

Children's Services Council of Broward County Program Planning Committee Meeting

March 11, 2024 @ 1:30 PM

Loc: Children's Services Council of Broward County (with Zoom access)
6600 W. Commercial Blvd., Lauderhill, FL 33319

Agenda

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|------|--|-----------------|--|
| I. | Call Meeting to Order | | Cathy Donnelly,
<i>Committee Chair</i> |
| II. | Approve January 2024 Meeting Minutes | (Tab 28) | |
| III. | Recommend to the Full Council Approval of the Broward Children's Strategic Plan Funding Policy & Guidelines | (Tab 29) | Carl Dasse, <i>Director of Community Research & Partnering</i> |
| IV. | Recommend to the Full Council Approval of the FLIPANY Leverage Request for the Broward UP Promise Neighborhood Project | (Tab 30) | Sharetta Remikie, <i>CECEO</i> |
| V. | Discussion of Funding Academic-Related Services During the Instructional School Day | (Tab 31) | Cindy Arenberg Seltzer
<i>President/CEO</i> |
| VI. | Public Comment/Council General Comments | | Cathy Donnelly |
| VII. | Adjourn | | Cathy Donnelly |

TAB 28

CHILDREN'S SERVICES COUNCIL OF BROWARD COUNTY

Program Planning Committee Meeting

CSC Office & Virtual Zoom Meeting

January 10, 2023 @ 12:00 P.M.

Minutes

Program Planning Committee Members Physically in Attendance:

Governor Appointee David Kenton, Governor Appointee Jeffrey Wood

Program Planning Committee Members Virtually in Attendance:

Governor Appointee Cathy Donnelly

Program Planning Committee Members Absent:

Judge Michael Davis

Staff in Attendance:

Cindy Arenberg Seltzer (*President/CEO*), Monti Larsen, Maria Juarez, Sue Gallagher, Ken King, Lisa Bayne, Dion Smith, Carl Dasse, Kathleen Campbell, Pooja Yajnik, Shira Fowlkes, Melissa Soza, Amy Jacques

Guests in Attendance:

Traci Schweitzer (*Department of Children & Families*), Laurie Sallarulo (*Junior Achievement*), Lisa Martinez (*Talent Forge*), Izadora K. Isidore

Agenda:

I. Call to Order

Dr. Kenton called the meeting to order at 12:00 P.M. Ms. Donnelly departed due to a family emergency and she joined virtually when she was able to do so.

II. Program Planning Committee Minutes

ACTION: Mr. Wood made a motion to approve the Program Planning Committee Minutes from October 31, 2023, as presented. The motion was seconded by Dr. Kenton and passed with no opposing votes.

III. Revised Sponsorship Policy

Mr. Ken King, CSC's Director of Public Affairs & Organizational Development, briefly highlighted the proposed revised sponsorship policy. He noted that the revisions better define both the general sponsorship events and the High Traffic events, increase the general sponsorship amount from \$1,000 to \$2,000, and add definition to the eligibility requirements with post-event information to show impact.

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ACTION: Mr. Wood made a motion to recommend approval to the full Council the revised sponsorship policy, as presented. The motion was seconded by Dr. Kenton and passed with no opposing votes.

IV. Broward Behavioral Health Coalition (BBHC) Contract Amendment

Ms. Juarez briefly gave an overview of the proposed BBHC Contract Amendment to address gaps in case management services for children with behavioral health needs. She explained that currently BBHC can only provide case management when there is a diagnosis. The amendment would allow those children who have not been diagnosed to receive navigational services or case management.

ACTION: Mr. Wood made a motion to recommend to the full Council approval of the BBHC Contract amendment, as presented. The motion was seconded by Dr. Kenton and passed with no opposing votes.

V. Discussion of CSC's Statute Related to Funding Broward County Public Schools (BCPS) and the Practice of Not Funding Academic-Related Services During the Instructional School Day

Ms. Arenberg Seltzer led a discussion of CSC's authorizing statute and the Council's interpretation related to providing services to students during the school day. She explained that staff was recently approached by Junior Achievement to reconsider CSC's long-standing practice of not funding services during the instructional school day and to consider offering day services in a Request For Proposals (RFP) for Youth Employment services. CSC currently funds a Summer Youth Employment Program through CareerSource Broward, two internship programs through the Museum of Discovery & Science and starting this year, a CareerBound program through JA.

Ms. Arenberg Seltzer shared language from CSC's authorizing statute, specifically the third bullet under Section 4. Powers and Duties, that outlines powers and duties "To allocate and provide funds for other agencies in the County which are operated for the benefit of children, provided they are not under the exclusive jurisdiction of the public school system." She explained that legal counsel and previous Councils have interpreted that section to prohibit CSC from funding anything that the school system is funded to provide. The Council had thought it to be "double-dipping" to fund items for which the School District is already levying tax dollars. Ms. Arenberg Seltzer noted that the clear line of distinction set by the Council had been to not provide academic-related programming during the school day.

Discussion ensued on varying interpretations of the statute and the definition of "exclusive jurisdiction of the public school system," as well as the newly-enacted legislation directing Florida school systems to provide access to career exploration and work-based learning experiences. Ms. Arenberg Seltzer noted that she has begun

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conversations with the District's Career, Technical, Adult & Community Education (CTACE) staff to learn more about what exactly is being mandated and funded by the State and how BCPS plans to fulfill the new legislation. She then stated it is a policy decision for the Council.

Mr. Wood and Dr. Kenton expressed an interest in finding ways to be more flexible in general to fill gaps that meet the needs of children, regardless of the time of day the services are provided. They felt that as the delivery of education changes, so too must Council policies. Mr. Wood stated he was amenable to taking the handcuffs off in order to achieve the Council's mission and to meet kids where they are.

Further discussion ensued as to whether it was best to make decisions on a case-by-case basis or to create a written policy. It was suggested to consider creating a type of checklist or criteria that would be used for RFP/funding decisions. Committee Members leaned more toward wanting to fill gaps in services and needs rather than funding services that were the direct function of the School Board.

Committee Members expressed a desire to explore this further in a future meeting where it could be looked at across all CSC programming and where all ramifications and implications could be more broadly addressed. They also asked legal counsel to look into the legislative intent behind the authorizing language, and for staff to include CTACE staff in discussions and any workshops.

VI. Public Comment/Council General Comments

Ms. Laurie Sallarulo, Junior Achievement, described the current policy as being restrictive and suggested a more flexible one that simply states that it's not CSC's intent to supplant funding, but rather to supplement. She then envisioned the RFPs laying out the criteria, just as the sponsorship policy does.

Ms. Lisa Martinez, Talent Forge, offered to present on Talent Forge at a future meeting. She suggested that school staff be consulted before any RFP is released in order to have a clear idea of what is being funded and planned.

VII. Adjourn

The meeting adjourned at 1:22 P.M.

TAB 29

For Program Planning Committee Meeting

March 11, 2024

Service Goal	SYS 1.1 Improve the coordination of provision of children's services.
Objective:	SYS 921 Provide leadership and resources for community strategic planning to promote a coordinated system of care.
Issue:	Increased Requests for Funding to Support Broward Children's Strategic Plan Committee Activities
Action:	Recommend to the Full Council Approval of the Broward Children's Strategic Plan Funding Policy and Guidelines
Budget Impact:	None.

Background: CSC has provided backbone support for the Broward Children's Strategic Plan (CSP) since its inception. Over the last 20+ years, the number of committees has increased to over 30 and the robustness of committee work has improved. Historically, funding requests from committees were infrequent but if something surfaced, it was processed through Purchases or an Issue Paper and brought to the Council for approval.

Current Status: As the Broward Children's Strategic Plan committees are implementing more and more educational and networking activities, the need for funding to advance the work of the Committees is becoming more commonplace. While Committees are encouraged to seek funding from sources other than CSC for major projects, in order to ensure fairness and consistency of CSC funding and to allow for the efficient processing of these varied requests, staff has drafted the attached Funding Policy and Guidelines.

Recommended Action: Recommend to the Full Council Approval of the Broward Children's Strategic Plan Funding Policy and Guidelines



Broward Children's Strategic Plan Funding Policy & Guidelines

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Purpose

The Children's Services Council (CSC) of Broward County serves as the backbone organization for the Broward Children's Strategic Plan (BCSP) and supports its committees through a wide range of activities, including the BCSP Fund. This funding opportunity is only available to BCSP Committees working in Broward County on behalf of children and families, and all requests must be approved by the Council.

I. Policy

To be considered for funding, activities must be consistent with the CSC's mission, support a BCSP Committee's objectives and promote community resources, community engagement, community input services, community education, community and neighborhood forums, community awareness campaigns, restorative justice practices, healing spaces/opportunities and research/continuum of care assessments etc. Research/continuum of care assessments may be eligible for more comprehensive funding and must follow CSC's procurement policies.

CSC staff serving as chairs, co-chairs, and or committee members are not eligible for any financial benefit from the BCSP Fund. However, CSC staff and CSC-funded provider staff are permitted to attend group events, training, and activities funded all or in part by BCSP Funds.

The BCSP Fund dollars are limited, and the denial of any request shall in no way be construed as a reflection on the project submitted or the agency involved.

BCSP Fund project/event/activity that may be supported:

1. Community engagement and education forums
2. Activities and supports necessary for community input
3. Conferences
4. Scholarships for youth to attend conferences
5. Research/continuum of care assessments
6. Resource fairs



Broward Children's Strategic Plan Funding Policy & Guidelines

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BCSP Fund activities that are NOT supported:

1. Fundraising events
2. Award banquets
3. Events that are funded under CSC's Sponsorships Policy

II. Guidelines

1. Eligibility Criteria
 - a) The activity must benefit the children and families of Broward County.
 - b) The activity must fit into the goals and objectives of the Council.
 - c) The project has been approved by the Committee and verified by the Committee Chair.
 - d) Each request must have one BCSP Committee Selected Organization who will serve as the primary contact responsible for implementing the project/event/activity being funded by the BCSP Fund.
 - e) Applicants should be able to demonstrate both successful and unsuccessful efforts to secure other funding to support the project.
 - f) Complete an application through CSC's BCSP Fund Application Portal.
 - g) Must be willing to adhere to all Federal, State and CSC policies.
2. Non-eligible Applications
 - a) Individuals will not be funded.
 - b) Proposals solely serving people living outside of Broward County.
 - c) Proposals not approved by the BCSP Committee.
3. Important Dates & Timelines
 - a) The BCSP Committee Selected Organization(s) must submit the BCSP Fund Request form at least two and a half (2.5) months prior to the date of the planned project/event/activity.
 - b) When submitting BCSP fund requests, please consider that the Council convenes every 3rd Thursday of the month. (Often, July and December meetings are canceled)



Broward Children's Strategic Plan Funding Policy & Guidelines

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The review of BCSP Fund requests is ongoing throughout the fiscal year or until the allocated balance of monies for the BCSP Fund is exhausted. Applications are reviewed on a first-come, first-served basis.

4. Application Procedure

- a) The BCSP Committee Selected Organization(s) must complete all requested information on the BCSP Fund Application Portal (including, but not limited to: a copy of the budget that shows what aspects of the requested project/event/activity are being supported by BCSP Funds and other funding sources)
- b) The BCSP Committee Selected Organization(s) must complete and sign a W-9, provide a copy of their ACTIVE registration with Sunbiz and ACH documentation.
- c) The BCSP Committee Selected Organization(s) must comply with E-Verify requirements per the Florida Statutes Section 448.095.

5. Funding Procedure

- a) The BCSP Fund requests will be reviewed by CSC staff and Management and recommendations are forwarded to the CSC Council for approval.
- b) If approved by the Council, requests for community engagement and education forums, community input services, conferences and scholarship for youth to attend conferences up to \$5,000 may not require a consulting agreement.
- c) If approved by the Council, requests for activities such as research, continuum of care assessments, national speakers, etc exceeding \$5,000 may be funded subject to CSC procurement guidelines and may require a consulting agreement.
- d) The CSC Strategy Manager managing the BCSP Fund request will work with the Selected Organization(s) to process the documentation required by CSC's Accounts Payable for processing and for payment.
- e) All CSC payments are made via ACH payment.



Broward Children's Strategic Plan Funding Policy & Guidelines

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- f) The CSC funded BCSP Committee Selected Organization(s) is responsible for paying the vendors outlined in the application as approved by the Council and must provide proper documentation, as requested.

Funded BCSP Committee Selected Organization Requirements:

- a) The CSC and Broward Children's Strategic Plan logo must be included in all project/event/activity materials, both print and digital.
- b) CSC may provide a table at the project/event/activity if requested. Request for CSC participation must be noted in the application form.
- c) Post-event, providing evidence of the success and impact of the funding activity is crucial. Therefore, within 30 days post activity, the Selected Organization(s) must upload the following information via the portal.
 - Total Attendance: Provide the overall number of participants/attendees.
 - Media Coverage (if applicable): Compile press clippings and articles featuring the activity.
 - Photographs (if applicable): Provide a collection of high-quality photographs showcasing key moments of the activity.
 - Community Impact: Highlight any positive impact on the local community or system.

For Program Planning Committee Meeting March 11, 2024

Service Goal	2.2 Children live in financially stable environments.
Objective:	026 Promote food security for families.
Issue:	FLIPANY's Leverage Request to Provide Food Support as part of Broward UP's Community Food and Nutrition Program Hunger Mitigation Efforts
Action:	Recommend to the Full Council Approval of FLIPANY's Leverage Request for Broward UP Promise Neighborhood Project
Budget Impact:	\$87,575.92 Of \$6,230,044 Available Unallocated for FY 23/24. This is a three-year commitment.

Background: Approximately one in five children in Broward County experiences food insecurity. The CSC has supported childhood hunger relief efforts since 2006. As an enhanced investment in this area, the CSC procured Food Insecurity Mitigation services, which began in FY 22/23. These food insecurity mitigation programs use various methods to serve children and their families throughout Broward. One of the approved grantees was FLIPANY. Under their award, FLIPANY operates two food pantry sites at Deerfield Beach Middle and High Schools and a third site, Nina's Place, at Zion Lutheran Church. In October 2023, FLIPANY's contract was expanded to include meal provision responsibilities to 12 afterschool sites that provide approximately 600 students with snacks and supper.

Current Status: FLIPANY has become Broward UP's Community Food and Nutrition Provider as part of the Broward UP Promise Neighborhood project. To meet the existing objectives and deliverables of the Broward Up Food and Nutrition program FLIPANY proposes to build on the successful program model already at Deerfield Beach Middle and High Schools. The Broward UP program requires a 1 to 1 match from a local government funder to receive its funding. CSC has had a long-standing relationship with FLIPANY and was asked to be a leverage funder. The Broward UP Nutrition Program will have three components: 1) Increase access to food resources by establishing and operating food distribution locations; 2) Provide weekly food resources to youth and their families within the targeted Broward County communities; 3) Provide

opportunities for youth, their families, and local community members to participate in nutrition education programming. FLIPANY's staff will work with selected schools to identify and establish space for food pantry activities and build out the physical food pantry locations. This will include refrigerated storage for fresh produce, shelving, bins, and other supplies needed to properly inventory, store, and distribute the food resources obtained for distribution. FLIPANY will work with community partners such as Farm Share, local producers, and other organizations to obtain low-to-no-cost food items to stock the pantry locations. It is then expected that an additional two sites will be on-boarded by year three of the program for a total of three food distribution access points serving youth and their families within the targeted geographic region of the Broward UP Promise Neighborhood Project. The targeted cities and zip codes are Ft. Lauderdale-33311, Lauderdale Lakes-33309, Lauderhill-33311, Miramar-33023 and Plantation-33313. If funded, the program will require a three-year commitment from CSC.

Recommended Action: Recommend to the Full Council Approval of FLIPANY's Leverage Request for Broward UP Promise Neighborhood Project.

For Program Planning Committee Meeting March 11, 2024

Issue:	Discussion regarding CSC's Funding of Academic Related Services during the Instructional School Day
Action:	For Discussion Purposes
Budget Impact:	NA

Background: At the January 11, 2024, Program Planning Committee meeting, discussion ensued concerning CSC's long-standing practice of not funding academic-related services during the instructional school day. CSC's authorizing statute was shared with the PPC, specifically the third bullet under Section 4. Powers and Duties, that outlines powers and duties "To allocate and provide funds for other agencies in the County which are operated for the benefit of children, provided they are not under the exclusive jurisdiction of the public school system." It was explained that legal counsel and previous Councils interpreted that section to prohibit CSC from funding anything that the school system is funded to provide. The Council had thought it to be "double-dipping" to fund items for which the School District is already levying tax dollars. It was noted that the clear line of distinction set by the Council had been to not provide academic-related programming during the school day.

Members of the PPC expressed an interest in finding ways to be more flexible in general to fill gaps that meet the needs of children, regardless of the time of day the services are provided. They felt that as the delivery of education changes, so too must Council policies. Committee Members expressed a desire to explore this further in a future meeting where it could be looked at across all CSC programming and where all ramifications and implications could be more broadly addressed. They also asked legal counsel to look into the legislative intent behind the authorizing language, and for staff to include School Board staff in discussions and any workshops.

Current Status: Attached is a memo prepared by Garry Johnson, legal counsel, outlining the policy considerations and the historical practices. Additionally, staff has discussed this issue with the Superintendent who agreed that the CSC funding should not supplant School District funding. Rather, we should work together as CSC does with all other systems that serve children and families. As is true with all systems of care, CSC needs to be careful not to duplicate existing efforts but rather to enhance, fill gaps and / or strengthen systems to allow them to work better for children and youth.

Recommended Action: For Discussion Purposes

GARRY W. JOHNSON, P.A.

ATTORNEYS AT LAW

January 17, 2024

Ms. Cindy Arenberg Seltzer
CHILDREN'S SERVICES COUNCIL OF BROWARD COUNTY, FL ("CSC")
Fort Lauderdale, FL

via eMail: careberg@cscbroward.org
mlarsen@cscbroward.org

RE: CSC – Charter Powers and School Board Exclusions

Dear Ms. Arenberg Seltzer:

Per the request of the CSC Program Planning Committee, I was asked to review the CSC policy considerations regarding the CSC Charter and Florida Statutes §125.901 (the general law regarding the creation and governance of Children's Services Councils) and, more specifically, Florida Statutes §125.901 sections 2(a)3 and (8)¹, which read as follows:

"(2)(a)3. To allocate and provide funds for other agencies in the county which are operated for the benefit of children, provided they are not under the exclusive jurisdiction of the public school system.

(8) It is the intent of the Legislature that the funds collected pursuant to the provisions of this section shall be used to support improvements in children's services and that such funds shall not be used as a substitute for existing resources or for resources that would otherwise be available for children's services."

In summary, there is no "single right answer policy." These policies are a legislative decision by the Council and the language provides both the groundwork and the latitude for the Council to craft its policies to include either (A) a "strict, literal" interpretation of Section (2)(a)3, or (B) a "broad, intent" interpretation in line with the intent expressed in Section (8). A strict, literal interpretation of Section (2)(a)3 to include "only agencies"² might allow the broadest community reach, but it may also include the diversion of CSC funding to programs better left to the public school system and perhaps the undermining of the non-substitution intent of Section (8). A broader, intent interpretation to include "both agencies and programs" might risk restricting the CSC funds available to programs better left to the public school system but it may also better preserve the non-interference intent of Section (2)(a)3 and the non-substitution intent of Section (8). The Council is the one to decide these policies.

These policy decisions largely center upon the interpretation of the Section (2)(a)3 proviso "*provided they are not under the exclusive jurisdiction of the public school system*" and whether the word "*they*" in the proviso includes "*only agencies*" or "*both agencies and programs*."

¹ The CSC Charter, Section 4 contains language identical to Florida Statutes §125.901, section 2(a)3. The CSC Charter does not have a section identical or similar to Florida Statutes §125.901, section (8), but does incorporate Florida Statutes §125.901 by reference.

² While "agencies" might be interpreted to include only federal, state, and local government entities, CSC has always considered "agencies" to include any governmental, non-profit, or other provider operating programs for the benefit of children.

If strictly interpreted as “*only agencies*,” then the proviso test would be focused solely upon whether an agency provider (irrespective of the program) is or might be expressly under the exclusive jurisdiction of the public school system, i.e., public schools, public charter schools and agencies created, governed or controlled by the public school system. Strictly interpreted, the proviso “*they*” might include “public school system agencies” but not include public school programs contracted by the public school system with local non-profit providers which providers are not *per se* “public school system agencies.” Contracting with a local non-profit provider for an academic, school lunch, after-school or other program that remains under the purview, control and governance of the public school system could have the effect of circumventing or undermining the intent of the literal wording of Section (2)(a)3 and the intent of Section (8).

Historically, CSC has viewed these Section (2)(a)3 and Section (8) considerations as “*jurisdictional, funding-related, and non-substitution intent driven*” and has applied these policy considerations to “both agencies and programs:”

“*Jurisdictional*” in reserving the control, governance, and funding of these matters to the public school system and free of CSC interference,

“*Funding related*” in recognizing that public school programs have presumably been funded by the legislative allocations to the public school system and double-dipping or substituting CSC funds should be minimized or avoided, and

“*Non-substitution intent driven*” in recognizing that substitution of CSC funds for other funding or resources should be minimized or avoided.

For simplicity, CSC has historically employed a “bright-line” policy of “declining to fund academic programs within school hours” as a means of identifying the most apparent public schools’ conflicts. Other programs not within these “bright lines” have been reviewed with an eye towards the “*jurisdictional and funding-related intent*” of Section (2)(a)3 and the “*non-substitution intent*” of Section 8. One can easily see that existing or contemplated county, municipal or public-school programs, if included within CSC funding parameters, could easily exhaust all CSC funds.

For these reasons, Section (2)(a)3 and Section 8 provide the Council with the groundwork and the latitude to craft its policies using either (A) a strict, literal interpretation(opening the community reach but perhaps increasing the risk of the diversion or substitution of CSC funds), or (B) a broader, intent interpretation (risking lesser community reach but perhaps decreasing the risk of diversion or substitution of CSC funds). The Council is the one to decide these policies.

Please provide this letter to the Committee and Council members for their consideration of these policies.

Respectfully,

/e/ Garry W. Johnson

Garry W. Johnson

For the Firm

cc: *Monti Larsen*