

CHILDREN'S SERVICES COUNCIL OF BROWARD COUNTY

Held @ 6600 W. Commercial Blvd., Lauderdale, FL 33319
and by Zoom Webinar with public access by computer or phone

August 23, 2023

9:30 A.M.

Minutes

Council Members in Physical Attendance:

Broward County Commissioner Beam Furr; Governor Appointee David H. Kenton (*Chair*); DCF Community Development Administrator Dawn Liberta; School Superintendent Peter B. Licata; Health Department Director Paula Thaqi; Governor Appointee Jeffrey S. Wood; School Board Member Allen Zeman

Council Members Virtual:

Governor Appointee Cathy Donnelly

Council Members Absent:

Judge Michael Davis; Governor Appointee Tom Powers

Counsel Present:

Garry Johnson, Esq.

Staff in Attendance:

Cindy Arenberg Seltzer; Monti Larsen; Maria Juarez; Sharetta Remikie; Sue Gallagher; Michelle Hamilton; Dion Smith; Lisa Bayne; Amy Jacques; Marissa Aquino; Kyle Jones; Angie Buchter; Keyonia Lawson; Tracy Graham; Trisha Dowell, Lynn Kalmes; Madeline Jones; Clarice Horton; Michelle Hagues; Melissa Soza; Andria Dewson; Kandyss Torrence; Betty Dominguez; Shaquoia Wilson; S. Lorenzo Benaine; Colleen Carpenter; Alexandra Lemoine; Jimmy Jean; Marlando Christie; Johnsingh Jeyasingh; Diego Alvarez; Ileana Blanco; Fern Phillip; Jessica Rincon; Katrina Welch; Karen Franceschini; Ashley Cole; Tabitha Bush; Roxanne Smith; Alexia Bridges; Jennifer Wennberg; Erin Byrne; Kimberlee Reid; Zoe Lewis; Natalie Gomes; Latora Steel; Meg Wallace; Carl Dasse; Travis Johnson; Priscilla Cole; Nelson Giraldo; Akil Edwards; Marissa Greif-Hackett; Jill Denis-Lay; Yolanda Meadows; Cynthia Reynoso; Nicholas Hensing; Shantigra "Shae" Williams; Jonathan Corado; Liza Khan; Jennifer Fletcher; Priscilla Cole; Amber Gross; Nicolette Picardi; Valencia McConnico-Bell; Carlos Campos; Nancy Adjohan; Ashley Brooks; Shira Fowlkes

Guests in Attendance:

See Attachment 1

Agenda:

I. Call to Order

Dr. Kenton called the meeting to order at 9:34 A.M.

II. Roll Call

The roll was called and a quorum was established.

III. Chair's Report

a) Moment to Arrive

Council Members took a moment to allow the body and mind to settle and focus before considering the meeting agenda.

Dr. Kenton welcomed Dr. Licata to the Council and presented him with a CSC pin.

b) June 2023 Council Minutes

ACTION: Commissioner Furr made a motion to approve the June 15, 2023, Council meeting minutes, as presented. The motion was seconded by Dr. Zeman and passed with no opposing votes.

c) Hearings/September Meeting

Dr. Kenton stressed the importance of a quorum on September 11th and September 21st for the TRIM Hearings and September Council meeting. He noted that the TRIM Hearings on September 11th and 21st will start at 5:01pm, with the CSC monthly meeting scheduled for 4:00pm on September 21st.

IV. President's Report

Good of the Order

Cindy highlighted two emails she received from CSC-funded provider JAFCO showing the impact of our programs. The first one highlighted Multi-Systemic Therapy, which Ms. Arenberg Seltzer explained is provided by both JAFCO and Henderson Behavioral Health and has received international recognition. She shared the story of a young man who, with the help of program flex funds, used basketball as a pro-social activity to regulate his emotions, increase his school attendance and grades, and put him on a trajectory of high achievement.

The second JAFCO program showing great impact in the community is Eagles' Haven, which was created and seeded by CSC. Ms. Arenberg Seltzer shared that JAFCO has taken it far beyond what she had envisioned and that it has become a beacon not only in Broward, but also to other communities experiencing similar mass shootings around the country. She noted that Eagles' Haven staff had recently been invited to Uvalde, Texas, to assist in the healing process. Ms. Arenberg Seltzer commended Ms. Brooke Sherman (Sr. Programs Manager), who continues to be a source of light and support for Eagles' Haven and the community through CSC-funded HEAL programs throughout the County.

Ms. Arenberg Seltzer highlighted the Transitional Independent Living (TIL) graduation ceremony for those youth aging out of the foster care or relative care system. 101 graduates were celebrated on June 22nd at Broward College, 20 from middle school, 54 from high school, 14 GED, three Certifications, three Associate's Degrees, and seven Bachelor's Degrees. Ms. Liberta encouraged her fellow Members to attend next year and spoke highly of Dr. Kenton's speech at this year's ceremony where he shared his story and emphasized that graduation is the floor, not the ceiling.

Ms. Arenberg Seltzer highlighted the YMCA's 2023 Supported Training & Employment Program (STEP) Commencement, which was held on July 28th and celebrated 72 youth who worked over seven weeks of paid employment during the summer at 17 locations. The youth worked at Burlington, Publix, Value Store It, Double Tree Hotel, Pirate Republic Restaurant, Salvation Army, Rick Case Honda, and YMCA Family Centers. It was noted that 10 youth were offered employment at the end of the program.

Members viewed a photo collage of CSC-funded summer camps.

Ms. Arenberg Seltzer highlighted the recent Macaabi Games, of which CSC was a sponsor. She highlighted the partnership on a sneaker drive as the Games' Good Deed Project. She explained that the drive was held throughout the year at the JCC and competitors from 10 different countries brought a pair of shoes with them to the Games. Volunteers at the JCC sorted through the more than 2,000 pairs of shoes that were then distributed at the Back-to-School Extravaganza event at Blanche Ely High School.

Ms. Arenberg Seltzer also highlighted the first two successful Back-to-School Extravaganza events at Dillard High School and the Miramar Youth Enrichment Center. She praised HandsOn Broward for their extraordinary job with the volunteers for the events, as well as Ms. Zoe Lewis (Community Engagement & Marketing Manager) for her efforts, especially working with the vendor through all of the changes, and the Public Affairs & Organizational Development team and the CSC staff who all rallied around the events with lots of support. She also

expressed appreciation for the vendor working with us to make the necessary last-minute changes at no charge and still delivering everything on time.

Ms. Arenberg Seltzer highlighted the new Contract Administration and Procurement System (CAPS) that automates the grant process from the beginning to end, including the proposals, the rating system, the contracting module, budget negotiations, invoicing, and digital signatures. She noted that the Family Strengthening Request For Proposals (RFP) is the first procurement going through the new system from beginning to end, with 8-10 of those contracts being fully executed through CAPS.

Ms. Arenberg Seltzer highlighted various CSC presentations in the community, including several presentations on the Community Participatory Action Research (CPAR) project at regional/state/national conferences by Youth Systems Organizers (YSO); youth mental health workshops at the Fort Lauderdale Black Police Officers Association's Teen Summit by Ms. Priscilla Cole (Programs Manager); a presentation on CSC and community resources to Guardian ad Litem by Ms. Cynthia Reynoso (Assistant Director of Public Affairs & Organizational Development); a presentation on CSC and community resources to school principals by Mr. Kenneth King (Director of Public Affairs & Organizational Development); a presentation on what's working in communities for a Grade Level Reading Week session by Ms. Liza Khan (Sr. Programs Manager); a presentation on the Broward Youth Baker Act CPAR findings, the We Are Supported Care Coordination Integrated Data System, and Child Mental Health Performance Measures at the Florida Commission on Mental Health and Substance Abuse Child Subcommittee by Dr. Sue Gallagher (Chief Innovation Officer); and a presentation on the innovative family-centered consent at the We Are Supported Connect to Co-Design event at NSU's Center for Innovation by Mr. Garry Johnson (CSC legal counsel).

Ms. Arenberg Seltzer shared that the community did not receive the Data Funders Collaborative Grant.

Ms. Arenberg Seltzer announced that Ms. Kathleen Campbell (CSC Director of Finance) was elected as President of the South Florida Government Finance Officers Association.

Ms. Arenberg Seltzer updated the Council on two CSC-sponsored storefronts at Junior Achievement of South Florida, one highlighting careers in mental health that targets fifth graders, and one as a CSC booth providing information about social service careers to eighth graders. There will be a ribbon cutting ceremony for those new storefronts preceding Junior Achievement's annual Community Impact Breakfast on October 24th. Members should let Amy know if they would like to attend the ribbon cutting.

V. Finance Committee Report

Dr. Thaqi briefly highlighted the recent meeting.

- a) Quarterly Investment Report
- b) Revenue Update & Related Appropriations for FY 23/24

ACTION: Dr. Thaqi made a motion to accept the Managed Fund Quarterly Performance Report for period ended June 30, 2023, and approve the revenue update and related appropriations for FY 23/24 as presented. The motion was seconded by Dr. Zeman and passed with no opposing votes.

VI. Program Planning Committee (PPC) Report

Ms. Liberta briefly highlighted the two recommendations from the Program Planning Committee.

- a) Volta Music Foundation Leverage Request
- b) City of Miramar Leverage Request

ACTION: Dr. Zeman made a motion to approve funding for Volta Music Foundation to provide music education, as presented and contingent upon leverage confirmation, and approve the City of Miramar's leverage request to provide gender-specific Out-of-School Time services to Middle School girls, as presented. The motion was seconded by Commissioner Furr and passed with no opposing votes.

- c) Update on CSC Programs Use of Broward County Public Schools (BCPS) Facilities

Ms. Arenberg Seltzer noted that at the time of the PPC meeting, CSC and its funded after school providers were in the midst of some challenges related to the use of BCPS facilities for after school programs, but that everything is in a good place now. She pointed out that every program that was supposed to start on the first day of school did so and that all programs should be able to operate without any problems once the new BCPS RFP process is completed. She explained that a policy change is required for the BCPS RFP to continue and that the policy change will be considered at the August 29th School Board meeting.

Dr. Peter Licata noted that this was one of the first things that arose upon his arrival and was a focus of Cabinet meetings. He shared that one of his

first directives was that every child will have aftercare in that program on the first day of school.

VII. Chief Program Officer (CPO) Report

Ms. Juarez highlighted the items under the CPO Report.

a) FY 23/24 Renewal Recommendations

ACTION: Commissioner Furr made a motion to approve Community Reconstruction's New DAY Program renewal, as presented. The motion was seconded by Dr. Zeman and passed with no opposing votes.

ACTION: Dr. Thaqi made a motion to approve FIU's Reading Explorers Program renewal, as presented. The motion was seconded by Dr. Zeman and passed with no opposing votes and an abstention from Dr. Kenton, who submitted the attached voting conflict form.

b) Contract Adjustment Related to ASP MOST Special Needs

c) JAFCO's Respite FY 23/24 Allocation

d) Contract Adjustment Related to Numbers Served in Family Central/KIDs Parents As Teachers (PAT) Contract

ACTION: Dr. Zeman made a motion to approve After School Program's Special Needs MOST Contract adjustment, approve moving JAFCO's FY 23/24 Respite Allocation to Unallocated, and approve the contract adjustment related to numbers served in the Family Central/KID PAT Contract, all as presented. The motion was seconded by Commissioner Furr and passed with no opposing votes.

VIII. Chief Innovations Officer (CIO) Report

Dr. Gallagher highlighted the items under the CIO Report

a) Renewal of Data Sharing Agreement with Broward Behavioral Health Coalition (BBHC) & Carisk

b) Renewal of the Modified SBBC & CSC Data-Sharing Agreement

Dr. Gallagher explained that after the Council approved the initial agreement in May, some challenges arose during negotiations that led to a modified agreement for de-identified data that will still provide the needed information for the evaluation of CSC-funded programs.

Discussion ensued on easing the bureaucratic burden of the consent process and the need to build electronic data exchanges that identify students who will best be served by CSC-funded programs and track their progress.

Dr. Licata inquired of Counsel as to whether he had a conflict of interest with this vote, as he is BCPS Superintendent and a CSC Member. Mr. Johnson stated there is no personal interest when it's two public bodies such as BCPS and CSC.

ACTION: Dr. Zeman made a motion to approve renewal of the Data Sharing Agreement with BBHC & Carisk, as presented and pending final legal approval, and ratify the renewal of the modified SBBC & CSC Data Sharing Agreement, as presented. The motion was seconded by Commissioner Furr and passed with no opposing votes.

IX. Chief Equity & Community Engagement Officer (CECEO) Report

Dr. Remikie highlighted the items under the CECEO Report.

a) Read for the Record Author Expenditures for Broward Activities

ACTION: Commissioner Furr made a motion to approve expenditures for author fees for Jenny Torres Sanchez to tape localized promos and read at a local school, as presented. The motion was seconded by Dr. Zeman and passed with no opposing votes.

b) VITA RFQ Raters

Dr. Remikie explained that a VITA RFQ Rating Committee is no longer needed because only one proposal had been submitted and it was from the current provider. Ms. Arenberg Seltzer noted that this agenda item was being pulled and that staff will review the sole proposal to ensure it meets the procurement criteria. The recommendation for funding will be brought to the Council in September.

Dr. Zeman requested that staff provide him with the number of families served and the annual expenditures and annual additional refunds so that he can share the success of this program. Ms. Arenberg Seltzer responded that a few thousand families are served each year, around 3,500. Dr. Remikie reported \$4.4 million in refunds last year. Dr. Zeman suggested that CSC work with Dr. Licata and school staff to connect families to this important program.

Ms. Yonela Carusi, Hispanic Unity of Florida (HUF), shared that HUF is working with school principals to promote these VITA services to families in eight after school programs.

X. Chief Operating Officer (COO) Report

Ms. Larsen highlighted the items under the COO Report.

- a) Bank Services RFP Award to Wells Fargo Bank
- b) CSC Vehicle
- c) Budget Amendments & Interim Financial Statements for July
- d) July Statements for the Managed Fund

ACTION: Commissioner Furr made a motion to approve the Banking Rating Committee's selection of Wells Fargo Bank to provide banking services; approve the Policy for Operationalizing the Use of a CSC Vehicle; approve Bancorp as the Leasing Agent for a CSC vehicle; approve the Budget Amendments and Interim Financial Statements for Period Ending July 31, 2023; and accept the monthly statements for the Managed Fund from PFM and US Bank for July 2023, all as presented. The motion was seconded by Dr. Thaqi and passed with no opposing votes.

- e) Monthly/Annual Purchases

ACTION: Ms. Liberta made a motion to approve the CSC monthly/annual purchases for August 2023 and FY 2023/2024 as presented, minus NSU's Day for Children sponsorship. The motion was seconded by Dr. Zeman and passed with no opposing votes.

ACTION: Dr. Thaqi made a motion to approve NSU's Day for Children sponsorship, as presented. The motion was seconded by Dr. Zeman and passed with no opposing votes and an abstention from Ms. Donnelly, who submitted the attached voting conflict form.

XI. Special Needs Advisory Coalition (SNAC) Report

Dr. Gallagher highlighted the recent SNAC meeting and referred Members to the meeting minutes in the information packet.

XII. Broward Reads Coalition Report

Commissioner Furr briefly highlighted the last meeting of the Broward Reads Coalition and referred Members to the meeting minutes in the information packet.

XIII. Funders Forum Report

Ms. Juarez highlighted the recent meeting of the Funders Forum and referred Members to the minutes in the information packet.

XIV. Public Comment

Mr. Emilio Montanez, Memorial Health Care System, shared information on the annual Special Needs and Inclusion Fair on September 23rd, 10:00am-1:00pm, at the Signature Grand. CSC is an in-kind sponsor of the event.

XV. Council Members' Roundtable

Ms. Arenberg Seltzer introduced the CSC staff leading the Council Members' Roundtable on the upcoming Positive Youth Development (PYD) RFP and explained that this is Members' opportunity to shape CSC programming. Outlining the program area, program eligibility, program components, training requirements, research, and performance measures were Jill Denis-Lay (Assistant Director of Program Services), Travis Johnson (Assistant Director of Research & Planning), Melissa Soza (Programs Manager), and Shira Fowlkes (Planning & Research Manager).

Ms. Denis-Lay outlined the PYD program area, noting that it falls under Goal 3.1, "Reduce risk factors associated with delinquency, teen pregnancy, substance abuse, school dropout, and other risky behaviors." The desired outcome is that, "Youth are free from involvement in delinquent acts, violence and other problem behaviors that have serious and long-term consequences."

She explained that PYD provides afterschool and summer programs; provides safe and positive environments; enhances academic achievement; supports social emotional learning; strengthens youth's relationships with adults and peers within the context of their families, schools, communities, and employment opportunities; and provides innovative experiential learning opportunities where all youth can be successful.

Ms. Denis-Lay summarized the FY 2024 PYD RFP, pointing out that it includes three procurements: Youth Friends, Opportunities, Resources, Counseling, and Education (Youth FORCE); Literacy, Enrichment, Academic Pursuits (LEAP High); and Supported Training & Employment Program (STEP). She highlighted program eligibility, noting that current criteria for Youth FORCE are schools with 80% or more free and reduced lunch student population, which is 26 schools. Proposed changes in eligibility for the FY 2024 RFP could include the possibility of approximately 65 schools, including charter schools. For LEAP High, current criteria include schools with 80% or more free & reduced lunch student population, which is 15 schools. Proposed changes in eligibility for the FY 2024 RFP could include those schools with a grade of C or below, for a possibility of

51 schools, including charters. For STEP, it is currently open at all 18 high schools. For the FY 2024 RFP, it would remain open to all high schools.

Ms. Arenberg Seltzer pointed out that this is a policy decision for Council Members, as the proposed eligibility changes to provide Youth FORCE for all middle schools would be an estimated \$3 million. Drs. Licata and Zeman expressed a desire to identify those middle schools with the greatest need that would benefit the most instead of including all middle schools. They asked staff to work with the schools to develop a list and target the ones that would make the most sense.

For the high school programs, Members expressed concern with using school grades as the eligibility criteria. Staff was asked to look at it in a data-driven way and work with the principals to determine need.

Ms. Soza gave an overview of the Youth FORCE programs serving Middle School students, noting it is under Objective 3.1.1, "Provide innovative youth development programs that engage middle school students attending high-need schools and/or living in high poverty conditions to promote school success and community attachment." CSC is currently allocating approximately \$11 million to serve 2,150 youth. Required components include strength discovery assessment, academics (tutoring & homework help), success coaching, and the Wyman Teen Outreach Program (TOP). Optional components include physical health & nutrition, career exposure, mindfulness & resiliency, environmental well-being, and advocacy.

Ms. Soza gave an overview of the LEAP High programs serving High School students, noting it is under Objective 3.1.3, "Provide innovative youth development programs that engage high school students attending high-need schools or students disengaged from school and/or living in high poverty conditions to promote educational/career success and community attachment." CSC is currently allocating approximately \$4.4 million to serve 980 youth. Required components include strength discovery assessment, academics, and success coaching (triaged approach). Optional components include physical health & nutrition, career exposure, mindfulness & resiliency, environmental well-being, and advocacy.

Ms. Fowlkes briefly highlighted the research in this area, pointing out that adult-supervised afterschool programming positively impacts engaged youth in numerous ways, including skill building, relationship building, and mental and physical safety and wellbeing. Programming should be broad and comprehensive while taking into consideration overall program goals, academics, and participant/parent satisfaction. She noted that Youth FORCE and LEAP High programs are transitioning from a framework focused on risk factors to a framework focused on protective/promotive factors.

Ms. Soza gave an overview of STEP, noting it is under Objective 3.1.4, "Provide youth employment opportunities and job readiness training to economically-disadvantaged youth ages 16-18 to promote employability skills and economic stability." CSC is currently allocating \$3 million to serve 232 youth. Required components include strength discovery assessment, connecting activities (soft skill development, independent living skills, community service learning), success coaching, and summer employment (with a summer-only employment option).

Mr. Travis Johnson highlighted PYD trend data. For Youth FORCE, he noted that FY 21-22 programmatic aggregate performance measures met Council goals and rebounded from losses during COVID-19, noting that youth development competencies and experiences of building improved performance by more than 10%. For LEAP High, academic performance measures met Council goals for FY 21-22 and showed recovery from program challenges posed in 2021. For STEP, two performance measures rebounded to pre-pandemic levels in 2022.

Mr. Johnson pointed out that all three program areas will continue most of their current performance measures in the new RFP, with new measures added for the customized enrichment activities.

Dr. Licata stressed the importance of including as much interaction and social behaviors as possible, adding that our youth are not socially of age.

XVI. Adjournment

ACTION: The meeting adjourned at 12:10 P.M.



Beam Furr, Secretary

ATTACHMENT 1

MEETING ATTENDEES (*denotes speaker)

Name	Organization
Rebecca Korda	National Youth Advocate Program
Amparo Robinson	Hispanic Unity of Florida
Marian Vollmann	Soref JCC
Dominique McNeil	The Whiting-Turner Contracting Company
Yolanda Brown	Seventeenth Judicial Circuit – Court Administration
Curtis Ballard	Community Reconstruction, Inc.
Jenna Stein	United Way of Broward Commission BH & DP
Denissa Facey	Pembroke Pines Police Department
Amanda Smith	Art and Culture Center/Hollywood
Gloria Gonzalez	Harmony Development Center
Nesheda Thompson	Harmony Development Center
Michelle Rosegreen	Family Central, Inc.
Rob Pagan	After School Programs, Inc.
Cora Daise	City of Hallandale Beach
Robert Liebman	After Schools Programs
Valerie Cedant	City of Hollywood
Nechama “Natalie” Gutman	The Friendship Circle of Greater Fort Lauderdale
Marlen Munoz	Miami Lighthouse for the Blind and Visually Impaired
Lisa Clements	YMCA of South Florida
Chantalle Jwied	Broward Sheriff’s Office

Name	Organization
Gabriela Raurell	Harmony Development Center
Paula McIntire	Children's Diagnostic & Treatment Center (CDTC)
Jody Ellis	Arc Broward
Grace Ramos	The M Network
Omar Lewis	United Community Options of South Florida
Yolandria Nash	United Community Options of South Florida
Arelis Dilone	Hispanic Unity of Florida
Andres Eduardo Capriles	Hispanic Unity of Florida
Kathy Leone	Center for Hearing and Communication
Kathy Wint	HandsOn Broward
Darrick Chaney	Community Based Connections
Piper Weber	Skyler Solutions
Nathan Mahoney	Museum of Discovery and Science
Mark Reyes	Urban League of Broward County
Yenisel Trujillo	Miami Lighthouse for the Blind
Rachel Baker-Blackwell	Florida Department of Health – CMS
Jacqueline Figueroa Morales	Broward Sheriff's Office
Olivia Angeli	Center for Hearing and Communication
Alison Rodriguez	YMCA of South Florida
Janick Hickman	Center for Hearing and Communication
Angel Profit	Boys & Girls Clubs of Broward County
Cynthia Moreno	Harmony Development Center

Name	Organization
Andy Fernandez	Firewall Centers
Yomayra Mora-Perea	Positive Development
Susan Feldman	YMCA of South Florida
Hudelaine Deus	City of West Park
Karen Kassebeer	Children's Bereavement Center
Catherine Lievano	(none given)
Mark Dhooge	Family Central Inc. Kids In Distress Inc.
Cathea Comiskey	Ann Storck Center
Shaymonica Jones	YMCA of South Florida
Djenane Gourgue	Afro Caribbean Groove Llc
Nicole Nelson	Community Reconstruction Inc.
Akira Guppy	United Community Options
Yonela Carusi*	Hispanic Unity of Florida
Emilio Montanez*	Memorial HealthCare
Penny Bernath	South Florida PBS
Audrey Ljung	Broward County FSAD & CAA
Yalyen Savignon	Volta Music Foundation
Danielle Koppelman	Junior Achievement of South Florida
Yvette Lantigua	Evy's Apothecary
Pat Murphy	Ann Storck Center

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Kenton - David	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Children's Services Council of Broward County
MAILING ADDRESS 3501 Davie Rd	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="" type="checkbox"/> OTHER LOCAL AGENCY
CITY COUNTY Davie Broward	NAME OF POLITICAL SUBDIVISION:
DATE ON WHICH VOTE OCCURRED August 23, 2023	MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTEE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, David Kenton, hereby disclose that on August 23, 2023

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____;
- inured to the special gain or loss of my relative, _____;
- inured to the special gain or loss of Florida International University (FIU), by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Agenda Item VII. a., Approve FY 23/24 Renewal Recommendations, was split into two votes, one of which was the renewal of FIU's Reading Explorers Program. I abstained from voting on the renewal of FIU's Reading Explorers Program, as I am an adjunct professor at FIU.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

August 23, 2023
Date Filed


Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Donnelly -- Cathy		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE Children's Services Council of Broward County	
MAILING ADDRESS 12270 SW 3rd St., Suite 200		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF	
CITY Plantation	COUNTY Broward	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="" type="checkbox"/> OTHER LOCAL AGENCY	
DATE ON WHICH VOTE OCCURRED 8/23/2023		NAME OF POLITICAL SUBDIVISION:	
		MY POSITION IS <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE	

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Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained), to the special private gain or loss of a relative, or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting, *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency
- The form must be read publicly at the next meeting after the form is filed

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING

- You must disclose orally the nature of your conflict in the measure before participating
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Cathy Donnelly, hereby disclose that on August 23, 2023 :

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____ ;
- inured to the special gain or loss of my relative, James Donnelly _____ ;
- inured to the special gain or loss of _____, by whom I am retained, or
- inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

I abstained from voting on the NSU Day for Children sponsorship contained within "Agenda Item X.e. Approve Monthly/Annual Purchases," as my husband (James Donnelly) serves on the NSU Board of Trustees.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

August 23, 2023
Date Filed

Catherine J. Donnelly
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.