

CHILDREN'S SERVICES COUNCIL OF BROWARD COUNTY

Held @ 6600 W. Commercial Blvd., Lauderhill, FL 33319
and by Zoom Webinar with public access by computer or phone

January 18, 2024

9:30 A.M.

Minutes

Council Members in Physical Attendance:

Governor Appointee Cathy Donnelly; Broward County Commissioner Beam Furr; School Board Member Debra Hixon; Governor Appointee David H. Kenton (*Chair*); DCF Community Director Dennis Miles; Health Department Director Paula Thaqi

Council Members Virtual:

Governor Appointee Jeffrey S. Wood

Council Members Absent:

Judge Michael Davis; School Superintendent Peter B. Licata

Counsel Present:

Garry Johnson, Esq.

Staff in Attendance:

Cindy Arenberg Seltzer; Monti Larsen; Sharetta Remikie; Sue Gallagher; Dion Smith; Lisa Bayne; Kenneth King; Michelle Hamilton; Marissa Greif-Hackett; Amy Jacques; Angie Buchter; Tracy Graham; Shaquoia Wilson; Jimmy Jean; Johnsingh Jeyasingh; Diego Alvarez; Fern Phillip; Nelson Giraldo; Jill Denis-Lay; Jennifer Fletcher; Priscilla Cole; Julie Toscano; Cristina Castellanos; Jocelin Eubanks; Carlos Campos; Keyonia Lawson; Radoika Pilarte; Alexia Bridges; Ashley Cole; Astrid Cantos; Erin Byrne; Ileana Blanco; Jonathan Corado; Kandyss Torrence; Lynn Kalmes; Travis Johnson; Shae Williams; Florence Ukpai; Trisha Dowell; Michelle Hagues; Natalie Gomes; Jessica Rincon; Karen Franceschini; Ivy Pierre; Melissa Soza; Madeline Jones; Nicolette Picardi; Kim Reid; Camila Romero; Cynthia Reynoso; Betty Dominguez; Alexandra Lemoine; Mina Razavi; Shawanda Spencer; Nancy Adjohan; Shira Fowlkes; Pooja Yajnik; Brooke Sherman; Marissa Aquino; Colleen Carpenter; Kyle Jones; Amber Gross; Latora Steel; Alicia Williams; Erica Ansley; Tabitha Bush; A Brooks; Gabi Tabib; Zoe Lewis; Meg Wallace; Akil Edwards; Carl Dasse; Nancy Adjohan; Zinajen De Oliveira

Guests in Attendance:

See Attachment 1

Agenda:

I. Call to Order

Dr. Kenton called the meeting to order at 9:30 A.M.

II. Roll Call

The roll was called and a quorum was established.

III. Chair's Report

a) Moment to Arrive

Council Members took a moment to allow the body and mind to settle and focus before considering the meeting agenda items.

b) State of the CSC

Dr. Kenton thanked Members and staff for their diligence this past year, as well as community partners for their efforts to improve the lives of children and families in Broward. He also thanked Ms. Arenberg Seltzer for her leadership and the level of detail that is always provided.

He stated that while the CSC and the community have put in good, hard work with strong intentions and commitment focused on the best interest of Broward's children and the families during the past 20 years, he challenged himself, his fellow Members and CSC staff to think about and explore what the next 20 years will look like. He suggested asking: What is our role? Are we leaving CSC in a better position than when we arrived? Are we doing the best with the resources the community has entrusted in us? Are we showing up as the best leader possible? How many people in our individual spheres of influence actually know what the CSC does? Are we spending time talking about CSC's impact? How do we layer/add upon what is happening at CSC so that we can be even better 20 years from now?

Dr. Thaqi arrived.

He commended all for their passion, but noted that it has to be coupled with the right experiences, skill sets, and efficiencies to help propel CSC forward. For 2024, he asked Members and staff to renew their dedication and commitment to CSC and Broward's children and families.

- c) December 8, 2023, Council Minutes

ACTION: Ms. Hixon made a motion to approve the Council meeting minutes from December 8, 2023, as presented. The motion was seconded by Mr. Miles and passed with no opposing votes.

IV. Election of Officers

- a) Nominations from the Floor

ACTION: Ms. Donnelly made a motion to approve the current slate of officers for another term – Chair David Kenton, Vice Chair Jeffrey Wood, and Secretary Beam Furr. The motion was seconded by Dr. Thaqi and passed with no opposing votes.

- b) Committee Assignments

ACTION: Committee Assignments remained the same for 2023, except for the additions of Ms. Hixon to the Finance Committee, Commissioner Furr to the Program Planning Committee, and Dr. Kenton to the Bylaws Committee.

V. President's Report

- a) Good of the Order

Photos were shared of Mr. Ken King, CSC's Director of Public Affairs & Organizational Development, accepting the Friendship Journey's Community Hero Award on behalf of the CSC. This Award recognizes CSC's contribution to the Friendship Journey and to making a difference in the community.

CSC staff and funded organizations participated in Martin Luther King, Jr., parades over the weekend in the Cities of West Park and Deerfield Beach.

Ms. Arenberg Seltzer highlighted the Broward Children's Strategic Plan's Stop Trafficking and Rescue Survivors (STARS) Committee's Anti-Human Trafficking event entitled, "I Am Responsible for My Safety," held on Saturday, January 13th, at the Tamarac City Hall. The event was attended by 65 girls who participated in various activities to learn the strategies used by traffickers to recruit victims.

Ms. Arenberg Seltzer announced that a change of judicial representatives to the Council was in the works, as Judge Davis was being re-assigned to Drug Court. She explained that according to statute, the judicial representative must be assigned to juvenile cases. The new CSC judicial

representative will be The Honorable Francis Viamontes, who has experience as a prosecutor of sex crimes and child trafficking. We are awaiting the appointment letter from the Chief Judge.

b) Legislative Update

Ms. Arenberg Seltzer updated the Council on changes to the Special Districts' legislation, one of which would be to require submission of an annual report by October 1st. She noted that it has been brought to their attention that CSC's Fiscal Year ends the last day of September and that we currently provide the County with our Annual Report by the end of the calendar year. She also highlighted legislative changes impacting children's access to food during the summer and health insurance for children. She reminded Members that they receive legislative updates every Monday via the Capitol Connection.

VI. Finance Committee Meeting Report

Dr. Thaqi drew Members' attention to the meeting minutes in the information packet. She briefly highlighted the quarterly investment report that indicated CSC was in a positive position moving forward. She also pointed out that Ms. Alicia Williams was recently promoted from Assistant Director of Finance to Budget Director and that CSC was once again awarded the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting for its most recent Annual Comprehensive Financial Report.

ACTION: Commissioner Furr made a motion to accept the Managed Fund Quarterly Performance Report for period ended September 30, 2023, as presented. The motion was seconded by Ms. Hixon and passed with no opposing votes.

VII. Program Planning Committee (PPC) Report

Dr. Kenton briefly highlighted the items under the PPC Report and referred Members to the minutes in the information packet.

a) Revised Sponsorship Policy

ACTION: Commissioner Furr made a motion to approve the revised Sponsorship Policy, as recommended by the Program Planning Committee on January 10, 2024. The motion was seconded by Ms. Hixon and passed with no opposing votes.

- b) Broward Behavioral Health Coalition's (BBHC) Contract Amendment

ACTION: Dr. Thaqi made a motion to approve BBHC's Contract Amendment, as recommended by the Program Planning Committee on January 10, 2024. The motion was seconded by Commissioner Furr and passed with no opposing votes and an abstention from Ms. Hixon, who submitted the attached conflict form.

- c) CSC Statute Related to Funding BCPS

Dr. Kenton briefly highlighted the in-depth discussion at the PPC meeting on the Council's interpretation of its authorizing statute as it relates to providing services to students during the school day. Committee Members had pondered whether a policy change was necessary or if decisions could be made on a case-by-case basis. They had expressed a desire to explore this subject further in a future PPC meeting where it could be looked at across all CSC programming and where all ramifications and implications could be more broadly addressed. They had also asked legal counsel to look into the legislative intent behind the authorizing language and for staff to include school staff in discussions and future meetings. Members not on the PPC were encouraged to attend the next Committee meeting where this would be further discussed.

VIII. Chief Program Officer (CPO) Report

Ms. Juarez briefly highlighted the items under the CPO Report.

- a) Renewal of Hope South Florida Leverage Contract
- b) Positive Youth Development (PYD) Request for Proposals (RFP) Raters

ACTION: Commissioner Furr made a motion to approve the Hope South Florida Homeless Families Outreach Leverage Contract renewal from February 1, 2024, through September 30, 2024, and approve the PYD RFP source experts, both as presented. The motion was seconded by Ms. Donnelly and passed with no opposing votes.

IX. Chief Innovation Officer Report

Community Care Plan Funding for We Are Supported Integrated Data System (IDS) and Memorandum of Understanding (MOU), Pending Legal Review

ACTION: Commissioner Furr made a motion to approve receipt of Community Care Plan funding for We Are Supported IDS and MOU, as presented and pending legal review. The motion was seconded by Ms. Donnelly and passed with no opposing votes.

X. Chief Equity & Community Engagement Officer (CECEO) Report

Dr. Remikie briefly highlighted the items under the CECEO Report.

a) Re-allocation of Frederick A. DeLuca Foundation Funding

ACTION: Commissioner Furr made a motion to approve reallocation of Frederick A. DeLuca Foundation funding, as presented. The motion was seconded by Ms. Hixon and passed with no opposing votes.

b) Broward: Read for the Record 2023 Recap

Dr. Remikie recapped the successful 2023 Broward: Read for the Record, where more than 1,200 volunteers read to young children at 213 public schools, 322 private schools and community early childhood providers, and 44 libraries. And, in an effort to involve older kids, students from CSC-funded LEAP High School programs read to younger students at three separate locations. She pointed out that the 2024 event will be a special one, as it will mark CSC's 10th year of partnership in this event.

XI. Chief Operating Officer Report

Ms. Larsen briefly highlighted the items under the COO Report.

a) Disposal of Intangible Assets

b) Raters for Insurance Broker/Agent Services Request For Qualifications

c) Budget Amendments and Interim Financial Statements for Period Ending December 31, 2023

d) Monthly Statements for the Managed Fund from PFM and US Bank

ACTION: Commissioner Furr made a motion to approve disposal of Intangible Assets for FY 22/23 Annual Comprehensive Financial Report (ACFR); approve the Evaluation Committee for the Insurance Broker/Agent Services RFQ; approve the Budget Amendments and Interim Financial Statements for Period Ending December 31, 2023; accept the monthly statements for the Managed Fund from PFM and

US Bank for December 2023, all as presented. The motion was seconded by Ms. Donnelly and passed with no opposing votes.

e) Monthly Purchases

ACTION: Ms. Donnelly made a motion to approve the CSC Monthly Purchases, as presented and minus the NOVA Southeastern University Storyfest 2024 Sponsorship. The motion was seconded by Ms. Hixon and passed with no opposing votes.

ACTION: Commissioner Furr made a motion to approve the NOVA Southeastern University Storyfest 2024 Sponsorship, as presented. The motion was seconded by Ms. Hixon and passed with no opposing votes and an abstention from Ms. Donnelly, who submitted the attached Conflict Form.

XII. Broward Reads Coalition Report

Ms. Arenberg Seltzer highlighted the recent meeting of the Broward Reads Coalition and referred Members to the minutes in the information packet.

XIII. Funders Forum Report

Ms. Juarez referred Members to the recent meeting minutes in the information packet.

XIV. Public Comment

There were none.

XV. Council Members' Roundtable

Ms. Arenberg Seltzer introduced CSC staff for a presentation on the FY 2022/2023 Annual Report and Annual Performance Report (APR): Kenneth King (*Director, Public Affairs & Organizational Development*), Marissa Greif-Hackett (*Director, Program Evaluation*), Dion Smith (*Director, Program Services*), Lisa Bayne (*Director, Program Services*), and Kathleen Campbell (*Director, Finance*).

Ms. Arenberg Seltzer briefly explained the purpose behind the two reports and how the APR is centered around Results Based Accountability (RBA), answering the questions of how much did we do, how well did we do it, and is anybody better off.

Mr. King briefly highlighted the Annual Report and how it serves as a summary to the more in-depth APR.

Dr. Greif-Hackett briefly highlighted the APR and how to read it.

Mr. Smith discussed the programmatic review process and the use of relational contract management.

Ms. Bayne discussed the holistic review process of individual programs, program areas, and systems of care.

Mr. Smith and Ms. Bayne highlighted programmatic trends of lower referrals, staff recruitment/retention challenges, and system challenges.

Ms. Campbell highlighted the financial and administrative review process for CSC-funded programs.

Dr. Greif-Hackett outlined the analysis process for the performance measures and highlighted a few selected data stories.

Members praised staff for producing such a detailed and data-driven report and expressed their appreciation for the finished product. Questions and related discussion ensued, with Members suggesting targeted presentations and dissemination of CSC publications to municipalities, community leaders, and parents.

XVI. Adjournment

ACTION: The meeting adjourned at 12:04PM.



Beam Furr, Secretary

ATTACHMENT 1

MEETING ATTENDEES (*denotes speaker)

| Name | Organization |
|------------------|--|
| Andy Fernandez | Firewall Centers |
| Traci Schweitzer | Department of Children & Families |
| Grace Ramos | The M Network |
| Denissa Facey | Pembroke Pines Police Dept, Victim Advocate Unit |
| Izadora Isidore | Keeping Kids Together, Inc. |
| Monica King | Healthy Start |
| Donna Lavalle | Smith Community Mental Health |

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

| | |
|---|--|
| LAST NAME—FIRST NAME—MIDDLE NAME Hixon - Debra | NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Children's Services Council of Broward County |
| MAILING ADDRESS 600 SE 3rd Ave. | THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="checked" type="checkbox"/> OTHER LOCAL AGENCY |
| CITY COUNTY Fort Lauderdale Broward | NAME OF POLITICAL SUBDIVISION: _____ |
| DATE ON WHICH VOTE OCCURRED 1/18/2024 | MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="checked" type="checkbox"/> APPOINTIVE |

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * * * * * * * * * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * * * * * * * * * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Debra Hixon, hereby disclose that on January 18, 20 24 :

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____ ;
- inured to the special gain or loss of my relative, _____ ;
- inured to the special gain or loss of Broward Behavioral Health Coalition, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

I abstained from voting on Agenda Item VII.b., "Approve Broward Behavioral Health Coalition's (BBHC) Contract Amendment," as I serve on the Board of BBHC..

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

1/18/2024
Date Filed

Debra Hixon
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Cathy Donnelly, hereby disclose that on January 18, 20 24 :

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____ ;
- inured to the special gain or loss of my relative, James Donnelly (husband) ;
- inured to the special gain or loss of _____, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

I abstained from voting on the NOVA Southeastern University sponsorship request for Storyfest 2024: Reading Rodeo that is contained within Purchases (Agenda Item XI.e.), as my husband (James Donnelly) serves on the Board of NOVA Southeastern University.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

1/18/2024

Date Filed

Cathy Donnelly
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.