report generated from data entered by the Provider in the Delivery Module of SAMIS. Additional supporting documentation is not required to be submitted at the time of payment. Unit of service contracts also include flex funds, value added, space and utilities, out of school time fees, start-up expenses etc., which are paid as cost reimbursement and require supporting documentation.

CR -All items presented for payment must be supported by detailed documentation to be reimbursed. This includes all salaries, flex funds, value added, space and utilities, out of school time fees, start-up expenses etc.

Hybrid CR/UOS - This is a hybrid and may include the capture of zero-dollar units for information/data collection purposes. In these contracts, for reimbursement purposes, supporting documentation includes the expenses associated with the units of service provided and supporting line-item documentation. For new initiatives, new RFPs, and new providers, the aspiration is to generally move to a full unit-based contract once sufficient unit related data is available. Depending on the nature of services provided such as childcare slots, school health, Swim Central, Youth Employment, these types of contracts will always be paid as CR/Units hybrid and are reimbursed based on the services provided.

For Council Meeting August 23, 2023

Issue: Monthly Statements for the Managed Fund.

Action: Accept Monthly Statements for the Managed Fund from PFM and US Bank for July 2023.

Budget Impact: N/A.

Background: At the November 18, 2021, Council Meeting, the Council approved establishing a Managed Investment Fund consisting of longer-term securities for the core investments. This fund is managed by PFM in accordance with CSC's Investment Policy with US Bank providing custodial cash services. This longer-term portfolio maintains safety while adding additional yield to the overall investments. Together, PFM and US Bank manage the fund which will be measured against several highly respected industry performance indexes to ensure the portfolio remains on track.

Current Status: In accordance with the Investment policy, the Council approved at the June 2022 meeting, that staff would bring forth a summary of the monthly statements from both PFM and US Bank to the Council; however, if any Council Member has questions or wants additional information, the entire statement is available for review. It is important to note that these two statements reflect the activities of the overall portfolio and do not indicate the performance of the fund. A month following each quarter end, PFM will present a fund performance report to the Finance Committee of which any Council Member is welcome to attend.

Recommended Action: Accept Monthly Statements for the Managed Fund from PFM and US Bank for July 2023.

Managed Account Summary Statement

For the Month Ending **July 31, 2023**

CSC BROWARD COUNTY CORE PORTFOLIO - 0000000

Transaction Summary - Managed Account

Opening Market Value	\$24,893,852.16
Maturities/Calls	(818.85)
Principal Dispositions	(715,254.50)
Principal Acquisitions	766,441.10
Unsettled Trades	105,000.00
Change in Current Value	42,509.56
Closing Market Value	\$25,091,729.47

Cash Transactions Summary - Managed Account

Maturities/Calls	0.00
Sale Proceeds	717,301.68
Coupon/Interest/Dividend Income	64,201.57
Principal Payments	818.85
Security Purchases	(771,379.00)
Net Cash Contribution	(291.67)
Reconciling Transactions	0.00

Earnings Reconciliation (Cash Basis) - Managed Account

Interest/Dividends/Coupons Received	66,248.75
Less Purchased Interest Related to Interest/Coupons	(4,937.90)
Plus Net Realized Gains/Losses	(5,769.16)
Total Cash Basis Earnings	\$55,541.69

Cash Balance

Closing Cash Balance **\$52,672.66**

Earnings Reconciliation (Accrual Basis)

	Total
Ending Amortized Value of Securities	25,650,367.64
Ending Accrued Interest	166,273.69
Plus Proceeds from Sales	717,301.68
Plus Proceeds of Maturities/Calls/Principal Payments	818.85
Plus Coupons/Dividends Received	64,201.57
Less Cost of New Purchases	(876,379.00)
Less Beginning Amortized Value of Securities	(25,508,495.34)
Less Beginning Accrued Interest	(161,661.20)
Total Accrual Basis Earnings	\$52,427.89

Portfolio Summary and Statistics

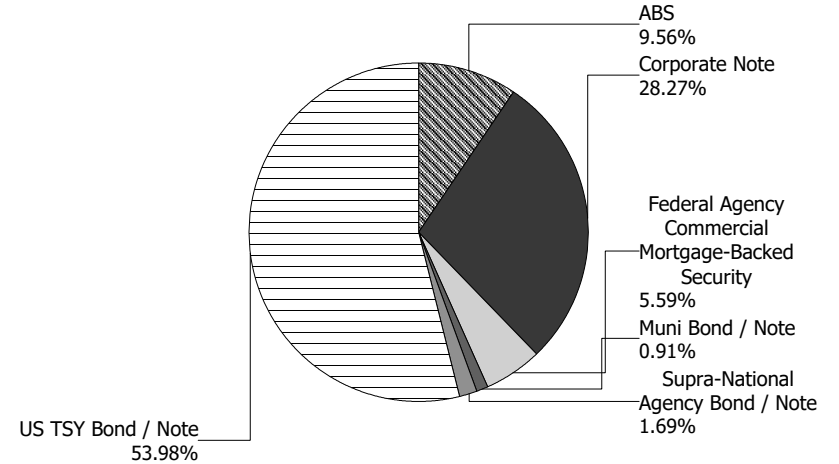
For the Month Ending **July 31, 2023**

CSC BROWARD COUNTY CORE PORTFOLIO - 0000000

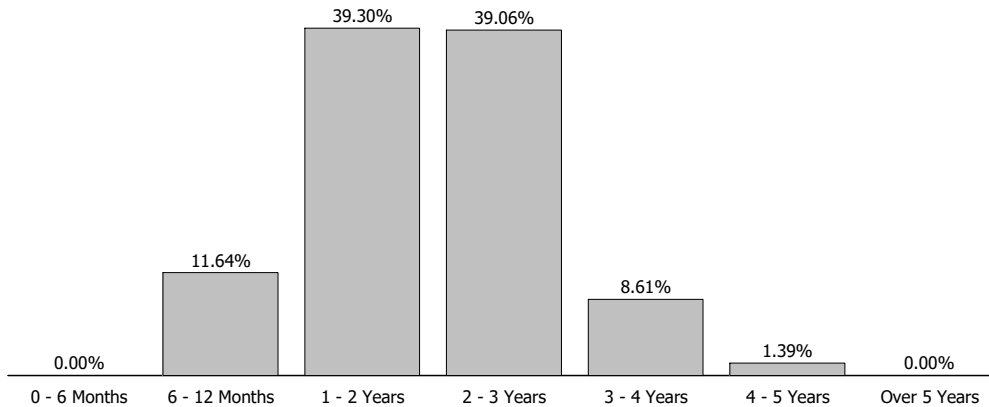
Account Summary

Description	Par Value	Market Value	Percent
U.S. Treasury Bond / Note	13,875,000.00	13,541,655.46	53.98
Supra-National Agency Bond / Note	440,000.00	423,929.88	1.69
Municipal Bond / Note	235,000.00	229,568.85	0.91
Federal Agency Commercial Mortgage-Backed Security	1,454,326.99	1,402,410.74	5.59
Corporate Note	7,315,000.00	7,094,478.80	28.27
Asset-Backed Security	2,465,000.00	2,399,685.74	9.56
Managed Account Sub-Total	25,784,326.99	25,091,729.47	100.00%
Accrued Interest		166,273.69	
Total Portfolio	25,784,326.99	25,258,003.16	
Unsettled Trades	105,000.00	105,161.70	

Sector Allocation



Maturity Distribution



Characteristics

Yield to Maturity at Cost	3.51%
Yield to Maturity at Market	5.00%
Weighted Average Days to Maturity	738

Managed Account Issuer Summary

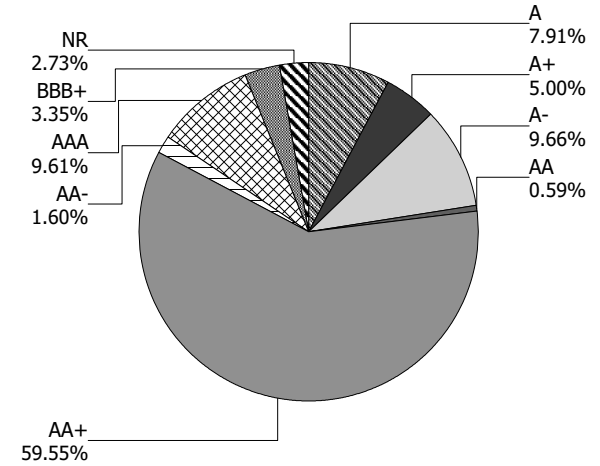
For the Month Ending **July 31, 2023**

CSC BROWARD COUNTY CORE PORTFOLIO - 0000000

Issuer Summary

Issuer	Market Value of Holdings	Percent
ADOBE INC	95,188.80	0.38
ALLY AUTO RECEIVABLES TRUST	156,245.23	0.62
AMERICAN EXPRESS CO	328,928.01	1.31
AMERICAN HONDA FINANCE	172,388.16	0.69
ASIAN DEVELOPMENT BANK	423,929.88	1.69
BANK OF AMERICA CO	430,615.90	1.72
BANK OF MONTREAL	189,815.75	0.76
BANK OF NOVA SCOTIA	187,281.10	0.75
BMW VEHICLE OWNER TRUST	68,195.86	0.27
CANADIAN IMPERIAL BANK OF COMMERCE	142,555.95	0.57
CAPITAL ONE FINANCIAL CORP	314,791.78	1.25
CARMAX AUTO OWNER TRUST	452,885.76	1.80
CATERPILLAR INC	188,284.90	0.75
CINTAS CORPORATION NO. 2	53,234.17	0.21
CITIGROUP INC	182,544.50	0.73
CNH EQUIPMENT TRUST	43,827.28	0.17
COLGATE-PALMOLIVE COMPANY	99,439.08	0.40
Commonwealth of Massachusetts	166,661.20	0.66
DEERE & COMPANY	172,910.70	0.69
DISCOVER FINANCIAL SERVICES	324,004.73	1.29
EXXON MOBIL CORP	96,242.20	0.38
FORD CREDIT AUTO OWNER TRUST	68,571.33	0.27
FREDDIE MAC	1,402,410.74	5.60
GENERAL DYNAMICS CORP	145,838.85	0.58
GM FINANCIAL CONSUMER AUTOMOBILE TRUST	58,178.21	0.23
GOLDMAN SACHS GROUP INC	145,334.25	0.58
HARLEY-DAVIDSON MOTORCYCLE TRUST	97,523.28	0.39
HOME DEPOT INC	19,601.34	0.08
HONDA AUTO RECEIVABLES	39,003.34	0.16
HORMEL FOODS CORP	191,924.00	0.76
HYUNDAI AUTO RECEIVABLES	107,373.79	0.43
IBM CORP	98,127.40	0.39

Credit Quality (S&P Ratings)



Managed Account Issuer Summary

For the Month Ending **July 31, 2023**

CSC BROWARD COUNTY CORE PORTFOLIO - 0000000

Issuer	Market Value of Holdings	Percent
INTEL CORPORATION	175,066.74	0.70
JOHN DEERE OWNER TRUST	68,163.80	0.27
JP MORGAN CHASE & CO	372,368.99	1.48
LOCKHEED MARTIN CORP	39,898.32	0.16
MERCK & CO INC	96,578.10	0.38
MORGAN STANLEY	184,295.22	0.73
NATIONAL RURAL UTILITIES CO FINANCE CORP	118,901.28	0.47
PACCAR FINANCIAL CORP	179,882.68	0.72
PEPSICO INC	144,052.50	0.57
PNC FINANCIAL SERVICES GROUP	9,814.33	0.04
PRAXAIR INC	184,789.66	0.74
RABOBANK NEDERLAND	245,609.75	0.98
ROYAL BANK OF CANADA	294,320.20	1.17
ROYAL DUTCH SHELL PLC	144,979.35	0.58
STATE OF CONNECTICUT	62,907.65	0.25
STATE STREET CORPORATION	289,205.16	1.15
SUMITOMO MITSUI FINANCIAL GROUP INC	194,257.40	0.77
TEXAS INSTRUMENTS INC	24,868.60	0.10
THE BANK OF NEW YORK MELLON CORPORATION	373,099.39	1.49
TORONTO-DOMINION BANK	295,254.20	1.18
TOYOTA MOTOR CORP	320,460.64	1.28
TRUIST FIN CORP	174,077.40	0.69
UNILEVER PLC	142,951.35	0.57
UNITED PARCEL SERVICE INC	97,895.60	0.39
UNITED STATES TREASURY	13,541,655.46	53.98
WAL-MART STORES INC	147,088.49	0.59
WELLS FARGO & COMPANY	144,032.55	0.57
WESTPAC BANKING CORP	143,076.00	0.57
WORLD OMNI AUTO REC TRUST	218,321.19	0.87
Total	\$25,091,729.47	100.00%

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CSC BROWARD COUNTY - CORE PORTFOLIO
ACCOUNT 00000000-000

Page 3 of 51
Period from July 1, 2023 to July 31, 2023

MARKET AND COST RECONCILIATION

	07/31/2023 MARKET	07/31/2023 FEDERAL TAX COST
Beginning Market And Cost	25,098,547.64	25,611,637.96
Investment Activity		
Interest	61,310.85	61,310.85
Realized Gain/Loss	- 5,769.16	- 5,769.16
Change In Unrealized Gain/Loss	49,090.23	.00
Net Accrued Income (Current-Prior)	4,885.13	4,885.13
Total Investment Activity	109,517.05	60,426.82
Plan Expenses		
Trust Fees	- 291.67	- 291.67
Total Plan Expenses	- 291.67	- 291.67
Net Change In Market And Cost	109,225.38	60,135.15
Ending Market And Cost	25,207,773.02	25,671,773.11

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CSC BROWARD COUNTY - CORE PORTFOLIO
ACCOUNT 00000000-000

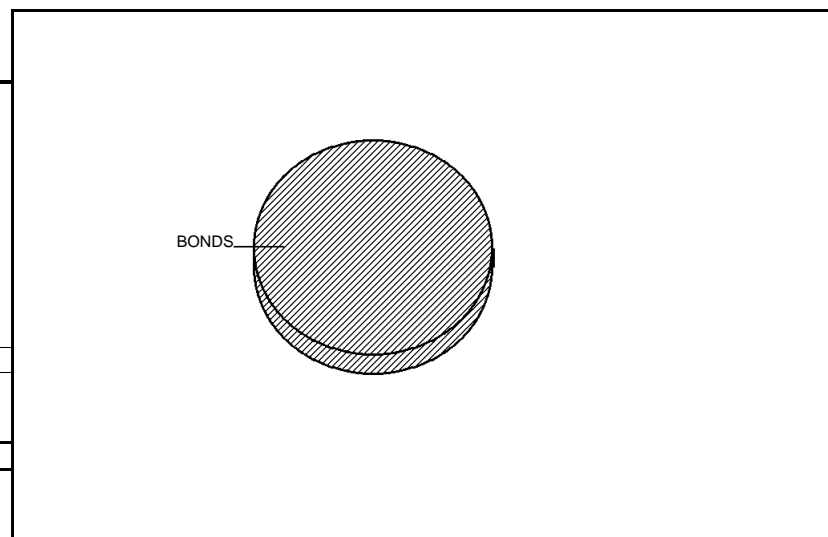
Page 4 of 51
Period from July 1, 2023 to July 31, 2023

CASH RECONCILIATION

Beginning Cash	.00
Investment Activity	
Interest	61,310.85
Cash Equivalent Purchases	- 59,469.09
Purchases	- 871,441.10
Cash Equivalent Sales	48,817.67
Sales/Maturities	716,073.34
Total Investment Activity	- 104,708.33
Plan Expenses	
Trust Fees	- 291.67
Total Plan Expenses	- 291.67
Net Change In Cash	- 105,000.00
Ending Cash	- 105,000.00

ASSET SUMMARY

ASSETS	07/31/2023 MARKET	07/31/2023 FEDERAL TAX COST	% OF MARKET
Cash And Equivalents	- 52,327.35	- 52,327.35	0.00
U.S. Government Issues	14,946,638.65	15,179,808.49	59.17
Corporate Issues	7,729,376.60	7,910,086.75	30.60
Foreign Issues	2,188,619.00	2,232,464.60	8.66
Municipal Issues	228,725.50	235,000.00	0.91
Total Assets	25,041,032.40	25,505,032.49	99.34
Accrued Income	166,740.62	166,740.62	0.66
Grand Total	25,207,773.02	25,671,773.11	100.00



Estimated Annual Income **806,209.74**

ASSET SUMMARY MESSAGES

Asset percentages are calculated for positive market values only.

Estimated Annual Income is an estimate provided for informational purposes only and should not be relied on for making investment, trading, or tax decisions. The estimates may not represent the actual value earned by your investments and they provide no guarantee of what your investments may earn in the future.

TAB V

For Council Meeting August 23, 2023

Issue:	CSC Monthly Purchases for Administrative Operations
Action:	1. Approve CSC Monthly/Annual Purchases for August 2023 2. Approve CSC Monthly/Annual Purchases for FY 2023/2024
Budget Impact:	See attached Report

Background: The State Statute creating and governing the CSC, Chapter 2000-461, as amended, states:

Section 6: No funds of the council shall be expended except by check as aforesaid, except the expenditure of petty cash or the issuance of checks made payable for sums no greater than \$5,000, shall be expended without prior approval of the council, in addition to the budgeting thereof.

The Council's procurement policies and procedures stipulate that expenditures are approved by the Council prior to being expended. As such, the financial system requires a Council Approval (CA) date at multiple points throughout the system including all processed payments. Internal controls for tracking expenditures in accordance with the statute are validated by auditors every year and there have been no significant deviations since the inception of the Council.

Since 2004 at the Council's direction, staff was instructed to only provide back-up material for purchases when the item is over \$10,000. As always, back-up for purchases below \$10,000 are available upon request.

Current Status: In accordance with policy, please find attached the Invoices, Travel, Purchase Orders, Sponsorships, etc. for the month of August 2023. To facilitate reviewing the various purchases, staff has segregated the items into various categories. All purchases listed are within the budget approved by the Council at TRIM as amended from time to time.

Please note that items over \$10,000 have a specific Issue Paper or copy of the related back-up attached to further explain the expenditure. Additional information for **any** expenditure is available upon request.

Additionally, due to contractual timing issues for items beginning Oct 1st, this packet includes a partial list of Administrative and Programmatic purchases for the upcoming fiscal year 2023/24. Since most of these are annual amounts which get paid monthly or are blanket POs which are issued but only expended as needed, we have only included back-up for those items exceeding \$75,000.

A comprehensive list of FY 2023/24 purchases will be presented in September.

Recommended Action: 1. Approve CSC Monthly/Annual Purchases for August 2023
2. Approve CSC Monthly/Annual Purchases for FY 2023/2024



**List of Invoices, Travel, Purchase Orders, Sponsorships, etc.
Submitted to the Children's Services Council
August 23, 2023**

Vendor	Description	Amount	Comment (Back-up documentation is available upon request.)
Purchase Orders (less than \$10,000):			
Dax Printing	Gun Safety Rack Cards	\$ 1,000	
Apple	Mac Mini	\$ 1,389	
Box Business	SFTP Site to Exchange Data with Broward County Public Schools	\$ 540	
Constant Contact	Bulk Email Subscription	\$ 60	Rate Increase
United Data Technologies	Microsoft 365, Exchange Online Plan 2, Power BI Pro, Visio Plan 2	\$ 2,523	Vendor Change
Program Related Purchases:			
Jumpstart	150 Read for the Record Books for Dignitaries; "With Lots of Love"	\$ 714	Service Goal 053
MARB Language Services	Simultaneous Translation Services	\$ 3,000	System Goal 923
SGS Technologies	Upgrade to Google Analytics	\$ 150	System Goal 922
Facilities Operations:			
A&M Top Quality Services	Office Detail Cleaning	\$ 5,121	
All Service Refuse	Recycling	\$ 2,300	Additional Amount Requested
Century Fire Protection	Annual Fire Alarm Maintenance	\$ 1,400	Vendor Name Change from Advanced Fire Protection
City of Lauderhill	False Alarm Notices	\$ 200	
Paramount Plumbing	Water Heater Replacement & Plumbing Services	\$ 5,526	
Employee Travel and Training:			
Aimee Bernstein	Executive Coach (4 Sessions @ \$250/Session)	\$ 1,000	
Nicholas Hessing	Broward League of Cities General Membership Meeting; 5/18/23; Fort Lauderdale	\$ 55	
Erin Byrne; Shaquoia Wilson	2023 Covington Curriculum Conference; 6/6/23 - 6/9/23; Minneapolis, MN	\$ 4,390	
Nicholas Hessing	Learners to Earners Workforce Summit; 6/27/23; Tampa	\$ 931	
Kathleen Campbell	GFOA; 8/4/23; Webinar	\$ 85	
Ivy Pierre; Keyonia Lawson; Pooja Kothari	NIGP Forum 2023; 8/20/23 - 8/23/23; Herndon, VA	\$ 4,545	
Cindy Arenberg Seltzer; Cynthia Reynoso; Dion Smith; Kathleen Campbell; Kenneth King; Maria Juarez Stouffer; Marlando Christie; Marissa Greif-Hackett; Michelle Hamilton; Monti Larsen; Nicholas Hessing; Sharetta Remikie; Sue Gallagher	FACCT Annual Retreat & Meeting; 8/29/23 - 8/31/23; Orlando	\$ 9,290	
Cynthia Reynoso	3CMA City-County Communications & Marketing Association Annual Conference; 9/6/23 - 9/8/23; Orlando	\$ 1,482	
Sue Gallagher	Florida Data Workgroup; 9/12/23 - 9/13/23; Tallahassee	\$ 428	Will be reimbursed by a Grant-Data Workgroup Meeting
Trainers / Material (Service Goal 011) Provider names and courses may be subject to change: Instructor Led Unless Otherwise Indicated:			
Corporate Graffiti	Training Materials	\$ 3,000	
David Duresky	MI Refresher	\$ 650	
First Response Pro CPR	CPR Heartsavers Training	\$ 1,650	
Sponsorship:			
Sunshine Social Services	SunServe Youth & Family Back-to-School Carnival; 8/18/23; Fort Lauderdale	\$ 1,000	This carnival will provide each young person with a backpack containing items selected based on their individual needs including school supplies, clothing and shoes. Case managers will review the needs of each attendee before the event to ensure that their backpacks contains the items they require.
Memberships:			
City-County Communications & Marketing Association	Annual Membership	\$ 845	



**List of Invoices, Travel, Purchase Orders, Sponsorships, etc.
Submitted to the Children's Services Council
For FY 23/24**

Vendor	Description	Amount	Comment (Back-up documentation is available upon request.)
Administrative Purchase Orders (less than \$75,000):			
ADP	Payroll Processing	\$ 73,500	Invoices Paid Monthly
American Bankers Insurance Co of FL	Flood Insurance	\$ 1,790	Annual Renewal
Carahsoft Technology Corporation	Tableau License Renewal	\$ 6,075	Annual Renewal
IBM	SPSS Statistics - 6 Users	\$ 6,039	Annual Support/Subsctiption
Information Consultants	Laserfiche Annual Maintenance and Consulting	\$ 16,000	Annual Maintenance; Consulting
Mimecast	Email Management Enterprise; Compliance Security and Secure File Send	\$ 8,947	Annual Renewal
NYHart	Actuarial Review	\$ 3,950	Annual Update
Employee Travel and Training:			
Carl Dasse	AISP Network Sites Meeting; 10/3/23 - 10/5/23; Philadelphia, PA	\$ 586	
Sue Gallagher	AISP Network Sites Meeting; 10/3/23 - 10/5/23; Philadelphia, PA	\$ 525	
Sponsorship:			
Nova Southeastern University	A Day for Children; 10/21/23; Davie	\$ 7,500	The annual health literacy event showcases free and low-cost health and wellness services for children from birth to 16 years of age. Health care education and activities for vision, medical, speech, behavior, and dental health as well as physical and occupational therapy will be provided. (HIGH TRAFFIC SPONSORSHIP)
South Florida Afro Pride Federation	Pride in the Park; 10/8/23; Fort Lauderdale	\$ 1,000	This family event intends to raise awareness, enhance resiliency, promote solidarity, and be a vision of diversity displayed by every race, gender, religion, and age regardless of sexual orientation or disability. The purpose is to come together as one community to dance despite their differences and challenges.

TAB W

**SPECIAL NEEDS ADVISORY COALITION (SNAC)
MEETING AGENDA**

Thursday, August 3, 2023 @ 9:30 am – 11:30 am

Coalition Co-Chairs: Andrea Knowles, Debra Hixon, & Justin Kohlhagen
@ CSC, 6600 W Commercial Blvd., Lauderhill, FL 33319

SNAC Members in Attendance:

2-1-1 (Gail Moore); **Acumantras** (Dr. Tai Johnson); **Advocacy Network on Disabilities** (Ire Diaz); **Arc Broward** (Jody Ellis); **Behavioral Health Solutions** (Nikki Karatzas); **Broward County School Board Member** (Debra Hixon Seat # 9); **Broward County Public Schools** (Camille Edwards & Felicia Taylor); **Broward Center for the Performing Arts** (Gustavo Padrino); **Broward Delegates & State Legislature** (Andrea Knowles Hill); **Broward Health** (Paula McIntire); **CDTC/Early Steps** (Ellie Schrot, Kristen Ely); **Center for Hearing & Communications** (Janick Hickman); **Center for Independent Living Skills of Broward** (Brian Johnson & Stephanie Fenton); **Early Learning Coalition** (Ellie Schrot); **Henderson Behavioral Health** (Leot Densmore); **JAFCO** (Justin Kohlhagen, Nikki Chiwara); **Memorial Healthcare System** (Berta Plantz); **Miami Homes for All** (Rayna Milfort); **Neuro-CS** (Silvia Gil); **Positive Development** (Yomayra Perea), **Project 10: The Transition Network** (Lisa Friedman-Chavez); **Special Olympics** (Mark Thompson); **YMCA South Florida** (Alison Bregman-Rodriguez); **Unicorn Children's Foundation** (Kerri Morse, Nicole Lembo); **University of Miami** (Nancy Torres); **Unknown Organization** (Lee Vassell); **CSC** (Astrid Cantos, Jonathan Corado, Marissa Aquino, Nicholas Hessing, Shantigra "Shae" Williams, & Shira Fowlkes)

ASL Interpreters: Allison Coombs & Michelle West

- I. Call to order & [opening group activity](#): Shae Williams, CSC, Strategy Manager, facilitated a Moment to arrive through a guided body scan.
- II. **Welcome & Introductions:** Justin Kohlhagen, SNAC Co-Chair & JAFCO, Executive Director (2 min)
- III. **Approval of February Meeting Minutes:** Justin Kohlhagen, SNAC Co-Chair & JAFCO, Executive Director (2 min) Motion 1st Shae Williams, 2nd Gustavo Padrino, no abstentions or objections indicated.
- IV. **SNAC Special Housing Panel: Panelists:** CILs Broward (Brian Johnson), Miami Homes for All (Rayna Milfort) **Moderators:** Shae Williams (1 hour @ 9:45 AM – 10:45 AM)

Key takeaways

Shae: Introduced Housing panel panelist and opened the discussion.

Brian: Center for Independent Living Skills of Broward provides support for housing to disabled persons.

Rayna: Greater Miami Housing Alliance has several subcommittees to address the needs areas such as Tenant Resident Protections, Helping Our Miami-Dade Youth (HOMY) – Youth Homelessness, Raising Capital, and 3C.

Q: Current challenges in affordable and accessible housing for disabled community members in South Florida?

Rayna: 1) low supply of affordable housing, 2) when housing is affordable it rarely comes with accessibility features, 3) Limited tenant rights impacting the dynamics of advocacy, 4) developers finding challenges with proving ROI for affordable developments for bank approval, 5) Insurance rates and availability (Florida currently has less than 10 companies providing home insurance for Florida properties).

Brian: 1) Costs, 2) Lack of accountability – Developers have been known to account for and accept the fines for violating the requirements to a lot for a number of units for low-income and affordable housing projects, 3) Low supply of affordable housing, 4) Universal Design Considerations – often small adjustments to standards which are beneficial to disabled Folx are also beneficial to the general population. Ex. Curb cuts do not only benefit Folx with wheelchairs but also families with strollers, cyclists, etc.

Q: From your experience what are the most effective strategies for increasing the availability of housing for disabled people?

Rayna: 1) Civic Engagement, 2) collaborating with Grass roots projects, 3) Get to know and become familiar with the Live Local Act and its limitations.

Brian: 1) Work with your local housing Authority, 2) Vouchers are helpful but considerations for their development are often behind the market and its shifts, supplement programs and planning can be helpful 3) Connect community members with credit agencies to help create better candidacy for housing programs, 4) Educate yourself and those around you about what is available and who to connect with, 5) Connect community members with services and supports for supportive housing and related housing options for this community.

Q: What role can local governmental organizations play in addressing the housing needs of this community?

Rayna: 1) Obtain greater comprehension and consideration of intersections and accumulated barriers which make it more difficult to navigate this already troubled sector in Florida, 2) Focus on climate and housing justice concerns, 3) Facilitate Persons with Disabilities access to and representation at commission meetings, townhalls, and forums around housing and share their stories with our community leaders.

Brian: 1) Increase awareness of the dynamics of our housing crisis and include everyone impacted, 2) Review policy that creates more barriers than ease to accessing affordable and accessible housing, rewrite or create new ordinances to support and protect People with Disabilities' access, 3) Bring accountability to developers and create incentive for

developers to not take the easy road and accept the fine and move forward with unhelpful developments for the global Broward county population.

Q: How can we ensure that people with special needs have access to accommodating housing?

Rayna: 1) Educating our community about our communities housing needs and ways to decrease the overall costs of creating accessible housing units and properties, 2) Realizing that in today's market paying 30% of an income that is income restricted does not adequately support affordable housing for these populations, 3) increased awareness around how state policy can limit local policy development.

Brian: 1) By building accommodations from the onset of the development using Universal Design, as opposed to retrofitting accessibility for a unit or property, as this is often more costly and time-consuming.

Q: What Transition to adulthood services into housing are available for individuals and special needs or disabilities who have recently aged out or are ineligible for state/local services?

Rayna: 1) Youth aging out of certain housing spaces are often ill-prepare to find and maintain housing independently, 2) Financial Literacy (budgeting, bill payment, etc.), 3) Job Core programs 4) Reduction of cost burden.

Brian: 1) Earlier interventions for transition planning and process initiation, 2) Education of Life skills, credit, & budgeting, 3) Leverage vouchers usage by applying early on as there are often waitlists and requirements to meet criteria for programming, 4) Roommate matching services to help reduce cost burden of independent living.

Questions/Comments from the audience:

Round # 1

Ire: In addressing barriers to accessing housing, as a community, could we consider supporting the fees and expenses associated with applying for housing and background checks. Also, restrictions on deposits on rental properties pose an additional barrier to those with income restrictions.

Ellie: 1) Is there an organization like Miami Homes for All for Broward County? (Response: Brian Johnson will follow-up with SNAC after researching this further). 2) Does Broward have a repository and/or resource guide into housing for our families in Broward? (Response: Connect with local housing authority) 3) Does 2-1-1 crosswalk their requests for housing with CILs Broward (Response: CILs Broward provides Disability specific services while 2-1-1 accepts request for resources for all housing markets).

Yomayra: Is there an organization who could take on developing and maintaining a Housing resource guide for special needs in Broward? (Response: We could as a coalition begin to collect resources and build a guide together, our Transition to Adulthood group is spearheading our housing initiative for SNAC, and it is possible they may decide to take on the development of such a guide. Miami-Dade is finalizing a housing resources guide and will share that with Broward upon completion).

Round # 2

Ire: 1) With Ticket to Work programs, the states' thresholds for income limits the options a person with disabilities has and increase fears that receiving an income could disqualify them for Medicaid coverage, while the cash benefit is a small amount it is usually not the greatest concern for loss of SSA benefits and how does APD med waiver factor into this in comparison. (Response: The state has thresholds for income limitations to maintain qualification to continue to receive of benefits. An individual can buy into Medicaid if they exceed those income limitation thresholds as well there are some subsidy options that can be reviewed with a benefits specialist. APD does have a separate process of determination for income thresholds, this is a possible connection point for clarity with CILs Broward and APD Med waiver). 2) With the current state of immigration legislation how does that factor into serving people with disabilities who are also immigrants? (Response: Unfortunately, currently, this question brings more questions than answers available currently due to the stage of the progress of the analysis of the legislation).

Lisa: I would like to share the policy report from the Florida Housing Coalition related to the new Bill 1619(B), which could have significant implications for our communities.

Kristen: What would it take for us to have a community organization take on Focused housing programs? I am appreciative of some of the programs that do exist like Step Up to Independent living, I feel there are more opportunities to expand these sorts of programs and services.

Shae: With these final remarks we will close the Initial SNAC Housing Panel discussion. Thank you to our Panelists Brian Johnson of Center for Independent Living Skills of Broward and Rayna Milfort of Miami Homes for All.

V. Legislative Priorities: Bypassed.

VI. Advancing Equity: Ire Diaz, Advocacy Network on Disabilities – [Video to open discussion](#). Our topic of discussion explores the idea of two communication style models related to addressing a person with a disability or a disabled person. The Person-First language model is based out of the medical sector and operates on the premise that an individual's disability/diagnosis does not define the whole person. Whereas the Identity-First language model is based on the premise that a Disabled person can fully identify with their identity as a primary descriptor of their lived experiences. Ultimately if we are truly aiming to extend respect, dignity, and honor towards one another, the solution is to simply asking a person how they would like to be addressed and going from there as a basis. It is no different than respecting the person with respect to how they choose to define themselves and their lived experiences such as race, gender, sexuality, religion, national origin, etc. **Action process:** Ask a person how they would like to be addressed and honor that with your direct and indirect actions towards them and in conversations about them.

VII. Community / Provider Updates: Reference provider update request – Shae Williams, CSC, shared about the new process to request this item on our Virtual Hub to request

a brief provider/organizational/programmatic update. Opened the floor to brief community provider updates noting we will use the form in the future.

Early Steps

- 1) Child Find no longer receives Early Steps referrals for 0–3-year-olds.
- 2) Intake contact options = Email: cdtc_ESIntake@browardhealth.org
Phone: 954-728-1101
Online Form: <https://childrensdiagnostic.com/early-steps/>

VIII. SNAC Padlet update: Shae Williams, CSC, Strategy Manager – The SNAC hub holds our coalition’s updates, flyers, agendas, minutes, and more. If you have not been connected to the SNAC Hub, contact me or one of your Impact Team’s Co-chairs.

IX. Impact Teams Report Out: Updates of ongoing projects, current efforts, obstacles to progress, and what is keeping the impact team working well.

- **Early Transitions:** Ellie a) Update of referral process for Early Steps/CDTC screenings Early steps has a direct line and process for handling 0–36-month-olds. b) Working with the Early Learning Coalition to further develop parent navigators c) Pediatric Associations the Largest pediatric provider in Broward County has begun to implement ASQ screenings within their routine screenings for their patients due to their participation in this Impact Team. d) Working towards bringing Help Me Grow program back into Broward County is currently in progress.
- **Community Partnerships:** Alison a) Community Partnerships – Community connections event is upcoming on August 9th from 2:30 PM – 4:30 PM. b) There is new leadership of this impact team, and after years of service, Marissa Aquino is stepping away from SNAC to lean into some new responsibilities at CSC. Alison remains on the Impact Team to be a wealth of information and wisdom to the emerging SNAC leaders. Thank you both for your years of service in SNAC leadership.
- **Legislative Advocacy:** Shae – a) Preparing for the upcoming legislative session. b) Tracking legislation and appropriations requests for the special needs community. If there is an appropriation or bill you would like this group to watch, please notify either Co-chair and /or Shae. C) Lisa to share the 1619(B) Topical briefs for dissemination
- **SNAC Events:** Gustavo & Silvia a) Beginning implementation of a form to collect Community-wide metrics on Special needs events such as frequency, location, impact, etc. b) Coordinating dates and location for SNAC Block Party Festival and Sensory-Friendly Summit in April 2024, c) A community event calendar will contain Flyers with QR codes for easy sharing and dissemination, d) Next meeting is August 8th on zoom.

- **Transition to Adulthood:** Shae is a) Revising document for WIPA resources b) Developing a document for employment assistance resources, c) Leading the discussions and collaborations for SNAC's housing focus.

X. **Next Meeting is Thursday November 2nd, 2023, at 9:30 am in person @ CDTC (Early Steps), 1401 Federal Hwy, Fort Lauderdale, FL 33316.**

XI. **[Follow-up Housing Resources can be found here \(click here\)](#)**

XII. **Adjourn**

TAB X

DRAFT

**The Broward Reads Coalition - Campaign for Grade-Level Reading
Meeting Minutes
June 7, 2023
9:30 a.m.**

The meeting was conducted via Zoom.

Participants: Dr. Sharetta Remikie, Kenneth King, Kim Reid, Ashely Cole, Diane Choi, Yolanda Meadows (CSC of Broward County); Commissioner Beam Furr (Co-Chair) & CSC Council Member; Renee Jaffe, Allison Metsch (Early Learning Coalition of Broward County); Dr. Lori Canning, Wanda Robinson (BCPS); Penny Bernath (SoFlo PBS); Jenny Del Valle (HandsOn Broward); Lisa Sporillo (City of Pembroke Pines); Kimberly White (Broward County Library); Laura Gomez (Reading Explorers); Angella Schroller (Jack and Jill Center); Lori Morton (Broward College); Julie Toscano (Broward UP-Promise Neighborhoods); Maria Delgado (City of Pembroke Pines Charter East Elementary); Angelica Rosas (Community Foundation of Broward); Deontre Clayton (Florida Early Learning Corps); Amanda Patterson (IK Incredible R Us); Sarah Curran (Museum of Discovery and Science); Diana Gomez (Sunshine Health); Elizabeth Thompson (Urban League of Broward County); Caryl Hattan (Town of Davie) Lourdes Salgado (University of Florida)

I. Welcome

The meeting was called to order at 9:33 a.m. by Commissioner Beam Furr who welcomed everyone. Commissioner Furr then expounded on the curriculum collaborative addressing the school board's book review process that he, Dr. Canning, and Ken King are a part of. Commissioner Furr explained the focus and purpose of the group as well as how the process works. Dr. Canning shared additional information regarding the committee screening process, state policy, and what could potentially cause a book to be removed or banned from shelves. Commissioner Furr asked for a motion to approve the April meeting minutes. Dr. Lori Canning gave the motion to approve, it was seconded by Dr. Sharetta Remikie and passed with no objections.

Commissioner Furr expressed concern about the attendance at the committee meeting and the committee's need to expand the scope of its recruitment efforts. Dr. Remikie agreed with Commissioner Furr, that the scope needed to be expanded and that communication and marketing may need to be created to assist with that expansion.

II. Partner Updates

a) CSC of Broward County (Dr. Sharetta Remikie)

Dr. Remikie reminded the group that Read for The Record is approaching soon (October 26th) and the books have been ordered. She informed the committee the books may be arriving in July which would allow ample time for packing. The main event site for this year is Stephen Foster Elementary (3471 SW 22nd St, Fort Lauderdale, FL 33312).

Dr. Remikie advised that the Florida Grade-Level Reading Campaign (FGLRC) pushed back the date on the pacesetter deadline until September which will also push the peer reviews back. She thanked the Broward volunteers who will be peer reviewers for this year's pacesetters.

Dr. Remikie reported the FGLRC completed EarlyCare co-branding brochures (which include the Broward Reads logo). Dr. Remikie shared EarlyCare is care a text messaging program that reaches out to Florida parents and early learning providers for children ages birth through 8 to provide age-appropriate prompts with a focus on child health and education. This effort was a collaboration between CSC, Jack and Jill, and United Way.

Dr. Remikie reminded the group the Back-to-School Extravaganza will be held on July 29th in Miramar at Dillard High School and on August 12th at Ely. She stated CSC is working in partnership with HandsOn Broward, the School Board, and ELC to gather volunteers and the logistics surrounding these events in which we will also be distributing books. Dr. Remikie also advised the group CSC was able to pivot and get the clear backpacks to meet the new school board's requirement.

b) HandsOn Broward (Jenny Del Valle)

Jenny Del Valle expressed her joy regarding the start of the summer reading ambassador program. According to Jenny, there will be eight sites with the possibility of another being added. She shared the mission of the program stemmed from her personal struggle with reading as a young adult and that experience fueled the desire to bring literacy to these sites.

c) Broward County Public Schools (Dr. Lori Canning, Wanda Robinson)

Dr. Lori Canning advised the group Broward County Public School (BCPS) has a Broward Reads initiative website

<https://browardschools.instructure.com/courses/449656> which is a part of the BCPS Canvas course platform. According to Dr. Canning, this is an open website that

houses various initiatives which are a part of, or support, the Broward Reads campaign, including information from previous years. She provided a demonstration showing how to navigate the website.

Dr. Canning highlighted some local authors that participated in the Real Men Reads event. She shared the proposed plans to conduct a Real Men Read event in the Fall at a school site in the central part of the county.

Dr. Canning informed the committee, BCPS is supporting the eight Summer BreakSpots by reaching out to various organizations to adopt a site. The synopsis she provided included the responsibilities and expectations of the organization's volunteers.

Dr. Canning also shared an overview of the Children's Book Fest and stated it was a phenomenal event. She stated this was one of the largest events this year and how excited the kids were to get books. Dr. Canning thanked all the partners that were in attendance.

d) Early Learning Coalition (Renee Jaffe, Allison Metsch)

Renee Jaffe informed the committee that enrollment of students has gone well, but ELC has depleted their current state allocation. She stated ELC is waiting to hear from the state regarding additional funding. Renee reiterated they are not stopping the enrollment process but just slowing down a bit. She let the committee know that there are \$315 million in federal relief dollars available specifically for education initiatives. Renee also spoke about the various early learning workforce initiatives ELC will support once those dollars are received.

Renee talked praised Allison and her team for the support provided to the educators., Renee reported Allison and her team have been offering training at various times and locations to ensure that anyone who wanted to take advantage of this opportunity could do so.

Allison Metsch discussed the classroom assessment system that the state uses at the guidepost for quality and has been used in conjunction with school readiness programs. Since implementing the assessment, Allison reported all assessments have been completed and classroom scores have increased.

Allison talked about the American Rescue Plan Act (ARPA) training and the positive feedback ELC has been receiving. She announced ELC has also launched a new CDA Academy which is a credential that educators can earn.

e) Broward County Libraries (Kimberly White)

Kimberly White reminded everyone that the Broward County libraries have established a local authors program. She explained once local authors have been registered into the program, they could submit their print work or electronic books which then becomes available for anyone to read. Kimberly advised that there will be a child specific event on September 23rd at the Northwest Regional Library which will consist of local authors.

Kimberly also shared there are up to six thousand summer registrations, however, the goal is to reach twenty thousand. She suggested as students are receiving back-to-school supplies, that summer learning program information and books are being included in the backpacks.

Kimberly talked and shared the events encompassed in the libraries' summer learning. She shared how to access the information via their website (<https://broward.libnet.info/events>). She spoke about the Beanstack page (<https://browardlibrary.beanstack.com/reader365>), which is for children under the age of 5, where children can play games, earn badges and the books they have read can be logged.

Meeting Schedule for FY 22-23:

The next meeting will take place on **August 2, 2023, at 9:30 a.m.**

Subsequent meeting dates: August 2, October TBD, December TBD.

III. The meeting adjourned at 11:00 a.m.

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**The Broward Reads Coalition - Campaign for Grade-Level Reading
Meeting Minutes
August 2, 2023
9:30 a.m.**

The meeting was conducted via Zoom.

Participants: Cindy Arenberg Seltzer, Dr. Sharetta Remikie, Liza Khan, Kim Reid, Ashely Cole, Yolanda Meadows (CSC of Broward County); Commissioner Beam Furr (Co-Chair) & CSC Council Member, Idelma Quintana (Broward County Commissioner's Office); Renee Jaffe, Allison Metsch (Early Learning Coalition of Broward County); Dr. Lori Canning (BCPS); Jenny Del Valle (HandsOn Broward); Lisa Sporillo (City of Pembroke Pines); Kimberly White (Broward County Library); Lori Morton (Broward College); Julie Toscano (Broward UP-Promise Neighborhoods); Deontre Clayton (Florida Early Learning Corps); Diana Gomez (Sunshine Health); Caryl Hattan (Town of Davie) Sheena Sewell (African American Research Library and Cultural Center); Amanda Smith (Art & Culture Center/Hollywood); Sara-Lou Annakie (City of Oakland Park); Denise Horland (City of Plantation); Nadia Greenwood (Cradle Learning Center); P Rochester (Created Am I 2Win); Berwick Augustin (Evoke180); Sarah Noel (Nourishing Lives); Meagan Albright (NSU Alvin Sherman Library); Emilia Vilaire-Monchery, Brittney Croslin (United Way of Broward County); Joany Joseph, Roberto Weir, Vanessa Camille (*no organization entered upon registration*)

I. Welcome

The meeting was called to order at 9:39 a.m. by Commissioner Beam Furr who welcomed everyone and conducted introductions. Cindy Arenberg Seltzer asked for a motion to approve the June meeting minutes. Caryl Hattan made the motion to approve, it was seconded by Commissioner Beam Furr and passed with no objections.

II. Partner Updates

a) CSC of Broward County (Cindy Arenberg Seltzer, Dr. Sharetta Remikie, Liza Khan)

Dr. Remikie shared information about the upcoming Broward Read for The Record (BRFTR) author event. The event is scheduled to take place on September 21st at Stephen Foster Elementary (3471 SW 22nd St, Fort Lauderdale, FL 33312). She informed the group that this year's author will visit the local school and participate in the production of local promos. These promos will highlight the BRFTR event scheduled for October 26th. Dr. Remikie

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mentioned that the books for the event are expected to be received by the end of August. She also mentioned ongoing discussions with CSC's marketing firm regarding the marketing plan for this year's event.

Dr. Remikie mentioned that JumpStart is working on an impact partner email featuring Cindy Arenberg Seltzer, showcasing Broward's literacy work. She proposed the formation of a sub-committee to brainstorm strategies for providing books to individuals without easy access to them.

Liza Khan reported on her attendance at the "Everyday Learning and Everyday Spaces" session of the Florida Grade-Level Reading Campaign (FGLRC). She highlighted the opportunity to share collected data and various initiatives conducted in Broward. Liza noted that communities discussed the success of engaging families in learning activities outside of school. The session featured excellent panelists, and Liza expressed gratitude for her ability to participate.

Dr. Remikie provided an update on the collaboration between CSC, Broward County Public Schools (BCPS), the City of Fort Lauderdale, and HandsOn Broward. They worked on repurposing and distributing books as part of the school board's Read Cycle project. Many books were distributed at the Back-to-School Extravaganza (BTSE) events.

Dr. Remikie expressed appreciation to Commissioner Furr and the council members for their support of the BTSE events. She stated the final BTSE event will be held on August 12th at Blanche Ely High School (1201 NW 6th Ave, Pompano Beach, FL 33060).

Dr. Remikie summarized the completed sessions of the adopted Summer BreakSpot reading ambassador program at Park Ridge Court in Deerfield. She thanked the CSC staff members who volunteered to be reading ambassadors.

b) HandsOn Broward (Jenny Del Valle)

Jenny Del Valle provided a recap of the Dillard Back-to-School Extravaganza (BTSE) event. She expressed her enthusiasm about the event's incredible success and impact. Jenny emphasized the joy she felt in assisting numerous families in acquiring essential items for their children's upcoming school year. She shared details about the efforts she and the volunteers put in to spread the word within the community.

Jenny highlighted the positive aspect of seeing familiar faces from previous years, as returning families participated in the event. She noted that by the end of

the event, a significant portion of the available books had been distributed. Jenny underscored the event's significance in fostering a sense of community and providing necessary resources to families in need.

c) Broward County Public Schools (Dr. Lori Canning, Wanda Robinson)

Dr. Lori Canning shared the exciting news of Broward County's new Superintendent, Dr. Peter Licata. She highlighted Dr. Licata's embrace of Broward County and Broward County Public Schools. Dr. Canning also mentioned other operational leaders in different areas with a direct connection to the Broward Reads campaign.

Dr. Canning echoed the date of the upcoming Read for the Record event. She informed the committee about Megan Turetsky's (formerly employed by CSC) efforts to involve more local celebrities in the event.

Dr. Canning updated the committee on the results of the newly implemented Florida Assessment of Student Thinking (F.A.S.T.). This computer adaptive assessment spans from VPK to second grade and then third to tenth grade. Dr. Canning stressed the significance of data showing that students proficient in reading by third grade have increased chances of building a strong foundation for successful higher learning.

Dr. Canning discussed the recently launched Science of Reading Symposium, funded by a state grant. The symposium aims to ensure systematic instruction for proficient reading based on research findings. She shared targeted schools were invited to participate in professional development, support, and resource sharing over the upcoming school year. The grant also supports family and community engagement, with plans for a series of literacy night activities.

Dr. Canning highlighted the upcoming community events where books will be distributed. She briefly touched on their adopted summer BreakSpot location and expressed gratitude to CSC and other partners for ensuring ongoing student resource distribution throughout the summer.

d) Early Learning Coalition (Allison Metsch)

Allison Metsch presented a report on the VPK FAST data. She highlighted the system's adaptability to student responses, enabling quick adjustments based on correct or incorrect answers. This adaptive system provides insights into student learning progress. Allison emphasized that this new initiative would allow them to monitor and track gains throughout the year. She informed the committee that

once the state establishes performance metrics, the report will also include CLASS observation scores.

Allison shared significant achievements related to the Building a World Class Workforce initiative. Between March and June, ELC has successfully trained 3,790 educators. This initiative offered stipends and bonuses totaling nearly four million dollars collectively for educators who completed specific training requirements. She shared testimonials of educators who were initially attracted by the bonus but were positively surprised and excited by the valuable information they gained through the training. Allison mentioned that they are currently on a short break but will resume the initiative's activities in the coming weeks.

e) Broward County Libraries (Kimberly White)

Kimberly White provided an update on their summer learning program. She reported that the program had successfully registered 16,000 readers. The program is set to conclude on August 12th.

Kimberly shared that they had actively participated in several back-to-school events. She discussed their engagement in these events and their efforts to support literacy initiatives.

Kimberly informed the committee that they are gearing up for the Read For The Record event. She mentioned that they are working on various literacy projects connected to the event, highlighting their dedication to promoting reading and literacy among the participants.

Open Mic

Brittney Croslin from the United Way of Broward provided an update on the Reading Pals program. She highlighted the positive impact of the program's efforts, underscoring the outcomes achieved and the benefits to the community. She elaborated on the dedication of the program's volunteers, emphasizing their crucial role in driving the program's success.

Additionally, Brittney mentioned an upcoming training session that aims to further equip volunteers with the necessary tools to effectively engage with the program participants. She also touched upon the wonderful responses and feedback they have been receiving from the community and participants, showcasing the program's significance in fostering a love for reading and literacy.

Meeting Schedule for FY 22-23:

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The next meeting will take place on **October 4, 2023, at 9:30 a.m.**

Subsequent meeting dates: December TBD.

III. The meeting adjourned at 10:52 a.m.

TAB Y

Funders Forum Meeting Summary

August 4, 2023

Members Virtually Present:

Angelika Schlanger, The McKnight Brain Research Foundation; **Cassandra Evans**, Broward County Community Partnership Division; **Efrem Crenshaw**, Broward County Human Services Department; **Fiorella Smyth**, Florida Blue; **Judith Fletcher**, The Frederick A. DeLuca Foundation; **Katie Masucci**, Northern Trust; **Kenneth King**, Children's Services Council (CSC); **Larry Rein**, ChildNet; **Lisa Bayne**, CSC; **Lori Canning**, Broward County Public Schools (BCPS); **Margaret (Maggie) de Cambre Borges**, Florida Department of Children and Families (DCF); **Maria Hernandez**, United Way; **Maria Juarez Stouffer**, CSC; **Melanie Burgess**, The Jim Moran Foundation; **Monica King**, Broward Healthy Start Coalition (BHSC); **Renzo Torrenga** for Elida Segre, Broward Behavioral Health Coalition (BBHC); **Sandra Veszi Einhorn**, Coordinating Council of Broward; **Sheri Brown Grosvenor**, Community Foundation; **Susan Eby**, ChildNet; **Suzette Fleischmann**, DCF; **Tara Williams**, Broward County Human Services Department; **Teves Bush**, Department of Juvenile Justice (DJJ)

Guests

Nova Southeastern University (NSU) Bachelors in Public Health Students: **Elias Hernandez, Jade Kushner & Leanna Figueroa**

Scott Meltzer, President & CEO, National Network of State Teachers of the Year (NNSTOY)

Welcome & Introductions:

Maria Juarez Stouffer welcomed members and introductions were completed.

Maria J. S. welcomed back to Funders forum Dr. Angelika Schlanger and new members, Teves Bush, Chief Probation Officer for the Department of Juvenile Justice. Katie Masucci, Vice President, New Business Specialist for Northern Trust, and Fiorella Smyth, Senior Manager, Corporate Social Responsibility for Florida Blue.

Angelika S. is representing the McKnight Brain Research Foundation which supports scientific research to advance the understanding and alleviation of age-related memory loss by partnering with research scientists, institutions, and organizations.

Angelika S. is also supporting local partnerships that are funded by the Taft Foundation which funds programs to improve the lives of children and adults with intellectual and developmental disabilities to help them live fulfilling lives. They fund a variety of programs including innovative day programs, wrap-around services, navigation support as well as employment advocacy-related programs here in South Florida.

Katie Masucci, Vice President, New Business Specialist for Northern Trust supports philanthropic efforts and has a strong staff that provides community engagement in Broward County. Katie M. would like to have a better sense of the pain points in our communities so that they can be more intentional about their capabilities and resources.

Fiorella Smyth, Senior Manager, Corporate Social Responsibility for Florida Blue works with local nonprofits that are based anywhere between Key West and the Treasure Coast to help build healthy communities. Their philanthropic focus is food security, health equity, and mental well-being.

Scott Meltzer, President, and CEO of the National Network of State Teachers of the Year in Nashville joined the Funders Forum meeting as a guest to learn more about Broward County. Scott is looking to relocate to Broward and hopes to learn more about the nonprofit provider community and the funder landscape.

Approval of the June 2, 2023, Meeting Minutes:

Monica K. made a motion to approve the minutes as presented. The motion was seconded by Lori C. and passed with no opposing votes.

Nova Southeastern University (NSU) Public Health Graduates / Social Media Standard Operating Procedures

Maria J.S. reminded members of the previous conversations about the need to increase community-wide awareness of available resources.

CSC partnered with NSU's bachelor's in public health (BSPH) students to develop a capstone project to focus on improving nonprofit social media marketing efforts of resources. The capstone team created an engaging multi-tier social media standard operating procedure (SOP) that organizations can easily utilize to increase social marketing services in Broward.

Maria J.S. introduced BSPH students Jade Kushner, Leanna Figueroa, and Elias Hernandez who presented to members about their plan to increase awareness for services and increase the use of social media marketing with the development of their "SOP: Social Media Marketing Guide" to help guide organizations on how to start using social media marketing tools such as Facebook, Instagram, and Twitter to reach a larger audience to increase visibility and utilization. They have also included in their research paper an evaluation plan to help measure the level of success that organizations are seeing while using the SOP.

The students also created a QR Code that can be shared with providers to access the SOP, links to videos, and their research paper that details their research and also highlighted the other NSU capstone projects.



The graduates encouraged members to consider partnering with their NSU capstone professors on future projects.

Capacity Building and Technical Assistance for Non-profit Organizations

Sandra V. E. shared that there have been conversations regarding capacity-building support for small non-profit organizations with budgets below \$500k. She praised CSC for their Capacity Building efforts and asked members if they are interested in meeting to improve awareness and coordination of these efforts. A couple of members expressed an interest in meeting.

Sandra V. E. also shared that members want to see more agencies apply for government funding, do a better job with the application and interview, and increase the likelihood they will be recommended for funding. Members also want more support to help them increase utilization.

Judith F. mentioned a capacity-building organization called Catchafire that provides volunteers to work with non-profit organizations to support a one-time project in several areas such as marketing and fundraising for up to a year for 10 organizations from Broward. Judith F. will connect with Sandra V. E.

Sheri Brown Grosvenor suggested reconvening the capacity-building group that met on a regular basis to share, learn, and not duplicate efforts. Maria J.S. agreed that having ongoing meetings would be helpful to see what organizations are doing and what works best. Sandra V.E., Sheri B. G., and Maria J. S. will meet to discuss further. Sandra will follow up with them to coordinate the meeting.

Judith F. mentioned Resilia which offers capacity-building services to enable nonprofits to increase and strengthen their capacity. Cassandra E. will connect with Sheri B. G. about the Resilia cohort that the Community Foundation has completed.

Talent Forge

Judith F. shared that she and Sheri B. G. are working with Talent Forge which is intended to be a one-stop portal that connects students and employers for real-work experiences and paid internship opportunities. Judith F. will provide more information about how members can invest during a future meeting.

Candid and the Collection of Demographic Data of Grantees

Maria J. S. mentioned that a member asked if funders used Candid to collect demographic data on grantees. CSC utilizes the SAMIS platform to capture its data.

Sheri B. G. reported that Community Foundation has started to use Candid. She finds that they are a robust platform and are trying to encourage nonprofits to utilize Candid to enter their demographic data and other information.

DRAFT

Sandra V. E. mentioned the CEO of Candid will be the keynote speaker in October for the Nonprofit Executive Alliance's expansion event.

Sheri B. G. shared that Candid is the rebranding of the GuideStar and Foundation Center that merged and became Candid.

Sheri B. G. will reach out to Candid to see if they would like to present to members during the next meeting.

Broward Children's System of Care Update

Renzo T. reported that there is currently no update at this time. They are still waiting on final approval from licensing for the emergency group home for unaccompanied minors. An update will be provided during the next meeting.

Child Protective Investigators Transition Update

Monica K. provided an update on the transition of child protective services from BSO to DCF. As of July, they had 35 active investigators which has now increased to 45. Approximately 40 additional investigators have been hired and are in training. The Judges have reported a smooth transition.

Larry R. also reported that ChildNet is also seeing positive results.

Funders Forum Member Updates:

Children's Services Council

Maria Juarez Stouffer announced that CSC's funded program Positive Youth Development (PYD) procurement, which provides afterschool and summer services for middle and high school youth is scheduled to be released sometime in December.

CSC is also working on the Healthy Youth Transition (HYT) procurement, which is scheduled to be released in 2024. HYT provides success coaching, life skills training, and independent living supports for dependent, delinquent, crossover, and LGBTQ youth to support their successful transition to adulthood.

Broward Data Collaborative

Maggie D. B., Renzo T., and Cassandra E. provided an update on the Broward Data Collaborative that has been working with system professionals, families, and youth to develop an electronic version of a consent form to be used by the Baker Act receiving facilities, to help with their efforts to reduce the number of youth that are being admitted and to improve care coordination with the school, counselors and community providers.

Maggie D. B. also mentioned that they are continuing to work on creating a Baker Act transportation service by utilizing a private ambulance service instead of the police

transporting children and youth to receiving facilities. Maggie D.B. will continue to keep members updated.

ChildNet

Larry R. thanked Maria J. S. and members for facilitating conversations with behavioral health care agency professionals who provide residential care to children and youth. During that meeting, they discussed the challenges they experienced providing residential treatment services and for some of them those challenges resulted in their exit from those services. This left the community with a gap in service providers. Larry R. is incorporating the information that was received during that meeting into a presentation that he will present to the Commission on Mental Health and Substance Abuse about the challenges and needs and will include recommendations.

Broward County Human Services

Cassandra E. reported that they are working on comparing Broward County's unit of service rates to other counties' rates that fund similar services. A survey will be emailed to members. Cassandra E. asks members to please respond. This information will help them to develop their strategic plan, help with their health care services and prepare them for their General RFP that will be released in the spring of 2024.

Cassandra E. also announced that the Human Services Division has updated its website and QR code. Cassandra E. will email the link to Keyonia L. to share with members.

Efrem C. asked members if they had a clearing house or master sheet that provides information on all the funders and what they fund to include with service categories. Members confirmed that there was no current cohesive document that collected all of this information across funders. Members would like to find a way to create a digital list that would be easily updated by each member. Members suggested meeting with NSU to see if they might be interested in this project for a student lead capstone project. Members also suggested talking with 2-1-1 Fist Call for Help to see what they may have.

Next Funders Forum Meeting

There will not be a meeting in September. The next meeting will be on Zoom on Friday, October 6, 2023, from 2:00 p.m. to 4:00 p.m. Members should contact Keyonia Lawson at klawson@cscbroward.org to include any additional agenda items.

The meeting was adjourned at 4:00 p.m.

Next Steps, Tasks & Follow-up

➤ **Next Steps:**

- Sandra V. E., Sheri B. G. and Maria J. S. will meet to discuss developing a capacity building group to meet on an ongoing basis.
- Sheri B. G. will reach out to Candid to see if they would like to present to members during the next meeting.
- Lisa B. will present to NSU's fall semester BSPH Capstone professors and students the opportunity to partner with funders forum members on the creation of a digitally funded program guide that gathers information on all the funders and what they fund to include with service categories.

• **Ongoing Tasks:**

- Silvia Q. and Larry R. will continue to provide an update about Broward's Children's System of Care Plan.
- Dawn L. will continue to provide updates regarding the status of the emergency shelter for unaccompanied minors.

TAB Z



Human Services Department

COMMUNITY PARTNERSHIPS DIVISION / Children's Services Administration

115 S Andrews Avenue, Room A370 • Fort Lauderdale, Florida 33301 • 954-357-6202 • FAX 954-357-8204

Broward County Board of County Commissioners
Children's Services Board
Regular Meeting Minutes – May 19, 2023
9:00 am – 11:00 A.M.

1. Call to Order

Robert Mayersohn called the meeting to order at 9:02 A.M.

2. Roll Call

Monica King called the roll.

A quorum was established with, Robert Mayersohn, Monica King, Burton Miller, Daniel Schevis, Elida Segrera, Joel Smith, Maria Juarez Stouffer and Sandra Veszi Einhorn present. Sarah Gillespie Cummings arrived shortly after roll call was completed.

Dr. Andrea Keener, Jarvis Brunson, Malena Mendez, Paige Patterson-Hughes and Veda Hudge attended Via Teams.

Members absent: Evan Goldman

Staff Members in attendance: Cassandra Evans Assistant Director of Community Partnerships Division (CPD), Sandra Meza Hernandez, Children's Services Administration (CSA), Keith Bostick, Deputy Director of Human Services Department (HSD) and Angela Rodriguez, Assistant County Attorney.

3. Approval of CSB April 21, 2023 Minutes

Motion: To approve the meetings minutes as presented by Staff

First: Daniel Schevis

Second: Sandra Veszi Einhorn

Declaration of Conflict: None

Discussion: None

Result: Passed

4. Chair Report

Strategic Planning Meeting for June 9, 2023, CSB Meeting

Robert Mayersohn invited all attendees to the June 9th strategic planning meeting that will be facilitated by Q&Q Research consultants. Materials will be sent ahead of the meeting.

Maria Juarez Stouffer and Sandra Veszi Einhorn expressed that they may not be able to attend the whole session. Ms. Stouffer shared with the Board a unique opportunity that has

arisen from the Behavioral Health Conference to attend a Training related to Trauma Responsive services. Ms. Einhorn has a previously scheduled engagement.

5. Section Report

CSA FY 23 YTD Utilization and Performance Report & FY23 1st Quarter Reallocations Update

Cassandra Evans mentioned that included in the package will be the attendance report. Cassandra introduced County Attorney Angela Rodriguez, who supports our Board, and thanked her for her presence at the meeting.

Ms. Evans presented the utilization report until March 2023. Utilization is at 37.38%, but the mid-year goal is 50%. The utilization chart also depicted where monies could be moved from due to underutilization.

Monica King requested staff provide additional details regarding the underutilization in the advocacy service area. Cassandra Evans will ask Grant Administrators exact information to provide to the Board.

Cassandra recognized the need for the CSB members to vote on allocations above the 10% threshold.

Members of the Board and Staff discussed and clarified various situations considered to be a potential conflict. Ms. Angela Rodriguez stated that if a member's status has not changed since last time their conflicts were vetted with the Attorney's Office, then Members are able to move ahead as they were previously approved.

Motion: To affirm the CSB's approval of the 10+% increase of the 10% of the following agencies: Broward Children's Center, Camelot Community Care, Healing Arts Institute and Parent to Parent of Broward County.

First: Daniel Schevis

Second: Burton Miller

Declaration of Conflict: None

Discussion: None

Result: Passed

Motion: To affirm the CSB's approval of the 10+% increase of the 10% of the following agencies: Ann Storck Center, ARC Broward, Inc., JAFCO, Kids in Distress, and YWCA South Florida.

First: Daniel Schevis

Second: Burton Miller

Declaration of Conflict: Sandra Veszi Einhorn

Discussion: None

Result: Passed

Motion: To affirm the CSB's approval of the 10+% increase of the 10% of the following agency: Early Learning Coalition of Broward County, Inc.

First: Daniel Schevis

Second: Burton Miller

Declaration of Conflict: Monica King and Sandra Veszi Einhorn

Discussion: None

Result: Passed

6. Committee Chair Reports

Needs Assessment

Robert Mayersohn informed that 5 providers presented at the May 3rd Needs Assessment Committee (NAC).

Mr. Mayersohn reported that specially within respite, the model used does not align with the population. The presentation package was shared.

Cassandra Evans informed that the following provides are scheduled to present at the June 7th NAC: ARC, UCO, Ann Storck, Legal Aid, Parent to Parent, and YWCA. Additionally, and invitation to NAC & CSB meetings.

7. Liaison Reports

Advocacy

Sandra Veszi Einhorn reminded all Members to meet with their respective County Commissioner to express the importance of the the funding of children's services through the Children Services Board and the Children's Services Administration.

Sandra provided a update and shared the Capitol Connection 2023.

Juvenile Justice

Sarah Gillespie Cummings shared that the Department of Juvenile Justice is still in the hiring process for the Chief Probation Officer's position. The Assistant Chief position is also vacant. Interim Chief Starling shared that Broward is one of the three Counties identified to receive funding for a new juvenile detention center. From the Circuit Advisory Board, there has been a concern raised regarding the issue that youth served through a diversion program are popping up in the Juvenile Justice Information System.

SNAC

Maria Juarez Stouffer referred to the question posed last month: if there is a wait list for services through Early Steps or FDLRS. For Early Steps there is a 45 day wait list from day of referral to the appointment date. For FDLRS, fiddlers or child, there is a 4-month delay. Early Steps shared that had recently hired few new case managers so wait time is less that it use to be.

Robert Mayersohn asked if there was a plan to address the wait list. Veda Hudge was having technical issues and replied by Teams that she will provide the written report of the information requested offline. Cassandra will follow up with her.

System of Care

Elida Segre reported that BBHC is working on making changes to improve the system of care to be able to respond to the community's needs. Elida also informed that BBHC is working on additional trauma informed related training.

8. New Business

Maria Juarez Stouffer shared that Children Services Council approved \$20 million in funding the family support programs on May 18, 2023.

Cassandra Evans informed the Members that Broward County provided an additional \$250,000 to 211/988 for new technology and marketing and outreach.

9. Old Business

None

10. Public Comment

None

11. Good of the Order

Monica King shared that Healthy Start is waiting the Governor's signature on a portion of a \$9.5 million appropriation for family based services.

Joel Smith shared that Deerfield Beach Cares received a three year grant for \$100,000 a year for a Youth Development & Leadership Academy.

Robert Mayersohn reminded all that May is National Water Safety month, and the Aiden Perry Scholarship Foundation provides life-saving buoys to parks with a willingness to expand to HOAs and other areas in the community.

Cassandra Evans reminded all the that May is Mental Health month. Commissioner Rich will present a proclamation to BBHC and South Florida Wellness on May 23rd. Cassandra reminded all that CSB Member, Jarvis Brunson, is hosting his annual Walk In My Shoes 5K on May 20th at the Quiet Waters Park beginning at 7:00am.

12. Adjournment

Motion: To adjourn CSB meeting at 10:23 A.M.

First: Dan Schevis

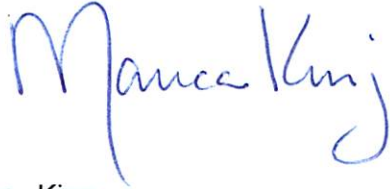
Second: Sarah Gillespie Cummings

Declaration of Conflict: None

Discussion: None
Result: Passed

The next Children's Services Board Meeting is June 9, 2023.

These minutes were approved at the Children's Services Board Meeting dated June 9, 2023, as certified by:

A handwritten signature in blue ink that reads "Monica King". The signature is written in a cursive style with a large initial "M" and a long, sweeping underline.

Monica King
Children's Services Board Secretary

CSC In The NEWS

UPDATE DESK Jewish & Israeli Sports

Sports

2,000-plus teens worldwide to descend on Florida for JCC Maccabi Games

The number of participants has expanded three-fold since Access successfully launched at last year's games in San Diego.



Maccabi Games - Aug 9, 2023 (Photo © Dan Heit)

Facebook Twitter Whatsapp Email Print

(July 31, 2023 / JNS) Following the historic JCC Maccabi Games in Israel, the world's largest Jewish youth sports event continues with the JCC Association of North America's 41st JCC Maccabi Games and Access events in Fort Lauderdale, Fla., from Aug. 6-11, hosted by the David Posnack JCC.

Nearly 2,000 Jewish teens comprising 64 delegations from the United States, Canada and six other nations will gather for the week-long events. For the first time, delegations from Argentina, South Africa and Ukraine, which also sent a delegation to the recent Israel-based games, will participate. Israel, Great Britain and Mexico—countries that

The opening ceremony kicks off on Aug. 7 at 6 p.m. ET at the FLA Live Arena. More than three-dozen state, county and local officials, as well as prominent Jewish leaders, are slated to attend. The games are a dynamic experience of Olympic-style sports and volunteer service designed to strengthen Jewish teens' identities and connections to global Jewish peoplehood.



Teen participants in the JCC Maccabi Games, Aug 6, 2023. Credit: JCC Association of North America.

Baseball, basketball, ice hockey, girls' volleyball, flag football, lacrosse, soccer, table tennis, tennis, swimming and dance competitions are on tap. The closing ceremony and celebratory dinner on Aug. 11 will feature the passing of the JCC Maccabi torch to next year's host communities.

Athletes also engage in volunteer and community support experiences through JCC Cares, the service arm of the JCC Maccabi experience. Program partners in Fort Lauderdale include the [Children's Services Council of Broward County](#), [We Finish Together](#), and the [Goodman Jewish Family Services \(JFS\)](#) of Broward County food-bank services.

HOLY CROSS HEALTH TO ADMINISTER FREE IMMUNIZATIONS TO STUDENTS AT BACK TO SCHOOL EXTRAVAGANZA

Jul 27, 2023 | SF STATI



Event is hosted by Children's Services Council of Broward County

July 26, 2023 – Holy Cross Health will be administering FREE immunizations to children entering grades K through 12 at the Children's Services Council of Broward County's Back To School Extravaganza on Saturday, July 29 from 10 a.m. – 1 p.m. at Dillard High School, 2601 NW 11th Street in Ft. Lauderdale and on Saturday, August 12 from 10 a.m. to 2 p.m. at Blanche Ely High School, 1201 NW 6th Ave. in Pompano Beach.

The complimentary vaccinations are available for children who are uninsured or who have Medicaid or Florida Kidcare. A current immunization record and the presence of a parent or legal guardian are required at this time of immunization.

Walk-ins welcome. No appointments are necessary.

The free vaccinations are available during the Children's Services Council Back To School Extravaganza where students will receive backpacks, school supplies and other giveaways, while supplies last. For questions, please contact the Children's Services Council at (954) 377-1000.


If unable to attend, students may be able to receive supplies by contacting their school's social worker after school begins on August 21.

SEARCH ...

RECENT POSTS

 BROWARD HEALTH NAMES CHIEF OPERATING OFFICERS FOR BROWARD HEALTH MEDICAL CENTER AND BROWARD HEALTH NORTH
Aug 14, 2023 | SF STATI

 Cerebellar post-stroke deep brain stimulation appears safe and feasible in a small trial
Aug 14, 2023 | SF STATI

 Welcoming Dr. Donna E. Shalala as The New School's Interim President
Aug 14, 2023 | SF STATI

 NIH unveils comprehensive proteogenomic dataset to help cancer researchers unravel molecular mysteries
Aug 14, 2023 | SF STATI

 Air pollution from different emission sources is associated with incident dementia
Aug 14, 2023 | SF STATI



CANNABIS NEWS FLORIDA

NEWS - SCHOOLS

United Way of Broward County Seeks Volunteers to Transform Children's Lives Through ReadingPals Program

July 3, 2023 by Sharon Aron Baron [No Comments](#)

52 32

HELENA KNOWS REAL ESTATE!

RE/MAX

—DIRECT—



(ReadingPals Program)

By Sharon Aron Baron

The United Way of Broward County is actively seeking volunteers to participate in its ReadingPals Program – an initiative that aims to positively impact children's lives by improving their literacy skills and fostering strong social-emotional foundations.

The program connects dedicated volunteers with pre-K through 3rd-grade students across Broward County, encouraging a lifelong love for reading.

Volunteers will dedicate one hour per week, for 28 weeks, during the 2023/2024 school year. Sessions are scheduled from Monday to Friday, between 8 a.m. and 1 p.m., allowing volunteers to read to individual students or small groups.



Volunteers play a crucial role in helping these young learners thrive by providing personalized attention and encouragement.

To participate in the ReadingPals Program, interested individuals must attend one of the four training sessions scheduled for July 12 & 28 and August 8 & 14, 2023.

Volunteers are required to complete and pass a Level II background check with Broward County Public Schools. Prospective volunteers must be at least 18 and available during school hours.

The ReadingPals Program, now in its 11th year, has significantly impacted the community. The initiative initially began with 105 volunteers reading to 167 students. Since then, the program has served over 2,450 Broward County elementary school students. Through United Way of Broward County's ReadingPals, more than 94,000 books have been distributed to Pre-K through 2nd-grade children. The program has seen the participation of over 1,900 volunteers, who have generously donated over 39,000 hours of their time.

Several organizations have lent their support to the ReadingPals Program, including the A.D. Henderson Foundation, Amazon, Broward County Public Schools, Catherine L. & Edward A. Lozick Foundation, Children's Services Council of Broward County, City of Deerfield Beach, City of Hollywood, Fifth Third Bank, FPL, JM Family Enterprises, PNC Bank, The Carol, and Barney Barnett Family Trust, and The Children's Movement of Florida/Early Childhood Initiative.

HELENA YEAMAN, Ph.D, Realtor, CAM
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954-709-2738 HelenaSells@hotmail.com

Training sessions for interested volunteers will be held on the following dates:

- Wednesday, July 12, 2023, from 10 a.m. to 12 noon
- Friday, July 28, 2023, from 1 p.m. to 3 p.m.
- Tuesday, August 8, 2023, from 10 a.m. to 12 noon
- Monday, August 14, 2023, from 10 a.m. to 12 noon

These sessions will be conducted via Zoom or at the United Way of Broward County's Ansin Building, 1300 S Andrews Ave, Fort Lauderdale, Florida 33316.

For those interested in becoming a ReadingPals volunteer, please get in touch with Brittney Croslin at 954-453-3742 or email bcroslin@UnitedWayBroward.org. Additional information about the ReadingPals Program can be found at UnitedWayBroward.org/ReadingPals.

Got News? Send it to [Tamarac Talk](#). Don't miss reading [Margate Talk](#), [Coral Springs Talk](#), [Coconut Creek Talk](#), and [Parkland Talk](#).

★★★★★

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Patti Lynn Okay, we can all do this! When the Commission meetings begin again, GO TO...
[Opinion: Tamarac Resident Questions Commissions \\$700 Monthly Car Allowance - August 13, 2023](#)

Cody Thank you Rob for keeping this subject alive. Clearly we can see that...
[Opinion: Tamarac Resident Questions Commissions \\$700 Monthly Car Allowance - August 13, 2023](#)

Bob Thumudo Thank You Ms. Rene for your info. Maybe \$700.00 doesn't sound like a lot...
[Opinion: Tamarac Resident Questions Commissions \\$700 Monthly Car Allowance - August 13, 2023](#)

CSC Correspondence



COMMUNITY FOUNDATION OF BROWARD

PCV4-CSC-Broward-050-PA28
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cfbroward.org

July 26, 2023

Ms. Cindy Arenberg Seltzer
Chief Executive Officer
Children's Services Council of Broward County
6600 W. Commercial Blvd.
Lauderhill, FL 33319

Dear Cindy:

On behalf of the Board and staff of the Community Foundation of Broward, thank you for your company's donation of \$100,000. We appreciate your immediate response to support Broward Cares.

Your gift was added to the Broward Cares Fund to support storm and flood relief efforts. These dollars have been granted out and are in action helping our community. Your generosity, along with the dedication of your associates, truly makes a difference to our community!

Sincerely,

Jennifer O'Flannery Anderson, Ph.D.
President/CEO

THE COMMUNITY FOUNDATION OF BROWARD, INC. GRATEFULLY ACKNOWLEDGES YOUR GENEROUS GIFT. ALL CONTRIBUTIONS ARE TAX DEDUCTIBLE AS ALLOWABLE BY LAW. NO GOODS OR SERVICES WERE PROVIDED IN RETURN FOR THIS DONATION. IRS REQUIRES THAT YOU RETAIN WRITTEN ACKNOWLEDGEMENT FOR ALL DONATIONS OF \$250 OR MORE. BY LAW, WE ADVISE DONORS TO DONOR ADVISED FUNDS THAT THE COMMUNITY FOUNDATION OF BROWARD HAS EXCLUSIVE LEGAL CONTROL OVER THE CONTRIBUTED ASSETS.



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LEGAL COUNSEL

*John Milledge
Garry Johnson*

August 3, 2023

Dear Ms. Quintana:

The Children's Services Council of Broward County (CSC) is happy to support the development of the We Are Supported care coordination integrated data system pilot. The CSC recognizes the importance of reducing trauma for youth and families experiencing a Baker Act, and developing organizational and systemic processes to improve the outcomes of children and their families who experience a Baker Act.

The We Are Supported system includes (1) family-centered consent processes to maximize choice and agency, (2) accessible and understandable educational information about the Baker Act process, rights, and privacy laws, and (3) automated selection and notification of care team members – including CSC service provider staff who serves many children and youth who are Baker Acted. We are excited to see the many ways the We Are Supported system will improve mental health outcomes, maximize care coordination, and reduce recidivism.

We commit to our ongoing active participation in the planning and potential implementation of We Are Supported in Broward County in partnership with the Broward Behavioral Health Coalition (BBHC). This may include leveraging our existing partnerships with BBHC to continue our direct involvement to improve Broward County's Baker Act system of care, participating in the data governance policies and practices of We Are Supported, and customizing the data system to best meet the needs of our community and hundreds of thousands of children and youth we serve.

We look forward to working with BBHC and partners on the implementation of this project.

Sincerely,

Cindy Arenberg Seltzer

Cindy Arenberg Seltzer, M.P.A., J.D.
President/CEO



401 SW Second Street
Fort Lauderdale, FL 33312
Phone: 954.467.6637
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252 712 1172 7 9110 041-050-PA08

Children's Services Council
Cindy Arenberg Seltzer
6600 W Commercial Blvd
Lauderhill, FL 33319

Dear Cindy:

Robots sing. Tornadoes twirl. River offers frolic. When the wonders of science come to life, inspiration is born and anything is possible, thanks to you and your generosity.

We are extremely grateful for your grant installment of \$15,965.00 in support of the Museum of Discovery and Science's EcoExplorers Program. Your gift is already at work inspiring today's future scientists and their families while also helping equip the Museum with the tools necessary to provide a lifetime of exploration for future generations.

In recognition of your kind gift, we will add your organization's name to our Annual Report and Circle of Giving Donor Wall. If you have any questions, please contact us at development@mods.org or 954.712.1172. We'd love to hear from you.

Thank you for sowing the seeds of discovery and inspiring young minds to think, learn and grow through science.

With gratitude,

Joe Cox
President & CEO

Thank you!

Meredith Ray Feder, CFRE
Deputy Director

Your gift is tax-deductible as a charitable donation to the fullest extent allowed by law. The Museum of Discovery and Science is a 501(c)(3) organization; Tax ID 59-1709542. A copy of the official registration and financial information may be obtained from the Division of Consumer Services by calling 1-800-435-7352, toll-free within the state. Registration does not imply endorsement, approval or recommendation by the state.



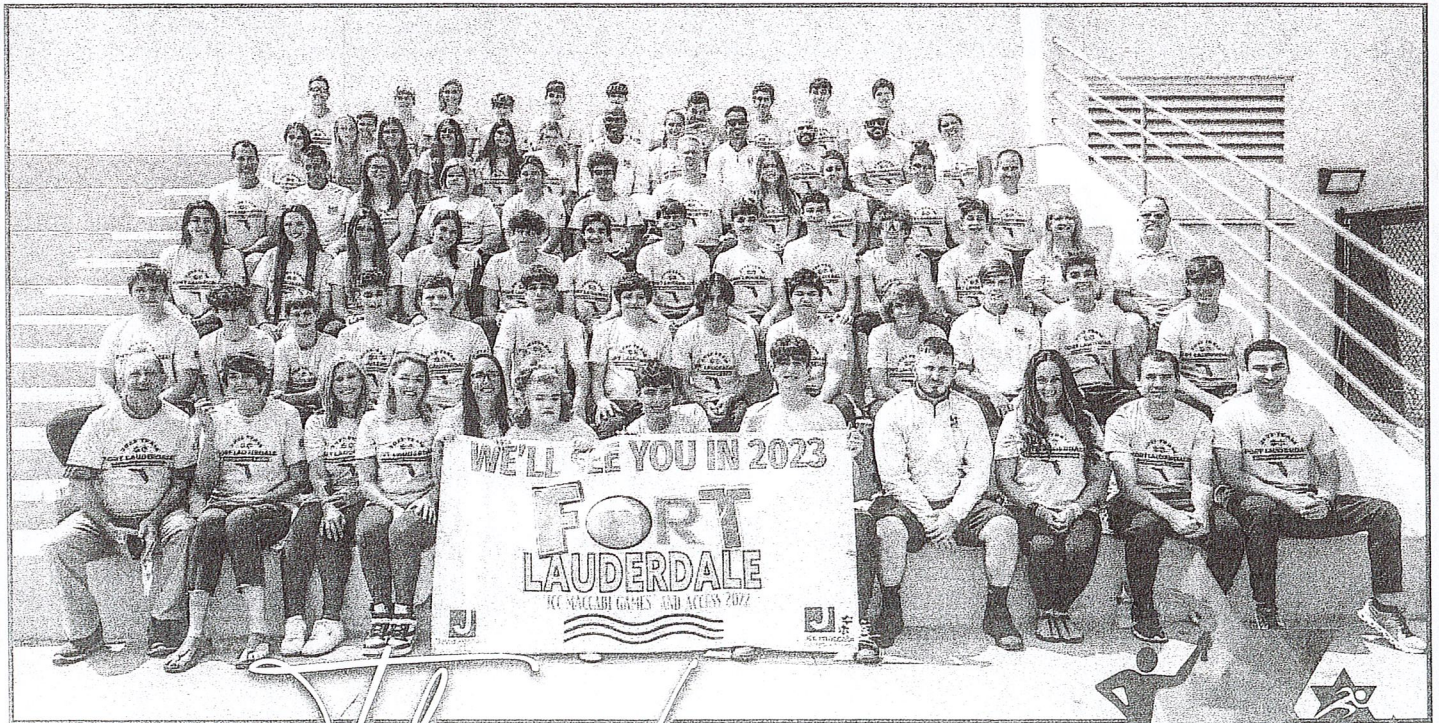
Sharing the vision through leadership investing



fortlauderdalejccmaccabi.com



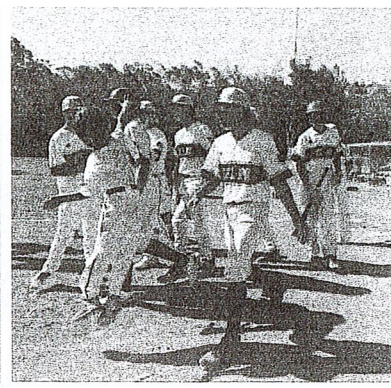
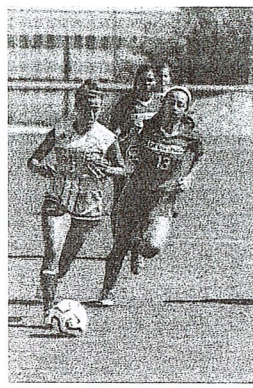
JCC Maccabi
Games - Access
FORT LAUDERDALE
David Posnack JCC • August 9-11, 2023



Thank you



JCC Maccabi
Games - Access
FORT LAUDERDALE
David Posnack JCC • August 9-11, 2023



The 2023 JCC Maccabi Games® & Access brings together hundreds of young Jewish athletes from across the country and around the world to compete, connect and build lifelong friendships. By investing in the Games, you are helping to inspire the next generation of leaders, building bridges between communities and strengthening the bonds that connect us all. We extend our sincerest appreciation and gratitude for your generous support.

SAVE THE DATE
OPENING CEREMONY & VIP RECEPTION
Monday, August 7, 2023, 6:00 pm
at the FLA Live Arena

Dear Cindy,

Thank you for your sponsorship and commitment to ensuring the success of our JCC Maccabi Games & Access. We look forward to sharing the magic of the Games and gathering as a community for the VIP Reception and Opening Ceremony.

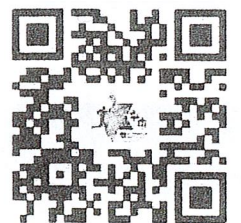
See you there,

Heather Gilbert + Amy Rosenberg
VIP Reception Chairs



@ftlmaccabi

SCAN TO REGISTER



OR FOR MORE INFO



**CHILDREN'S SERVICES COUNCIL
OF BROWARD COUNTY
MEMBERS:**

*Dr. David H. Kenton, Chair
Governor Appointee*

*Jeffrey S. Wood, Vice Chair
Governor Appointee*

*Beam Furr, Secretary
Broward County Commission*

*Dawn Liberta, Immediate Past Chair
Community Development
Administrator, Circuit 17
Department of Children & Families*

*Honorable Michael Davis
Judicial Member*

*Cathy Donnelly
Governor Appointee*

*Dr. Peter B. Licata
Superintendent
Broward County Public Schools*

*Tom Powers
Governor Appointee*

*Dr. Paula Thaqi
Director
Broward County Health Dept.*

*Dr. Allen Zeman
Board Member
Broward County Public Schools*

*Vacant
Governor Appointee*

STAFF

*Cindy J. Arenberg Seltzer
President/CEO*

LEGAL COUNSEL

John Milledge

Garry Johnson

August 14, 2023

Ms. Donna Biederman
Community Development Project Manager
City of Hollywood
Community Development Division
2600 Hollywood Blvd. Suite 203
P.O. Box 229045

Subject: H.O.M.E.S., Inc. Letter of Recommendation for the Tenant Based Rental Assistance (TBRA) Program

Dear Ms. Biederman,

I am writing to recommend Housing Opportunities, Mortgage Assistance, & Effective Neighborhood Solutions, Inc. "H.O.M.E.S, Inc." to the City of Hollywood for the Tenant Based Rental Assistance Program (TBRA.)

Established twenty-five years ago, H.O.M.E.S, Inc. is a well-regarded not-for-profit organization that has provided "Quality Community & Economic Development benefiting at-risk/disadvantaged lower income Broward County Residents and Neighborhoods."

The Children's Services Council of Broward County has been funding H.O.M.E.S., Inc. for approximately 8 years for their Transitional Independent Living Internship Program, which provides employment eligibility assessment, employability skills training, and job placement coordination services for Transitional Independent Living youth, ages 16 to 22 years of age, residing at H.O.M.E.S., Inc. and within Broward County.

Should you have any further questions about H.O.M.E.S, Inc. feel free to reach me at 954-377-1000.

Thank you for your attention to this matter.

Sincerely,

Cindy Arenberg Seltzer, M.P.A., J.D.
President/CEO

MONTHLY COUNCIL MEETING ATTENDANCE

October 2022–September 2023 (FY 22/23)

Council Member	Oct'22	Nov'22	Dec'22	Jan'23	Feb'23	Mar'23	Apr'23	May'23	Jun'23	Jul'23	Aug'23	TRIM I	Sep'23	TRIM II
Shari Africk-Olefson*	P	P	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A				
Vickie L. Cartwright***	A	P	N/A	P	N/A	N/A	N/A	N/A	N/A	N/A				
Michael Davis*	N/A	N/A	N/A	P	A	P	P	P	P	N/A				
Cathy Donnelly	P	P	N/A	P	A	P	P	P	A	N/A				
Beam Furr	P	P	N/A	P	P	P	A	P	P	N/A				
David H. Kenton	P	P	N/A	P	P	P	P	P	P	N/A				
Dawn Liberta	P	P	N/A	P	P	P	P	P	P	N/A				
Tom Powers	P	A	N/A	A	A	P	P	A	A	N/A				
Ryan Reiter**	P	P	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A				
Earlean Smiley****	N/A	N/A	N/A	N/A	N/A	Virtual	Virtual	P	A	N/A				
Paula Thaqi	A	P	N/A	A	P	Virtual	P	P	P	N/A				
Jeffrey S. Wood	A	P	N/A	P	P	P	P	P	P	N/A				
Allen Zeman**	N/A	N/A	N/A	P	P	P	Virtual	P	A	N/A				

* Michael Davis was appointed as the new judicial representative on 1/17/23, replacing Shari Africk-Olefson

** Allen Zeman was appointed as the new school board representative on 11/22/23, replacing Ryan Reiter

*** Dr. Cartwright separated from BCPS as Superintendent on 2/7/23

**** Dr. Smiley became Interim Superintendent on 2/15/23, with too short notice for the 2/16/23 CSC meeting